

AGENDA
CITY COUNCIL
CITY OF WOODLAND



MONDAY, JANUARY 11, 2016
7:00 P.M.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL

Mayor Doak, Councilors Carlson, Massie, Newberry, and Weiner
3. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no special discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the Consent Agenda and will be considered separately under New Business.

 - A. Minutes of the December 14, 2015 City Council meeting
 - B. Resolution No. 01-2016 regarding the City's Official Calendar for 2016
4. PUBLIC COMMENT

Individuals may address the City Council about any item not contained on the regular agenda. Comments should be limited to five (5) minutes. The Council may ask questions for clarification purposes, but will take no official action on items discussed with the exception of referral to staff or with the agreement of the Council may be scheduled on the current or future agenda.
5. PUBLIC HEARINGS
 - A. Public Hearing and First Reading of an Ordinance O02-2016 relating to amendments to Chapter 9 – Zoning regarding Definitions, Residential Districts, Structures in Yards, and Construction Regulations.
6. NEW BUSINESS
 - A. Consideration of an Ordinance No. O01-2016, Amending Chapter 4 of the Woodland Code, regarding Illicit Discharge Detection and Elimination
 - B. Resolution No. 03-2016 Designating Annual Appointments and Assignments for 2016.
7. OLD BUSINESS
8. MAYOR'S REPORT
9. COUNCIL REPORTS
 - A. Carlson – Enterprise Finance and Operations, Intergovernmental Relations, and MCWD

- B. Massie – Road Right-of-way Maintenance, Trees, Dear Management
- C. Newberry – Ordinances, Septic Ordinance, and Inspections
- D. Weiner – Public Safety, Police and Fire, General Finance

10. ACCOUNTS PAYABLE

11. TREASURER'S REPORT

12. ADJOURNMENT

- 15 minutes will be allotted for public comment. If the full 15 minutes is not needed, the Council will continue with the agenda
- The next City Council meeting will be held on February 8, 2016.

MINUTES
CITY COUNCIL
CITY OF WOODLAND



MONDAY, DECEMBER 14, 2015

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Doak called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Mayor Doak, Councilor Members Carlson, Massie, Newberry, and Weiner

Staff Present: Kathy McCullum, City Clerk

3. CONSENT AGENDA

A. Approval of the November 9, 2015 City Council minutes

B. Approval of permits to keep multiple dogs

C. Resolution No. 41-2015 relating to the to the City of Woodland representation on the Lake Minnetonka Conservation District (LMCD) Board for 2016.

Carlson moved, seconded by Newberry to approve the Consent Agenda as presented.
Motion carried 5-0.

4. PUBLIC COMMENT – NONE

5. PUBLIC HEARINGS - NONE

6. NEW BUSINESS

A. Items pertaining to the City of Woodland 2015 Budget and Levy

1) Truth in Taxation Public Hearing relating to the City of Woodland 2016 Budget and Levy

2) Resolution No. 25-2015 approving the final Tax Levy to fund the 2016 General Fund Budget

3) Resolution No. 26-2015 approving the final 2016 General Fund Budget

4) Resolution No. 27-2015 approving the 2016 Enterprise Fund Budgets

Mayor Doak opened the public hearing.

Mayor Doak provided a brief overview of the proposed budget and noted that the levy is increased by 2.33% in 2016.

Council Member Carlson stated that the Council reviews ways to reduce costs when developing the City's General and Enterprise Fund budgets. She said that the Council also closely monitors the Enterprise Funds to ensure that funds are adequate to pay off the bonds in 2018 and sufficient funds are available, when necessary, for repair and maintenance of the City of Woodland sewer and water systems. Council Member Carlson noted that monitoring the Enterprise Funds ensures the long term financial viability of the City of Woodland's systems and the City's Enterprise Funds are structured to ensure that operating revenues are at least equal to the operating expenditures now and into the future as the systems age.

Council Member Weiner stated that she met with the City Clerk for clarification on some items within the budgets and stated support of the items as presented.

The public hearing was closed.

- 1) Resolution No. 25-2015 approving the final Tax Levy to fund the 2016 General Fund Budget

Massie moved, seconded by Weiner to adopt Resolution No. 25-2015 approving the final Tax Levy to fund the 2016 General Fund Budget. Motion carried 5-0.

- 2) Resolution No. 26-2015 approving the final 2016 General Fund Budget

Massie moved, seconded by Weiner to adopt Resolution No. 26-2015 approving the final 2016 General Fund Budget. Motion carried 5-0.

- 3) Resolution No. 27-2015 approving the 2016 Enterprise Fund Budgets

Massie moved, seconded by Weiner to adopt Resolution No. 27-2015 approving the 2016 Enterprise Fund Budgets. Motion carried 5-0.

7. OLD BUSINESS - NONE

8. MAYOR'S REPORT

Mayor Doak reported on the following:

- The City's wildlife management program has been successful. The USDA staff will be in the City three more times before the end of December.
- New transformers have been placed in the City's right of way along Maple Hill Road as a result of undergrounding the utility lines along County Road 101. Residents have requested that plantings be placed to minimize the visibility of the

transformers. The City Engineer has been asked to contact Hennepin County to determine its willingness to place plantings in that area to reduce the visual impact of the transformers to property owners. He has also been asked to determine what the County and Xcel Energy allow should the City itself, pursue the project.

