

CITY COUNCIL
CITY OF WOODLAND
MEETING OF MARCH 14, 2016

Agenda Item 7. A.

Old Business

TO: Honorable Mayor and Members of the City Council
FROM: Kathryn McCullum, City Clerk
SUBJECT: Continued discussion relating to the City of Woodland official depository

Background

At the February 8, 2016 meeting, Mayor Doak provided an update regarding the City's official depository and stated that he and the City Clerk were making progress in the search for a new bank for the City. He noted that the City needs a bank that can facilitate the investment of the City's cash balances and one that has personnel available when needed.

On February 23, 2016, Mayor Doak, the City Clerk, and Treasurer met with representatives from both Bremer Bank and First Minnetonka City Bank. Representatives provided information relating to what their respective banks could offer to the City.

Depository Descriptions

First Minnetonka City Bank (copied directly from the bank's website)

First Minnetonka City Bank is a locally owned, independent community bank that offers the same wealth of products and services as larger banks, yet provides the high-quality customer service that other banks forget. Since our inception in 1964, we have served the banking needs of many families and local businesses, and have partnered with them to foster our community's growth and prosperity. In fact, this dedication to our community is a cornerstone of our mission, and drives everything we do.

As a community bank, we take the time to develop one-on-one relationships with our customers. The same banker will work with you year after year, providing the long-term understanding necessary to tailor our services to your changing needs. You'll find that these are just some of the features that make us different from other banks, and that allow us to provide the high-quality customer service you deserve.

Bremer Bank (copied directly from the bank's website)

Bremer Financial Corporation is a privately held, regional financial services company jointly owned by the Otto Bremer Trust and Bremer employees. Founded in 1943 by Otto Bremer, the company is headquartered in St. Paul, Minnesota and provides a comprehensive range of banking, wealth management, investment, trust and insurance products and services throughout Minnesota, North Dakota and Wisconsin. Clients include individuals and families, large and mid-sized corporations, small businesses, agribusinesses, nonprofits, and public and government entities.

Bank Services and Fees

First Minnetonka City Bank	Bremer Bank	TCF Bank
Checking and savings accounts with no service or maintenance charges and no minimum balances.	\$25 per month - checking, Repo Sweep, and online banking	\$71.58 checking includes account maintenance, deposit management fee, inclearing checks, checks deposited, ACH Credits, ACH debits \$50 Repo Sweep fee
Offers Ecorp to the City at no charge. (Ecorp includes Positive Pay, ACH origination, online monitoring and transfer of funds, etc.)	\$25 Positive Pay Up to 25 checks at \$0.04 or \$1 per month \$12 ACH Positive Pay Monthly	\$25 Positive Pay \$20.00 Internet Banking \$25 Fraud protection
Money Market savings account in addition to the checking account. The checking account does not have a minimum balance or a limit on online transactions. As deposits are received, money transfers would be done online from the checking account to the Money Market savings account as often as needed. This way the City will earn interest on the larger balance and moving funds into the checking account will only occur when needed. The current Money Market Rate is .10	Repo Sweep, at the current rate of .02%. Bremer Bank also offers an investment option, Insured Cash Sweep (ICS), which is similar to the Repo Sweep. The rate for the ICS is currently .11% and it offers 100% FDIC coverage.	Repo Sweep, at the current rate of .01% or Money Market – no sweep at .01%
First Minnetonka City Bank is aware of the securities pledge requirements for municipalities and will pledge securities as necessary. With appropriate collateralization, Woodland would not have to rely on FDIC, however, it is still effective. First Minnetonka City Bank is in a position to collateralize the entire banking relationship with Woodland.	Only option for collateralization is in the Repo Sweep. Bremer Bank has gotten away from doing direct pledges on deposits.	Funds invested in Repo Sweep are not FDIC insured but are backed by securities.
One Time Setup Fees No setup fees.	One Time Setup Fees -Online Banking \$25 -Positive Pay. \$25 -ACH Positive Pay. <u>\$25</u> <i>Total One Time Setup Fees:</i> \$75	One Time Setup Fees N/A
Monthly Fees Recap No monthly fees.	Monthly Fees Recap -Sweep/ICS monthly \$25 -Positive Pay monthly \$25 -Positive Pay per check issued (up to 25) \$0.04 each. \$ 1 -ACH Positive Pay. <u>\$12</u> <i>Total Monthly Fee:</i> \$63	Monthly Fees Recap -Account Maintenance \$ 20.00 -Deposit Maintenance \$ 32.78 -Inclearing Checks. \$ 2.55 -Checks Deposited Fee \$ 12.50 -Deposits \$ 2.25 -ACH Credits. \$.90 -ACH Debits \$.60 -Fraud Protection. \$ 20.00 -ACH Block/Filter. \$ 25.00 -Repo Sweep. <u>\$ 50.00</u> Monthly Fee: \$166.58 Monthly Interest (average): <u>(\$ 37.71)</u> <i>Net Monthly Fee:</i> \$107.29

Recommendation

Mayor Doak will provide additional information at the meeting. A resolution is attached should the City Council wish to take action on this item at the meeting.

