

CITY COUNCIL
CITY OF WOODLAND
MEETING OF AUGUST 14, 2014

Agenda Item 6. D.

TO: Honorable Mayor and Members of the City Council

FROM: Kathyne McCullum, City Clerk

New Business

SUBJECT: First Reading of an Ordinance No. 08-2014 amending Section 407 relating to backyard chickens

Background

On July 14, 2014, the City Council considered revisions to Section 407 – Backyard Chickens. The proposed ordinance language would require Council approval of all coops and runs, the submittal of scaled drawings thirty days prior to Council consideration, and the requirement for the issuance of a permit prior to the construction of the structures.

The Council agreed that the revisions should be made and requested that the item be placed on the August agenda.

Recommendation

Hold the First Reading of Ordinance No. 08-2014 amending Section 407 relating to backyard chickens.

City ordinance requires that every ordinance have two readings prior to adoption. The Council may elect to waive the second reading of the ordinance by majority vote. If the second reading is not waived the ordinance will be placed on the September agenda.

CITY OF WOODLAND
HENNEPIN COUNTY, MINNESOTA

**AN ORDINANCE NO. 08-2014 AMENDING CHAPTER 4, SECTION 407
OF THE CITY OF WOODLAND CODE OF ORDINANCES**

THE CITY COUNCIL OF THE CITY OF WOODLAND, MINNESOTA ORDAINS:

Section 1. Chapter 4, Section 407.01, Subdivision 2 is hereby amended as follows: (deletions are ~~stricken~~ and additions are underlined.)

Subd 2. Keeping of Chickens. No person shall own, harbor, or keep within the City a hen chicken unless a valid permit for such chicken has been obtained pursuant to the provisions stated herein.

- (a) Upon payment of the fee set forth in Section 305.02, permits will be issued on an annual basis, expiring December 31 following the date issued.
- (b) There must be compliance with all other provisions of this Section.
- (c) The permit may impose any restrictions or conditions deemed necessary to protect neighboring property from unreasonable noise, unsanitary conditions, a public health risk or other annoyance.
- (d) A permit shall be obtained prior to construction of the coop and run. An initial inspection of the property, coop, and run is required upon completion of the structures. ~~prior to issuance of a permit.~~ A similar inspection is also required for permit renewals.

Section 2. Chapter 4, Section 407.01, Subdivision 4 is hereby amended as follows: (deletions are ~~stricken~~ and additions are underlined.)

Subd. 4. Coop and Run

- (a) All chickens shall be provided access to both a coop and a run.
- (b) A scaled drawing shall be submitted with the application that includes the following:
 - 1. Location of the coop and run from the principal dwelling. Any chicken coop/run shall be set back at least twelve (12) feet from the principal dwelling; and
 - 2. Location of the coop and run from the well head. Any coop/run shall be set back at least fifty (50) feet from a well head; and
 - 3. Location of the coop and run from principal dwellings on adjacent lots. Any coop/run shall be set back fifty (50) feet from principal dwellings on adjacent lots; and
 - 4. Location of the coop and run from the property line. Any coop/run shall be set back thirty (30) feet from the property line.

5. Location of the coop and run from a delineated wetland edge, top of bank of a pond, filtration basin. Any coop or run shall be set back at least twenty five (25) feet from a delineated wetland edge, top of bank of a pond, filtration basin.

(c) A drawing of the coop and run that includes all dimensions shall be submitted by the applicant.

All items must be submitted to the City along with the application and fee 30 days prior to City Council consideration.

(e) ~~Any coop or run shall be set back at least twenty five (25) feet from the following features:~~

a. ~~— a delineated wetland edge;~~

b. ~~— The top of a bank of a pond, filtration basin.~~

(d) The coop and run ~~whether portable or stationary~~ shall not be placed in the front yard.

(e) No coop or run shall be located in any form of easement or right-of-way.

(f) The coop shall be screened view by neighbors upon their request.

(g) The coop shall not be visible from Lake Minnetonka.

(h) The coop and run shall be completely enclosed and rodent proof.

