

BUILDING PERMIT APPLICATION

20225 Cottagewood Road
Deephaven MN 55331

Return this Permit to
City Hall #1

Permit # _____

Receipt # _____

Date _____

(952) 474-4755

DEEPHAVEN

GREENWOOD

WOODLAND

Owner _____ Telephone _____

Site Address _____ P.I.D. _____

RESIDENTIAL COMMERCIAL

Builder/Contractor _____ E MAIL _____

Address _____

City _____ State _____ Zip _____ Telephone _____

Cell _____

NATURE OF WORK _____

New Construction Addition Remodel Repair Demo Move

Overall Size _____ Plans Submitted: Yes No Survey Submitted: Yes No

Total Square Feet of Proposed Building (First floor) _____ (Second floor) _____

Height _____ Stories _____ Type of Construction _____

Exterior _____

Basement: Full Partial Crawl Space Slab

Garage: Attached Detached Proposed Square Feet _____ Height _____

Reroof: Sq. Ft. of Material _____ Weight of Shingles _____ Remove Old Roof: Yes No

Reside: Sq. Ft. of Material _____ Type of Siding _____

ESTIMATED VALUATION OF THE JOB:

[Include plumbing, heating, and electrical costs]

\$ _____

BUILDING PERMIT FEE _____

PLAN CHECK FEE _____

STATE SURCHARGE _____

S.A.C. _____

OCC. CERTIFICATE _____

CONTRACTOR S.C. _____

OTHER _____

Applicant's Signature _____

Contractors License Number _____

TOTAL DUE _____

Lead Abatement Certification # _____ Exp. Date _____

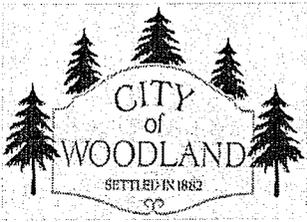
SPECIAL NOTE:

1. ALL PERMITS EXPIRE ONE YEAR FROM DATE OF ISSUE
2. SEPARATE PERMITS FOR PLUMBING, HEATING, ELECTRICAL AND FIREPLACE ARE REQUIRED

Building _____

STSC _____

SCR _____



CITY OF WOODLAND

20225 Cottagewood Road

Deephaven, MN 55391

Ph: 952-474-4755

Fax: 952-474-1274

www.cityofwoodlandmn.org

Return this Document to the City Hall

2

THIS IS AN APPLICATION FOR A PERMIT – IT IS NOT VALID UNTIL PROCESSED

I hereby apply for a building permit and I acknowledge that the information provided in the permit application and submitted on the site plan is complete and accurate; that the work will in conformance with the ordinances and codes of the City of Woodland and with the Minnesota State Building Codes; that I understand this is not a permit but only an application for a permit and work is not to start without a permit; that the work will be in accordance with the approved plan in the case of all work which requires review and approval of plans.

NAME OF PROEPRTY OWNER _____
(REQUIRED)

SIGNATURE OF OWNER _____ DATE _____
(REQUIRED)

NAME OF APPLICANT _____
(REQUIRED)

SIGNATURE OF APPLICANT _____ DATE _____
(REQUIRED)

NOTICE: Permit expires if the work authorized has not begun within the 180 days from the date of the permit or if the work is suspended or abandoned for a period of 180 days. After 180 days a new permit must be obtained. The fee shall be one-half of the amount of a new permit fee. If the suspension or abandonment has exceeded one year, the permittee shall pay the full permit fee.

BUILDING PERMIT DATA PRACTICES ADVISORY

PLEASE READ AND SIGN BELOW IF THE APPLICATION INCLUDES PLANS

You may be required to submit building plans with your permit application so that the City can determine if a building permit should be issued. If you do not submit building plans with they are required, you will not obtain the permit. If you have a copyright in the plans and you wish to prevent them from being copied, please check the first box below. Copyrighted plans may be viewed, but not copied, but the public. If you believe the plans have information that would jeopardize the security of the property if the information were released; please check the box below that is designated security information and explain your reasons. Security information is not available for viewing or copying by the public. Building plans that contain security information will not be given to the public and will be provided only to government official who have a need to review them. Other building plans are available to anyone.

Please check one of the following choices:

The Building Plan are copyrighted and should not be copied

The building Plans have security information. Please explain.

The Plans are not copyrighted and do not have security information.

I acknowledge reading this data practices advisory.

Name of Applicant

Date

INTERIOR REMODEL

REQUIRED ITEMS FOR APPLICATIONS

This handout is designed to help you provide the information required for a timely plan review. Listed below are the documents and plan information needed by the plan examiner.

