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**WOODLAND CITY COUNCIL**



MEETING DATE: September 9, 2013

FROM: Shelley Souers, City Clerk

SUBJECT: Review draft language regarding Backyard Chickens; adding a new section to Chapter 4 of the code

Review draft language regarding noise levels and generators; Section 455.01

Review draft language regarding the controlled harvest of deer and other animals, Section 425 weapons

**AGENDA ITEM**

Draft review of amendments to the City Code regarding animal keeping, harvesting of deer and other animals, noise levels and generators

**OVERVIEW**

In May 2013, the City Council was approached by a resident family to consider modifications to the section of city code pertaining to animals, specifically the permitting of chickens.

The hobby of keeping of urban backyard chickens has become of interest over the past several years and many cities are considering and have adopted ordinances to permit limited numbers of chickens.

Woodland's Ordinance language presently prohibits the keeping of chickens in Woodland.

The City Council and staff in conjunction with suggestions from residents have prepared draft language to the City Code to allow chicken keeping, with limitations.

Council and staff reviewed similar ordinances from adjacent and other metropolitan cities. Consideration was given to the rural nature of Woodland, lot size and density and the potential impacts on the environment. Council discussed potential issues that may impact other wildlife (coyotes, raccoons, etc) with the introduction of chickens. Staff also consulted its legal counsel about issues related to neighbor consent.

In addition to the new language regarding chickens, staff made several updates to the animal ordinance and broadened the definition of animals. These changes, as well as the changes to the ordinance regarding chicken keeping, can be viewed in the attached documents.

Other minor amendments have been made to Chapter 4 of the City Code that includes:

- New language added to Section 425 Weapons, regulating the controlled harvest of deer and other animals.
- New language added to Section 455.01; General Noise Standards, regarding noise levels and the use of generators.

#### **ATTACHMENTS**

The amendments consist of draft language that contains technical corrections and substantive amendments involving definitions and the addition of a new section 407 and amendments to other sections in Chapter 4, Public Health and Safety.

- Section 405 amendment of Definition of Animals
- New Section 407, Backyard Chickens
- Section 425, adding new language regulating harvest of deer and other animals.
- Section 455.01; General Noise Standards; amending subd. 3 regarding noise levels and adding a new section 455.06 regarding generators

#### **RECOMMENDED COUNCIL ACTION**

Review Ordinance language and suggest amendment and direct staff to prepare formal draft ordinances along with a summary ordinance for consideration for publication purposes at the October Council meeting

CHAPTER 4. PUBLIC HEALTH AND SAFETY

SECTION 405 ANIMAL CONTROL

405.01 Definitions. For the purpose of this Section, the following words have the meanings given them in this Subsection:

Subd. 1. Animal: Includes cattle, horse, mules, sheep, goats, swine, ponies, ducks, geese, turkeys, chickens, guinea hens, feathered birds or fowl, dogs, cats, rodents (guinea pigs, gerbils, hamsters), rabbits, ferrets, reptiles, amphibians, snakes, invertebrates, fish, and caged household birds.

Subd. 2. Animal Control Officer. A person designated by the Council to perform the duties described in this Section.

Subd. 2 3. At Large. A dog or other animal off the premises of its owner and not controlled by a leash or within a vehicle or similar confinement.

Subd. 3 4. Dangerous Animal. An animal that is a physical threat to human beings or to other animals by reason of one or more attacks of such severity as to cause physical injury.

Subd. 4 5. Owner. Any person owning, keeping, harboring or, acting as custodian of a dog or other animal, or the parent or guardian of any person under the age of 18 years owning, keeping or harboring a dog or other animal.

~~405.09~~ 405.02 Keeping Prohibited.

Subd. 1. Limitation. Except as provided in Subd. 2 of this Subsection, no person, family, or group of persons maintaining a common household, may own, keep or harbor within the City.

(a) Any hog, pig, cattle, horse, mule, sheep, goat or any chicken or turkey, cattle, horse, mule, sheep, goat, hog, pig, swine, pony, duck, geese, turkey, guinea hens, rodents, rabbits and roosters.

(b) Any animal, reptile or fowl which by character, habit or disposition is considered wild by nature, such as a wolf, fox, skunk, raccoon, ferret, mink, bobcat, deer, monkey, and any animal which has at least 50 percent of its heritage from any such wild animal.

Subd. 2 Exempted Animals.

(a) small rodents under (15 pounds) housed indoors

405.02 04 Dogs

Subd. 1. Identification. No owner may allow a dog to be at large unless a metal tag showing the name and telephone number of the owner is attached to the dog's collar. A dog found at large without the identification tag may be impounded.