- A large tree was uprooted along Breezy Point Road. At this time, it is leaning against other trees, but it does have the potential of falling onto the road. The tree will be removed by the property owner as soon as practicable.
- Council Member Carlson will be attending the League of Women Voters Mayor's Forum on January 20, as Mayor Doak will be out of town on that date.

9. COUNCIL REPORTS

A. Carlson –Enterprise Finance and Operations, Intergovernmental Relations, and MCWD

Council Member Carlson reported that the Minnetonka City Council has been discussing the need for increased water and sewer rates due to repairs needed on the aging Minnetonka systems. This may affect the rates paid by City of Woodland residents whose properties are connected to the Woodland systems. She noted that the City of Minnetonka has not finalized any new rates. Council Member Carlson explained that, like the Woodland City Council, the Minnetonka City Council has been discussing long-term strategies to pay for the cost of repairs of Minnetonka's sewer and water systems as they continue to age.

The Woodland City Council has taken a proactive approach to ensure the long-term reliability of the sewer and water infrastructure by implementing an annual maintenance plan, and ensuring that funds are available for repairs when they become necessary. She noted that the Council continues to monitor the Enterprise Fund accounts to ensure that they are at a fiscally appropriate level to cover the bond payments which will be completed in 2018 in addition to maintenance and repair costs into the future.

Council Member Carlson stated that the League of Minnesota Cities is asking for support from member cities to lobby at the Capital for a dedicated funding program for municipal streets with populations of less than 5,000 residents. Mayor Doak noted that this initiative is an extension of the 2015 legislative act that provided funds to small cities that do not qualify for Minnesota State Aid because of low populations.

Council Member Carlson reported on a conference she attended relating to prevention of violence directed at government officials and agencies. It was noted that Police Chief Cory Johnson is always notified when there is a threat to

safety or verbal abuse/harassment. All threats are taken seriously and action will be taken by the Police Department when necessary.

B. Massie – Road right-of-way maintenance, Trees, Deer Management – None.

C. Newberry – Ordinances, Septic Ordinance, and Inspections

Council Member Newberry referred to a handout that was provided to the Council by the City's Zoning Coordinator relating to potential amendments to the City's Code. He provided an overview of each item, including the addition of language regarding decks, balconies, porches, swimming pools, and grading, excavating or filling of properties. Council Member Newberry recommended that the City Council move forward and review the items at the January City Council meeting. The Council agreed.

D. Weiner – Public Safety, Police and Fire, General Finance

Council Member Weiner reported that she has been impressed with the USDA staff and their professionalism as it relates to the City's Wildlife Management Program.

Mayor Doak asked Council Member Weiner to be involved in the upcoming audit.

10. ACCOUNTS PAYABLE

Weiner moved, seconded by Newberry to approve the Accounts Payable as presented.
Motion carried 5-0.

11. TREASURER'S REPORT

Massie moved, seconded by Carlson to approve the Treasurer's Report as presented.
Motion carried 5-0.

12. ADJOURNMENT

Carlson moved to adjourn the regular meeting of December 14, 2015. Motion carried by consensus. The meeting adjourned at 7:47 p.m.

ATTEST:

Kathryne A. McCullum, City Clerk

James S. Doak, Mayor

CITY COUNCIL
CITY OF WOODLAND
MEETING OF JANUARY 11, 2016

Agenda Item 3. B.

Consent Agenda

TO: Honorable Mayor and Members of the City Council
FROM: Kathryne McCullum, City Clerk
SUBJECT: Resolution No. 01-2016 establishing the 2016 official calendar for the
City of Woodland

Description

The Woodland City Council sets the official calendar by resolution each year. The attached resolution has been prepared for Council review and adoption. It should be noted that any three members of the Council constitutes a quorum. The three members may, but need not, include the Mayor. The official calendar may change due to a lack of a quorum.

NOTE: Due to the Primary Election scheduled for August 9, the City Council meeting is proposed to be rescheduled to August 11.

Recommendation

Adopt Resolution No. 01-2016 establishing the 2016 official calendar for the City of Woodland.

CITY OF WOODLAND

Meeting Date: January 11, 2016
 Motion:

Resolution No. 01-2016
 Second:

**RESOLUTION ESTABLISHING THE 2016
 OFFICIAL CALENDAR FOR THE CITY OF WOODLAND**

WHEREAS, the City Council of the City of Woodland wishes to establish the 2016 Official Calendar; and

WHEREAS, the meetings of the City Council of the City of Woodland are held in the Deephaven City Council Chambers located at 20225 Cottagewood Road, Deephaven, Minnesota, 55331; and

WHEREAS, City Council meetings may be changed due to lack of a quorum.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Woodland, Minnesota hereby approves the following dates for City Council meetings and variances/special use permit, and subdivision applications:

APPLICATION DATE	PUBLISH DATE	COUNCIL MEETING
First Thursday	Sun Sailor – Thursday	Public Hearing – Second Monday, 7:00 p.m.
December 3, 2015	December 17, 2015	January 11, 2016
January 7, 2016	January 21, 2016	February 8, 2016
February 4, 2016	February 18, 2016	March 14, 2016
March 3, 2016	March 17, 2016	April 11, 2016
April 7, 2016	April 21, 2016	May 9, 2016
May 5, 2016	May 19, 2016	June 13, 2016
June 2, 2016	June 16, 2016	July 11, 2016
July 7, 2016	July 21, 2016	August 11, 2016
August 4, 2016	August 18, 2016	September 12, 2016
September 1, 2016	September 15, 2016	October 10, 2016
October 6, 2016	October 20, 2016	November 14, 2016
November 3, 2016	November 17, 2016	December 12, 2016

BE IT FURTHER RESOLVED, that the City Council of the City of Woodland, Minnesota hereby approves the following meeting dates:

MEETING	DATE	TIME	NOTES
Local Board of Appeal and Equalization	April 11, 2016	7:00 p.m.	Property Value Review
Budget Discussions (2017)	August 11, 2016	7:00 p.m.	Preliminary Budget Review
Adopt Preliminary Budget (2017)	September 12, 2016	7:00 p.m.	Adopt Preliminary Budget and Levy
Adopt Final Budget (Public Hearing)	December 12, 2016	7:00 p.m.	Adopt Final Budget

BE IT FURTHER RESOLVED, that the City Council of the City of Woodland, Minnesota hereby approves the following holidays:

HOLIDAY	DATE
New Year's Day	January 1, 2016
Martin Luther King Jr. Day	January 18, 2016
President's Day	February 15, 2016
Good Friday	March 25, 2016
Memorial Day	May 30, 2016
Independence Day	July 4, 2016
Labor Day	September 5, 2016
Veterans Day	November 11, 2016
Thanksgiving Holiday	November 24, 25, 2016
Christmas Day	December 26, 2016

ADOPTED BY the Woodland City Council on January 11, 2016 upon the following vote:

	Yes	No	Abstain	Absent
Mayor Doak				
Councilor Carlson				
Councilor Massie				
Councilor Newberry				
Councilor Weiner				

State of Minnesota

County of Hennepin

CITY OF WOODLAND

By: _____
James S. Doak, Mayor

I, Kathryn A. McCullum, duly appointed City Clerk to the Council for the City of Woodland, County of Hennepin, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Woodland City Council, at their meeting held on January 11, 2016, now on file in my office and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Woodland, Minnesota, the 12th day of January, 2016.

Attest: _____
Kathryne A. McCullum, City Clerk



Agenda Date: 01-11-16 CITY COUNCIL MEMO

Agenda Item: Public Hearing and First Reading of Ordinance No. O02-2016, an Ordinance Amending Chapter 9 of the Woodland Code, Regarding Definitions, Residential Districts, Uses in the Residential Districts, Structures in Yards, and Construction Regulations.

Summary: Ordinance No. O02-2016 is a clean-up ordinance intended to modify those zoning code items that have surfaced over the last several months. Below is a brief summary of the changes:

Section 1 was suggested by Councilmember Newberry to further clarify issues related to decks.

Section 2 was suggested by Mayor Doak to further define those characteristics allowable for home occupations.

Section 3 was proposed by Zoning Coordinator Cooney to help clarify issues regarding swimming pools and pool decking as they relate to accessory structure square footage limitations.

Section 4 was suggested by Councilmember Newberry to emphasize the residential character of the city in order to minimize home occupation issues.

Section 5 was suggested by Mayor Doak and Zoning Coordinator Cooney to identify the types of home occupations allowable within the residential districts of the city.

The changes in Section 6 were suggested by Councilmember Newberry to further clarify issues related to minimum yard encroachments.

The changes in Section 7 have two objectives: The heading for this section is not in the city code, so staff added it here. The second objective, proposed by the City Engineer, is to align the city permit requirements with those of the Minnehaha Creek Watershed District. This amendment codifies the current practice of requiring evidence of an MCWD permit before issuing building permits.

Timeline:

- 12-24-15 Public hearing notice published in Sun Sailor.
- 01-11-16 Public Hearing, City Council considers 1st reading of the ordinance (may make revisions).
- 01-14-16 If 2nd reading is waived, ordinance is submitted to the Sun Sailor for publication.
- 01-21-16 If 2nd reading is waived, the ordinance is published in Sun Sailor (goes into effect on this date).
- 02-08-16 City council considers 2nd reading of the ordinance (may make revisions).
- 02-11-16 If 2nd reading is not waived, ordinance is submitted to the Sun Sailor for publication.
- 02-18-16 If 2nd reading is not waived, the ordinance is published in Sun Sailor (goes into effect on this date).

City Council Action:

- A. Introduce the ordinance by First Reading, amending Chapter 9 of the City Code.
- B. Hold the Public Hearing.
- C. City ordinance requires that every ordinance have two readings prior to adoption. The Council may elect to waive the second reading of the ordinance by majority. If the second reading is not waived, the ordinance will be placed on the February agenda.

Possible motions on ordinance O02-2016...

1. I move that the City Council waive the second reading and adopt ordinance O02-2016, an Ordinance Amending Chapter 9 of the Woodland Code, regarding Definitions, Residential Districts, Structures in Yards, and Construction Regulations, as written.
2. I move that the City Council waive the second reading and adopt ordinance O02-2016, an Ordinance Amending Chapter 9 of the Woodland Code, regarding Definitions, Residential Districts, Structures in Yards, and Construction Regulations, as amended.
3. I move that the City Council maintains the current ordinance regulations.

