

AGENDA
CITY COUNCIL
CITY OF WOODLAND



MONDAY, FEBRUARY 9, 2015
7:00 P.M.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL

Mayor Doak, Councilors Carlson, Massie, Newberry, and Weiner

3. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no special discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the Consent Agenda and will be considered separately under New Business.

- A. Approval of the Minutes of the January 12, 2015 City Council Meeting
- B. Resolution No. 07-2015 approving a request from Lecy Brothers Homes and Remodeling for the property located at 2515 Cedar Point Drive for variances to encroach into the required front and west side yard setbacks in conjunction with the construction of the drain field for a new septic system

4. PUBLIC COMMENT

Individuals may address the City Council about any item not contained on the regular agenda. Comments should be limited to five (5) minutes. The Council may ask questions for clarification purposes, but will take no official action on items discussed with the exception of referral to staff or with the agreement of the Council may be scheduled on the current or future agenda.

5. PUBLIC HEARINGS - NONE

6. NEW BUSINESS

- A. Discussion relating to the City's Deer Management Program
- B. Discussion regarding draft Ordinance No. 02-2015 amending Chapter 9 of the City's Code of Ordinances relating to lighting and the definition of wetlands

7. OLD BUSINESS

8. MAYOR'S REPORT

9. COUNCIL REPORTS

- A. Carlson –Enterprise Finance and Operations, Intergovernmental Relations, and MCWD
- B. Massie – Road right-of-way maintenance, Trees, Deer Management
- C. Newberry – Ordinances, Septic Ordinance, and Inspections
- D. Weiner – Public Safety, Police and Fire, General Finance

10. ACCOUNTS PAYABLE

11. TREASURER'S REPORT

12. ADJOURNMENT

- 15 minutes will be allotted for public comment. If the full 15 minutes is not needed, the Council will continue with the agenda
- The next City Council meeting will be held on March 9, 2014

Agenda Item 3. A.
Consent Agenda

MINUTES
CITY COUNCIL
CITY OF WOODLAND



MONDAY, JANUARY 12, 2015

1. OATH OF OFFICE – John Massie and Elizabeth Weiner

Mayor Doak administered the Oath of Office to Mr. Massie and Ms. Weiner and they were then seated as members of the City Council.

2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Mayor Doak, Council Members Carlson, Massie, and Weiner
Excused: Council Member Newberry

4. PRESENTATION
 - A. Adoption of a Resolution Recognizing Council Member Chris Rich for his years of service on the Woodland City Council

Doak moved, seconded by Massie to adopt the resolution recognizing Council Member Chris Rich for his years of service on the Woodland City Council.
Motion carried 4-0.

 - B. Presentation of a Resolution Recognizing Council Member Chris Rich

Mayor Doak presented the resolution to Mr. Rich and thanked him for his service to the City.

5. CONSENT AGENDA
 - A. Minutes of the December 8, 2014 Regular City Council meeting
 - B. Resolution No. 01-2015 regarding the City's Official Calendar for 2015
 - C. Approval of a permit to keep multiple dogs for Bob Ripley at 2730 Breezy Heights Road
 - D. Resolution No. 06-2015 approving variances and a conditional use permit for Boris Ninkovic for the property located at 2800 East Road

Carlson moved, seconded by Weiner to approve the consent agenda as submitted.
Motion carried 4-0.

6. PUBLIC COMMENT – NONE

7. PUBLIC HEARINGS

- A. Public Hearing and consideration of Resolution No. 09-2015 relating to a request from Lecy Brothers Homes and Remodeling for the property located at 2515 Cedar Point Drive for variances to encroach into the required front and west side yard setbacks in conjunction with the construction of the drain field for a new septic system.

Mayor Doak opened the public hearing.

Zoning Administrator Karpas presented an overview of the request. He noted that although the Minnesota Pollution Control Agency (MPCA) regulates the construction of septic systems, it allows the City to grant variances for placement of septic systems. Mr. Karpas stated the need for a variance was precipitated by the fact that the drain field can only be placed in the location that is noted on the submitted plan. He said that State Statutes require an alternative for placement of a system should the main system fail. Mr. Karpas explained that the City's ordinance allows for holding tanks for a backup system should the main system fail.

Mr. Karpas said he spoke to two adjacent property owners regarding the variance and they stated support. He noted that all of the materials would be below-grade and there would be no aesthetic implications to surrounding properties.

In response to a question from Council Member Carlson, the applicant stated the property owner has an option to add a back-up generator to power the sewer pumps.

The public hearing was closed.

Massie moved, seconded by Carlson to adopt Resolution No. 09-2015 relating to a request from Lecy Brothers Homes and Remodeling for the property located at 2515 Cedar Point Drive for variances to encroach into the required front and west side yard setbacks in conjunction with the construction of the drain field for a new septic system. Motion carried 4-0.

8. NEW BUSINESS

- A. Discussion relating to the City's Deer Management Program

Mayor Doak introduced the item and asked Mr. Karpas to present the staff report.

Mr. Karpas explained that the City has a permit through the Minnesota Department of Natural Resources (DNR) for the harvest of 12 deer. However, the DNR recently changed its permitting process for the taking of deer which made the current trapping system used by the City obsolete and cost-prohibitive. He

recommended that the City work with the United States Department of Agriculture (USDA) which has a deer control program that has been successful. The USDA baits property, monitors, and shoots the deer and is able to harvest an average of five deer per night.

Council Member Massie, who interviewed the USDA representatives, said he initially had concerns regarding discharging firearms in the City. However, he believed the positives outweigh the negatives in that the USDA staff indicated they shoot downward and use night vision instruments. In addition, the USDA program is not an on-going process because they are able to take more deer in one night rather than the on-going trapping of deer which took much more time and effort.

Council Member Weiner asked if the size of properties made a difference for the taking of deer. It was noted that the process that is used by the USDA does not require large tracts of land.

Mr. Karpas said that he would be contacting the City of Minnetonka regarding a joint project for a flyover count to validate the number of deer in the area.

The Council discussed the taking of coyotes by the USDA staff. It was decided that the program should focus on the deer harvest and coyotes should only be taken if they interfere with the deer harvest. Mayor Doak noted that coyotes tend to quickly re-populate areas after others are removed.

Doak moved, seconded by Carlson to authorize staff to develop and enter into an agreement for the harvesting of deer and explore the removal of coyotes if they interfere with the taking of deer. Motion carried 4-0.

- B. Resolution No. 03-2015 Designating Annual Appointments and Assignments for 2015.

Doak moved, seconded by Massie to adopt Resolution No. 03-2015 Designating Annual Appointments and Assignments for 2015. Motion carried 4-0.

- C. Resolution No. 05-2015 Relating to the to the City of Woodland representation on the Lake Minnetonka Conservation District (LMCD) Board for 2015.

Massie moved, seconded by Weiner to adopt Resolution No. 05-2015 Relating to the to the City of Woodland representation on the Lake Minnetonka Conservation District (LMCD) Board for 2015. Motion carried 4-0.

- D. Resolution No. 02-2015 regarding the establishment of the Administrative Fee Schedule

Weiner moved, seconded by Carlson to adopt Resolution No. 02-2015 regarding the establishment of the Administrative Fee Schedule. Motion carried 4-0.

