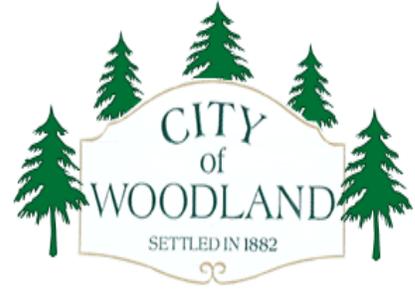


MINUTES
CITY COUNCIL
CITY OF WOODLAND



MONDAY, FEBRUARY 8, 2016

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Doak called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Mayor Doak, Councilor Members Massie, Newberry, and Weiner

Excused: Council Member Carlson

Staff Present: Zoning Coordinator Dale Cooney and City Clerk Kathy McCullum

3. CONSENT AGENDA

A. Approval of the Minutes of the January 11, 2016 City Council Meeting

Massie moved, seconded by Weiner to approve the January 11, 2016 City Council minutes. Motion carried 4-0.

4. PUBLIC COMMENT – None.

5. PUBLIC HEARINGS

A. Request for an Alteration of a Non-Conforming Structure in order to construct an addition to the front of the home for John and Lynn O'Neil, 2650 Maplewood Circle West.

Zoning Coordinator Dale Cooney explained that the applicants are requesting a permit to alter an existing non-conforming structure for the construction of an addition to the front of the house. He said that the applicants had applied for and were granted a permit for the same proposal in September, 2013, and the Council granted a one-year extension that expired in September, 2015. Mr. Cooney explained that the applicants were not able to move forward with the project at that time and the approval expired. They now needed to reapply.

Mr. Cooney explained that the proposal would connect a 1,976 square foot addition onto the existing home. He said the addition would match the facade of the current structure and therefore, encroach 2 feet six inches into

the required fifty-foot front yard setback. Mr. Cooney explained that the total encroachment of the proposed addition is very minor and, due to the curved nature of the lot, the addition would become compliant with the required front yard setback as it extends to the southwest.

In response to a question from Council Member Massie, Mr. Cooney said that notices were mailed to nearby residents as required by ordinance.

Mayor Doak opened the public hearing.

As no one was in attendance or wished to speak, the public hearing was closed.

Newberry moved, seconded by Weiner to adopt the findings of staff and approve the request for an Alteration of a Non-Conforming Structure in order to construct an addition to the front of the home for John and Lynn O'Neil, 2650 Maplewood Circle West. Motion carried 4-0.

6. NEW BUSINESS

- A. Discussion and consideration of an Ordinance O03-2016 relating to amendments to Chapter 9 – Zoning regarding Home Occupations.

Zoning Coordinator Cooney said that the City Council requested that staff develop an ordinance relating to home occupations that would provide guidance for residents who are considering pursuing an occupation on their property.

Mr. Cooney explained that the draft ordinance was written with the goal of providing direction that would preserve the residential character of the City and prohibit certain impacts to surrounding properties, but would allow for a variety of types of home businesses.

Mayor Doak explained that Deephaaven and Greenwood ordinances include lists of home occupations that are allowed or not allowed. He suggested that lists can never be all-inclusive and do not emphasize the twin goals of reducing or eliminating adverse impacts on surrounding properties and preserving the residential character of the community.

Mayor Doak referenced item (i) on the draft which lists certain impacts and suggested that the words vapor, smoke, odor also be added to that item.

Council Member Weiner thought the draft language was appropriate to the residential character of the City of Woodland.

Council Member Newberry stated support for the ordinance with the addition of the language as suggested by Mayor Doak.

Mr. Cooney referenced item (e) on the draft ordinance and asked the Council if it thought that private social events should be limited to “4 times per year”. He reminded the Council that the Groveland Homeowners Association was reviewing its bylaws and those include home occupations. He asked if the Council wished to have staff ask for input from the Association prior to the next meeting.

The Council agreed that the Groveland Homeowners Association should be requested to review the draft ordinance. The Association would have an opportunity to provide input at the public hearing and revisions could be made by the Council based on that input, if found appropriate. The Council asked that the item be placed on the March agenda for public hearing and first reading.

