

CITY COUNCIL  
CITY OF WOODLAND  
MEETING OF MAY 12, 2014

**Agenda Item 6. F.**

**New Business**

TO: Honorable Mayor and Members of the City Council  
FROM: Kathryn McCullum, City Clerk  
SUBJECT: Consideration of a technology upgrade to the City's Water Enterprise System Meter Reader Equipment

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### **Background**

Deephaven City Administrator Dana Young and I met with the staff at the City of Minnetonka on May 6 regarding an update to the City's water meter reading technology. Here are the highlights of the meeting:

*The upgrade will be to the **meter reader** equipment only*

The meters themselves have a life expectancy of 30 or more years. However, the batteries in the meter reader equipment only have life of 15 years – 15 years is up in 2016. The City of Minnetonka is taking a proactive approach in proposing to replace the meter readers with an "Orion" radio meter reading system. Because of the extensive changes in technology and the additional benefits to the residents, the Minnetonka City staff believes that replacing the reader equipment now (rather than just the battery) would be more prudent and will save the cities and residents money in the end. The "Orion" reader has a 20 year warranty: 10-year full replacement and 11-20 year prorated.

The City of Minnetonka has been working to replace all of the readers in their City to the "Orion" model which will provide for uniform reading technology throughout the City. The additional benefits of the Orion reader include data logging which will give the City flexibility to analyze data throughout the years. The readers can also more accurately predict a water leak before it becomes a serious problem. Notices of a potential leak are sent to residents and can save the residents money on their utility bill in addition to saving water and preventing potential damage to the house.

*Installation, Programming, and Cost*

The City of Minnetonka staff recommends that Woodland's purchase and installation proposal be included in the Minnetonka bid. The staff also recommends that the readers be installed and programmed by the contractor that will be installing the readers for the City of Minnetonka. The contractor would schedule all appointments with residents and provide follow-up.

The cost for the reader, programming, and installation for the readers is \$100 to \$150 each.

It should be noted that there may be additional installation charges for properties that have atypical characteristics, such as water meter pits where the contractor would need to enter a pit to switch out and program a reader.

*Timing*

The Minnetonka staff indicated that the Minnetonka City Council will be considering acceptance of

the bid at its meeting on June 23, 2014. They asked that the Woodland Council decide if it wishes to be included in Minnetonka's bid for equipment purchase, contractor installation, programming, and follow-up. They would like a decision from the Council by June 15. Minnetonka staff indicated that the upgrades in Woodland would be completed by September 1, 2014. However, if the Council wishes to postpone installation until next year, Minnetonka staff will place language in the RFP that the pricing be extended into 2015.

**Recommendation**

Direct staff to work with the City of Minnetonka staff to move forward with this project to be completed in September, 2014.

**CITY OF WOODLAND TREASURERS REPORT**

**APRIL 2014**

						<b>TOTAL</b>	
<b>FUND</b>		<b>ASSETS</b>		<b>LIABILITIES</b>		<b>FUND BALANCE</b>	
101	GENERAL	\$	166,861.11	\$	32.07	\$	166,829.04
401	STREET IMPROVEMENT	\$	47,145.67	\$	-	\$	47,145.67
601	WATER	\$	159,398.18	\$	63,965.05	\$	95,433.13
602	SEWER	\$	607,095.20	\$	181,057.65	\$	426,037.55
801	AGENCY	\$	26,000.00	\$	26,000.00	\$	-
		\$	<b>1,006,500.16</b>	\$	<b>271,054.77</b>	\$	<b>735,445.39</b>
<b>EXCESS FUNDS</b>				\$	735,455.39		
<b>BALANCE</b>				\$	<b>1,006,500.16</b>		
		<b>CHECKING ACCOUNT</b>		<b>FUND ACCOUNT</b>			
BEGINNING BALANCE		\$	10,309.43	\$	375,386.71		
TOTAL DEPOSITS		\$	8,658.92	\$	-		
COURT FINES		\$	80.00				
MARCH FUND INTEREST				\$	32.58		
APRIL INTEREST		\$	0.42	\$	30.20		
ACH UTILITY PMTS RECEIVED		\$	-				
HNPNTY SETTLEMENT		\$	-				
HNPNTY ROAD AID		\$	-				
TRNFR - FUND TO CKG		\$	30,567.22	\$	(30,567.22)		
TRNFR -CKG TO FUND		\$	(7,425.24)	\$	7,425.24		
TOTAL CHECKS		\$	(34,204.57)	\$	-		
FEB SERVICE CHARGE		\$	(95.80)				
MARCH SERVICE CHARGE		\$	(91.44)				
APRIL SERVICE CHARGE		\$	(86.66)				
ACH UTILITY BILL SVC FEE		\$	-				
VANCO ACH SVC FEE		\$	-				
ENDING BALANCE		\$	<b>7,712.28</b>	\$	<b>352,307.51</b>		
<b>GENERAL FUND CASH</b>		\$	<b>166,861.11</b>				
<b>STREET IMPROVE CASH</b>		\$	<b>47,145.67</b>				
<b>WATER FUND CASH</b>		\$	<b>4,530.72</b>				
<b>SEWER FUND CASH</b>		\$	<b>115,532.29</b>				
<b>AGENCY FUND CASH</b>		\$	<b>26,000.00</b>				