- E. First Reading of an Ordinance No. 01-2015 pertaining to the 2015 Municipal Fee Schedule amending Chapter 3 of the City of Woodland Code of Ordinances

Massie moved, seconded by Carlson to hold the First Reading, waive the Second Reading and adopt Ordinance No. 01-2015 pertaining to the 2015 Municipal Fee Schedule amending Chapter 3 of the City of Woodland Code of Ordinances. Motion carried 4-0.

- F. Resolution No. 08-2015 relating to Council Policy No. 5-2 – Authorized Persons to Water Shut off/Reconnect in the Groveland Homeowners Association

Council Member Carlson indicated that she called other cities in the area and those cities do not allow anyone but staff to handle the water equipment. Mayor Doak clarified that the new policy was an accommodation to residents who desired a more cost-effective option for turning their water off/on. He noted that the policy outlines the fact that homeowners are responsible for damage to curb stops and related damage to their property if they opt to turn the water off/on themselves. Mayor Doak explained that preparing a house for winter is complicated and the City would not be held liable for any damage to homes unless its staff is found to be negligent..

Carlson moved, seconded by Weiner to adopt Resolution No. 08-2015 relating to Council Policy No. 5-2 Authorized Persons to Water Shut off/Reconnect in the Groveland Homeowners Association. Motion carried 4-0.

9. OLD BUSINESS - NONE

10. MAYOR'S REPORT

Recycling

Mayor Doak reported that the recycling tonnage declined in 2014; however, the number of residents who recycled in 2014 increased from 88% to 90%.

Metropolitan Council

Mayor Doak referenced a Metropolitan Council newsletter article relating to a Housing Policy Plan. He said the plan includes the review of local comprehensive plans for a housing element and housing implementation program that is required by state law and for minimum and maximum densities. Mayor Doak noted that the plan also includes the Metropolitan Council working with local governments to define their share of the metropolitan area need for low and moderate income housing. He said the goal of the Metropolitan Council plan is to build stronger housing elements and implementation and identify additional low income opportunities to place in local comprehensive plans. Mayor Doak stated that practical economics and environmental concerns precluded high density, moderate income housing in the City of Woodland.

11. COUNCIL REPORTS

- A. Carlson – Enterprise Finance and Operations, Intergovernmental Relations, and MCWD

Meeting with State Representative John Applebaum

Council Member Carlson reported that she and Mayor Doak met with the City's new State Representative, John Applebaum. She provided Mr. Applebaum with the legislative summary list she developed for the City Council, and he was very responsive. Council Member Carlson said Mr. Applebaum was open to ideas, was reasonable, and was committed to helping the City.

Minnehaha Creek Watershed District

Council Member Carlson said the Minnehaha Creek Watershed District interviewed candidates for the District Administrator position.

Council Member Carlson indicated that two District Board members will be appointed by Hennepin County in February and there are several good new candidates to fill the two positions.

- B. Massie – Road Right-of-way Maintenance, Trees, Deer Management

Mayor Doak indicated that City Engineer Dave Martini is working on a master plan for the Breezy Point Road project and he will be meeting with Councilor Massie and Mr. Martini in the near future to discuss the plan.

- C. Newberry – Ordinances, Septic Ordinance, and Inspections – NONE

- D. Weiner – Public Safety, Police and Fire, General Finance

Council Member Weiner reported that she met with the City's Police Chief and will be meeting with the Fire Chief and the area Emergency Management Team Leader, Scott Gruber. Ms. Weiner also noted that she will be meeting with City staff to review the City's finances.

12. ACCOUNTS PAYABLE

Carlson moved, seconded by Weiner to approve the Accounts Payable as submitted.
Motion carried 4-0.

13. TREASURER'S REPORT

Massie moved, seconded by Carlson to approve the Treasurer's Report as submitted.
Motion carried 4-0.

14. ADJOURNMENT

Carlson moved to adjourn the regular meeting of January 12, 2015 of the Woodland City Council. Motion carried by consensus. The meeting adjourned at 9:00 p.m.

ATTEST:

Kathryne A. McCullum, City Clerk

James S. Doak, Mayor

CITY COUNCIL
CITY OF WOODLAND
MEETING OF FEBRUARY 9, 2015

Agenda Item 3. B.

Consent Agenda

TO: Honorable Mayor and Members of the City Council

FROM: Kathyne McCullum, City Clerk

SUBJECT: Resolution No. 07-2015 approving a request from Lecy Brothers Homes and Remodeling for the property located at 2515 Cedar Point Drive for variances to encroach into the required front and west side yard setbacks in conjunction with the construction of the drain field for a new septic system

Background

On January 12, 2015, the City Council discussed the request from Lecy Brothers Homes and Remodeling for variances to encroach into the required setbacks for the construction of a drain field and new septic system. At the meeting, Zoning Administrator Karpas explained that the variance was precipitated by the fact that the drain field can only be placed in the location that is noted on the submitted plan. The Council unanimously approved the request.

Recommendation

Adopt Resolution 07-2015 approving a request from Lecy Brothers Homes and Remodeling for the property located at 2515 Cedar Point Drive for variances to encroach into the required front and west side yard setbacks in conjunction with the construction of the drain field for a new septic system.

WOODLAND RESOLUTION NO. 09 - 2015

IN RE: The application of Lecy Brothers Homes for variances to encroach into the minimum required front and west side yard setbacks for the construction of a septic drain field at 2515 Cedar Point Drive, Woodland, Minnesota (PID No. 07-117-22 31 0033).

LEGAL: **TRACT A, REGISTERED LAND SURVEY NO. 1526 HENNEPIN COUNTY, MINNESOTA**

WHEREAS, the applicants have made application to the City for variances to encroach into the required septic drain field setback by five feet; and

WHEREAS, notice of public hearing was published; notice given to neighboring property owners; and a staff report prepared for the City Council for the consideration of the application; and

WHEREAS, public comment was taken at the public hearing before the City Council on January 12, 2015; and

WHEREAS, the City Council has received the staff report, and considered the application and comments of the applicant and the public.

NOW, THEREFORE, the City Council of the City of Woodland, Minnesota does hereby make the following:

FINDINGS OF FACT

1. That the real property located at 2515 Cedar Point Drive, Woodland, Minnesota (PID No. 07-117-22 31 0033) is a single lot of record located within the R-1 Single Family District. The property is used for single family residential purposes.
2. The applicants are constructing a new single family home on a vacant lot which requires the construction of a new septic system.
3. Prior to the sale of the property the bank that held the mortgage verified a septic system could be placed on the property. A septic system plan was submitted in August 2013 and review by Metro West Inspection Services, the city's septic inspection contractor. The plan was structurally approved, but it was noted a variance would be required for its placement. The letter submitted by Metro West Inspection Services indicates they recommend approval for the setback variances.
4. The applicant was under the assumption they had an approved plan, which they do, and began construction. They were unaware a variance was not issued for the system and a stop work order was placed on the project by Metro West Inspection Services.
5. Minnesota State Rule 7080.2150(F) requires a minimum setback of ten (10) feet for any absorption area. Minnesota State Rule 7080.1200(3) permits local units of governments to issue variances to the dimensional standards.
 - The applicants propose a front and west side yard setback of five (5) feet and seek variances of five (5) feet for both the front and west side yard setbacks.