7. OLD BUSINESS

8. MAYOR'S REPORT

League of Women Voters Mayors Forum

Mayor Doak said that Council Member Carlson participated in the South Lake Minnetonka League of Women Voters Mayors Forum and spoke about the County Road 101 construction. He said the other participants discussed the future of the South Shore Senior Center at length.

Mayor Doak explained the importance for the City to continue to participate in South Lake Minnetonka area activities. He said that the City was redistricted into the larger Minnetonka/ Plymouth legislative district and it is important to keep active with and continue open communication with the smaller South Lake communities.

Bank Options

Mayor Doak said that he and the City Clerk are making progress in the search for a new bank for the City. He noted that the City needs a bank that can facilitate the investment of the City's cash balances and one that has personnel available when needed.

Police Department

Mayor Doak said that he participated in interviews of candidates for a new Deephaven Police Officer last week. He noted that about 30 applications were received and 10 interviews were conducted. Mayor Doak said that three finalists were chosen and the Police Chief will be making the final decision.

Deer Management

Mayor Doak said that the deer management program has been successful, and the USDA may resume its activities based on recent deer sightings.

Conduit Financing

Mayor Doak explained that the City was asked to consider conduit financing for the Minnetonka Youth Hockey Association. He said that the Association plans construction of a new rink, located in Minnetonka, and is interested in finding a City that will sponsor tax-exempt, bank-qualified conduit bonds for the Association this year in the amount of approximately \$5,000,000. Mayor Doak said that the Association's legal counsel had contacted several cities in the area, asking if they were interested in serving as a conduit for the financing. Mayor Doak said that the City of Deephaven had been working with the Association for some time and that Deephaven seemed best suited to sponsor the financing.

Subdivision Ordinance

Mayor Doak said that the Council may wish to review the subdivision ordinance as it relates to reconfiguration of lots within the City. He said that reconfiguration, or shifting lot lines, is considered a subdivision of land and could result significant alteration of existing parcels of land in the City, if approved. The Council agreed that Mayor Doak and Council Member Newberry should work with staff to review the subdivision ordinance.

City Assessor/Board of Review

Mayor Doak reported that the City Assessor, Dan Distel, has resigned from the City of Wayzata, but will continue to work with Woodland and Deephaven.

Mayor Doak explained that there must be at least one member at each meeting of a Board of Appeal and Equalization meeting who has completed an appeals and equalization course developed or approved by the Commissioner of Revenue within the last four years. He explained that he and Council Member Newberry are currently certified. Mayor Doak encouraged other Council Members to take part in the available on-line training to ensure the City is covered in the coming years.

Water Charges

Mayor Doak explained that the City of Minnetonka has indicated that it will be increasing charges for water consumed by Woodland residents, but that it will no longer be charging residents a minimum for water use. The water will now be billed at a conservation tiered rate. He said that this change is to encourage water conservation where the heaviest water users (70,001+ gallons) are charged twice what the lightest water users (0-18,000 gallons) are charged. Mayor Doak said that the middle two tiers are spread proportionately between the highest and lowest tiers, and this practice is common in other cities and provides high-volume users

with a greater incentive to conserve water. A number of Woodland residents who use very little water will find this new billing arrangement reduces their water bills.

Budget/Street Fund

Mayor Doak provided an overview of an updated spreadsheet, showing the 2016 budget and transfers to the Street Fund in an historical context.

9. COUNCIL REPORTS

- A. Carlson –Enterprise Finance and Operations, Intergovernmental Relations, and MCWD – No report.
- B. Massie – Road right-of-way maintenance, Trees, Deer Management – No report.
- C. Newberry – Ordinances, Septic Ordinance, and Inspections – No report.
- D. Weiner – Public Safety, Police and Fire, General Finance – No report.

10. ACCOUNTS PAYABLE

Newberry moved, seconded by Massie to approve the Accounts Payable as presented. Motion carried 4-0.

11. TREASURER'S REPORT

Weiner moved, seconded by Newberry to approve the Treasurer's Report as presented. Motion carried 4-0.

12. ADJOURNMENT

Massie moved to adjourn the regular meeting of February 8, 2016. Motion carried by consensus. The meeting adjourned at 8:15 p.m.

ATTEST:

Kathryne A. McCullum, City Clerk

James S. Doak, Mayor