**CITY OF WOODLAND  
TREASURER'S REPORT  
FUND CASH BALANCES  
4/30/2014**

<b>Fund</b>	<b>3/31/2014 Cash Balance</b>	<b>Monthly Revenues</b>	<b>Monthly Expenses</b>	<b>Monthly * Liabilities</b>	<b>4/30/2014 Cash Balance</b>
<b>General</b>	\$ 189,243.00	\$ 3,172.00	\$ 25,554.00		\$ 166,861.00
<b>Street Improvement</b>	\$ 47,146.00	\$ -	\$ -	\$ -	\$ 47,146.00
<b>Water * Water Loan - Principal</b>	\$ 4,780.00	\$ 1,357.00	\$ 1,606.00 \$ -	\$ - \$ -	\$ 4,531.00
<b>Sewer * Sewer Loan - Principal</b>	\$ 118,578.00 \$ -	\$ 1,773.00	\$ 4,819.00	\$ - \$ -	\$ 115,532.00
<b>Agency</b>	\$ 26,000.00	\$ -	\$ -	\$ -	\$ 26,000.00
<b>Total</b>	<b>\$ 385,747.00</b>	<b>\$ 6,302.00</b>	<b>\$ 31,979.00</b>	<b>\$ -</b>	<b>\$ 334,070.00</b>

\* Road Escrow \$\$ Held

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2014**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
101-31010	.00	2,961.59	337,327.00	( 334,365.41 )	.88
101-31020	.00	.00	.00	.00	.00
101-31040	.00	.00	.00	.00	.00
101-31800	.00	.00	.00	.00	.00
101-31910	.00	.00	.00	.00	.00
<b>TOTAL TAXES</b>	<b>.00</b>	<b>2,961.59</b>	<b>337,327.00</b>	<b>( 334,365.41 )</b>	<b>.88</b>
<u>LICENSES &amp; PERMITS</u>					
101-32160	.00	450.00	600.00	( 150.00 )	75.00
101-32210	.00	18,596.50	10,000.00	8,596.50	185.96
101-32240	.00	.00	75.00	( 75.00 )	.00
101-32250	.00	245.00	300.00	( 55.00 )	81.67
101-32260	.00	565.25	150.00	415.25	376.83
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>.00</b>	<b>19,856.75</b>	<b>11,125.00</b>	<b>8,731.75</b>	<b>178.49</b>
<u>INTERGOVERNMENTAL AID</u>					
101-33402	.00	.00	.00	.00	.00
101-33423	.00	.00	.00	.00	.00
101-33610	.00	.00	.00	.00	.00
101-33620	.00	.00	.00	.00	.00
101-33630	.00	.00	1,400.00	( 1,400.00 )	.00
<b>TOTAL INTERGOVERNMENTAL AID</b>	<b>.00</b>	<b>.00</b>	<b>1,400.00</b>	<b>( 1,400.00 )</b>	<b>.00</b>
<u>PUBLIC CHARGES FOR SERVICE</u>					
101-34103	3,028.41	3,578.41	500.00	3,078.41	715.68
101-34107	.00	.00	.00	.00	.00
101-34207	.00	250.00	1,500.00	( 1,250.00 )	16.67
101-34960	.00	.00	.00	.00	.00
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>	<b>3,028.41</b>	<b>3,828.41</b>	<b>2,000.00</b>	<b>1,828.41</b>	<b>191.42</b>
<u>FINES &amp; FORFEITURES</u>					
101-35101	80.00	1,047.20	2,500.00	( 1,452.80 )	41.89
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>80.00</b>	<b>1,047.20</b>	<b>2,500.00</b>	<b>( 1,452.80 )</b>	<b>41.89</b>