The property is low lying with limited area for the placement of a drain field as noted by the letter submitted by Metro West Inspection Services.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Woodland, Minnesota:

1. Councilmember Massie moved that the council accept the recommendation of staff to approve the application of Lecy Brothers Homes and Remodeling for variances of Minnesota State Rule 7080.2150(F) to encroach five (5) feet into the minimum required ten (10) foot front yard setback and five (5) feet into the minimum required ten (10) foot west side yard setback for the proposed septic drain field located at 2515 Cedar Point, based on the following findings:

FINDINGS BASED ON THE REVIEW AND APPROVAL PROCESS IN SECTION 900.14 OF THE ORDINANCE:

- a) The variances are in harmony with the purpose and intent of the ordinance;
- b) The variances are consistent with the comprehensive plan;
- c) The proposal put the property to use in a reasonable manner;
- d) The natural topography creates a unique circumstance preventing compliance with the ordinance; and
- e) The variances will not alter the essential character of the locality.

Councilmember Carlson seconded the motion. Motion carried 4-0.

ADOPTED THIS 12th DAY OF JANUARY, 2015 BY THE CITY COUNCIL OF WOODLAND, MINNESOTA.

James S. Doak, Mayor

ATTEST:

Kathryne A. McCullum, City Clerk

CITY COUNCIL
CITY OF WOODLAND
MEETING OF FEBRUARY 9, 2015

Agenda Item 6. A.

New Business

TO: Honorable Mayor and Members of the City Council
FROM: Kathyne McCullum, City Clerk
SUBJECT: Discussion relating to the City's Deer Management Program

Background

At the December 8, 2014 meeting, the Council discussed the DNR permit the City received that contained numerous restrictions on the taking of deer. It was noted that the restrictions made the program cost-prohibitive. Zoning Administrator Karpas spoke to a representative from the United States Department of Agriculture (USDA) who indicated that the USDA provides deer management services.

On December 17, 2014, Mayor Doak, Council Member Massie, Deephaven Mayor Paul Skrede, and Zoning Administrator Karpas met with representatives from the USDA.

On January 12, 2015, the City Council authorized staff to develop and enter into an agreement for the harvesting of deer and explore the removal of coyotes if they interfere with the taking of deer.

Update

After the January Council meeting, Zoning Administrator Karpas reviewed a draft agreement. It was found that the estimated cost for removal of the deer could be as high as \$4,300. The City's budget for its Deer Management Program for 2015 is \$1,500. Because of the unexpected expenditure, Mayor Doak asked that this item be placed on the City Council agenda for discussion. Mayor Doak will provide additional information at the meeting.

CITY COUNCIL
CITY OF WOODLAND
MEETING OF FEBRUARY 9, 2015

Agenda Item 6. B.

New Business

TO: Honorable Mayor and Members of the City Council
FROM: Kathyne McCullum, City Clerk
SUBJECT: Discussion regarding draft Ordinance No. 02-2015 amending Chapter 9 of the City's Code of Ordinances relating to lighting and the definition of wetlands.

Background

At the December, 2014 meeting, the Council requested that language regarding current definition of wetlands be reviewed and potentially amended. Also at the meeting, the Council agreed that the ordinance should be reviewed and amended to include new lighting options that are now available. Council Member Newberry reviewed the wetlands definition and lighting options and revisions may be found on the attached draft ordinance.

Recommendation

Direct staff to publish for a public hearing and place the ordinance on the March, 2015 agenda for First Reading.

(Public Hearing is required for all Zoning Ordinance Amendments.)

CITY OF WOODLAND
HENNEPIN COUNTY, MINNESOTA

AN ORDINANCE NO. 002-2015 AMENDING CHAPTER 9
THE CITY OF WOODLAND CODE OF ORDINANCES

THE CITY COUNCIL OF THE CITY OF WOODLAND, MINNESOTA ORDAINS:

Section 1. Chapter 9, Section 900.23, Lighting, is hereby amended as follows: (deletions are stricken and additions are underlined.)

900.23 Lighting. Within all zoning districts, sources of artificial light shall be so fixed, directed, designed and sized so that the sum total of their illumination will not increase the level of illumination on any nearby residential property by more than 0.1 foot candle in or within 25 feet of a dwelling nor more than 0.5 foot candle on any part of the property. The source of light shall not be visible beyond the property from which it originates and shall not be permitted over public water or public right-of-way. ~~Bare incandescent light bulbs shall not be permitted in view of adjacent property, over public water, or public right-of-way.~~

<u>Bulb Type</u>
<u>Incandescent (traditional bulb)</u>
<u>Light-emitting diode (LED)</u>
<u>Compact fluorescent (CFL)</u>
<u>Cold cathode fluorescent (CCFL)</u>
<u>High-intensity discharge (HID) Including:</u> <u>High Pressure Sodium (HPS), Metal Halide, Mercury Vapor, Self-Ballasted Mercury</u>
<u>Low-pressure sodium</u>
<u>Halogen</u>

Section 2. Section 1. Chapter 9, Section 900.02, Subd. 47, Definitions, Wetland, is hereby amended as follows: (deletions are stricken and additions are underlined.)

~~Subd. 47. Wetland means the areas crosshatched on the Wetland Maps dated March, 1988 on file with the City Clerk, and made a part of this Code by reference.~~

Subd. 2. Definitions

- (a) "Wetland" or "Wetlands" - "Wetland" or "Wetlands" is defined in Minn. R. 7050.0186, Subp. 1.a. and includes those areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Constructed wetlands designed for wastewater treatment are not waters of the state. Wetlands must have the following attributes:

1. A predominance of hydric soils;
2. Inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in a saturated soil condition; and
3. Under normal circumstances support a prevalence of such vegetation.

The Wetland Inventory and Classifications, as found in the Comprehensive Plan, are incorporated into this ordinance by reference and made part thereof.

Section 3. Effective date. This ordinance shall become effective as of the date of publication.

Adopted by the City Council of Woodland on _____, and published in the Minnesota Sun Publications on _____.

ATTEST:

Kathryne McCullum, City Clerk

James S. Doak, Mayor

EXCERPT
CITY OF WOODLAND
COMPREHENSIVE PLAN

Wetlands Inventory

Wetlands are abundant throughout Woodland. Wetlands are defined as low lying areas generally covered by shallow or intermittent waters. Wetlands provide open space, wildlife habitat and a natural filtering system and storage basin for storm water runoff. They also reduce soil erosion and flood potential. Attached is a designated wetlands map.