CITY OF WOODLAND

Meeting Date: March 14, 2016
Motion:

Resolution No. 09-2016
Second:

**DESIGNATION OF THE CITY OF WOODLAND
OFFICIAL DEPOSITORY**

WHEREAS, the Woodland City Council designated TCF Bank as its official depository in 2005; and

WHEREAS, Woodland currently has a Checking/Saving Account called a "Repo Sweep Account" with a \$10,000 minimum Peg Balance which must be maintained in the checking account. The savings funds are invested in a repurchase agreement and the underlying investments are mortgage backed securities. The securities are pledged on the deposit of 110% of the value by TCF Bank; and

WHEREAS, _____ is aware of the securities pledge requirements for municipals and we are prepared to pledge securities as necessary; and

WHEREAS, the City Council of the City of Woodland wishes to designate the official depository as _____; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Woodland, Minnesota hereby approves the designation of _____ for the City of Woodland depository.

BE IT FURTHER RESOLVED by the City Council of the City of Woodland:

1. That the City Council hereby authorizes the Mayor and City Clerk to execute an agreement between the City of Woodland and _____.
2. That the City Council hereby authorizes the City Clerk and Treasurer to work directly with _____ to implement the transfer from TCF.
2. That two required signatures be mandatory on bank checks withdrawing money from the bank, and that these signatures may be any one of the elected officials and/or the City Clerk.

ADOPTED BY the Woodland City Council on March 14, 2016 upon the following vote:

	Yes	No	Abstain	Absent
Mayor Doak				
Councilor Carlson				
Councilor Massie				
Councilor Newberry				
Councilor Weiner				

State of Minnesota

County of Hennepin

CITY OF WOODLAND

By: _____
James S. Doak, Mayor

I, Kathryn A. McCullum, duly appointed City Clerk to the Council for the City of Woodland, County of Hennepin, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Woodland City Council, at their meeting held on March 14, 2016, now on file in my office and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Woodland, Minnesota, the 15th day of March, 2016.

Attest: _____
Kathryn A. McCullum, City Clerk

CITY COUNCIL
CITY OF WOODLAND
MEETING OF MARCH 14, 2016

Agenda Item 7. B.

Old Business

TO: Honorable Mayor and Members of the City Council
FROM: Kathyne McCullum, City Clerk
SUBJECT: Utility Bill Changes

Attached is a flyer that will be mailed to Groveland Homeowners and Stone Arch Road property owners regarding changes to their utility bills. Council Member Carlson will lead discussion on this item at the meeting.

**The flyer will be available at the City Council meeting
and will be mailed to residents with utility bills at the end of March if
approved by the City Council.**

**CITY OF WOODLAND TREASURER REPORT
FEBRUARY 2016**

FUND		ASSETS	LIABILITIES	TOTAL FUND BALANCE
101	GENERAL	\$ 214,970.75	\$ 32.07	\$ 214,938.68
401	STREET IMPROVEMENT	\$ 158,524.68	\$ -	\$ 158,524.68
601	WATER	\$ 154,968.25	\$ 41,885.05	\$ 113,083.20
602	SEWER	\$ 542,682.23	\$ 115,186.65	\$ 427,495.58
801	AGENCY	\$ 36,850.00	\$ 36,850.00	\$ -
		\$ 1,107,995.91	\$ 193,953.77	\$ 914,042.14
	EXCESS FUNDS BALANCE		\$ 914,042.14 \$ 1,107,995.91	
		CHECKING ACCOUNT	FUND ACCOUNT	
	BEGINNING BALANCE	\$ (4,020.73)	\$ 550,401.00	
	TOTAL DEPOSITS	\$ 4,792.58		
	COURT FINES	\$ -		
	JAN FUND ACCT INT		\$ 48.91	
	FEB FUND ACCT INT		\$ 42.32	
	ACH UTILITY PMTS RECEIVED	\$ 5,212.70		
	HNPNTY SETTLEMENT	\$ -		
	TRNSFR - FUND TO CKG	\$ 54,583.49	\$ (54,583.49)	
	TRNSFR - CKG TO FUND	\$ (10,054.19)	\$ 10,054.19	
	TOTAL CHECKS	\$ (40,111.09)		
	SERVICE CHARGE	\$ (63.60)		
	ACH UB RETURN ITEM	\$ (372.60)		
	ACH UTILITY BILL SVC FEE	\$ -		
	VANCO ACH SVC FEE	\$ (3.50)		
	ENDING BALANCE	\$ 9,963.06	\$ 505,962.93	
	GENERAL FUND CASH	\$ 214,920.00		
	STREET IMPROVE CASH	\$ 158,525.00		
	WATER FUND CASH	\$ 23,129.00		
	SEWER FUND CASH	\$ 82,502.00		
	AGENCY FUND CASH	\$ 36,850.00		

FUND	1/31/2016	Monthly	Monthly	Monthly	2/29/2016
	Cash Balance	Revenues	Expenses	*Liabilities	Cash Balance
General	\$ 248,437.00	\$ 91.00	\$ 33,557.00	\$ -	\$ 214,971.00
Street Improvement	\$ 158,765.00	\$ -	\$ 240.00		\$ 158,525.00
Water	\$ 19,107.00	\$ 4,022.00	\$ -		\$ 23,129.00
Sewer	\$ 83,272.00	\$ 5,611.00	\$ 6,381.00		\$ 82,502.00
Agency	\$ 36,850.00	\$ -	\$ -		\$ 36,850.00
Total	\$ 546,431.00	\$ 9,724.00	\$ 40,178.00	\$ -	\$ 515,977.00