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2014**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
101-36100 SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
101-36102 INTEREST	63.20	135.41	150.00	( 14.59 )	90.27
101-36210 STONE ARCH DONATION	.00	.00	.00	.00	.00
101-36220 OTHER INCOME	.00	.00	500.00	( 500.00 )	.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>63.20</b>	<b>135.41</b>	<b>650.00</b>	<b>( 514.59 )</b>	<b>20.83</b>
<u>OTHER FINANCING SOURCES</u>					
101-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>3,171.61</b>	<b>27,829.36</b>	<b>355,002.00</b>	<b>( 327,172.64 )</b>	<b>7.84</b>

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2014**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>COUNCIL</u>						
101-41100-103	COUNCIL SALARIES	.00	.00	240.00	240.00	.00
101-41100-122	FICA CONTRIBUTIONS	.00	.00	15.00	15.00	.00
101-41100-123	MEDICARE CONTRIBUTIONS	.00	.00	35.00	35.00	.00
101-41100-309	MISC PROFESSIONAL SERVICE	.00	.00	.00	.00	.00
101-41100-371	TRAINING/CONFERENCES	42.14	197.13	200.00	2.87	98.56
101-41100-433	DUES/SUBSCRIPTION	.00	.00	.00	.00	.00
101-41100-439	COUNCIL/CONTINGENCY/MISC	.00	.00	100.00	100.00	.00
	<b>TOTAL COUNCIL</b>	<b>42.14</b>	<b>197.13</b>	<b>590.00</b>	<b>392.87</b>	<b>33.41</b>
<u>ELECTIONS</u>						
101-41200-103	ELECTION SALARIES	.00	.00	1,600.00	1,600.00	.00
101-41200-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-214	FORMS/PRINTING/PUBLICATIONS	.00	.00	350.00	350.00	.00
101-41200-219	OPERATING SUPPLIES	.00	.00	50.00	50.00	.00
101-41200-249	MINOR EQUIPMENT/OTHER	.00	.00	75.00	75.00	.00
101-41200-309	OTHER PROFESSIONAL SVCS	.00	.00	250.00	250.00	.00
101-41200-319	EQUIPMENT MAINTENANCE	.00	550.12	535.00	( 15.12 )	102.83
101-41200-322	POSTAGE	.00	.00	50.00	50.00	.00
101-41200-372	MEALS	.00	.00	240.00	240.00	.00
101-41200-419	POLLING PLACE RENTAL	.00	.00	200.00	200.00	.00
101-41200-439	ELECTION/CONTINGENCY	.00	.00	50.00	50.00	.00
	<b>TOTAL ELECTIONS</b>	<b>.00</b>	<b>550.12</b>	<b>3,400.00</b>	<b>2,849.88</b>	<b>16.18</b>
<u>CONTRACTED SERVICES</u>						
101-41400-103	TREASURER'S SALARY	.00	.00	.00	.00	.00
101-41400-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-201	SUPPLIES	.00	.00	.00	.00	.00
101-41400-202	DUPLICATING	.00	.00	.00	.00	.00
101-41400-214	NEWSLETTERS	.00	.00	650.00	650.00	.00
101-41400-219	OPERATIONAL SUPPLIES-OTHER	104.74	170.16	450.00	279.84	37.81
101-41400-308	ZONING COORDINATOR SERVICES	.00	1,718.76	2,000.00	281.24	85.94
101-41400-309	PROFESSIONAL SVCS - OTHER	.00	21.90	500.00	478.10	4.38
101-41400-310	CLERICAL SERVICES	4,138.67	16,554.68	49,664.00	33,109.32	33.33
101-41400-322	POSTAGE	103.69	280.33	500.00	219.67	56.07
101-41400-351	PUBLISHING/LEGAL NOTICES	198.34	913.19	2,500.00	1,586.81	36.53
101-41400-371	TRAINING/MISC	.00	.00	60.00	60.00	.00
101-41400-439	CLERK-CONTINGENCY	273.90	273.90	.00	( 273.90 )	.00
101-41400-530	CAP OUTLAY-IMP OTHER THAN	.00	.00	.00	.00	.00
	<b>TOTAL CONTRACTED SERVICES</b>	<b>4,819.34</b>	<b>19,932.92</b>	<b>56,324.00</b>	<b>36,391.08</b>	<b>35.39</b>