ORDINANCE O02-2016**AN ORDINANCE AMENDING CHAPTER 9 OF THE WOODLAND CODE,
REGARDING DEFINITIONS, RESIDENTIAL DISTRICTS, USES IN THE
RESIDENTIAL DISTRICTS, STRUCTURES IN YARDS, AND CONSTRUCTION
REGULATIONS.**

The City Council of Woodland, Minnesota, ordains:

Section 1. Section 900.02 Definitions is amended to read as follows:

Subd. 12. Deck means a horizontal, unenclosed platform with or without attached railings, seats, trellises, or other features, attached or functionally related to a principal use or site and at any point extending more than 3 feet above ground. A deck adjoining or adjacent to a Main Building is considered an integral part of the Main Building.

Section 2. Section 900.02 Definitions is amended to read as follows:

Subd. 19. Home Occupation means a use carried on for gain or as a hobby by an occupant of a dwelling entirely within a dwelling or within an accessory building, which use is incidental to the residential use and does not change the residential character of the property. Customers and/or clients from the general public shall not come to the premises in question for purposes pertaining to the conduct of the home occupation.

Section 3. Section 900.02 Definitions is amended to read as follows:

Subd. 41. Swimming Pool means any outdoor structure, basin, chamber or tank for swimming, diving, or recreational bathing and having a water surface area of 100 or more square feet, and a depth of more than 24 inches at any point. The structural area of a swimming pool is deemed to include the water surface area and 4 feet of deck on all sides, or the water surface area plus proposed deck, whichever is greater.

Subd. 41 42. Toe of the Bluff means the point on a bluff where there is, as visually observed, a clearly identifiable break in the slope, from gentler to steeper slope above. If no break in the slope is apparent, the toe of the bluff shall be determined to be the lower end of a 50-foot segment, measured on the ground, with an average slope exceeding 18 percent.

Subd. 42 43. Top of the Bluff means the point on a bluff where there is, as visually observed, a clearly identifiable break in the slope, from steeper to gentler slope above. If no break in the slope is apparent, the top of the bluff shall be determined to be the upper end of a 50-foot segment, measured on the ground, with an average slope exceeding 18 percent.

Subd. 43 44. Tree means a woody, perennial plant usually with one stem or trunk and with many branches which has a diameter greater than six inches when measured at a point four feet above the ground.

Subd. 44 ~~45~~. Use means the purpose for which land or a building or structure is or is to be used, occupied or maintained.

Subd. 45 ~~46~~. Use, Accessory means a subordinate use on the same lot with the principal use and incidental and accessory to the principal use.

Subd. 46 ~~47~~. Variance has the meaning assigned that term in Minnesota Statutes, Chapter 462.

Subd. 47 ~~48~~. “Wetland” or “Wetlands” - “Wetland” or “Wetlands” is defined in Minn. R. 7050.0186, Subp. 1.a. and includes those areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Constructed wetlands designed for wastewater treatment are not waters of the state. Wetlands must have the following attributes: 1. A predominance of hydric soils; 2. Inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in a saturated soil condition; and 3. Under normal circumstances support a prevalence of such vegetation. The Wetland Inventory and Classifications, as found in the Comprehensive Plan, are incorporated into this ordinance by reference and made part thereof.

Subd. 48 ~~49~~. Yard means the open space between a lot line and a structure on the lot.

Subd. 49 ~~50~~. Yard, Front means a yard extending across the full width of a lot having a depth equal to the shortest distance between the front lot line and the nearest portion of a structure.

Subd. 50 ~~51~~. Yard, Rear means the yard extending across the full width of a lot and having a depth equal to the shortest distance between the rear lot line and any portion of a structure. If the rear lot line is less than 10 feet in length, or if the lot forms a point at the rear, the rear lot line shall be a line 10 feet in length within the lot, parallel to, and at the maximum distance from, the front lot line.

Subd. 51 ~~52~~. Yard, Side means a yard between the side lot line and a structure extending from the front yard to the rear yard and having a width equal to the shortest distance between the side lot line and any portion of the structure.

Section 4. 900.03 Residential Districts Established. is amended to read as follows:

900.03 Residential Districts Established.

The City’s goal in its Comprehensive Plan is a high quality of residential life. Accordingly, the use of land shall be low density residential, medium density residential, wetlands, and open water.

(a) The entire incorporated territory of the City of Woodland is designated as a residential district.

(b) The land in the City platted as the “Methodist Lakeside Assembly Grounds”, according to the plat on file in the office of the Hennepin County Recorder, is designated as a separate residential district referred to in this Code as the “Assembly Grounds”.

Section 5. Section 900.04 Uses in the Residential Districts, is amended to read as follows:

Subd. 3. Home occupations limited to a home professional office within the main building.

Section 6. Section 900.12 Additional Requirements: Structures in Yards, is amended to read as follows:

Section 900.12 Additional Requirements: Structures in Yards.