DOCUMENTS REQUIRED:

- Completed application form
- 2 copies of construction plans (drawn to scale), including all of the following information:

An existing floor plan page – see attached examples indicating the following:

- Location of existing exterior walls
- Location of all existing interior walls
- Name of each existing room
- Location of all existing windows and doors
- Location of existing plumbing fixtures, furnace, and water heater
- Location of existing stairway, fireplaces, etc.

A proposed floor plan page – see attached examples indicating the following:

- Location of all new interior walls
- Name of each new room
- Location and sizes of new windows and doors
- Location of new plumbing fixtures, furnace, and water heater
- Location of new stairway, fireplaces, etc.
- Location of smoke detectors
- Proposed finished ceiling height
- Wall, floor, and ceiling finish materials
- Proposed moisture barrier, insulation, and vapor retarder

ADDITIONAL INFORMATION

1. Bottom plates in contact with concrete of proposed walls shall be of approved treated wood.
2. Properly sized beams and headers must be used in structural bearing openings. Specify intended sizes of such beams and headers on plans at their location.
3. Enclosed usable space under stairs must be protected on the underside with 1/2 inch minimum thick gypsum wallboard.

4. There must be at least one smoke detector installed in the basement and on each floor level. In addition, a smoke detector must be installed in each sleeping room and outside of each separate sleeping area in the immediate vicinity of the bedrooms.

5. Each bedroom shall be provided with an emergency escape and rescue window having:

A minimum net clear openable area of not less than 5.7 square feet (grade floor openings are permitted to be 5 square feet).

A minimum net clear opening height dimension of 24 inches.

A minimum net clear opening width dimension of 20 inches.

A finished sill height of not more than 44 inches above the floor.

6. Escape or rescue window with a finished sill height below the adjacent ground elevation shall have a window well and comply with the following:

The clear horizontal dimension shall allow the window to be fully opened and provide a minimum accessible clear area of 9 square feet (with a minimum dimension of 36 inches).

Window wells with a vertical depth of more than 44 inches shall be equipped with an approved permanently affixed ladder or stairs that are accessible with the window in the fully open position. The ladder or stairs shall not encroach into the required dimensions of the window well by more than six (6) inches.

7. Foam plastic (rigid) insulation shall be listed for exposure or be protected on the interior by not less than 1/2 inch thick gypsum board.

8. A moisture barrier is required behind newly insulated foundation walls, covering that part of the foundation which is below grade.

9. Fiberglass insulation must be covered on the interior by an approved vapor retarder.

10. Uncovered vapor retarders must be fire retardant.

11. Each water closet stool shall be located in a clear space not less than 30 inches in width with a 15 inch minimum from center of bowl to any obstruction, and have a clear space in front of the water closet stool of not less than 24 inches.

12. Each bathroom shall be provided with an openable window or a powered exhaust fan which vents to the exterior.

13. All habitable rooms shall have a window area equal to at least 8% of floor area, one-half of which shall be openable. For the purpose of determining light and ventilation requirements, any room may be considered as a portion of an adjoining

room when one-half of the area of the common wall is open and unobstructed and provides an opening of not less than 10% of the floor area of the interior room, but not less than 25 square feet. The minimum permitted ceiling height in habitable rooms is 7 feet.

14. Furnace rooms must be provided with outside combustion air.
15. Garages shall be separated from living areas with approved material such as 1/2 inch Type X gypsum board, or equivalent, applied to the garage side walls and 5/8 inch on ceiling. A solid wood door, 1 3/8 inch in thickness or a 20-minute fire rated door, shall be provided where a doorway penetrates the firewall. No doorway or window shall open directly into a room used for sleeping purposes.

INSPECTIONS TO BE CALLED FOR:

- Framing** When all framing is complete, all mechanical, plumbing, and electrical installed, but before insulating.
- Insulation** When all wall insulation is in place, and ceiling/wall vapor barriers are in place.
- Fireplace** Masonry smoke chamber inspections are required before the placement of flues.
- Final** When all work is complete.