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2014**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ASSESSOR CONTRACT</u>					
101-41500-309 ASSESSOR CONTRACT	766.50	3,066.00	9,200.00	6,134.00	33.33
TOTAL ASSESSOR CONTRACT	766.50	3,066.00	9,200.00	6,134.00	33.33
<u>LEGAL SERVICES</u>					
101-41600-304 LEGAL SERVICES/GENERAL	45.56	470.96	8,000.00	7,529.04	5.89
101-41600-305 LEGAL SVCS/PROSECUTION	393.66	780.64	2,500.00	1,719.36	31.23
TOTAL LEGAL SERVICES	439.22	1,251.60	10,500.00	9,248.40	11.92
<u>AUDIT SERVICES</u>					
101-41700-301 AUDITING	2,200.00	11,000.00	11,000.00	.00	100.00
TOTAL AUDIT SERVICES	2,200.00	11,000.00	11,000.00	.00	100.00
<u>PUBLIC SAFETY EXPENSES</u>					
101-42100-302 JAIL/WORKHOUSE FEES	.00	.00	.00	.00	.00
101-42100-310 LAW ENFORCEMENT CONTRACT	8,863.58	35,454.32	106,363.00	70,908.68	33.33
TOTAL PUBLIC SAFETY EXPENSES	8,863.58	35,454.32	106,363.00	70,908.68	33.33
<u>FIRE PROTECTION</u>					
101-42200-309 FIRE PROTECTION	.00	10,537.50	21,075.00	10,537.50	50.00
101-42200-319 PROF SVC - FIRE MARSHALL INSP	.00	.00	.00	.00	.00
TOTAL FIRE PROTECTION	.00	10,537.50	21,075.00	10,537.50	50.00
<u>ENGINEERING FEES</u>					
101-42600-303 ENGINEERING FEES	4,022.00	7,820.00	8,000.00	180.00	97.75
TOTAL ENGINEERING FEES	4,022.00	7,820.00	8,000.00	180.00	97.75

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2014**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC WORKS EXPENSES</u>					
101-43100-229 ROAD MAINTENANCE FUND	.00	.00	48,000.00	48,000.00	.00
101-43100-309 PROFESSIONAL SVCS (SEAL COAT)	.00	.00	.00	.00	.00
101-43100-381 S&R-UTILITY SERVICES-ELEC	.00	.00	.00	.00	.00
101-43100-409 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
<b>TOTAL PUBLIC WORKS EXPENSES</b>	<b>.00</b>	<b>.00</b>	<b>48,000.00</b>	<b>48,000.00</b>	<b>.00</b>
<u>PUBLIC WORKS CONTRACT SVCS</u>					
101-43900-219 OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
101-43900-226 SIGNS	.00	166.02	600.00	433.98	27.67
101-43900-309 PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
101-43900-310 SWEEPING/ROADS/MISC	.00	.00	6,000.00	6,000.00	.00
101-43900-311 STORM CULVERT/MISC CLEANUP	.00	.00	1,000.00	1,000.00	.00
101-43900-312 SNOW PLOWING CONTRACTURAL	3,598.37	31,805.74	38,000.00	6,194.26	83.70
101-43900-313 TREES/MOWING CONTRACTURAL	.00	.00	8,000.00	8,000.00	.00
101-43900-319 PROF SERVICES - SEPTIC SYSTEMS	.00	238.72	5,000.00	4,761.28	4.77
101-43900-320 DISASTER CLEAN-UP	.00	.00	.00	.00	.00
101-43900-439 PW-CONTINGENCY	.00	.00	.00	.00	.00
<b>TOTAL PUBLIC WORKS CONTRACT SVCS</b>	<b>3,598.37</b>	<b>32,210.48</b>	<b>58,600.00</b>	<b>26,389.52</b>	<b>54.97</b>
<u>PARKS CONTRACT SERVICES</u>					
101-49000-309 MISC-PROF SVCS/DEER CONTROL	.00	1,078.11	750.00	( 328.11 )	143.75
101-49000-310 RECYCLING CONTRACT	802.56	3,210.24	9,950.00	6,739.76	32.26
101-49000-319 PROF SERVICE-METRO WEST	.00	.00	.00	.00	.00
101-49000-369 INSURANCE	.00	.00	3,100.00	3,100.00	.00
101-49000-433 DUES & SUBSCRIPTIONS	.00	1,674.50	8,000.00	6,325.50	20.93
101-49000-438 DEER CONTROL	.00	.00	.00	.00	.00
101-49000-439 CONTINGENCY	.00	.00	150.00	150.00	.00
101-49000-440 BLDG ESCROW REFUND	.00	.00	.00	.00	.00
<b>TOTAL PARKS CONTRACT SERVICES</b>	<b>802.56</b>	<b>5,962.85</b>	<b>21,950.00</b>	<b>15,987.15</b>	<b>27.17</b>
<u>TRANSFERS</u>					
101-49300-720 TRANSFERS OUT	.00	.00	.00	.00	.00
<b>TOTAL TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<u>TOTAL FUND EXPENDITURES</u>					
	<b>25,553.71</b>	<b>127,982.92</b>	<b>355,002.00</b>	<b>227,019.08</b>	<b>36.05</b>