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
101-31010	CURRENT AD VALOREM	.00	12,577.18	356,775.00 (344,197.82)	3.53
101-31020	DELINQUENT AD VALOREM	.00	(2,082.98)	.00 (2,082.98)	.00
101-31040	FISCAL DISPARITIES	.00	.00	.00 .00	.00
101-31800	SURCHARGE REVENUE	.00	.00	.00 .00	.00
101-31910	PENALTIES	.00	.00	.00 .00	.00
TOTAL TAXES		.00	10,494.20	356,775.00 (346,280.80)	2.94
<u>LICENSES & PERMITS</u>					
101-32160	PROFESSIONAL LICENSE	.00	350.00	600.00 (250.00)	58.33
101-32210	BUILDING PERMIT FEES	.00	5,321.80	20,000.00 (14,678.20)	26.61
101-32240	ANIMAL LICENSE	.00	.00	50.00 (50.00)	.00
101-32250	PARKING PERMITS	.00	.00	400.00 (400.00)	.00
101-32260	OTHER PERMITS (ISTS)	.00	.00	500.00 (500.00)	.00
TOTAL LICENSES & PERMITS		.00	5,671.80	21,550.00 (15,878.20)	26.32
<u>INTERGOVERNMENTAL AID</u>					
101-33402	HOMESTEAD CREDIT	.00	.00	.00 .00	.00
101-33423	GOVERNMENT AID - LGA	.00	.00	.00 .00	.00
101-33610	HENNEPIN COUNTY ROAD AID	.00	.00	.00 .00	.00
101-33620	CDBG MONIES	.00	.00	.00 .00	.00
101-33630	RECYCLING GRANT	.00	.00	1,850.00 (1,850.00)	.00
TOTAL INTERGOVERNMENTAL AID		.00	.00	1,850.00 (1,850.00)	.00
<u>PUBLIC CHARGES FOR SERVICE</u>					
101-34103	ZONING & SUBDIVISIONS	.00	400.00	500.00 (100.00)	80.00
101-34107	ASSESSMENT SEARCHES	.00	.00	.00 .00	.00
101-34207	FALSE ALARM FEES	.00	750.00	1,000.00 (250.00)	75.00
101-34960	REFUNDS	.00	.00	.00 .00	.00
TOTAL PUBLIC CHARGES FOR SERVICE		.00	1,150.00	1,500.00 (350.00)	76.67
<u>FINES & FORFEITURES</u>					
101-35101	COURT FINES	.00	.00	2,500.00 (2,500.00)	.00
TOTAL FINES & FORFEITURES		.00	.00	2,500.00 (2,500.00)	.00

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
101-36100 SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
101-36102 INTEREST	91.23 (45.63)	200.00 (245.63)	(22.82)
101-36210 STONE ARCH DONATION	.00	.00	.00	.00	.00
101-36220 OTHER INCOME	.00	.00	1,000.00 (1,000.00)	.00
TOTAL MISCELLANEOUS REVENUE	91.23 (45.63)	1,200.00 (1,245.63)	(3.80)
<u>OTHER FINANCING SOURCES</u>					
101-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	91.23	17,270.37	385,375.00 (368,104.63)	4.48