WETLAND CLASSIFICATION

IDENTIFICATION DESCRIPTION	WOODLAND DESIGNATION	NATIONAL DESIGNATION	TYPE
Marsh inside Maplewood Circle	public water	PEMF	3
Marsh around Lake Marion	public water	PEMF	3
Marsh north side of Shavers Lake	public water	PEMC (East) PEMF (West)	3
Mash inside Marshland Road	wetland	PEMF	3
Wetland west of Woolsey Pond Channel	None	PEMF	3
“Charlie’s Bog” west of Maplewood Circle West (Gale Woods Plat)	wetland	POWF	5
Wetland intersection of Breezy Point Road and Breezy Heights Road	wetland	PEMF	3
Wetland south of Breezy Point Road (quarter section 43)	wetland	POWF	5
Wetland south of Breezy Point Road in Govt. Lot 3 (quarter section 43)	wetland	POWF	5
Wetland south of Breezy Point Road (quarter section 44)	wetland	PEMF	3
Wetland north of Breezy Point Road (Lots 4 & 5 Stone Arch Acres)	wetland	PEMF	3
Wetland north of Stone Arch Road	wetland	POWF	3
Wetland north of Maple Ridge Road	None	PEMC	3
P=Palustrine EM=Emergent C=Seasonal OW=Open Water F=Semi-permanent			

Wetland Categories

- Type 1. **Seasonally Flooded Basin or Forest:** The soil is covered with water or is waterlogged during variable periods but usually is well drained during much of the growing season.
- Type 2. **Inland Fresh Meadow:** The soil is usually waterlogged within a few inches of the surface throughout the growing season.
- Type 3. **Inland Shallow Fresh Marshes:** These principal

production areas for waterfowl are often found bordering deep water marshes, or as seep area on irrigated lands.

- Type 4. **Inland Deep Fresh Marshes:** Six inches to 3 feet of water, water lilies, duck and pond weeds and coontail.
- Type 5. **Inland Fresh Open water:** Less than 10 feet of water may sustain permanent populations of fish and migratory waterfowl.
- Type 6. **Shrub Swamps:** Waterlogged areas along sluggish streams and flood plains, supporting dogwood, willow, alders and many forms of wildlife.

Wetlands Plan

The City's ordinances include a wetland ordinance which prohibits unnecessary disturbance of designated wetlands. The wetland ordinance allows for limited dredging, filling and alteration, provided the necessary permits are obtained and provisions are made for protection. Because of fluctuating water levels, buildings should be a minimum of three feet above the known or projected high water mark of wetland areas.

Both the State and Federal governments regulate wetlands. In Minnesota, agencies regulating wetlands include the Army Corps of Engineers, the Board of Soil and Water Resources (BOWSR), the Department of Natural Resources (DNR), the watershed districts and municipalities. In general, wetlands or wetland alterations exceeding a total area of 400 square feet are subject to a variety of regulations. In most urban areas, any alteration of wetlands must be replaced at an acre ratio of 2 to 1. As a matter of practice, the City of Woodland rarely permits the alteration of wetland areas and reserves the right to permit such alterations on a case by case basis.

Alteration of any wetland identified on the City's official wetland map which will inhibit its role in the hydrologic or ecological role in the hydrologic or ecological systems shall be prohibited. Subdivision regulation shall require the protection of wetlands as part of public or private development.

**CITY OF WOODLAND TREASURER REPORT
JANUARY 2015**

FUND	ASSETS	LIABILITIES	TOTAL FUND BALANCE
101 GENERAL	\$ 256,004.33	\$ 32.07	\$ 255,972.26
401 STREET IMPROVEMENT	\$ 88,762.79	\$ -	\$ 88,762.79
406 CONSTRUCTION PROJECT	\$ (36.33)	\$ -	\$ (36.33)
601 WATER	\$ 166,572.98	\$ 53,347.05	\$ 113,225.93
602 SEWER	\$ 579,149.01	\$ 150,448.65	\$ 428,700.36
801 AGENCY	\$ 37,000.00	\$ 37,000.00	\$ -
	\$ 1,127,452.78	\$ 240,827.77	\$ 886,625.01
EXCESS FUNDS BALANCE		\$ 886,661.34 \$ 1,127,489.11	
	CHECKING ACCOUNT	FUND ACCOUNT	
BEGINNING BALANCE	\$ 9,363.99	\$ 529,333.12	
TOTAL DEPOSITS	\$ 37,525.68		
COURT FINES	\$ 212.00		
INTEREST	\$ -	\$ 45.83	
ACH UTILITY PMTS RECEIVED	\$ 4,738.82		
HNPNTY SETTLEMENT	\$ 4,986.51		
HNPNTY ROAD AID	\$ -		
TRNSFR - FUND TO CKG	\$ 60,962.36	\$ (60,962.36)	
TRNSFR - CKG TO FUND	\$ (44,387.09)	\$ 44,387.09	
TOTAL CHECKS	\$ (78,281.29)		
SERVICE CHARGE	\$ -		
ACH UTILITY BILL SVC FEE	\$ -		
VANCO ACH SVC FEE	\$ (3.25)		
ENDING BALANCE	\$ (4,882.27)	\$ 512,803.68	
GENERAL FUND CASH	\$ 256,004.33		
STREET IMPROVE CASH	\$ 88,762.79		
CONSTRUCTION PROJECT	\$ (36.33)		
WATER FUND CASH	\$ 23,181.52		
SEWER FUND CASH	\$ 103,059.10		
AGENCY FUND CASH	\$ 37,000.00		

**CITY OF WOODLAND
TREASURER'S REPORT
FUND CASH BALANCES
01/31/15**

FUND	12/31/2014	Monthly	Monthly	Monthly	1/31/2015
	Cash Balance	Revenues	Expenses	*Liabilities	Cash Balance
General	\$ 267,015.00	\$ 25,150.00	\$ 36,161.00	\$ -	\$ 256,004.00
Street Improvement	\$ 88,763.00	\$ -	\$ -		\$ 88,763.00
Construction Project	\$ (57.00)	\$ 20.67	\$ -		\$ (36.33)
Water	\$ 33,266.00	\$ 5,997.00	\$ 16,081.00		\$ 23,182.00
Sewer	\$ 119,224.00	\$ 7,341.00	\$ 23,506.00		\$ 103,059.00
Agency	\$ 30,500.00	\$ 9,000.00	\$ 2,500.00		\$ 37,000.00
Total	\$ 538,711.00	\$ 47,508.67	\$ 78,248.00	\$ -	\$ 507,971.67

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
101-31010	4,329.44	4,329.44	.00	4,329.44	.00
101-31020	.00	.00	.00	.00	.00
101-31040	.00	.00	.00	.00	.00
101-31800	.00	.00	.00	.00	.00
101-31910	.00	.00	.00	.00	.00
TOTAL TAXES	4,329.44	4,329.44	.00	4,329.44	.00
<u>LICENSES & PERMITS</u>					
101-32160	250.00	250.00	.00	250.00	.00
101-32210	18,781.13	18,781.13	.00	18,781.13	.00
101-32240	75.00	75.00	.00	75.00	.00
101-32250	10.00	10.00	.00	10.00	.00
101-32260	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	19,116.13	19,116.13	.00	19,116.13	.00
<u>INTERGOVERNMENTAL AID</u>					
101-33402	.00	.00	.00	.00	.00
101-33423	.00	.00	.00	.00	.00
101-33610	.00	.00	.00	.00	.00
101-33620	.00	.00	.00	.00	.00
101-33630	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>PUBLIC CHARGES FOR SERVICE</u>					
101-34103	225.00	225.00	.00	225.00	.00
101-34107	.00	.00	.00	.00	.00
101-34207	250.00	250.00	.00	250.00	.00
101-34960	.00	.00	.00	.00	.00
TOTAL PUBLIC CHARGES FOR SERVICE	475.00	475.00	.00	475.00	.00
<u>FINES & FORFEITURES</u>					
101-35101	212.00	212.00	.00	212.00	.00
TOTAL FINES & FORFEITURES	212.00	212.00	.00	212.00	.00