PLUMBING, HEATING (INCLUDING FIREPLACES), AND ELECTRICAL WORK

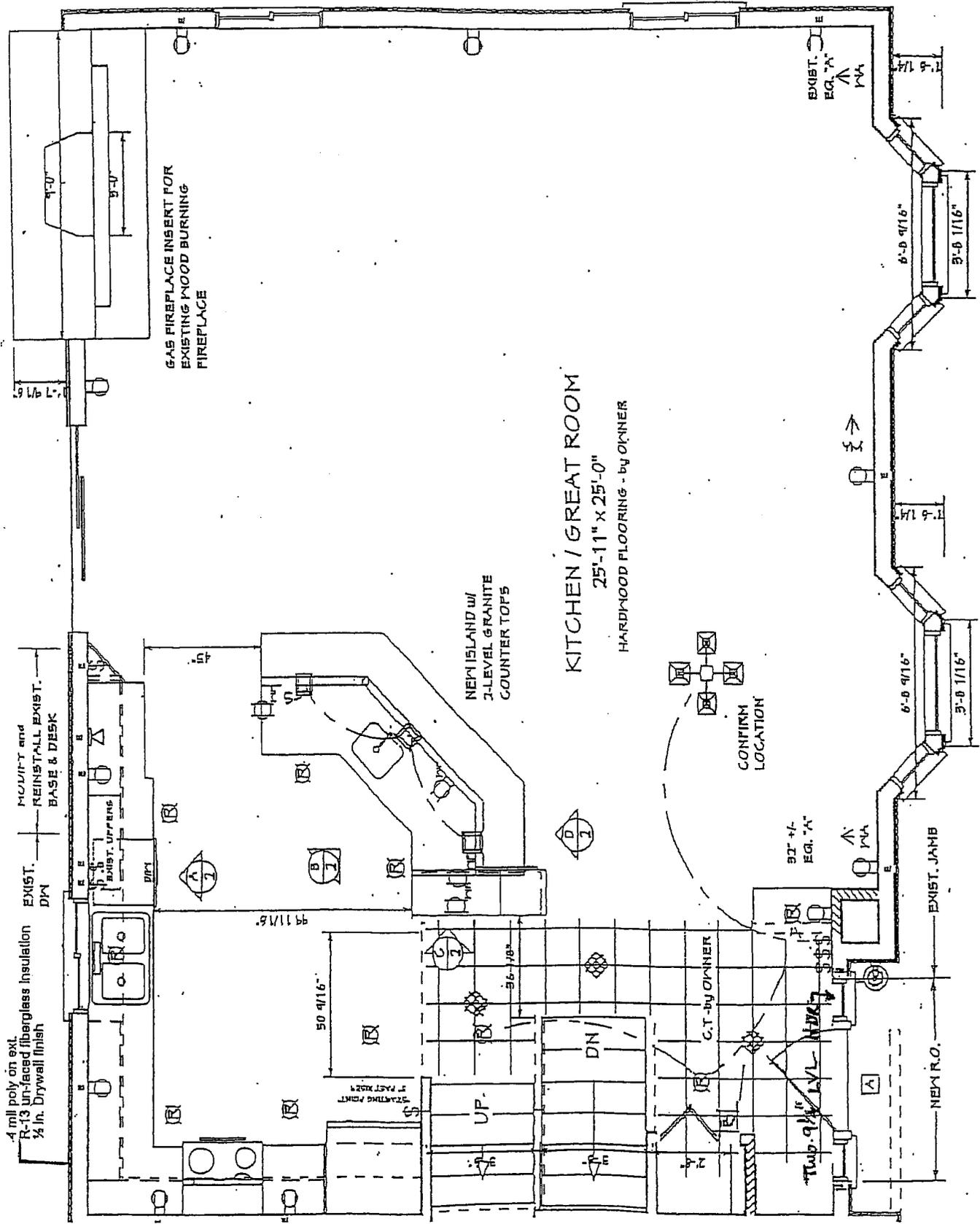
Separate permits and inspections are required for each type of work being done.