1. General. Every required yard or open space must be unobstructed by any building or structure, from the ground upward, except as follows:

(a) When a yard adjoins a lake, then a pump house not exceeding 5 feet in height and 30 square feet in area may be located closer to the lake than permitted under the applicable setback from the ordinary high water line, but must be located at least 12 feet back from the ordinary high water line. Any such pump house must be treated to reduce visibility from public waters and adjacent shorelands by vegetation, topography, increased setbacks, color or other means acceptable to the City, assuming summer, leaf-on conditions.

(b) Sills, cornices, buttresses, eaves, open work fire balconies and fire escapes, chimneys, flues and similar building appurtenances, may extend not more than 4 feet into a required minimum yard. Decks, balconies, porches, cantilevered overhangs, and the like may not extend into a required minimum yard.

(c) Except in the Assembly Grounds, ~~uncovered porches, decks, and~~ steps to building entrances may extend not more than 12 feet into any minimum front yard or rear yard and not more than 6 feet into any minimum side yard, but must not extend beyond any shoreland, bluff or wetland setback lines. The following sentence notwithstanding, a deck addition to a structure not meeting the required lake setback may be allowed without a variance if all of the foregoing criteria and standards are met: (1) the structure existed on the date the structure setbacks were established, (2) a thorough evaluation of the property and structure reveals no reasonable location for a deck meeting or exceeding the existing ordinary lake setback of a structure, (3) the deck encroachment toward the lake does not exceed 15 percent of the existing setback of the structure from the lake or does not encroach closer than 30 feet, whichever is more restrictive and (4) the deck is constructed primarily of wood, and is not roofed or screened.

Section 7. Section 900.24 is amended to read as follows:

900.24. Construction Regulations

Subd 1. General Regulations

(i) For activities disturbing an area of 5,000 square feet or greater or involving the grading, excavating, filling, or storing on site of 50 cubic yards of soil or more, applicants shall provide evidence that the proper permits have been issued by Minnehaha Creek Watershed District.

Section 8. Effective Date. This ordinance shall be effective as of its date of publication.

Adopted by the Woodland City Council on _____, 2016, and published in the paper of MN Sun Publications on _____, 2016.

James S. Doak, Mayor

ATTEST:

Kathryne A. McCullum, City Clerk



Agenda Date: 01-11-16 CITY COUNCIL MEMO

Agenda Item: First Reading of Ordinance No. O01-2016, an Ordinance Amending Chapter 4 of the Woodland Code, regarding Illicit Discharge Detection and Elimination

Summary: Ordinance No. O01-2016 is requirement of the Minnesota Pollution Control Agency's MS4 Permit. The City of Woodland is required to pass the Illicit Discharge Detection and Elimination ordinance within twelve months of its 2015 MS4 permit reauthorization.

The MS4 ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) MS4 permit process. The ordinance allows the city and its agents to identify, monitor, and carry out enforcement procedures related to illicit discharges within the City of Woodland.

Timeline:

- 01-11-16 Public Hearing, City Council considers 1st reading of the ordinance (may make revisions).
- 01-14-16 If 2nd reading is waived, ordinance is submitted to the Sun Sailor for publication.
- 01-21-16 If 2nd reading is waived, the ordinance is published in Sun Sailor (goes into effect on this date).
- 02-08-16 City council considers 2nd reading of the ordinance (may make revisions).
- 02-11-16 If 2nd reading is not waived, ordinance is submitted to the Sun Sailor for publication.
- 02-18-16 If 2nd reading is not waived, the ordinance is published in Sun Sailor (goes into effect on this date).

City Council Action:

- A. Introduce the ordinance by First Reading, amending Chapter 4 of the City Code.
- B. City ordinance requires that every ordinance have two readings prior to adoption. The Council may elect to waive the second reading of the ordinance by majority. If the second reading is not waived, the ordinance will be placed on the February agenda.

Possible motions on ordinance O01-2016...

1. I move that the City Council waive the second reading and adopt ordinance O01-2016, an ordinance amending Chapter 4 of the Woodland Code, regarding Illicit Discharge Detection and Elimination, as written.
2. I move that the City Council waive the second reading and adopt ordinance O01-2016 an ordinance amending Chapter 4 of the Woodland Code, regarding Illicit Discharge Detection and Elimination, as amended.
3. I move that the City Council maintains the current ordinance regulations.

ORDINANCE O01-2016

AN ORDINANCE RELATING TO ILLICIT DISCHARGE DETECTION AND ELIMINATION, AMENDING CHAPTER 4 OF THE WOODLAND CODE

The City Council of Woodland, Minnesota, ordains:

Section 1. CHAPTER 4. PUBLIC HEALTH AND SAFETY is amended to read as follows:

SECTION 470: ILLICIT DISCHARGE DETECTION AND ELIMINATION

470.01 PURPOSE AND OBJECTIVES

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of the City of Woodland through the regulation of non-stormwater discharges to the storm drainage system to the maximum extent practicable as required by state and federal law. This ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) MS4 permit process. The objectives of this ordinance are:

- A. To regulate the contribution of pollutants to the municipal separate storm sewer system by stormwater discharges by any user
- B. To prohibit Illicit Connections and Discharges to the municipal separate storm sewer system
- C. To establish legal authority to carry out all inspection, surveillance, and monitoring procedures necessary to ensure compliance with this ordinance

470.02 DEFINITIONS

For the purposes of this ordinance, the following terms shall have the following meanings:

Authorized Enforcement Agency: employees or designees of the City of Woodland or the Minnesota Pollution Control Agency as designated to enforce this ordinance.