CITY OF WOODLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
101-36100 SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
101-36102 INTEREST	45.83	45.83	.00	45.83	.00
101-36210 STONE ARCH DONATION	.00	.00	.00	.00	.00
101-36220 OTHER INCOME	971.87	971.87	.00	971.87	.00
TOTAL MISCELLANEOUS REVENUE	1,017.70	1,017.70	.00	1,017.70	.00
<u>OTHER FINANCING SOURCES</u>					
101-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	25,150.27	25,150.27	.00	25,150.27	.00

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>COUNCIL</u>					
101-41100-103 COUNCIL SALARIES	.00	.00	.00	.00	.00
101-41100-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41100-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41100-309 MISC PROFESSIONAL SERVICE	.00	.00	.00	.00	.00
101-41100-371 TRAINING/CONFERENCES	.00	.00	.00	.00	.00
101-41100-433 DUES/SUBSCRIPTION	.00	.00	.00	.00	.00
101-41100-439 COUNCIL/CONTINGENCY/MISC	.00	.00	.00	.00	.00
TOTAL COUNCIL	.00	.00	.00	.00	.00
<u>ELECTIONS</u>					
101-41200-103 ELECTION SALARIES	.00	.00	.00	.00	.00
101-41200-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-214 FORMS/PRINTING/PUBLICATIONS	117.04	117.04	.00	(117.04)	.00
101-41200-219 OPERATING SUPPLIES	.00	.00	.00	.00	.00
101-41200-249 MINOR EQUIPMENT/OTHER	.00	.00	.00	.00	.00
101-41200-309 OTHER PROFESSIONAL SVCS	.00	.00	.00	.00	.00
101-41200-319 EQUIPMENT MAINTENANCE	.00	.00	.00	.00	.00
101-41200-322 POSTAGE	.00	.00	.00	.00	.00
101-41200-372 MEALS	.00	.00	.00	.00	.00
101-41200-419 POLLING PLACE RENTAL	.00	.00	.00	.00	.00
101-41200-439 ELECTION/CONTINGENCY	.00	.00	.00	.00	.00
TOTAL ELECTIONS	117.04	117.04	.00	(117.04)	.00
<u>CONTRACTED SERVICES</u>					
101-41400-103 TREASURER'S SALARY	.00	.00	.00	.00	.00
101-41400-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-201 SUPPLIES	.00	.00	.00	.00	.00
101-41400-202 DUPLICATING	.00	.00	.00	.00	.00
101-41400-214 NEWSLETTERS	.00	.00	.00	.00	.00
101-41400-219 OPERATIONAL SUPPLIES-OTHER	.00	.00	.00	.00	.00
101-41400-308 ZONING COORDINATOR SERVICES	329.12	329.12	.00	(329.12)	.00
101-41400-309 PROFESSIONAL SVCS - OTHER	.00	.00	.00	.00	.00
101-41400-310 CLERICAL SERVICES	3,644.92	3,644.92	.00	(3,644.92)	.00
101-41400-322 POSTAGE	.00	.00	.00	.00	.00
101-41400-351 PUBLISHING/LEGAL NOTICES	92.00	92.00	.00	(92.00)	.00
101-41400-371 TRAINING/MISC	.00	.00	.00	.00	.00
101-41400-439 CLERK-CONTINGENCY	.00	.00	.00	.00	.00
101-41400-530 CAP OUTLAY-IMP OTHER THAN	.00	.00	.00	.00	.00
TOTAL CONTRACTED SERVICES	4,066.04	4,066.04	.00	(4,066.04)	.00

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ASSESSOR CONTRACT</u>					
101-41500-309 ASSESSOR CONTRACT	785.75	785.75	.00	(785.75)	.00
TOTAL ASSESSOR CONTRACT	785.75	785.75	.00	(785.75)	.00
<u>LEGAL SERVICES</u>					
101-41600-304 LEGAL SERVICES/GENERAL	70.00	70.00	.00	(70.00)	.00
101-41600-305 LEGAL SVCS/PROSECUTION	383.88	383.88	.00	(383.88)	.00
TOTAL LEGAL SERVICES	453.88	453.88	.00	(453.88)	.00
<u>AUDIT SERVICES</u>					
101-41700-301 AUDITING	.00	.00	.00	.00	.00
TOTAL AUDIT SERVICES	.00	.00	.00	.00	.00
<u>PUBLIC SAFETY EXPENSES</u>					
101-42100-302 JAIL/WORKHOUSE FEES	.00	.00	.00	.00	.00
101-42100-310 LAW ENFORCEMENT CONTRACT	9,129.50	9,129.50	.00	(9,129.50)	.00
TOTAL PUBLIC SAFETY EXPENSES	9,129.50	9,129.50	.00	(9,129.50)	.00
<u>FIRE PROTECTION</u>					
101-42200-309 FIRE PROTECTION	8,658.00	8,658.00	.00	(8,658.00)	.00
101-42200-319 PROF SVC - FIRE MARSHALL INSP	.00	.00	.00	.00	.00
TOTAL FIRE PROTECTION	8,658.00	8,658.00	.00	(8,658.00)	.00
<u>ENGINEERING FEES</u>					
101-42600-303 ENGINEERING FEES	2,046.00	2,046.00	.00	(2,046.00)	.00
TOTAL ENGINEERING FEES	2,046.00	2,046.00	.00	(2,046.00)	.00

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC WORKS EXPENSES</u>					
101-43100-229 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
101-43100-309 PROFESSIONAL SVCS (SEAL COAT)	.00	.00	.00	.00	.00
101-43100-381 S&R-UTILITY SERVICES-ELEC	.00	.00	.00	.00	.00
101-43100-409 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS EXPENSES	.00	.00	.00	.00	.00
<u>PUBLIC WORKS CONTRACT SVCS</u>					
101-43900-219 OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
101-43900-226 SIGNS	.00	.00	.00	.00	.00
101-43900-309 PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
101-43900-310 SWEEPING/ROADS/MISC	.00	.00	.00	.00	.00
101-43900-311 STORM CULVERT/MISC CLEANUP	.00	.00	.00	.00	.00
101-43900-312 SNOW PLOWING CONTRACTURAL	8,461.50	8,461.50	.00 (8,461.50)	.00
101-43900-313 TREES/MOWING CONTRACTURAL	.00	.00	.00	.00	.00
101-43900-319 PROF SERVICES - SEPTIC SYSTEMS	.00	.00	.00	.00	.00
101-43900-320 DISASTER CLEAN-UP	.00	.00	.00	.00	.00
101-43900-439 PW-CONTINGENCY	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS CONTRACT SVCS	8,461.50	8,461.50	.00 (8,461.50)	.00
<u>PARKS CONTRACT SERVICES</u>					
101-49000-309 MISC-PROF SVCS/DEER CONTROL	.00	.00	.00	.00	.00
101-49000-310 RECYCLING CONTRACT	802.56	802.56	.00 (802.56)	.00
101-49000-319 PROF SERVICE-METRO WEST	.00	.00	.00	.00	.00
101-49000-369 INSURANCE	.00	.00	.00	.00	.00
101-49000-433 DUES & SUBSCRIPTIONS	1,641.00	1,641.00	.00 (1,641.00)	.00
101-49000-438 DEER CONTROL	.00	.00	.00	.00	.00
101-49000-439 CONTINGENCY	.00	.00	.00	.00	.00
101-49000-440 BLDG ESCROW REFUND	.00	.00	.00	.00	.00
TOTAL PARKS CONTRACT SERVICES	2,443.56	2,443.56	.00 (2,443.56)	.00
<u>TRANSFERS</u>					
101-49300-720 TRANSFERS OUT	.00	.00	.00	.00	.00
TOTAL TRANSFERS	.00	.00	.00	.00	.00
TOTAL FUND EXPENDITURES	36,161.27	36,161.27	.00 (36,161.27)	.00

