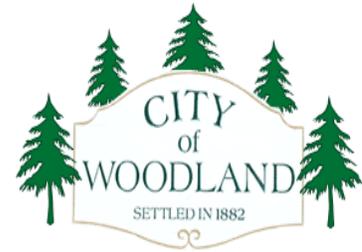


MINUTES
CITY COUNCIL
CITY OF WOODLAND



MONDAY, MARCH 14, 2016

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL

Present: Mayor Doak, Council Members Carlson, and Newberry

Excused: Council Members Massie and Weiner

Staff Present: Zoning Coordinator Dale Cooney and City Clerk Kathyne McCullum

3. CONSENT AGENDA

- A. Approval of the February 8, 2016 City Council meeting minutes.
- B. Consideration of Resolution No. 06-2016 selecting to not waive the statutory tort limits for liability purposes established by Minnesota Statute 466.04.
- C. Consideration of street sweeping bid for the City of Woodland
- D. Adoption of Resolution No. 5-2016 for an Alteration of a Non-Conforming Structure in order to construct an addition to the front of the home for John and Lynn O'Neil, 2650 Maplewood Circle West.
- E. Approval of the Lake Minnetonka Communications Commission Updated 2016 Budget

Doak moved, seconded by Newberry to approve the Consent Agenda as presented. Motion carried 3-0.

4. PUBLIC COMMENT – None.
5. PUBLIC HEARINGS

- A. Public Hearing and First Reading of an Ordinance O03-2016 amending Chapter 9 of the City Code – Zoning – relating to home occupations.

Mayor Doak introduced the item. He stated that the Groveland Homeowners Association President, Bill Carlson, provided very helpful input on the draft ordinance as requested by the City Council at its February meeting. Mayor Doak noted that the draft emphasizes the twin goals of reducing or eliminating adverse impacts on surrounding properties and preserving the residential character of the community.

Mr. Cooney stated that the Council reviewed the draft ordinance at its February meeting and since that time, several revisions were made to the ordinance based on input from the City Attorney and the Groveland Homeowners Association. The Association's main concerns related to client visits and those were incorporated into the ordinance where it was deemed reasonable.

Mr. Cooney stated that Item (e) was added which states the types of businesses that are prohibited. He noted that although the ordinance permits client visits to professionals, it prohibits general, at-will retail or service centers which are associated with traffic and on-street parking and are not consistent with the residential character of the City.

In response to a question from Council Member Carlson regarding the operation of a licensed day care facility in Groveland, Mayor Doak stated that he presumed that licensed day care facilities are regulated by the State of Minnesota and probably have strict requirements. Those requirements might prevent multi-child, licensed day care facilities in the Groveland Homeowners Association. He will research this further.

Mayor Doak explained that most cities do not allow home occupations in accessory structures. He said that the proposed ordinance would allow for home occupations in accessory structures in Woodland as long as there is no exterior indication of the use and no impact to the residential character of the neighborhood. The example of an art studio was cited.

Mayor Doak opened the public hearing.

As no one was in attendance or wished to speak, the public hearing was closed.

The Council agreed that the item should be forwarded to the April meeting to allow for transparency and additional resident input.

Council Member Carlson moved, seconded by Newberry to approve the first reading of Ordinance No. O03-2016, amending Section 900.02 and Section 900.04 of the Woodland City Code of Ordinances, regarding Home Occupations, as amended, with Ordinance No. O03-2016 to be placed on the next available City Council agenda. Motion carried 3-0.

6. NEW BUSINESS

A. Items pertaining to the 2015 Audit

1) Presentation by representative of Abdo, Eick, and Meyers

Mark Ebensteiner, Abdo, Eick, and Meyers representative, presented an overview of the 2014 report. No exceptions were

noted and the City's financial condition and operating methods were determined to be sound.

- 2) 2015 Audit Report – Resolution No. 07-2016 approving 2016 audit and related reporting and authorizing submittal to the Office of the State Auditor

Carlson moved, seconded by Newberry to adopt Resolution No. 07-2016 approving 2016 audit and related reporting and authorizing submittal to the Office of the State Auditor. Motion carried 3-0.

7. OLD BUSINESS

- A. Continued discussion relating to the City of Woodland official depository

Mayor Doak presented the City Clerk's overview of the cost of services provided by Bremer Bank, First Minnetonka City Bank and TCF, the City's current depository. He noted that both he and the City Clerk were most impressed by First Minnetonka City Bank's representatives and service offerings. They have indicated that their Bank is in a position to provide checking and savings accounts with no service or maintenance charges and no minimum balances – a savings over Bremer and TCF.

Mayor Doak described the "Positive Pay" fraud protection program offered by all three banks and noted that this program would be a benefit to the City. There is no charge for this service at First Minnetonka City Bank. He noted that the City would not have a "repo sweep" account with First Minnetonka (an extra cost service at the other two banks), but would have a money market savings account in addition to the checking account. FDIC insurance would apply to both accounts. The additional clerical time devoted to moving balances was seen to be minor. In response to a question from Council Member Carlson, Mayor Doak explained that First Minnetonka Bank would pledge qualified securities as collateral in excess of the entire amount of City funds, not simply funds in excess of the FDIC coverage.

Most important to the recommendation in addition to the cost savings was the Mayor's and City Clerk's impression that the working relationship with First Minnetonka City Bank would be excellent.

Newberry moved, seconded by Carlson to adopt Resolution No. 9-2016 designating First Minnetonka City Bank as the City's official depository. Motion carried 3-0.

- B. Update regarding the City's utility fee changes

Council Member Carlson provided an overview of the item.

Mayor Doak explained that the flyer that was prepared includes background of the Woodland and Minnetonka utility systems in addition to the changes to calculation of utility bills including the elimination of the 15,000 gallon minimum charge and the new charges for sewer services.

The Council agreed that the flyer would be appropriate and helpful to users. Staff was directed to include it with the next utility bills.

8. MAYOR'S REPORT

Mayor Doak reported on the following:

- Greg Nybeck, Executive Director of the Lake Minnetonka Conservation District (LMCD), has resigned from the organization. The LMCD will publish an advertisement for the position in the near future.
- The City's Deer Management Program was successful over the winter months. The City will work with the USDA again in the fall to continue with the program into next year. A significant number of adult deer remain.
- Hennepin County has sent tax statements and valuation notices to residents. The statement shows material increases in the School District and County levies and a slight increase of less than 1% for the City's taxes on most resident's tax bills.

9. COUNCIL REPORTS

- A. Carlson –Enterprise Finance and Operations, Intergovernmental Relations, and MCWD

Council Member Carlson reported that many government organizations are publicizing concerns relating to clean water and water conservation.

- B. Massie – Road right-of-way maintenance, Trees, Deer Management

In regard to road maintenance, Mayor Doak indicated that he, Councilperson Massie, and City Engineer will be conducting the annual survey of the City's streets to review their condition and to determine any needed repairs.

- C. Newberry – Ordinances, Septic Ordinance, and Inspections – No Report

- D. Weiner – Public Safety, Police and Fire, General Finance – No Report

10. ACCOUNTS PAYABLE

Carlson moved, seconded by Newberry to approve the Accounts Payable as presented. Motion carried 3-0.

11. TREASURER'S REPORT

Newberry moved, seconded by Carlson to approve the Treasurer's Report as presented. Motion carried 3-0.

12. ADJOURNMENT

Doak moved to adjourn the regular meeting of March 14, 2016. Motion carried by consensus. The meeting adjourned at 8:30 p.m.

ATTEST:

Kathryne A. McCullum, City Clerk

James S. Doak, Mayor