FIRE WARNING SYSTEM

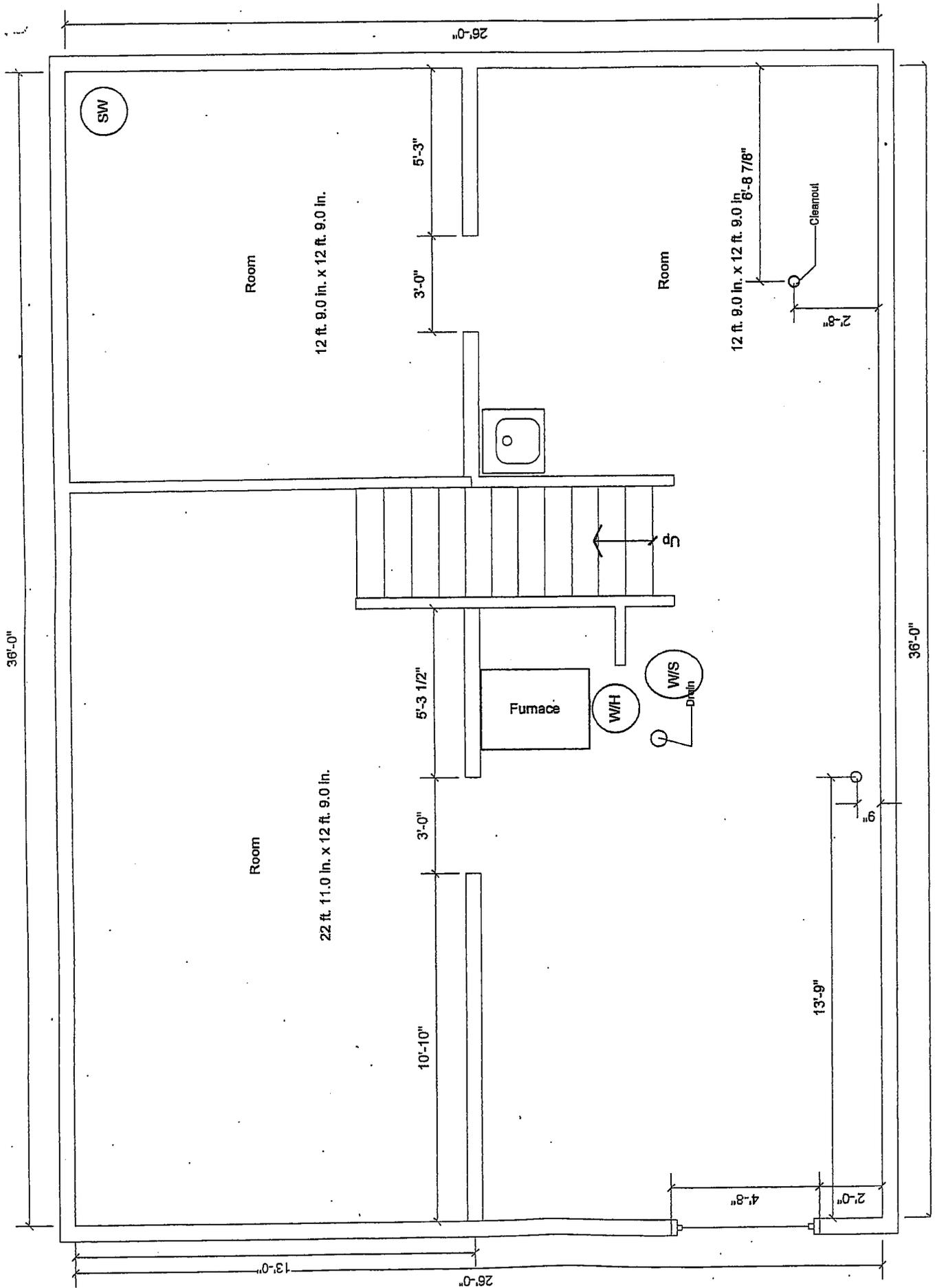
When alterations, repairs, or additions requiring a permit, or when one or more sleeping rooms are added or created in existing homes, the entire building shall be provided with smoke detectors as required for new homes. Smoke detectors may be battery operated when installed in existing areas that are finished.

A smoke detector shall be installed in the basements of houses having a stairway which opens from the basement into the dwelling. Such a detector shall be connected to a sounding device or other detector to provide an alarm which will be audible in the sleeping area.