CITY OF WOODLAND
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
NET REVENUES OVER EXPENDITURES	(11,011.00)	(11,011.00)	.00	61,311.54	.00

CITY OF WOODLAND
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	4,329.44	4,329.44	.00	(4,329.44)	.0
LICENSES & PERMITS	19,116.13	19,116.13	.00	(19,116.13)	.0
INTERGOVERNMENTAL AID	.00	.00	.00	.00	.0
PUBLIC CHARGES FOR SERVICE	475.00	475.00	.00	(475.00)	.0
FINES & FORFEITURES	212.00	212.00	.00	(212.00)	.0
MISCELLANEOUS REVENUE	1,017.70	1,017.70	.00	(1,017.70)	.0
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	25,150.27	25,150.27	.00	(25,150.27)	.0
EXPENDITURES					
COUNCIL	.00	.00	.00	.00	.0
ELECTIONS	117.04	117.04	.00	(117.04)	.0
CONTRACTED SERVICES	4,066.04	4,066.04	.00	(4,066.04)	.0
ASSESSOR	785.75	785.75	.00	(785.75)	.0
LEGAL SERVICES	453.88	453.88	.00	(453.88)	.0
AUDITING	.00	.00	.00	.00	.0
PUBLIC SAFETY EXPENSES	9,129.50	9,129.50	.00	(9,129.50)	.0
FIRE PROTECTION	8,658.00	8,658.00	.00	(8,658.00)	.0
ENGINEERING	2,046.00	2,046.00	.00	(2,046.00)	.0
PUBLIC WORKS EXPENSE	.00	.00	.00	.00	.0
PUBLIC WORKS CONTRACT SERVICES	8,461.50	8,461.50	.00	(8,461.50)	.0
PARKS CONTRACT SERVICES	2,443.56	2,443.56	.00	(2,443.56)	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	36,161.27	36,161.27	.00	(36,161.27)	.0
NET REVENUE OVER EXPENDITURES	(11,011.00)	(11,011.00)	.00	11,011.00	.0

CITY OF WOODLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>					
401-33610 STATE/COUNTY AID	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
401-36102 INTEREST INCOME	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
<u>OTHER FINANCING SOURCES</u>					
401-39200 INTERFUND TRANSFER	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	.00	.00	.00	.00	.00

CITY OF WOODLAND
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STREET IMPROVE FUND EXPENSES</u>					
401-43100-303 PROF SERVICES/ENGINEERING	.00	.00	.00	.00	.00
401-43100-351 BID NOTICES/LEGAL/MISC	.00	.00	.00	.00	.00
401-43100-409 STREET IMPROVEMENT	.00	.00	.00	.00	.00
TOTAL STREET IMPROVE FUND EXPENSES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>
NET REVENUES OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>

CITY OF WOODLAND
 REVENUES/EXPENDITURES COMPARED TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

STREET IMPROVEMENT FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
INTERGOVERNMENTAL AID	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	.00	.00	.0
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	.00	.00	.00	.00	.0
<u>EXPENDITURES</u>					
STREET IMPROVEMENT FUND EXPENSES	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2015

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
601-31801 WATER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES & PERMITS</u>					
601-32260 WATER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
601-36101 SP ASSMTS - 97 IMPROVE PROJECT	307.39	307.39	.00	307.39	.00
601-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
601-36103 SA - DELINQUENT UTILITIES	47.56	47.56	.00	47.56	.00
601-36200 SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00
601-36220 OTHER INCOME	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	354.95	354.95	.00	354.95	.00
<u>WATER USAGE REVENUE</u>					
601-37101 WATER USE CHARGES	1,646.98	1,646.98	.00	1,646.98	.00
601-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
601-37103 0	.00	.00	.00	.00	.00
601-37150 HOOKUP FEES	.00	.00	.00	.00	.00
601-37170 WATER MAINTENANCE FEE	3,071.10	3,071.10	.00	3,071.10	.00
601-37171 WATER ADMIN FEE	.00	.00	.00	.00	.00
601-37172 WATER USER FEE	923.65	923.65	.00	923.65	.00
TOTAL WATER USAGE REVENUE	5,641.73	5,641.73	.00	5,641.73	.00
<u>OTHER FINANCING SOURCES</u>					
601-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	5,996.68	5,996.68	.00	5,996.68	.00

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2015

		WATER FUND				
		PERIOD		BUDGET		
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	% OF BUDGET
<u>TRANSFERS</u>						
601-49300-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
TOTAL TRANSFERS		.00	.00	.00	.00	.00
<u>WATER FUND EXPENSES</u>						
601-49400-106	SALARY	.00	.00	.00	.00	.00
601-49400-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-209	WATER-OFFICE SUPPLIES	.00	.00	.00	.00	.00
601-49400-214	FORMS/PRINTING	.00	.00	.00	.00	.00
601-49400-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
601-49400-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
601-49400-303	ENGINEERING FEES	.00	.00	.00	.00	.00
601-49400-304	LEGAL FEES	.00	.00	.00	.00	.00
601-49400-309	PROFESSIONAL SERVICES-O	.00	.00	.00	.00	.00
601-49400-318	1/3 OF 2011 SHORTFALL	.00	.00	.00	.00	.00
601-49400-319	EQUIPMENT MNTCE-FIRE HYDRANTS	.00	.00	.00	.00	.00
601-49400-320	MNTCE & REPAIRS - CURB STOPS	.00	.00	.00	.00	.00
601-49400-321	EQUIP MNTCE/REPAIR-GATE VALVES	.00	.00	.00	.00	.00
601-49400-322	COMMUNICATIONS-POSTAGE	.00	.00	.00	.00	.00
601-49400-323	1/3 OF 2011 REV SHORTFALL-3 YR	.00	.00	.00	.00	.00
601-49400-324	2012 EXCESS MNTCE EXPENSE	.00	.00	.00	.00	.00
601-49400-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
601-49400-382	UTILITY SVC-WATER	2,174.52	2,174.52	.00	(2,174.52)	.00
601-49400-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
601-49400-433	MISC.-DUES & SUBSCRIPTI	.00	.00	.00	.00	.00
601-49400-439	CONTINGENCY	.00	.00	.00	.00	.00
601-49400-590	CAPITAL OUTLAY-OTHER	.00	.00	.00	.00	.00
601-49400-602	IMPROVE BOND-PRINCIPAL	12,500.00	12,500.00	.00	(12,500.00)	.00
601-49400-611	INTEREST EXPENSE	.00	.00	.00	.00	.00
601-49400-612	IMPROVEMENT BOND-INTEREST	1,406.25	1,406.25	.00	(1,406.25)	.00
TOTAL WATER FUND EXPENSES		16,080.77	16,080.77	.00	(16,080.77)	.00
<u>DEPRECIATION</u>						
601-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL DEPRECIATION		.00	.00	.00	.00	.00
TOTAL FUND EXPENDITURES		16,080.77	16,080.77	.00	(16,080.77)	.00