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>COUNCIL</u>					
101-41100-103 COUNCIL SALARIES	.00	.00	240.00	240.00	.00
101-41100-122 FICA CONTRIBUTIONS	.00	.00	15.00	15.00	.00
101-41100-123 MEDICARE CONTRIBUTIONS	.00	.00	35.00	35.00	.00
101-41100-309 MISC PROFESSIONAL SERVICE	.00	.00	.00	.00	.00
101-41100-371 TRAINING/CONFERENCES	.00	.00	300.00	300.00	.00
101-41100-433 DUES/SUBSCRIPTION	.00	.00	.00	.00	.00
101-41100-439 COUNCIL/CONTINGENCY/MISC	.00	.00	100.00	100.00	.00
TOTAL COUNCIL	.00	.00	690.00	690.00	.00
<u>ELECTIONS</u>					
101-41200-103 ELECTION SALARIES	.00	.00	2,500.00	2,500.00	.00
101-41200-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-214 FORMS/PRINTING/PUBLICATIONS	.00	24.37	1,000.00	975.63	2.44
101-41200-219 OPERATING SUPPLIES	.00	.00	200.00	200.00	.00
101-41200-249 MINOR EQUIPMENT/OTHER	.00	.00	100.00	100.00	.00
101-41200-309 OTHER PROFESSIONAL SVCS	.00	.00	200.00	200.00	.00
101-41200-319 EQUIPMENT MAINTENANCE	.00	534.40	1,000.00	465.60	53.44
101-41200-322 POSTAGE	.00	.00	100.00	100.00	.00
101-41200-372 MEALS	.00	.00	250.00	250.00	.00
101-41200-419 POLLING PLACE RENTAL	.00	.00	200.00	200.00	.00
101-41200-439 ELECTION/CONTINGENCY	.00	.00	100.00	100.00	.00
TOTAL ELECTIONS	.00	558.77	5,650.00	5,091.23	9.89
<u>CONTRACTED SERVICES</u>					
101-41400-103 TREASURER'S SALARY	.00	.00	.00	.00	.00
101-41400-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-201 SUPPLIES	.00	.00	.00	.00	.00
101-41400-202 DUPLICATING	.00	.00	.00	.00	.00
101-41400-214 NEWSLETTERS	.00	.00	600.00	600.00	.00
101-41400-219 OPERATIONAL SUPPLIES-OTHER	.00	.00	450.00	450.00	.00
101-41400-308 ZONING COORDINATOR SERVICES	331.32	450.08	2,900.00	2,449.92	15.52
101-41400-309 PROFESSIONAL SVCS - OTHER	.00	.00	900.00	900.00	.00
101-41400-310 CLERICAL SERVICES	3,730.50	7,461.00	44,766.00	37,305.00	16.67
101-41400-322 POSTAGE	.00	.00	500.00	500.00	.00
101-41400-351 PUBLISHING/LEGAL NOTICES	135.53	258.40	2,500.00	2,241.60	10.34
101-41400-371 TRAINING/MISC	.00	.00	100.00	100.00	.00
101-41400-439 CLERK-CONTINGENCY	67.10	130.20	.00	(130.20)	.00
101-41400-530 CAP OUTLAY-IMP OTHER THAN	.00	.00	.00	.00	.00
TOTAL CONTRACTED SERVICES	4,264.45	8,299.68	52,716.00	44,416.32	15.74

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ASSESSOR CONTRACT</u>					
101-41500-309 ASSESSOR CONTRACT	801.42	1,602.84	9,665.00	8,062.16	16.58
TOTAL ASSESSOR CONTRACT	801.42	1,602.84	9,665.00	8,062.16	16.58
<u>LEGAL SERVICES</u>					
101-41600-304 LEGAL SERVICES/GENERAL	98.00	98.00	7,500.00	7,402.00	1.31
101-41600-305 LEGAL SVCS/PROSECUTION	.00	409.76	2,500.00	2,090.24	16.39
TOTAL LEGAL SERVICES	98.00	507.76	10,000.00	9,492.24	5.08
<u>AUDIT SERVICES</u>					
101-41700-301 AUDITING	8,500.00	8,500.00	11,000.00	2,500.00	77.27
TOTAL AUDIT SERVICES	8,500.00	8,500.00	11,000.00	2,500.00	77.27
<u>PUBLIC SAFETY EXPENSES</u>					
101-42100-302 JAIL/WORKHOUSE FEES	.00	.00	.00	.00	.00
101-42100-310 LAW ENFORCEMENT CONTRACT	9,312.83	18,625.66	111,754.00	93,128.34	16.67
TOTAL PUBLIC SAFETY EXPENSES	9,312.83	18,625.66	111,754.00	93,128.34	16.67
<u>FIRE PROTECTION</u>					
101-42200-309 FIRE PROTECTION	.00	10,849.00	20,000.00	9,151.00	54.24
101-42200-319 PROF SVC - FIRE MARSHALL INSP	.00	.00	.00	.00	.00
TOTAL FIRE PROTECTION	.00	10,849.00	20,000.00	9,151.00	54.24
<u>ENGINEERING FEES</u>					
101-42600-303 ENGINEERING FEES	732.00	1,461.00	16,000.00	14,539.00	9.13
TOTAL ENGINEERING FEES	732.00	1,461.00	16,000.00	14,539.00	9.13

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC WORKS EXPENSES</u>					
101-43100-229 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
101-43100-309 PROFESSIONAL SVCS (SEAL COAT)	.00	.00	.00	.00	.00
101-43100-381 S&R-UTILITY SERVICES-ELEC	.00	.00	.00	.00	.00
101-43100-409 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS EXPENSES	.00	.00	.00	.00	.00
<u>PUBLIC WORKS CONTRACT SVCS</u>					
101-43900-219 OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
101-43900-226 SIGNS	.00	.00	600.00	600.00	.00
101-43900-309 PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
101-43900-310 SWEEPING/ROADS/MISC	.00	.00	6,000.00	6,000.00	.00
101-43900-311 STORM CULVERT/MISC CLEANUP	.00	30.00	1,000.00	970.00	3.00
101-43900-312 SNOW PLOWING CONTRACTURAL	7,470.00	14,275.50	45,000.00	30,724.50	31.72
101-43900-313 TREES/MOWING CONTRACTURAL	.00	.00	8,000.00	8,000.00	.00
101-43900-319 PROF SERVICES - SEPTIC SYSTEMS	.00	.00	8,000.00	8,000.00	.00
101-43900-320 DISASTER CLEAN-UP	.00	.00	.00	.00	.00
101-43900-439 PW-CONTINGENCY	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS CONTRACT SVCS	7,470.00	14,305.50	68,600.00	54,294.50	20.85
<u>PARKS CONTRACT SERVICES</u>					
101-49000-309 MISC-PROF SVCS/DEER CONTROL	1,562.23	1,562.23	5,000.00	3,437.77	31.24
101-49000-310 RECYCLING CONTRACT	816.00	1,635.84	9,950.00	8,314.16	16.44
101-49000-319 PROF SERVICE-METRO WEST	.00	.00	.00	.00	.00
101-49000-369 INSURANCE	.00	.00	3,100.00	3,100.00	.00
101-49000-433 DUES & SUBSCRIPTIONS	.00	1,405.75	8,100.00	6,694.25	17.35
101-49000-438 DEER CONTROL	.00	.00	.00	.00	.00
101-49000-439 CONTINGENCY	.00	.00	150.00	150.00	.00
101-49000-440 BLDG ESCROW REFUND	.00	.00	.00	.00	.00
TOTAL PARKS CONTRACT SERVICES	2,378.23	4,603.82	26,300.00	21,696.18	17.51
<u>TRANSFERS</u>					
101-49300-720 TRANSFERS OUT	.00	.00	.00	.00	.00
TOTAL TRANSFERS	.00	.00	.00	.00	.00
TOTAL FUND EXPENDITURES	33,556.93	69,314.03	332,375.00	263,060.97	20.85