(i) The coop shall provide adequate ventilation and protection from the elements and be winterized.

(j) All fencing and electrical work associated with the chicken coop or run shall be consistent with the building and zoning codes and all appropriate permits and licenses shall be obtained therefore.

(k) ~~Chicken coops shall have a maximum footprint area of ten (10) square feet per chicken.~~

(l) ~~Chicken runs shall have a maximum footprint area of twenty (20) square feet per chicken and a minimum footprint area of ten (10) square feet per chicken.~~

(k) In no case shall the maximum, total coop and run surface coverage limit exceed 150 square feet.

(l) The coop shall be elevated a minimum of twelve (12) inches above ground and no part of the coop may not exceed a height of ten (10) feet as measured from the ground.

(m) The coop and the treatment of chickens shall meet the generally accepted standards for animal husbandry adopted by the commercial egg production industry, as revised from time to time by industry association(s).

(n) The coop and run must be removed from the property when chickens are no longer kept.

- (o) The coop and run shall not be considered permanent structures and shall not have permanent footings.

Section 3. Effective date. This ordinance shall become effective as of the date of publication.

Adopted by the City Council of Woodland on August 11, 2014, and published in the Minnesota Sun Publications on August 21, 2014.

ATTEST:

Kathryne McCullum, City Clerk

James S. Doak, Mayor

CITY COUNCIL
CITY OF WOODLAND
MEETING OF AUGUST 14, 2014

Agenda Item 6. E.

New Business

TO: Honorable Mayor and Members of the City Council
FROM: Kathyne McCullum, City Clerk
SUBJECT: Discussion relating to fire hydrant repairs and maintenance

When the hydrants were flushed earlier this summer, they were also inspected by Infratech. Infratech representatives found that several of the hydrants are in need of repair and should also have preventative maintenance performed on an annual basis. An e-mail from Art Taylor, Bolton & Menk, is attached which describes the current repairs that are needed in addition to the need for annual preventative maintenance. The current repair cost is \$1,240 and an estimate from Schneider Excavating is attached.

The City Engineer has recommended that all hydrants be fully operated, inspected, and lubricated once a year, at a minimum. Any deficiencies noted should be addressed and repaired. Pump-out hydrants must be checked and pumped down as necessary each year prior to freeze up. The estimated cost for maintenance is \$750 annually. This would include a two man crew to operate, inspect and lubricate each fire hydrant. At \$150/hour, figure three (3) fire hydrants and hour, GHA has fifteen (15) fire hydrants, so figure five (5) hours for a total of \$750.00 for an annual operation/inspection.

The Council is requested to review the attached information and provide direction on how it wishes to proceed.

From: Art Taylor [mailto:artta@bolton-menk.com]
Sent: Monday, July 28, 2014 1:47 PM
To: Kathryn McCullum
Cc: David Martini
Subject: Groveland Fire Hydrant Repairs

Kathy,

We have made arrangements to have Infratech take care of cleaning out the valve box that is filled with sand and gravel; will be utilizing Schneider to perform the remainder of any repairs/maintenance type work as the city has an agreement with them for work of this type.

Some guidance would be appreciated before tasking Schneider with the work. To this point, we have been making repairs to hydrants as necessary when something manifests its self and becomes a noticeable problem. After reviewing the list of deficiencies as prepared by Infratech, a number of these issues appear to be things that might have been avoided with a regular maintenance program for the fire hydrants; checking gaskets, lubricating operating parts, re-filling the lubricant reservoir, etc. To my knowledge no maintenance of any kind has been performed other than as relates only to those hydrants that have been repaired these past few years. While it is not a guarantee of 100% functionality of any given fire hydrant, checking gaskets and lubricating operating parts every few years increases the chance there will be fewer problems of the sort we have been dealing with.

I believe this water system is close to 20-21 years in the ground, as time goes on there will be more problems that could be avoided with proper maintenance. If you could check with the mayor or council to give me an idea as to whether we should just do those repairs necessary or do the repairs and do maintenance checks/service to the remaining fire hydrants. To date I believe we have made repairs to five fire hydrants that are part of this system, we found that none of them had received any maintenance.