Best Management Practices (BMPs): Schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly into stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from

raw materials storage.

City: The City of Woodland

Clean Water Act: The federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

Construction Activity: Activities subject to NPDES Construction Permits. These include construction projects resulting in land disturbance of 1 acre or more and projects that disturb less than 1 acre if they are part of a larger common plan of development. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

Hazardous Materials: Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment, when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal Discharge: Any direct or indirect non-stormwater discharge to the storm drain system, except as exempted in Section 470.07 of this ordinance.

Illicit Connections: An illicit connection is defined as either of the following:
Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system including, but not limited to, any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by the City or, any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by the City.

Industrial Activity: Activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b)(14).

MPCA: Minnesota Pollution Control Agency.

National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit: A permit issued by EPA (or by the State of Minnesota under authority delegated pursuant to 33 USC § 1342(b)) that authorizes the discharge of pollutants to Waters of the State, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-Stormwater Discharge: Any discharge to the storm drain system that is not composed entirely of storm water.

Person: Any individual, association, organization, partnership, firm, corporation or other

entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant: Anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquids, solid wastes, and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Premises: Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and boulevards.

Storm Drainage System: Publicly-owned facilities by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, infiltration, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Stormwater: Any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

Stormwater Pollution Prevention Plan(SWPPP): A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Stormwater, Stormwater Conveyance Systems, and/or Receiving Waters to the maximum extent practicable.

Wastewater: Any water or other liquid, other than uncontaminated stormwater, discharged from a facility or property.

Waters of the State: All streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems, and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state of Minnesota or any portion thereof.

470.03 APPLICABILITY

This ordinance shall apply to all water entering the storm drain system generated on any developed or undeveloped lands unless explicitly exempted by an authorized enforcement agency.

470.04 RESPONSIBILITY FOR ADMINISTRATION

The City of Woodland shall administer, implement, and enforce the provisions of this ordinance. Any powers granted or duties imposed upon the MPCA may be delegated in writing by the City Engineer of Woodland to persons or entities acting in the beneficial interest of or in the employ of the City.

470.05 SEVERABILITY

The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Ordinance.

470.06 ULTIMATE RESPONSIBILITY

The standards set forth herein and promulgated pursuant to this Ordinance are minimum standards; therefore this Ordinance does not intend nor imply that compliance by any person will ensure that there will be no contamination, pollution, nor unauthorized discharge of pollutants.

470.07 DISCHARGE PROHIBITIONS

Subd. 1 Prohibition of Illegal Discharges. No person shall discharge or cause to be discharged into the municipal storm drain system or Waters of the State any materials, including but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards, other than stormwater. The commencement, conduct or continuance of any illegal discharge to the storm drain system is prohibited except as described as follows:

- (a) The following discharges are exempt from discharge prohibitions established by this ordinance: water line flushing or other potable water sources, landscape irrigation or lawn watering, diverted stream flows, rising groundwater, groundwater infiltration to storm drains, uncontaminated pumped groundwater, foundation or footing drains (not including active groundwater dewatering systems), crawl space pumps, air conditioning condensation, springs, non-commercial washing of vehicles, natural riparian habitat or wetland flows, swimming pools (if de-chlorinated - typically less than one PPM chlorine), fire fighting activities, and any other water source not containing Pollutants.
- (b) Discharges specified in writing by the MPCA as being necessary to protect public health and safety.
- (c) Dye testing is an allowable discharge, but requires a verbal notification to the City Engineer 48-hours prior to the start of the test.
- (d) The prohibition shall not apply to any non-stormwater discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and

administered under the authority of the MPCA or Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.

Subd. 2 Prohibition of Illicit Connections

- (a) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.
- (b) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- (c) A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

Subd. 3 Sump Pump and Drain Tile Discharges

- (a) The construction, use, maintenance or continued existence of piping of private sump pump and/or drain tile discharges to a surface outlet located within 20 feet of public streets or sidewalks is prohibited.
- (b) Connection of private sump pump and/or drain tile lines to public storm sewers is prohibited unless a Right of Way permit is obtained from the City Engineer.

470.08 SUSPENSION OF MS4 ACCESS

Subd. 1 Suspension due to Illicit Discharges in Emergency Situations. The City of Woodland may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the State. If the violator fails to comply with a suspension order issued in an emergency, the City may take such steps as deemed necessary to prevent or minimize damage to the MS4 or Waters of the State, or to minimize danger to persons.

Subd. 2 Suspension due to the Detection of Illicit Discharge. Any person discharging to the MS4 in violation of this ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The City will notify a violator of the proposed termination of its MS4 access.

Subd.3 A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the City.

470.09 INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES

Any person subject to an Industrial or Construction Activity NPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to City prior to the allowing of discharges to the MS4.

1500.10 MONITORING OF DISCHARGES

Subd. 1 Applicability. This section applies to all facilities that have stormwater discharges associated with industrial activity, including construction activity.

Subd. 2 Access to Facilities.