CITY OF WOODLAND  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
NET REVENUES OVER EXPENDITURES	( 22,382.10 )	( 100,153.56 )	.00	( 554,191.72 )	.00

**CITY OF WOODLAND**  
**REVENUES/EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2014**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>REVENUE</b>					
TAXES	.00	2,961.59	337,327.00	334,365.41	.9
LICENSES & PERMITS	.00	19,856.75	11,125.00	( 8,731.75 )	178.5
INTERGOVERNMENTAL AID	.00	.00	1,400.00	1,400.00	.0
PUBLIC CHARGES FOR SERVICE	3,028.41	3,828.41	2,000.00	( 1,828.41 )	191.4
FINES & FORFEITURES	80.00	1,047.20	2,500.00	1,452.80	41.9
MISCELLANEOUS REVENUE	63.20	135.41	650.00	514.59	20.8
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
<b>TOTAL FUND REVENUE</b>	<b>3,171.61</b>	<b>27,829.36</b>	<b>355,002.00</b>	<b>327,172.64</b>	<b>7.8</b>
<b>EXPENDITURES</b>					
COUNCIL	42.14	197.13	590.00	392.87	33.4
ELECTIONS	.00	550.12	3,400.00	2,849.88	16.2
CONTRACTED SERVICES	4,819.34	19,932.92	56,324.00	36,391.08	35.4
ASSESSOR	766.50	3,066.00	9,200.00	6,134.00	33.3
LEGAL SERVICES	439.22	1,251.60	10,500.00	9,248.40	11.9
AUDITING	2,200.00	11,000.00	11,000.00	.00	100.0
PUBLIC SAFETY EXPENSES	8,863.58	35,454.32	106,363.00	70,908.68	33.3
FIRE PROTECTION	.00	10,537.50	21,075.00	10,537.50	50.0
ENGINEERING	4,022.00	7,820.00	8,000.00	180.00	97.8
PUBLIC WORKS EXPENSE	.00	.00	48,000.00	48,000.00	.0
PUBLIC WORKS CONTRACT SERVICES	3,598.37	32,210.48	58,600.00	26,389.52	55.0
PARKS CONTRACT SERVICES	802.56	5,962.85	21,950.00	15,987.15	27.2
TRANSFERS OUT	.00	.00	.00	.00	.0
<b>TOTAL FUND EXPENDITURES</b>	<b>25,553.71</b>	<b>127,982.92</b>	<b>355,002.00</b>	<b>227,019.08</b>	<b>36.1</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 22,382.10 )</b>	<b>( 100,153.56 )</b>	<b>.00</b>	<b>100,153.56</b>	<b>.0</b>

CITY OF WOODLAND  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2014

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>					
401-33610 STATE/COUNTY AID	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
401-36102 INTEREST INCOME	.00	.00	35.00	( 35.00 )	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	35.00	( 35.00 )	.00
<u>OTHER FINANCING SOURCES</u>					
401-39200 INTERFUND TRANSFER	.00	.00	48,000.00	( 48,000.00 )	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	48,000.00	( 48,000.00 )	.00
TOTAL FUND REVENUE	.00	.00	48,035.00	( 48,035.00 )	.00

CITY OF WOODLAND  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2014

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STREET IMPROVE FUND EXPENSES</u>					
401-43100-303 PROF SERVICES/ENGINEERING	.00	.00	.00	.00	.00
401-43100-351 BID NOTICES/LEGAL/MISC	.00	.00	.00	.00	.00
401-43100-409 STREET IMPROVEMENT	.00	.00	95,169.00	95,169.00	.00
<b>TOTAL STREET IMPROVE FUND EXPENSES</b>	<u>.00</u>	<u>.00</u>	<u>95,169.00</u>	<u>95,169.00</u>	<u>.00</u>
<b>TOTAL FUND EXPENDITURES</b>	<u>.00</u>	<u>.00</u>	<u>95,169.00</u>	<u>95,169.00</u>	<u>.00</u>
<b>NET REVENUES OVER EXPENDITURES</b>	<u>.00</u>	<u>.00</u>	<u>( 47,134.00 )</u>	<u>( 143,204.00 )</u>	<u>.00</u>

