

MINUTES  
CITY COUNCIL  
CITY OF WOODLAND



MONDAY, DECEMBER 14, 2015

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Doak called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Mayor Doak, Councilor Members Carlson, Massie, Newberry, and Weiner

Staff Present: Kathy McCullum, City Clerk

3. CONSENT AGENDA

A. Approval of the November 9, 2015 City Council minutes

B. Approval of permits to keep multiple dogs

C. Resolution No. 41-2015 relating to the to the City of Woodland representation on the Lake Minnetonka Conservation District (LMCD) Board for 2016.

Carlson moved, seconded by Newberry to approve the Consent Agenda as presented. Motion carried 5-0.

4. PUBLIC COMMENT – NONE

5. PUBLIC HEARINGS - NONE

6. NEW BUSINESS

A. Items pertaining to the City of Woodland 2015 Budget and Levy

1) Truth in Taxation Public Hearing relating to the City of Woodland 2016 Budget and Levy

2) Resolution No. 25-2015 approving the final Tax Levy to fund the 2016 General Fund Budget

3) Resolution No. 26-2015 approving the final 2016 General Fund Budget

4) Resolution No. 27-2015 approving the 2016 Enterprise Fund Budgets

Mayor Doak opened the public hearing.

Mayor Doak provided a brief overview of the proposed budget and noted that the levy is increased by 2.33% in 2016.

Council Member Carlson stated that the Council reviews ways to reduce costs when developing the City's General and Enterprise Fund budgets. She said that the Council also closely monitors the Enterprise Funds to ensure that funds are adequate to pay off the bonds in 2018 and sufficient funds are available, when necessary, for repair and maintenance of the City of Woodland sewer and water systems. Council Member Carlson noted that monitoring the Enterprise Funds ensures the long term financial viability of the City of Woodland's systems and the City's Enterprise Funds are structured to ensure that operating revenues are at least equal to the operating expenditures now and into the future as the systems age.

Council Member Weiner stated that she met with the City Clerk for clarification on some items within the budgets and stated support of the items as presented.

The public hearing was closed.

- 1) Resolution No. 25-2015 approving the final Tax Levy to fund the 2016 General Fund Budget

Massie moved, seconded by Weiner to adopt Resolution No. 25-2015 approving the final Tax Levy to fund the 2016 General Fund Budget. Motion carried 5-0.

- 2) Resolution No. 26-2015 approving the final 2016 General Fund Budget

Massie moved, seconded by Weiner to adopt Resolution No. 26-2015 approving the final 2016 General Fund Budget. Motion carried 5-0.

- 3) Resolution No. 27-2015 approving the 2016 Enterprise Fund Budgets

Massie moved, seconded by Weiner to adopt Resolution No. 27-2015 approving the 2016 Enterprise Fund Budgets. Motion carried 5-0.

7. OLD BUSINESS - NONE

8. MAYOR'S REPORT

Mayor Doak reported on the following:

- The City's wildlife management program has been successful. The USDA staff will be in the City three more times before the end of December.
- New transformers have been placed in the City's right of way along Maple Hill Road as a result of undergrounding the utility lines along County Road 101. Residents have requested that plantings be placed to minimize the visibility of the

transformers. The City Engineer has been asked to contact Hennepin county County to determine its willingness to place plantings in that area to reduce the visual impact of the transformers to property owners. He has also been asked to determine what the County and Xcel Energy allow should the City. Itself, pursue the project.

- A large tree was uprooted along Breezy Point Road. At this time, it is leaning against other trees, but it does have the potential of falling onto the road. The tree will be removed by the property owner as soon as practicable.
- Council Member Carlson will be attending the League of Women Voters Mayor's Forum on January 20, as Mayor Doak will be out of town on that date.

## 9. COUNCIL REPORTS

### A. Carlson –Enterprise Finance and Operations, Intergovernmental Relations, and MCWD

Council Member Carlson reported that the Minnetonka City Council has been discussing the need for increased water and sewer rates due to repairs needed on the aging

Minnetonka systems. This may affect the rates paid by City of Woodland residents whose properties are connected to the Woodland systems. She noted that the City of Minnetonka has not finalized any new rates. Council Member Carlson explained that, like the Woodland City Council, the Minnetonka City Council has been discussing long-term strategies to pay for the cost of repairs of Minnetonka's sewer and water systems as they continue to age.

The Woodland City Council has taken a proactive approach to ensure the long-term reliability of the sewer and water infrastructure by implementing an annual maintenance plan, and ensuring that funds are available for repairs when they become necessary. She noted that the Council continues to monitor the Enterprise Fund accounts to ensure that they are at a fiscally appropriate level to cover the bond payments which will be completed in 2018 in addition to maintenance and repair costs into the future.

Council Member Carlson stated that the League of Minnesota Cities is asking for support from member cities to lobby at the Capital for a dedicated funding program for municipal streets

with populations of less than 5,000 residents. Mayor Doak noted that this initiative is an extension of the 2015 legislative act that provided funds to small cities that do not qualify for Minnesota State Aid because of low populations.

Council Member Carlson reported on a conference she attended relating to prevention of violence directed at government officials and agencies. It was noted that Police Chief Cory Johnson is always

notified when there is a threat to safety or verbal abuse/harassment. All threats are taken seriously and action will be taken by the Police Department when necessary.

B. Massie – Road right-of-way maintenance, Trees, Deer Management – None.

C. Newberry – Ordinances, Septic Ordinance, and Inspections

Council Member Newberry referred to a handout that was provided to the Council by the City's Zoning Coordinator relating to potential amendments to the City's Code. He provided an overview of each item, including the addition of language regarding decks, balconies, porches, swimming pools, and grading, excavating or filling of properties. Council Member Newberry recommended that the City Council move forward and review the items at the January City Council meeting. The Council agreed.

D. Weiner – Public Safety, Police and Fire, General Finance

Council Member Weiner reported that she has been impressed with the USDA staff and their professionalism as it relates to the City's Wildlife Management Program.

Mayor Doak asked Council Member Weiner to be involved in the upcoming audit.

10. ACCOUNTS PAYABLE

Weiner moved, seconded by Newberry to approve the Accounts Payable as presented. Motion carried 5-0.

11. TREASURER'S REPORT

Massie moved, seconded by Carlson to approve the Treasurer's Report as presented. Motion carried 5-0.

12. ADJOURNMENT

Carlson moved to adjourn the regular meeting of December 14, 2015. Motion carried by consensus. The meeting adjourned at 7:47 p.m.

ATTEST:

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Kathryne A. McCullum, City Clerk

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James S. Doak, Mayor