CITY OF WOODLAND
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
NET REVENUES OVER EXPENDITURES	(33,465.70)	(52,043.66)	53,000.00	(631,165.60)	(98.20)

CITY OF WOODLAND
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	.00	10,494.20	356,775.00	346,280.80	2.9
LICENSES & PERMITS	.00	5,671.80	21,550.00	15,878.20	26.3
INTERGOVERNMENTAL AID	.00	.00	1,850.00	1,850.00	.0
PUBLIC CHARGES FOR SERVICE	.00	1,150.00	1,500.00	350.00	76.7
FINES & FORFEITURES	.00	.00	2,500.00	2,500.00	.0
MISCELLANEOUS REVENUE	91.23	(45.63)	1,200.00	1,245.63	(3.8)
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	91.23	17,270.37	385,375.00	368,104.63	4.5
EXPENDITURES					
COUNCIL	.00	.00	690.00	690.00	.0
ELECTIONS	.00	558.77	5,650.00	5,091.23	9.9
CONTRACTED SERVICES	4,264.45	8,299.68	52,716.00	44,416.32	15.7
ASSESSOR	801.42	1,602.84	9,665.00	8,062.16	16.6
LEGAL SERVICES	98.00	507.76	10,000.00	9,492.24	5.1
AUDITING	8,500.00	8,500.00	11,000.00	2,500.00	77.3
PUBLIC SAFETY EXPENSES	9,312.83	18,625.66	111,754.00	93,128.34	16.7
FIRE PROTECTION	.00	10,849.00	20,000.00	9,151.00	54.2
ENGINEERING	732.00	1,461.00	16,000.00	14,539.00	9.1
PUBLIC WORKS EXPENSE	.00	.00	.00	.00	.0
PUBLIC WORKS CONTRACT SERVICES	7,470.00	14,305.50	68,600.00	54,294.50	20.9
PARKS CONTRACT SERVICES	2,378.23	4,603.82	26,300.00	21,696.18	17.5
TRANSFERS OUT	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	33,556.93	69,314.03	332,375.00	263,060.97	20.9
NET REVENUE OVER EXPENDITURES	(33,465.70)	(52,043.66)	53,000.00	105,043.66	(98.2)

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

STREET IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>						
401-33610	STATE/COUNTY AID	.00	.00	.00	.00	.00
	TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>						
401-36102	INTEREST INCOME	.00	.00	.00	.00	.00
	TOTAL SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
<u>OTHER FINANCING SOURCES</u>						
401-39200	INTERFUND TRANSFER	.00	.00	53,000.00	(53,000.00)	.00
	TOTAL OTHER FINANCING SOURCES	.00	.00	53,000.00	(53,000.00)	.00
	TOTAL FUND REVENUE	.00	.00	53,000.00	(53,000.00)	.00

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STREET IMPROVE FUND EXPENSES</u>					
401-43100-303 PROF SERVICES/ENGINEERING	240.00	240.00	.00	(240.00)	.00
401-43100-351 BID NOTICES/LEGAL/MISC	.00	.00	.00	.00	.00
401-43100-409 STREET IMPROVEMENT	.00	.00	.00	.00	.00
TOTAL STREET IMPROVE FUND EXPENSES	<u>240.00</u>	<u>240.00</u>	<u>.00</u>	<u>(240.00)</u>	<u>.00</u>
TOTAL FUND EXPENDITURES	<u>240.00</u>	<u>240.00</u>	<u>.00</u>	<u>(240.00)</u>	<u>.00</u>
NET REVENUES OVER EXPENDITURES	<u>(240.00)</u>	<u>(240.00)</u>	<u>53,000.00</u>	<u>(52,760.00)</u>	<u>(.45)</u>