CITY OF WOODLAND  
 REVENUES/EXPENDITURES COMPARED TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2014

STREET IMPROVEMENT FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
INTERGOVERNMENTAL AID	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	35.00	35.00	.0
OTHER FINANCING SOURCES	.00	.00	48,000.00	48,000.00	.0
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>48,035.00</b>	<b>48,035.00</b>	<b>.0</b>
<u>EXPENDITURES</u>					
STREET IMPROVEMENT FUND EXPENSES	.00	.00	95,169.00	95,169.00	.0
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>95,169.00</b>	<b>95,169.00</b>	<b>.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>( 47,134.00 )</b>	<b>( 47,134.00 )</b>	<b>.0</b>

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2014**

**WATER FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
601-31801 WATER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES &amp; PERMITS</u>					
601-32260 WATER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
601-36101 SP ASSMTS - 97 IMPROVE PROJECT	.00	.00	9,505.00	( 9,505.00 )	.00
601-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
601-36103 SA - DELINQUENT UTILITIES	.00	.00	.00	.00	.00
601-36200 SA - PRINCIPAL PREPAYMENTS	.00	.00	1,725.00	( 1,725.00 )	.00
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00
601-36220 OTHER INCOME	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	11,230.00	( 11,230.00 )	.00
<u>WATER USAGE REVENUE</u>					
601-37101 WATER USE CHARGES	383.51	2,440.36	7,680.00	( 5,239.64 )	31.78
601-37102 LATE CHARGES & PENALTIES	.00	10.00	.00	10.00	.00
601-37103 0	.00	.00	.00	.00	.00
601-37150 HOOKUP FEES	.00	.00	.00	.00	.00
601-37170 WATER MAINTENANCE FEE	736.14	4,411.01	15,690.00	( 11,278.99 )	28.11
601-37171 WATER ADMIN FEE	.00	.00	.00	.00	.00
601-37172 WATER USER FEE	237.51	1,570.55	4,961.00	( 3,390.45 )	31.66
TOTAL WATER USAGE REVENUE	1,357.16	8,431.92	28,331.00	( 19,899.08 )	29.76
<u>OTHER FINANCING SOURCES</u>					
601-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	1,357.16	8,431.92	39,561.00	( 31,129.08 )	21.31

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2014**

		<b>WATER FUND</b>				
		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>TRANSFERS</u>						
601-49300-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
<b>TOTAL TRANSFERS</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<u>WATER FUND EXPENSES</u>						
601-49400-106	SALARY	.00	.00	.00	.00	.00
601-49400-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-209	WATER-OFFICE SUPPLIES	.00	.00	.00	.00	.00
601-49400-214	FORMS/PRINTING	.00	.00	.00	.00	.00
601-49400-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
601-49400-229	R&M SUPPLIES-OTHER	.00	.00	25.00	25.00	.00
601-49400-303	ENGINEERING FEES	.00	.00	.00	.00	.00
601-49400-304	LEGAL FEES	.00	348.50	3,000.00	2,651.50	11.62
601-49400-309	PROFESSIONAL SERVICES-O	.00	.00	.00	.00	.00
601-49400-318	1/3 OF 2011 SHORTFALL	.00	.00	.00	.00	.00
601-49400-319	EQUIPMENT MNTCE-FIRE HYDRANTS	.00	.00	.00	.00	.00
601-49400-320	MNTCE & REPAIRS - CURB STOPS	.00	.00	6,500.00	6,500.00	.00
601-49400-321	EQUIP MNTCE/REPAIR-GATE VALVES	.00	.00	2,000.00	2,000.00	.00
601-49400-322	COMMUNICATIONS-POSTAGE	.00	.00	1,400.00	1,400.00	.00
601-49400-323	1/3 OF 2011 REV SHORTFALL-3 YR	.00	11.04	65.00	53.96	16.98
601-49400-324	2012 EXCESS MNTCE EXPENSE	.00	.00	.00	.00	.00
601-49400-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
601-49400-382	UTILITY SVC-WATER	.00	.00	.00	.00	.00
601-49400-409	R&M CONTRACTURAL-OTHER	1,606.19	1,246.89	7,680.00	6,433.11	16.24
601-49400-433	MISC.-DUES & SUBSCRIPTI	.00	.00	.00	.00	.00
601-49400-439	CONTINGENCY	.00	.00	.00	.00	.00
601-49400-590	CAPITAL OUTLAY-OTHER	.00	.00	.00	.00	.00
601-49400-602	IMPROVE BOND-PRINCIPAL	.00	.00	.00	.00	.00
601-49400-611	INTEREST EXPENSE	.00	12,500.00	12,500.00	.00	100.00
601-49400-612	IMPROVEMENT BOND-INTEREST	.00	.00	.00	.00	.00
		.00	1,757.81	3,164.00	1,406.19	55.56
<b>TOTAL WATER FUND EXPENSES</b>		<b>1,606.19</b>	<b>15,864.24</b>	<b>36,334.00</b>	<b>20,469.76</b>	<b>43.66</b>
<u>DEPRECIATION</u>						
601-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
<b>TOTAL DEPRECIATION</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>1,606.19</b>	<b>15,864.24</b>	<b>36,334.00</b>	<b>20,469.76</b>	<b>43.66</b>