- (a) The City shall be permitted to enter and inspect facilities subject to regulation under this Ordinance as often as may be necessary to determine compliance with this Ordinance. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the authorized enforcement agency.
- (b) Facility operators shall allow the City ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of the NPDES permit to discharge stormwater, and the performance of any additional duties as defined by state and federal law.
- (c) The City shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the City to conduct monitoring and/or sampling of the facility's stormwater discharge.
- (d) The City has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy per manufacturer's recommendations.
- (e) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the City and shall not be replaced. The costs of clearing such access shall be borne by the operator.
- (f) Unreasonable delays in allowing the City access to a permitted facility is a violation of the stormwater discharge permit and of this Ordinance. A person who is the operator of a facility with a NPDES permit to discharge stormwater associated with industrial activity commits an offense if the person denies the

City reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this Ordinance.

- (g) If the City has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this Ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this Ordinance or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the City may seek issuance of a search warrant from any court of competent jurisdiction.

470.11 REQUIREMENT TO PREVENT, CONTROL, AND REDUCE STORMWATER POLLUTANTS BY THE USE OF BEST MANAGEMENT PRACTICES

The City of Woodland has adopted requirements identifying Best Management Practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of stormwater, the storm drain system, or Waters of the State. The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the municipal storm drain system or Waters of the State through the use of these structural and non-structural BMPs. Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the municipal separate storm sewer system. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of stormwater associated with industrial activity, to the extent practicable, shall be deemed compliant with the provisions of this section. These BMPs shall be part of a stormwater pollution prevention plan (SWPPP) as necessary for compliance with requirements of the NPDES permit.

470.12 WATERCOURSE PROTECTION

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

470.13 NOTIFICATION OF SPILLS

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may

result in illegal discharges or pollutants discharging into stormwater, the storm drain system, or Waters of the State, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such a release. In the event of such a release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the City in person or by phone or facsimile no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the City of Woodland within three business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

470.14 ENFORCEMENT

Whenever the City of Woodland finds that a person has violated a prohibition or failed to meet a requirement of this Ordinance, the City may order compliance by written Notice Of Violation to the responsible person. Such notice may require without limitation:

- (a) The performance of monitoring, analyses, and reporting;
- (b) The elimination of illicit connections or discharges;
- (c) The violating discharges, practices, or operations shall cease and desist;
- (d) The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property; and
- (e) Payment of a fine to cover administrative and remediation costs; and
- (f) The implementation of source control or treatment BMPs; and
- (g) The deadline within which to remedy the violation.

If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.

470.15 APPEAL OF NOTICE OF VIOLATION

Any person receiving a Notice of Violation may appeal the determination of the City. The notice of appeal must be received by the City within 15 days from the date of the Notice of Violation. The appeal shall be heard by the City Council within 30 days from the date of receipt of the notice of appeal. The decision of the City Council shall be final.

470.16 ENFORCEMENT MEASURES AFTER APPEAL

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within the deadline extended by the decision of the City Council, then representatives of the City shall enter upon the subject private

property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent, or person in possession of any premises to refuse to allow the City or designated contractor to enter upon the premises for the purposes set forth above.

470.17 COST OF ABATEMENT OF THE VIOLATION

Within 30 days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs and the deadline to pay the abatement costs. The property owner may file a written protest objecting to the costs and payment terms of the abatement within 15 days. The appeal shall be heard by the City Council within 30 days from the date of receipt of the notice of appeal. If the amount due is not paid within a timely manner as determined by the decision of the City Council after hearing the appeal, the charges be filed with Hennepin County and shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

470.18 INJUNCTIVE RELIEF

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this Ordinance. If a person has violated or continues to violate the provisions of this ordinance, the authorized enforcement agency may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

470.19 COMPENSATORY ACTION

In lieu of enforcement proceedings, penalties, and remedies authorized by this Ordinance, the authorized enforcement agency may impose upon a violator alternative compensatory actions, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.

470.20 VIOLATIONS DEEMED A PUBLIC NUISANCE

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this Ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

470.21 CRIMINAL PROSECUTION

Any person that violates this ordinance shall be shall be deemed guilty of a misdemeanor and upon conviction thereof, may be subject to the maximum fine and imprisonment

allowed by State law. Each such violation shall constitute a separate offense punishable to the maximum extent of the law. The authorized enforcement agency may recover all attorney's fees court costs and other expenses associated with enforcement of this ordinance, including sampling and monitoring expenses.

470.22 REMEDIES NOT EXCLUSIVE

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

Section 2. Effective Date. This ordinance shall be effective as of its date of publication.

Adopted by the Woodland City Council on January 11, 2016, and published in the paper of MN Sun Publications on January __, 2016.

James S. Doak, Mayor

ATTEST:

Kathryne A. McCullum, City Clerk

CITY COUNCIL
CITY OF WOODLAND
MEETING OF JANUARY 11, 2016

Agenda Item 6. B.

New Business

TO: Honorable Mayor and Members of the City Council

FROM: Kathryne McCullum, City Clerk

SUBJECT: Resolution No. 03-2016 designating appointments and assignments for 2016

Background

Each year, the City Council appoints individuals to represent the City in various positions. The Council is requested to review the attached resolution and make necessary revisions.

Recommendation

Adopt Resolution No. 03-2016 designating appointments and assignments for 2016.