CITY OF WOODLAND
 REVENUES/EXPENDITURES COMPARED TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL AID	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	.00	.00	.0
OTHER FINANCING SOURCES	.00	.00	53,000.00	53,000.00	.0
TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>53,000.00</u>	<u>53,000.00</u>	<u>.0</u>
<u>EXPENDITURES</u>					
STREET IMPROVEMENT FUND EXPENSES	240.00	240.00	.00 (240.00)	.0
TOTAL FUND EXPENDITURES	<u>240.00</u>	<u>240.00</u>	<u>.00 (</u>	<u>240.00)</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>(240.00)</u>	<u>(240.00)</u>	<u>53,000.00</u>	<u>53,240.00 (</u>	<u>.5)</u>

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
601-31801 WATER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES & PERMITS</u>					
601-32260 WATER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
601-36101 SP ASSMTS - 97 IMPROVE PROJECT	.00	.00	.00	.00	.00
601-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
601-36103 SA - DELINQUENT UTILITIES	.00	.00	.00	.00	.00
601-36200 SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00
601-36220 OTHER INCOME	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
<u>WATER USAGE REVENUE</u>					
601-37101 WATER USE CHARGES	1,331.20	1,860.63	.00	1,860.63	.00
601-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
601-37103 0	.00	.00	.00	.00	.00
601-37150 HOOKUP FEES	.00	.00	.00	.00	.00
601-37170 WATER MAINTENANCE FEE	2,004.60	2,853.00	.00	2,853.00	.00
601-37171 WATER ADMIN FEE	.00	.00	.00	.00	.00
601-37172 WATER USER FEE	686.14	976.43	.00	976.43	.00
TOTAL WATER USAGE REVENUE	4,021.94	5,690.06	.00	5,690.06	.00
<u>OTHER FINANCING SOURCES</u>					
601-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	4,021.94	5,690.06	.00	5,690.06	.00

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

		WATER FUND				
		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>TRANSFERS</u>						
601-49300-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
TOTAL TRANSFERS		.00	.00	.00	.00	.00
<u>WATER FUND EXPENSES</u>						
601-49400-106	SALARY	.00	.00	.00	.00	.00
601-49400-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-209	WATER-OFFICE SUPPLIES	.00	.00	.00	.00	.00
601-49400-214	FORMS/PRINTING	.00	.00	.00	.00	.00
601-49400-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
601-49400-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
601-49400-303	ENGINEERING FEES	.00	50.00	.00 (50.00)	.00
601-49400-304	LEGAL FEES	.00	.00	.00	.00	.00
601-49400-309	PROFESSIONAL SERVICES-O	.00	.00	.00	.00	.00
601-49400-318	1/3 OF 2011 SHORTFALL	.00	.00	.00	.00	.00
601-49400-319	EQUIPMENT MNTCE-FIRE HYDRANTS	.00	1,000.00	.00 (1,000.00)	.00
601-49400-320	MNTCE & REPAIRS-METER UPGRADE	.00	.00	.00	.00	.00
601-49400-321	EQUIP MNTCE/REPAIR-GATE VALVES	.00	100.00	.00 (100.00)	.00
601-49400-322	COMMUNICATIONS-POSTAGE	.00	.00	.00	.00	.00
601-49400-323	1/3 OF 2011 REV SHORTFALL-3 YR	.00	.00	.00	.00	.00
601-49400-324	2012 EXCESS MNTCE EXPENSE	.00	.00	.00	.00	.00
601-49400-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
601-49400-382	UTILITY SVC-WATER	.00	2,355.74	.00 (2,355.74)	.00
601-49400-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
601-49400-433	MISC.-DUES & SUBSCRIPTI	.00	.00	.00	.00	.00
601-49400-439	CONTINGENCY	.00	.00	.00	.00	.00
601-49400-590	CAPITAL OUTLAY-OTHER	.00	.00	.00	.00	.00
601-49400-602	IMPROVE BOND-PRINCIPAL	.00	12,500.00	.00 (12,500.00)	.00
601-49400-611	INTEREST EXPENSE	.00	.00	.00	.00	.00
601-49400-612	IMPROVEMENT BOND-INTEREST	.00	1,054.69	.00 (1,054.69)	.00
TOTAL WATER FUND EXPENSES		.00	17,060.43	.00 (17,060.43)	.00
<u>DEPRECIATION</u>						
601-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL DEPRECIATION		.00	.00	.00	.00	.00
<u>TOTAL FUND EXPENDITURES</u>						
		.00	17,060.43	.00 (17,060.43)	.00

CITY OF WOODLAND
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

WATER FUND				
	PERIOD	BUDGET	VARIANCE	% OF
	ACTUAL	AMOUNT		BUDGET
	YTD ACTUAL			
NET REVENUES OVER EXPENDITURES	4,021.94	(11,370.37)	.00	22,750.49
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

CITY OF WOODLAND
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	.00	.00	.0
WATER USAGE REVENUE	4,021.94	5,690.06	.00 (5,690.06)	.0
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	4,021.94	5,690.06	.00 (5,690.06)	.0
<u>EXPENDITURES</u>					
TRANSFERS OUT	.00	.00	.00	.00	.0
WATER FUND EXPENSES	.00	17,060.43	.00 (17,060.43)	.0
DEPRECIATION	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	.00	17,060.43	.00 (17,060.43)	.0
 NET REVENUE OVER EXPENDITURES	 4,021.94 (11,370.37)	 .00	 11,370.37	 .0