CITY OF WOODLAND
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

	WATER FUND				
	PERIOD		BUDGET		% OF
	ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
	<u> </u>				
NET REVENUES OVER EXPENDITURES	(10,084.09)	(10,084.09)	.00	22,077.45	.00
	<u> </u>				

CITY OF WOODLAND
 REVENUES/EXPENDITURES COMPARED TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	354.95	354.95	.00 (354.95)	.0
WATER USAGE REVENUE	5,641.73	5,641.73	.00 (5,641.73)	.0
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	<u>5,996.68</u>	<u>5,996.68</u>	<u>.00 (</u>	<u>5,996.68)</u>	<u>.0</u>
<u>EXPENDITURES</u>					
TRANSFERS OUT	.00	.00	.00	.00	.0
WATER FUND EXPENSES	16,080.77	16,080.77	.00 (16,080.77)	.0
DEPRECIATION	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	<u>16,080.77</u>	<u>16,080.77</u>	<u>.00 (</u>	<u>16,080.77)</u>	<u>.0</u>
 NET REVENUE OVER EXPENDITURES	 <u>(10,084.09)</u>	 <u>(10,084.09)</u>	 <u>.00</u>	 <u>10,084.09</u>	 <u>.0</u>

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2015

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
602-31801 SEWER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES & PERMITS</u>					
602-32260 SEWER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SEWER USAGE REVENUE</u>					
602-34401 SEWER USE CHARGES	3,032.45	3,032.45	.00	3,032.45	.00
602-34402 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-34408 0	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	3,032.45	3,032.45	.00	3,032.45	.00
<u>SPECIAL ASSESSMENTS</u>					
602-36100 SP ASSMTS - 97 IMPROVE PROJECT	.00	.00	.00	.00	.00
602-36101 SA - PRINCIPAL PREPAYMENTS	102.46	102.46	.00	102.46	.00
602-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
602-36103 SA - DELINQUENT UTILITIES	209.66	209.66	.00	209.66	.00
602-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	312.12	312.12	.00	312.12	.00
<u>SEWER USAGE REVENUE</u>					
602-37101 SEWER USE CHARGES	.00	.00	.00	.00	.00
602-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-37150 HOOKUP FEES	.00	.00	.00	.00	.00
602-37170 SEWER MAINTENANCE FEE	1,614.20	1,614.20	.00	1,614.20	.00
602-37171 SEWER ADMIN FEE	.00	.00	.00	.00	.00
602-37172 SEWER USER FEE	2,382.45	2,382.45	.00	2,382.45	.00
602-37270 SAC-CITY PORTION	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	3,996.65	3,996.65	.00	3,996.65	.00

CITY OF WOODLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>OTHER FINANCING SOURCES</u>					
602-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	7,341.22	7,341.22	.00	7,341.22	.00

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2015

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SEWER FUND EXPENSES</u>					
602-43200-106 SALARY	.00	.00	.00	.00	.00
602-43200-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-214 OPERATIONAL SUPP-FORMS/PR	.00	.00	.00	.00	.00
602-43200-219 OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
602-43200-229 R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
602-43200-303 ENGINEERING FEES	.00	.00	.00	.00	.00
602-43200-309 PROFESSIONAL SVCS	3.25	3.25	.00 (3.25)	.00
602-43200-310 SEWER-CONTRACTURAL	.00	.00	.00	.00	.00
602-43200-319 EQUIPMENT MAINTENANCE-OTH	.00	.00	.00	.00	.00
602-43200-322 COMMUNICATIONS-POSTAGE	.00	.00	.00	.00	.00
602-43200-351 LEGAL NOTICES	.00	.00	.00	.00	.00
602-43200-381 UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
602-43200-385 UTILITY SVC-SEWER	4,102.53	4,102.53	.00 (4,102.53)	.00
602-43200-400 REPAIR & MNTNCE-INFILTRATION	.00	.00	.00	.00	.00
602-43200-404 R&M-MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00
602-43200-409 R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
602-43200-420 SEWER-DEPRECIATION	.00	.00	.00	.00	.00
602-43200-439 SEWER-CONTINGENCY	.00	.00	.00	.00	.00
602-43200-530 CAPITAL OUTLAY-OTHER THAN	.00	.00	.00	.00	.00
602-43200-602 IMPROVE BOND-PRINCIPAL	17,529.55	17,529.55	.00 (17,529.55)	.00
602-43200-611 ACCRUED INTEREST EXPENSE	.00	.00	.00	.00	.00
602-43200-612 IMPROVE BOND-INTEREST	1,870.45	1,870.45	.00 (1,870.45)	.00
602-43200-720 OPERATING TRANSFERS	.00	.00	.00	.00	.00
602-43200-770 DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL SEWER FUND EXPENSES	23,505.78	23,505.78	.00 (23,505.78)	.00
<u>DEPRECIATION</u>					
602-49970-420 DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL DEPRECIATION	.00	.00	.00	.00	.00
TOTAL FUND EXPENDITURES	23,505.78	23,505.78	.00 (23,505.78)	.00
NET REVENUES OVER EXPENDITURES	(16,164.56)	(16,164.56)	.00	30,847.00	.00

CITY OF WOODLAND
 REVENUES/EXPENDITURES COMPARED TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

SEWER FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SEWER USAGE REVENUE	3,032.45	3,032.45	.00	(3,032.45)	.0
SPECIAL ASSESSMENTS	312.12	312.12	.00	(312.12)	.0
SEWER USAGE REVENUE	3,996.65	3,996.65	.00	(3,996.65)	.0
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
 TOTAL FUND REVENUE	 <u>7,341.22</u>	 <u>7,341.22</u>	 <u>.00</u>	 <u>(7,341.22)</u>	 <u>.0</u>
 <u>EXPENDITURES</u>					
SEWER FUND EXPENSES	23,505.78	23,505.78	.00	(23,505.78)	.0
DEPRECIATION	.00	.00	.00	.00	.0
 TOTAL FUND EXPENDITURES	 <u>23,505.78</u>	 <u>23,505.78</u>	 <u>.00</u>	 <u>(23,505.78)</u>	 <u>.0</u>
 NET REVENUE OVER EXPENDITURES	 <u>(16,164.56)</u>	 <u>(16,164.56)</u>	 <u>.00</u>	 <u>16,164.56</u>	 <u>.0</u>

CITY OF WOODLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JANUARY 31, 2015

AGENCY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>					
801-33610 STATE/COUNTY AID	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
801-36102 INTEREST INCOME	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
<u>OTHER FINANCING SOURCES</u>					
801-39200 INTERFUND TRANSFER	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	.00	.00	.00	.00	.00
NET REVENUES OVER EXPENDITURES	.00	.00	.00	.00	.00

CITY COUNCIL
CITY OF WOODLAND
MEETING OF FEBRUARY 9, 2015

Informational Report

TO: Honorable Mayor and Members of the City Council
FROM: Kathryn McCullum, City Clerk
SUBJECT: Informational Report

INTERFUND TRANSFERS TO THE STREET IMPROVEMENT FUND

On November 20, 2014, the City Council adopted a resolution that authorized the transfer of surplus funds from the 2014 General Fund to the Street Improvement Fund. The amount of the transfer is \$23,909 and will be processed after the February City Council meeting if there is no objection from the Council.