~~405:03~~:05 Number of Dogs Kept.

Subd.1. Limitation. Except as provided in Subd. 2 of this Subsection, no person, family, or group of persons maintaining a common household, may own, keep or harbor more than two dogs within the City unless done so under a permit from the City authorizing the keeping of more than two dogs. The permit may be issued by the City Council subject to the following:

- (a) Upon payment of the fee set forth in Section 305.02, permits will be issued on an annual basis, expiring December 31 following the date issued.
- (b) There must be compliance with all other provisions of this Section.
- (c) The Council may revoke the permit for failure to comply with any provision of this Section.
- (d) The permit may impose any restrictions or conditions deemed necessary to protect neighboring property from unreasonable noise, unsanitary conditions, or other annoyance.
- (e) The Council may refuse to issue the permit if a neighboring property owner objects to issuance of the permit or if in the opinion of the Council the neighboring property cannot be adequately protected from unreasonable noise, unsanitary conditions or other annoyance.

Subd.2. New Born Dogs. Puppies born to a dog kept within the City may be kept by the owner for a period of 90 days after birth without constituting a violation of Subdivision 1 of this Subsection. Upon expiration of the 90-day period, the provisions of Subdivision 1 will apply.

~~405:04~~:06 Violations.

Subd.1. Owner Violations. An owner is in violation of this Code if the owner's dog or other animal does any one or more of the following:

- (a) Be at large without the identification tag required under Subsection 405.02.
- (b) Habitually knock over garbage cans or damage the property of anyone other than the animal owner.
- (c) Unreasonably disturb the peace and quiet of any person in the vicinity. The phrase "unreasonably disturb the peace and quiet" shall include, but is not limited to, the creation of any noise by any dog or other animal which can be heard by any person, including the Animal Control Officer or a law enforcement officer,

from a location outside of the building or premises where the animal is being kept and which animal noise occurs repeatedly over at least a five minute period of time with one minute or less lapse of time between each animal noise during the five minute period.

(d) Attack or threaten to attack people or animals.

(e) Charge or molest passersby, bicycles or vehicles.

(f) Be designated by the Animal Control Officer as a menace to the public health, safety or welfare.

Subd.2. Other Violations. It is unlawful for any person to:

(a) Own or keep a rabid dog.

(b) Own or keep a dangerous animal, unless confined within a building or other secure enclosure or muzzled and in the control of a competent person.

(c) Interfere with the valid enforcement of this Section.

(d) Intentionally kill or injure any dog or cat unless in defense of himself or another person or unless such animal has been determined to be rabid; provided, however, that this Subsection will not apply to the humane destruction of diseased or injured animals by a veterinarian or as otherwise herein provided.

(e) Permit any female dog in heat to be at large or to be unconfined so that it can come into contact with another dog, whether on or off the premises of the owner, except for breeding purposes within a building or other secure enclosure.

Subd. 3 Penalties. Any person violating any provision of this Section, upon conviction, will be deemed guilty of a misdemeanor.

#### 405.05.07 Enforcement.

Subd.1. Dog Pound and Animal Control Officer. The Council will designate a dog pound for keeping dogs or other animals which may be taken into custody pursuant to this Section. The Animal Control Officer will have the authority of a police officer with respect to enforcement of this Section.

Subd.2. Impounding. The Animal Control Officer and his authorized representatives have the right to enter upon any public or private land within the City for the purpose of discharging the duties imposed by this Section where there is probable cause to believe that a violation of this Section has been committed. The Animal Control Officer and his representatives may enter a residential dwelling to enforce this Section only with the consent of the occupant or under an appropriate court order or warrant. The Officer or his authorized representative may seize and impound any dog in violation of this Section.

Any dog impounded under this Section, except for purpose of rabies observation, will be cared for in the dog pound until claimed by its owner as hereinafter provided, or for a period of not less than seven days.

Subd.3. Release of Impounded Dogs. A dog impounded by the City will be released to the owner upon payment to the Clerk, or the Clerk's authorized representative, of the fee set forth in Section 305.02. The owner must also pay any additional sums incurred by the City as a boarding charge for each day or portion thereof that the dog is kept in the dog pound. All money collected under this Section will be deposited in the City's general fund.

Subd.4. Disposal of Unclaimed Animals. If a dog remains unclaimed after being impounded for at least seven days, the dog may be sold by the City at private sale, or the Animal Control Officer or his authorized representative may dispose of the animal in a humane manner, or the dog may be used for scientific purposes pursuant to the provisions of Minnesota Statute, Section 35.71.