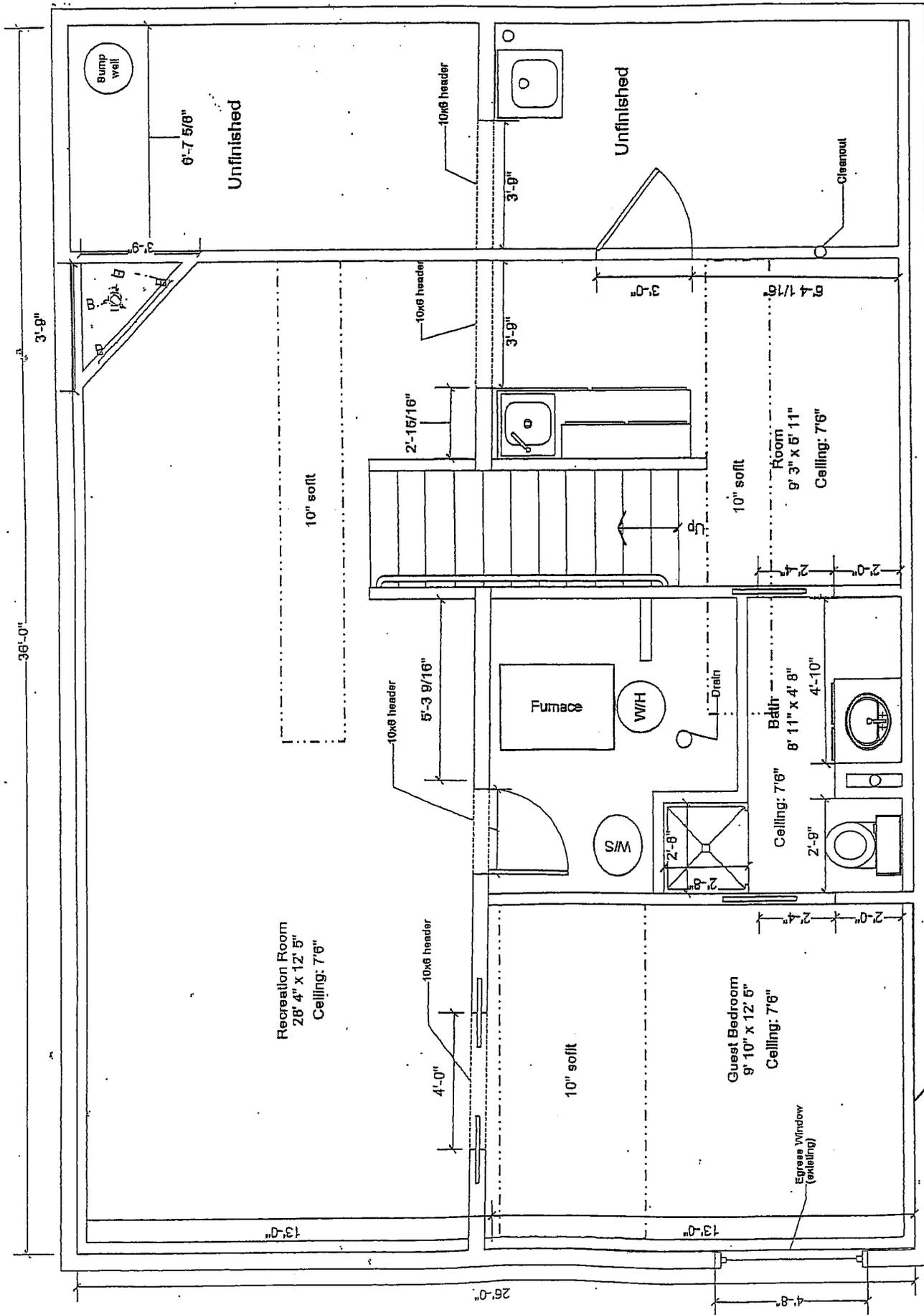
**THIS PAMPHLET IS WRITTEN AS A GUIDE
TO THE MOST COMMON QUESTIONS AND PROBLEMS.
IT IS NOT INTENDED, NOR SHALL IT BE CONSIDERED,
TO BE A COMPLETE SET OF REQUIREMENTS**



PROPOSED FLOOR PLAN



EXISTING FLOOR PLAN



PROPOSED FLOOR PLAN

**INTERIOR REMODEL CHECKLIST
(INCLUDING BASEMENTS, BATH, KITCHEN, ETC.)
MINNETONKA BUILDING DIVISION**

The following items **MUST BE INDICATED** on the plan pages before submitting to the building division for review. Verify **ALL** items that apply are on your plans, then sign and date the checklist.

1. Existing Floor Plan Page (each level on a separate page) showing all of the following:

- Room description (bedroom, great room, kitchen, etc.)
- All walls and openings (*bearing and non-bearing*)
- All header/beam type and size at location
- Floor framing direction
- ~~Roof~~ Roof framing direction

2. Proposed Floor Plan Page (each level on a separate page) showing all of the following:

- Room description (bedroom, great room, kitchen, etc.)
- Ceiling height of all rooms
- Garage/house separation, including rated door to house
- All walls and openings (bearing and non-bearing)
- All header/beam type and size at location
- Floor framing type (concrete, joist, trusses, etc.)
- Floor framing size, spacing, and direction
- Roof framing type (trusses, rafters, etc.)
- Roof framing size, spacing, and direction
- Wall moisture barrier (against foundation wall)
- Wall framing stud size and spacing
- Wall insulation type and R-Value
- Wall vapor barrier (warm side of insulation)
- Wall covering (drywall, paneling, etc.)
- Ceiling interior covering (drywall, tongue and groove paneling, etc.)

3. Additional items that must be included with plans:

- Engineering for all steel beams
- Evaluation Report and Product Specs for spray foam insulation

I have looked through the plan and confirmed that all the above information is indicated on the pages being submitted.

Signature

Print Name

Date: _____