CITY OF WOODLAND  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2014

WATER FUND

	PERIOD		BUDGET AMOUNT	VARIANCE	% OF BUDGET
	ACTUAL	YTD ACTUAL			
NET REVENUES OVER EXPENDITURES	( 249.03 )	( 7,432.32 )	3,227.00	( 51,598.84 )	( 230.32 )

CITY OF WOODLAND  
REVENUES/EXPENDITURES COMPARED TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2014

WATER FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	11,230.00	11,230.00	.0
WATER USAGE REVENUE	1,357.16	8,431.92	28,331.00	19,899.08	29.8
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
<b>TOTAL FUND REVENUE</b>	<b>1,357.16</b>	<b>8,431.92</b>	<b>39,561.00</b>	<b>31,129.08</b>	<b>21.3</b>
<u>EXPENDITURES</u>					
TRANSFERS OUT	.00	.00	.00	.00	.0
WATER FUND EXPENSES	1,606.19	15,864.24	36,334.00	20,469.76	43.7
DEPRECIATION	.00	.00	.00	.00	.0
<b>TOTAL FUND EXPENDITURES</b>	<b>1,606.19</b>	<b>15,864.24</b>	<b>36,334.00</b>	<b>20,469.76</b>	<b>43.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 249.03 )</b>	<b>( 7,432.32 )</b>	<b>3,227.00</b>	<b>10,659.32</b>	<b>(230.3)</b>

CITY OF WOODLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2014

AGENCY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>						
801-33610	STATE/COUNTY AID	.00	.00	.00	.00	.00
	TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>						
801-36102	INTEREST INCOME	.00	.00	.00	.00	.00
	TOTAL SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
<u>OTHER FINANCING SOURCES</u>						
801-39200	INTERFUND TRANSFER	.00	.00	.00	.00	.00
	TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
	TOTAL FUND REVENUE	.00	.00	.00	.00	.00
	NET REVENUES OVER EXPENDITURES	.00	.00	.00	.00	.00

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 4 MONTHS ENDING APRIL 30, 2014**

**SEWER FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>						
602-31801	SEWER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES		.00	.00	.00	.00	.00
<u>LICENSES &amp; PERMITS</u>						
602-32260	SEWER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS		.00	.00	.00	.00	.00
<u>SEWER USAGE REVENUE</u>						
602-34401	SEWER USE CHARGES	693.64	4,219.66	14,400.00	( 10,180.34 )	29.30
602-34402	LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-34408	0	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE		693.64	4,219.66	14,400.00	( 10,180.34 )	29.30
<u>SPECIAL ASSESSMENTS</u>						
602-36100	SP ASSMTS - 97 IMPROVE PROJECT	.00	.00	3,168.00	( 3,168.00 )	.00
602-36101	SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
602-36102	SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
602-36103	SA - DELINQUENT UTILITIES	.00	.00	12,797.00	( 12,797.00 )	.00
602-36210	INTEREST EARNINGS	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS		.00	.00	15,965.00	( 15,965.00 )	.00
<u>SEWER USAGE REVENUE</u>						
602-37101	SEWER USE CHARGES	.00	.00	.00	.00	.00
602-37102	LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-37150	HOOKUP FEES	.00	.00	.00	.00	.00
602-37170	SEWER MAINTENANCE FEE	415.08	2,377.52	8,671.00	( 6,293.48 )	27.42
602-37171	SEWER ADMIN FEE	.00	.00	.00	.00	.00
602-37172	SEWER USER FEE	664.63	3,708.96	15.00	3,693.96	24,726.40
602-37270	SAC-CITY PORTION	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE		1,079.71	6,086.48	8,686.00	( 2,599.52 )	70.07