Thanks,

art

Arthur R. Taylor
Bolton & Menk, Inc.
P: (952) 448-8838 ext. 2761
M: (612) 756-2048
email: artta@bolton-menk.com

Past Repairs

Fire Hydrant Repairs/Maintenance Summary

Fire Hydrant @ 2800 Stone Arch Road; repair date Winter 2009/2010

Pump out after use hydrant, barrel froze solid, hydrant thawed and serviced.

Fire Hydrant @ 2760 West Road; repair date 28 October, 2011

Weep hole hydrant, hydrant leaking, not able to seal properly, unable to fully shut off water.

Removed inner workings and inspected all parts, noted damage to main valve rubber (No. 35) and valve seat (No. 31) caused by small stones in the water system that had not been completely flushed out after construction. Note that the valve seat comes as an assembly of several different parts that is normally provided for replacement as an assembled unit. Replaced the main valve rubber and the valve seat assembly, all standpipe gaskets (No.'s 84 & 92). Lubricated hydrant, filled oil reservoir.

Fire Hydrant @ 2850 West Road; repair date 4 May, 2012

Weep hole hydrant, weep holes plugged by tree roots, hydrant hard to operate and difficult to fully shut off water.

Dug up and disassembled barrel to hydrant bottom (No. 37), removed all tree roots, reassembled hydrant, replaced 1.5 inch clear drainage rock around base. Removed inner workings and inspected all parts, noted damage to main valve rubber (No. 35) as well as to valve seat (No. 31). Note that the valve seat comes as an assembly of several different parts that is normally provided for replacement as an assembled unit. Replaced the main valve rubber and the valve seat assembly, all standpipe gaskets (No.'s 84, 92 & 174). Lubricated hydrant, filled oil reservoir.

Someone had previously been inside this hydrant, the inner workings were not properly assembled with the drain plunger (No. 7) actually installed upside down such that the weep holes would not be able to function properly, which led to a slow, perpetual leak that encouraged invasion and growth of tree roots.

Fire Hydrant @ 2800 Stone Arch Road; repair date 23 May, 2012

Pump out after use hydrant, breakaway broken and replaced. Removed inner workings and inspected all parts, noted scuffing to the main valve rubber (No. 35) and replaced. Replaced upper and lower standpipe gaskets (No.'s 84 & 92). Lubricated hydrant, filled oil reservoir.

Fire Hydrant @ 2660 Stone Arch Road; repair date 4 May, 2012

Pump out after use hydrant, inspected breakaway, Replaced upper and lower standpipe gaskets (No.'s 84 & 92). Lubricated hydrant, filled oil reservoir.



Estimate

Date
08/04/2014

Estimate No.
1026

Address
City of Woodland

| Date | Product/Service | Description/Mach. ID | Machine Hrs. | Rate | Amount |
|------------|-----------------|--|--------------|--------------|-------------------|
| 08/04/2014 | Hydrant Repairs | #2 Valve Box Repair | 1 | 260.00 | 260.00 |
| 08/04/2014 | Hydrant Repairs | #4 Replace Gaskets in Hydrant | 1 | 220.00 | 220.00 |
| 08/04/2014 | Hydrant Repairs | #6 Clean out valve box by using air/water | 1 | 165.00 | 165.00 |
| 08/04/2014 | Hydrant Repairs | #9 Replace gaskets in hydrant and check valve for problems | 1 | 250.00 | 250.00 |
| 08/04/2014 | Hydrant Repairs | #10 Upper Valve Ring (Not sure what this is?) | 1 | 0.00 | 0.00 |
| 08/04/2014 | Hydrant Repairs | #12 Check valve | 1 | 125.00 | 125.00 |
| 08/04/2014 | Hydrant Repairs | #14 Replace gaskets in hydrant | 1 | 220.00 | 220.00 |
| | | | | Total | \$1,240.00 |

Valves that do not work will need to be dug up for replacement.

Accepted By _____

Accepted Date _____

Please remit to: PO Box 814. Young America. MN 55397