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
602-31801 SEWER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES & PERMITS</u>					
602-32260 SEWER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SEWER USAGE REVENUE</u>					
602-34401 SEWER USE CHARGES	2,208.90	3,126.48	.00	3,126.48	.00
602-34402 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-34408 0	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	2,208.90	3,126.48	.00	3,126.48	.00
<u>SPECIAL ASSESSMENTS</u>					
602-36100 SP ASSMTS - 97 IMPROVE PROJECT	.00	.00	.00	.00	.00
602-36101 SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
602-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
602-36103 SA - DELINQUENT UTILITIES	.00	.00	.00	.00	.00
602-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
<u>SEWER USAGE REVENUE</u>					
602-37101 SEWER USE CHARGES	.00	.00	.00	.00	.00
602-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-37150 HOOKUP FEES	.00	.00	.00	.00	.00
602-37170 SEWER MAINTENANCE FEE	1,450.80	2,064.60	.00	2,064.60	.00
602-37171 SEWER ADMIN FEE	.00	.00	.00	.00	.00
602-37172 SEWER USER FEE	1,951.04	2,776.48	.00	2,776.48	.00
602-37270 SAC-CITY PORTION	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	3,401.84	4,841.08	.00	4,841.08	.00

CITY OF WOODLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>OTHER FINANCING SOURCES</u>						
602-39200	INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
	TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
	TOTAL FUND REVENUE	5,610.74	7,967.56	.00	7,967.56	.00

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

		SEWER FUND				
		PERIOD		BUDGET	% OF	
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>SEWER FUND EXPENSES</u>						
602-43200-106	SALARY	.00	.00	.00	.00	.00
602-43200-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-214	OPERATIONAL SUPP-FORMS/PR	.00	.00	.00	.00	.00
602-43200-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
602-43200-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
602-43200-303	ENGINEERING FEES	.00	.00	.00	.00	.00
602-43200-309	PROFESSIONAL SVCS	450.00	450.00	.00	(450.00)	.00
602-43200-310	SEWER-CONTRACTURAL	.00	.00	.00	.00	.00
602-43200-319	EQUIPMENT MAINTENANCE-OTH	5,931.26	6,281.26	.00	(6,281.26)	.00
602-43200-322	COMMUNICATIONS-POSTAGE	.00	.00	.00	.00	.00
602-43200-351	LEGAL NOTICES	.00	.00	.00	.00	.00
602-43200-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
602-43200-385	UTILITY SVC-SEWER	.00	4,104.72	.00	(4,104.72)	.00
602-43200-400	REPAIR & MNTNCE-INFILTRATION	.00	.00	.00	.00	.00
602-43200-404	R&M-MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00
602-43200-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
602-43200-420	SEWER-DEPRECIATION	.00	.00	.00	.00	.00
602-43200-439	SEWER-CONTINGENCY	.00	.00	.00	.00	.00
602-43200-530	CAPITAL OUTLAY-OTHER THAN	.00	.00	.00	.00	.00
602-43200-602	IMPROVE BOND-PRINCIPAL	.00	19,400.00	.00	(19,400.00)	.00
602-43200-611	ACCRUED INTEREST EXPENSE	.00	.00	.00	.00	.00
602-43200-612	IMPROVE BOND-INTEREST	.00	.00	.00	.00	.00
602-43200-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
602-43200-770	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL SEWER FUND EXPENSES		6,381.26	30,235.98	.00	(30,235.98)	.00
<u>DEPRECIATION</u>						
602-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL DEPRECIATION		.00	.00	.00	.00	.00
<u>TOTAL FUND EXPENDITURES</u>						
		6,381.26	30,235.98	.00	(30,235.98)	.00
NET REVENUES OVER EXPENDITURES		(770.52)	(22,268.42)	.00	38,203.54	.00

CITY OF WOODLAND
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SEWER USAGE REVENUE	2,208.90	3,126.48	.00 (3,126.48)	.0
SPECIAL ASSESSMENTS	.00	.00	.00	.00	.0
SEWER USAGE REVENUE	3,401.84	4,841.08	.00 (4,841.08)	.0
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	5,610.74	7,967.56	.00 (7,967.56)	.0
<u>EXPENDITURES</u>					
SEWER FUND EXPENSES	6,381.26	30,235.98	.00 (30,235.98)	.0
DEPRECIATION	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	6,381.26	30,235.98	.00 (30,235.98)	.0
NET REVENUE OVER EXPENDITURES	(770.52)	(22,268.42)	.00	22,268.42	.0

CITY OF WOODLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

AGENCY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>						
801-33610	STATE/COUNTY AID	.00	.00	.00	.00	.00
	TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>						
801-36102	INTEREST INCOME	.00	.00	.00	.00	.00
	TOTAL SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
<u>OTHER FINANCING SOURCES</u>						
801-39200	INTERFUND TRANSFER	.00	.00	.00	.00	.00
	TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
	TOTAL FUND REVENUE	.00	.00	.00	.00	.00
	NET REVENUES OVER EXPENDITURES	.00	.00	.00	.00	.00