On December 8, 2014, the City Council adopted the 2015 budget. The budget included an interfund transfer of \$73,000 from the General Fund to the Street Improvement Fund. This amount will also be transferred after the February City Council meeting if there is no objection from the City Council.

No additional formal City Council action is necessary on these items.

INTERFUND TRANSFERS

**This fund transfer was approved by
City Council Resolution No. 28-2014
on November 20, 2014:**

Transfer <i>from</i> General Fund 2014 Surplus	101-49300-720	
Transfer <i>to</i> Street Improvement Fund	401-39200	\$23,909.00

**This fund transfer was approved by the City Council
as part of the 2015 Budget on
December 8, 2014:**

Transfer <i>from</i> General Fund:	101-49300-720	
Transfer <i>to</i> Street Improvement Fund	401-39200	\$73,000.00

MINNETONKA SEWER AND WATER RATE INCREASE

The City of Minnetonka has increased the sewer and water rates:

	2014	2015
Water	\$2.60 (\$39.00)	\$2.86 (\$42.90)
Sewer	\$2.07 (\$58.43)	\$2.28 (\$64.14)

The January Minnetonka Memo describes the reasons for the rate increases:

Each year, the city experiences as many as 75-100 water main breaks – each costing as much as \$10,000 to repair – and the number of breaks is climbing. The cost of ignoring the city’s aging utility infrastructure would be much greater in the long term, since water main breaks and sewer backups result in costly property damage, inconvenient interruptions in water and sewer service and the creation of hazardous living conditions. Additionally, two very expensive sewer force main ruptures occurred in July 2013 and January 2014. At the same time, the city hired an engineering consultant to evaluate the water and sewer system’s capacity and condition to meet the community’s utility needs through 2030.

During a series of discussions earlier this year, the Minnetonka City Council reviewed a comprehensive sustainability plan for the water and sewer utility. The analysis included methods for financing the maintenance and replacement of these critical city assets, the vast majority of which were installed in the late 1960s and early 1970s and are now valued at \$500 million. A decision was made to continue the “pay as you use” approach for financing the majority of these endeavors by incorporating the sale of revenue bonds over the next five years. As a result, at a December meeting the Minnetonka City Council adjusted city utility rates, both water and sewer, to cover the cost of debt service associated with the upcoming future repairs and replacements.

Staff will send a notice to property owners regarding the rate increase prior to the next billing cycle.

JANUARY, 2015 POLICE REPORT

The January, 2015 Police Report is attached. Please remember that this information is confidential.

BUILDING PERMIT ACTIVITY REPORT

The Year to Date Building Permit Activity Report is attached for Council information.

MINNEHAHA CREEK WATERSHED DISTRICT APPOINTMENT

The Minnehaha Creek Watershed District (MCWD) has named Lars Erdahl as its new District Administrator. An article from the MCWD newsletter is attached.

2015 PERMIT ACTIVITY

CITY OF WOODLAND

Report Period: Year to Date

Month Permit Issued	Type of Permit	Permit Number	Job Address	Value of Job	Permit Fee	Type of Job
	Building	215001				
Yearly Building Permit Total						
		0		\$0.00	\$0.00	
January	Electrical	215001	17750 Maple Hill Road	\$3,039.00	\$79.73	200 Amp Service
January	Electrical	215002	2515 Cedar Point Drive	\$25,000.00	\$541.25	Wire New Home
Yearly Electrical Permit Total						
		2		\$28,039.00	\$620.98	
January	Heating	215001	2830 Breezy Heights Road	\$450.00	\$40.00	Gas Line for Grill
Yearly Heating Permit Total						
		1		\$450.00	\$40.00	
	Plumbing	215001				
Yearly Plumbing Permit Total						
		0		\$0.00	\$0.00	
Year to Date						
		3		\$28,489.00	\$660.98	

Number of Permits Issued in January - 3
 Number of Permits Issued in February -
 Number of Permits Issued in March -
 Number of Permits Issued in April -
 Number of Permits Issued in May -
 Number of Permits Issued in June -

Number of Permits Issued in July -
 Number of Permits Issued in August -
 Number of Permits Issued in September -
 Number of Permits Issued in October -
 Number of Permits Issued in November -
 Number of Permits Issued in December -

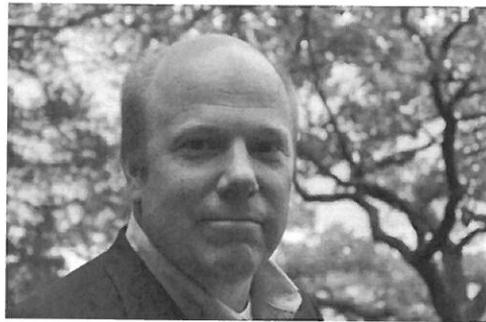


News and Events from the Minnehaha Creek Watershed District

Minnetrista resident has decades of public service and leadership experience

After a national search, the Minnehaha Creek Watershed District (MCWD) has named Lars Erdahl as its new District Administrator. The MCWD Board of Managers approved his hiring at its Jan. 29 meeting and his first day will be Feb. 9.

Erdahl brings more than two decades of public sector experience to the Watershed District in program leadership, project and budget management, strategic planning, education, community relations and legislative affairs. He most recently served as a Special Project Assistant to the Director and Interim Grants Officer at the Minnesota Landscape Arboretum and prior to that, spent 23 years at the Minnesota Zoo, including 13 years as the Director of Education and a member of the senior management team.



Among his achievements are collaborating with a variety of public and private sector partners and interdisciplinary teams to create the Wells Fargo Family Farm and Russia's Grizzly Coast exhibits at the zoo.

MCWD is charged by state law to protect, improve and manage water resources in a 181-square-mile area that includes Minnehaha Creek, Lake Minnetonka, the Minneapolis Chain of Lakes and Minnehaha Falls. There are parts or all of 27 cities, two townships and two counties (Hennepin, Carver) within its boundaries. MCWD was named the 2013 "Watershed District of the Year" by the Minnesota Department of Natural Resources.

"I am delighted to join such an effective and mission-focused organization," Erdahl said. "I believe my leadership experience and relationship skills will complement the talent and expertise among MCWD staff and Board members, and I look forward to working with our communities and partners to carry out the District's mission." Erdahl continued, "As a Minnetrista resident and nature enthusiast, I strongly believe in the connection between quality of water and quality of life, and in our duty to be stewards of our natural resources so they can be enjoyed by generations to come."