CITY OF WOODLAND  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2014

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>OTHER FINANCING SOURCES</u>					
602-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	1,773.35	10,306.14	39,051.00	( 28,744.86 )	26.39

CITY OF WOODLAND  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2014

		SEWER FUND				
		PERIOD			BUDGET	
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	% OF BUDGET
<u>SEWER FUND EXPENSES</u>						
602-43200-106	SALARY	.00	.00	.00	.00	.00
602-43200-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-214	OPERATIONAL SUPP-FORMS/PR	.00	.00	50.00	50.00	.00
602-43200-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
602-43200-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
602-43200-303	ENGINEERING FEES	.00	.00	.00	.00	.00
602-43200-309	PROFESSIONAL SVCS	.00	.00	1,500.00	1,500.00	.00
602-43200-310	SEWER-CONTRACTURAL	.00	5.25	.00	( 5.25 )	.00
602-43200-319	EQUIPMENT MAINTENANCE-OTH	.00	.00	.00	.00	.00
602-43200-322	COMMUNICATIONS-POSTAGE	.00	.00	3,200.00	3,200.00	.00
602-43200-351	LEGAL NOTICES	.00	11.04	65.00	53.96	16.98
602-43200-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
602-43200-385	UTILITY SVC-SEWER	.00	.00	.00	.00	.00
602-43200-400	REPAIR & MNTNCE-INFILTRATION	4,818.57	4,808.01	14,400.00	9,591.99	33.39
602-43200-404	R&M-MACHINERY & EQUIPMENT	.00	.00	3,000.00	3,000.00	.00
602-43200-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
602-43200-420	SEWER-DEPRECIATION	.00	.00	.00	.00	.00
602-43200-439	SEWER-CONTINGENCY	.00	.00	.00	.00	.00
602-43200-530	CAPITAL OUTLAY-OTHER THAN	.00	.00	.00	.00	.00
602-43200-602	IMPROVE BOND-PRINCIPAL	.00	.00	.00	.00	.00
602-43200-611	ACCRUED INTEREST EXPENSE	.00	17,085.89	34,392.00	17,306.11	49.68
602-43200-612	IMPROVE BOND-INTEREST	.00	.00	.00	.00	.00
602-43200-720	OPERATING TRANSFERS	.00	2,314.11	4,408.00	2,093.89	52.50
602-43200-770	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL SEWER FUND EXPENSES		4,818.57	24,224.30	61,015.00	36,790.70	39.70
<u>DEPRECIATION</u>						
602-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL DEPRECIATION		.00	.00	.00	.00	.00
<u>TOTAL FUND EXPENDITURES</u>						
		4,818.57	24,224.30	61,015.00	36,790.70	39.70
NET REVENUES OVER EXPENDITURES		( 3,045.22 )	( 13,918.16 )	( 21,964.00 )	( 65,535.56 )	( 63.37 )

CITY OF WOODLAND  
REVENUES/EXPENDITURES COMPARED TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2014

SEWER FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SEWER USAGE REVENUE	693.64	4,219.66	14,400.00	10,180.34	29.3
SPECIAL ASSESSMENTS	.00	.00	15,965.00	15,965.00	.0
SEWER USAGE REVENUE	1,079.71	6,086.48	8,686.00	2,599.52	70.1
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
<b>TOTAL FUND REVENUE</b>	<b>1,773.35</b>	<b>10,306.14</b>	<b>39,051.00</b>	<b>28,744.86</b>	<b>26.4</b>
<u>EXPENDITURES</u>					
SEWER FUND EXPENSES	4,818.57	24,224.30	61,015.00	36,790.70	39.7
DEPRECIATION	.00	.00	.00	.00	.0
<b>TOTAL FUND EXPENDITURES</b>	<b>4,818.57</b>	<b>24,224.30</b>	<b>61,015.00</b>	<b>36,790.70</b>	<b>39.7</b>
NET REVENUE OVER EXPENDITURES	( 3,045.22 )	( 13,918.16 )	( 21,964.00 )	( 8,045.84 )	( 63.4 )