CITY COUNCIL
CITY OF WOODLAND
MEETING OF MARCH 14, 2016

**Informational
Report**

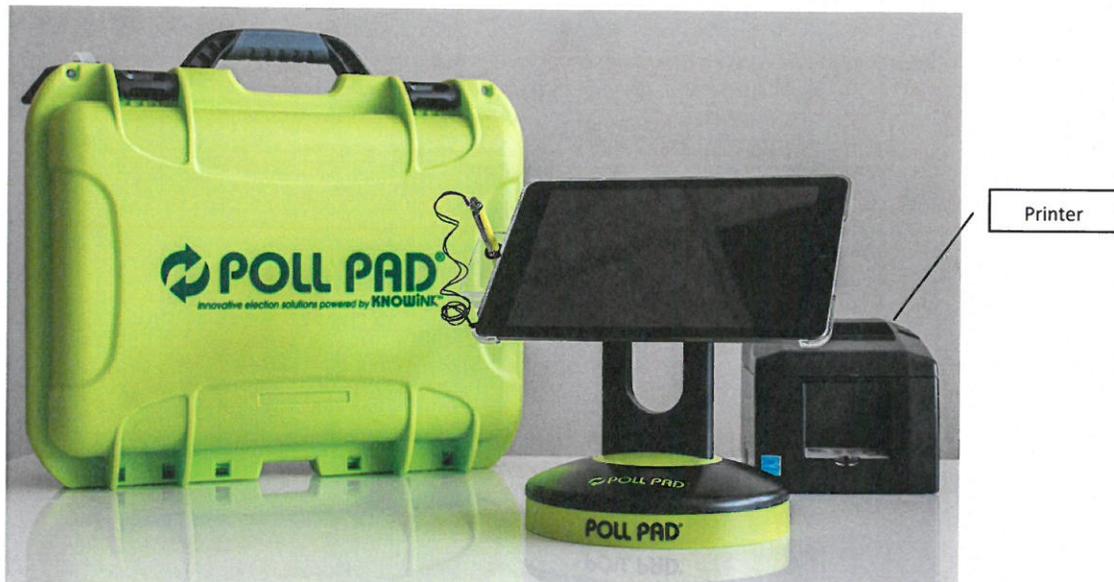
TO: Honorable Mayor and Members of the City Council
FROM: Kathyne McCullum, City Clerk
SUBJECT: Informational Report

LMCC HD UPGRADE

The attached letter from the LMCC announces the addition of its first High Definition channel. The channel will be channel 808 as found on Mediacom's HD Local Plus TV tier, and will be in operation by April 1st, 2016. The new channel will be alongside other local broadcast stations such as WCCO (804), KSTP (805), KMSP (809), and KARE (811) in the Lake Area.

E-POLL BOOKS UPDATE

The County Board of Commissioners approved the contract with KNOWiNK for electronic poll books (Poll Pads), and it is now in the process of obtaining signatures. As soon as all parties have signed the contract, the County will send an agreement to each city for signatures. The agreement outlines the number of devices as well as roles and responsibilities. The City Council will need to approve execution of the agreement, as well as the use of new equipment, at its May meeting.



FEBRUARY, 2016 POLICE REPORT

The February, 2016 Police Report is attached. Please remember that this information is confidential.

**MEMORANDUM FROM THE
LAKE MINNETONKA COMMUNICATIONS COMMISSION**

2/18/16

To: All LMCC Member Cities and the City of Mound
From: Jim Lundberg, Operations Manager
Reason: Addition of HD Channel

After years of negotiations and discussion with Mediacom, the Lake Minnetonka Communications Commission is pleased to announce the addition of our first High Definition channel!

It will be channel 808 as found on Mediacom's HD Local Plus TV tier and we plan on having this channel up and running as of April 1st, 2016! We're very pleased and proud to have our HD channel found alongside other local broadcast stations such as WCCO(804), KSTP(805), KMSP(809) and KARE(811) here in the Lake Area.

Our HD channel 808 will air LMCC Member City government meetings and LMCC Commission meetings in crisp, clear high definition. If you don't have access to a high definition television set, don't worry! We will continue to broadcast the same meetings in standard definition on channel 8 on Mediacom's cable system here in the Lake Area.

There will be a couple of changes to our line up on channels 8 and HD808 that we would like to make you aware of. The first is the moving of Mound City Council meetings from channel 8 to channel 20. This is being done until the City of Mound has an opportunity to upgrade their recording capabilities to high definition. As this will not happen in the near future, the move to standard definition channel 20 is necessary. Also, the Lake Minnetonka Communications Commission meetings are already being recorded in high definition and therefore will be moved from channel 20 to channels 8 and HD808. These channel moves will coincide with the startup of our HD channel 808 and will begin on April 1st, 2016. The City of Maple Plain, which will be leaving the LMCC at the end of this year, will remain on channel 20.

Please take a moment in your next City Council meeting to announce this exciting improvement to the services provided by the LMCC to our Member Cities. If you or your City Council have any questions regarding this brief memo, please feel free to contact me at your convenience.

Sincerely,

Jim Lundberg
Operations Manager
Lake Minnetonka Communications Commission
(952)471-7125 x104