CITY OF WOODLAND

Meeting Date: January 11, 2016
Motion:

Resolution No. 03-2016
Second:

**RESOLUTION NO. 03-2016 DESIGNATING
ASSIGNMENTS AND APPOINTMENTS FOR 2016**

WHEREAS, the City Council of the City of Woodland wishes to designate the official assignments and appointments for 2016; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Woodland, Minnesota hereby approves the following appointments and designations for 2016:

Official	Assignment/Appointment
Mayor	James S. Doak The annual salary for the Mayor shall be \$80.00 (Ordinance 200.10, Subdivision 1)
City Council Members	Sliv Carlson, John Massie, Tom Newberry, and Elizabeth Weiner The annual salary for City Council members shall be \$40.00 (Ordinance 200.10, Subdivision 2)
Mayor Doak	General Administration, Deephaven and Wayzata Contracts, Weed Inspector (State Statute 18.80, Subd. 2)
Council Member Weiner	Public Safety – Police and Fire, General Finance, Audit
Council Member Carlson	Intergovernmental Relations, Enterprise Finance and Operations
Council Member Newberry	Ordinances, Septic System Rules and Issues
Council Member Massie	Road and Right-of-way Maintenance, Trees, Deer Management
Council Member Carlson	Acting Mayor (State Statute 412.121)

BE IT FURTHER RESOLVED, by the City Council of the City of Woodland:

That the salaries of the coming year of 2016 are established for the Mayor and Council members, such salaries to be payable in one sum at the time of the regular meeting of the City Council in December, 2016.

Clerk Treasurer: That the Clerk and Treasurer of the City of Deephaven will provide clerical and treasurer services; the annual service charge per the contract, will be paid to the City of Deephaven in monthly installments.

Police: That the City of Deephaven will provide Police services; the annual service charge, per the contract, will be paid to the City of Deephaven in monthly installments.

Fire Service: That the City of Wayzata Fire Department is designated as Woodland's fire service agency; and will be paid an annual charge based upon the percentage of calls in Woodland for the preceding three-year period, calculated against the Wayzata Fire Department's operating budget for the contract year.

City Assessor: Dan Distel

City Attorney: Campbell Knutson – Joel Jamnik and Andrea McDowell Poehler, Lead Attorneys
Prosecuting Attorney: Tallen & Baertschi – Steve Tallen, Lead Attorney
Animal Control: Police Chief Cory Johnson
City Auditor: Abdo, Eick, and Meyers – Andy Berg, Lead Auditor
City Engineer: Bolten & Menk, Dave Martini
Chief of Police/
Emergency Management Director: Cory Johnson
Fire Chief: Kevin Klapprich, Wayzata Fire
Zoning Coordinator: City of Deephaven, Dale Cooney, Zoning Administrator
Building Inspection: Minnetonka Community Development, Building Division – Bob Manor, Building Official
LMCC Liaison: Mike Jilek, 2800 Center Road, Woodland, MN, James Doak, 2845 Woolsey Lane, Alternate

LMCD Representative: Representative appointed by Council resolution
Insurance Agency: League of Minnesota Cities Insurance Trust – Agent Representative Northern Capital Insurance, Carl Bennetsen
Official Newspaper: Minnesota Sun Publications (State Statute 331A.04)
Minneapolis Star Tribune
Septic Inspector: Kurt Larsen – annual review (existing systems)
System Inspector: Metro West Inspections (new system inspections)
Health Officer: Dr. Bruce Shilling and Hennepin County Environmental Services
Assistant Weed Inspector: Dale Cooney, Zoning Coordinator (State Statute 18.80, Subd. 3)

BE IT FURTHER RESOLVED by the City Council of the City of Woodland:

- a) That the City Officers shall be paid mileage at the rate determined by the IRS standards for each mile necessarily traveled in carrying out the duties of the officers; and
- b) That the State Statutes require the City to designate general depositories for City monies, therefore, the following Depositories/Investment Vendors, be designated as official depositories for the City of Woodland for the funds of the City:
 1. That the depositories for the City of Woodland shall be Beacon Bank (Municipal Water Bond) and TCF Bank (Official Depository); and

2. That the Treasurer be, and hereby is authorized to continue an account or accounts in the name of the City in said depositories on the terms usually required of its customers, and to deposit in such account or accounts any money; and
3. That two signatures shall be mandatory on bank checks withdrawing money from the bank, and that these signatures may be any one of the elected officials and/or the City Clerk.

ADOPTED BY the Woodland City Council on January 11, 2016 based upon the following vote:

	Yes	No	Abstain	Absent
Mayor Doak				
Councilor Carlson				
Councilor Massie				
Councilor Newberry				
Councilor Weiner				

State of Minnesota

County of Hennepin

CITY OF WOODLAND

By: _____
James S. Doak, Mayor

I, Kathryn A. McCullum, duly appointed City Clerk to the Council for the City of Woodland, County of Hennepin, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution or motion with the original minutes of the proceedings of the Woodland City Council, at their meeting held on January 11, 2016, now on file in my office and have found the same to be true and correct copy thereof.

Witness my hand and official seal at Woodland, Minnesota, the 12th day of January, 2016.

Attest: _____
Kathryne A. McCullum, City Clerk