~~405:06:08~~ Care and Disposition of Injured or Dead Animals. An injured or diseased animal found off the owner's premises will be returned to its owner, if identifiable, for care or disposal. If the owner is unknown or unavailable, the animal will be impounded as provided in Subsection 405.05 unless in the opinion of the Animal Control Officer it is more humane to destroy the animal. Any dead dog or cat found off the owner's premises will be returned to its owner, if identifiable. If the owner is unknown, the dead animal shall be disposed of by the City.

~~405:07:09~~ Control of Rabies.

Subd.1. Impoundment of Rabies Suspects. A dog or other animal displaying rabies symptoms, or which has bitten a person and caused abrasion or puncture of the skin, may be seized at any place and time and will be confined in the dog pound or under the supervision of a licensed veterinarian, at the expense of the owner, until found to be free from rabies; provided, however, if the animal has been vaccinated against rabies as herein required, and the owner states in writing that the animal will be properly confined, the animal may remain on the owner's premises.

Subd.2. Killing of Rabies Suspects. If a dog or other animal appears to be diseased, vicious, dangerous, rabid, or has been exposed to rabies, and cannot be seized and impounded without serious risk, it may be killed by the Animal Control Officer or a police officer.

Subd.3. Destruction of Rabid Animals. For the purposes of this Section, a bat, skunk, raccoon, fox, or other wild animal that bites a person or a domestic animal will be presumed to be rabid and will be destroyed, with care taken to preserve the head, and will be delivered without delay to the most available facility for rabies testing.

~~405.08~~ 10 State Law. The provisions of Minnesota Statute, Sections 35.67 (Rabies; Board. Health Officer; Duties), 35.68 (Rabies; Proclamation; Publication) and 35.69 (Unmuzzled Dogs Not Permitted at Large after Proclamation) are made a part of this Section by reference.

- (3) bit multiple human victims on public or private property in the same attack without provocation;
- (4) bit a human on public or private property without provocation in an attack where more than one dog participated in the attack.

Subd. 2. Hearing. The City may not destroy the dog until the dog owner has had the opportunity for a hearing before an impartial decision maker.

## SECTION 407 BACKYARD CHICKENS

### 407:01 Animals and Fowl-Keeping, Treatment and Housing

Subd. 1 Definitions. For the purpose of this Section, the following words have the meanings given them in this Subsection:

- (a) Chicken means a bird that serves as a source of meat or eggs
- (b) Coop means the structure for the keeping or housing of chickens permitted by the ordinance
- (c) Hen means female chicken
- (d) Rooster means a male chicken
- (e) Run means a fully enclosed area attached to a coop where the chickens can roam

Subd 2. Keeping of Chickens. No person shall own, harbor, or keep within the City a hen chicken unless a valid permit for such chicken has been obtained pursuant to the provisions stated herein.

- (a) Upon payment of the fee set forth in Section 305.02, permits will be issued on an annual basis, expiring December 31 following the date issued.
- (b) There must be compliance with all other provisions of this Section.
- (c) The Council may revoke the permit for failure to comply with any provision of this Section.
- (d) The permit may impose any restrictions or conditions deemed necessary to protect neighboring property from unreasonable noise, unsanitary conditions, or other annoyance.
- (e) An initial inspection of the property, coop, and run is required prior to issuance of a permit. A similar inspection is also required for permit renewals.

(f) The City may inspect the property at any time to ensure compliance with the provisions of this Section or for any other reason.

(g) A permit issued by the City shall not be transferable.

(g) The permit is subject to revocation if found to present noxious odors, excessive noise levels, poorly maintained coop, unsanitary or inhumane conditions and failure to restrain chickens to their run. Council will make final determination of the factors for revocation.

### Subd. 3 General

(a) The keeping of roosters is prohibited.

(b) No more than five (5) chickens shall be kept on any one (1) premise.

(c) Chickens must be confined on the permitted premise at all times in a chicken coop or chicken run, and may not be kept in any part of the principal dwelling, garage, or front yard.

(d) All chicken grains and feed must be stored in a rodent proof container.

(e) The use of chickens for cockfighting is prohibited.

(f) The City will accept no responsibility for the loss of chickens to predators.

### Subd. 4 Coop and Run

(a) All chickens shall be provided access to both a coop and a run.

(b) All fencing and electrical work associated with the chicken coop or run shall be consistent with the building and zoning codes and all appropriate permits and licenses shall be obtained therefore.

(c) Any chicken coop or run shall be set back at least twelve (12) feet from the principal dwelling, fifty (50) feet from principal dwellings on adjacent lots, and thirty (30) feet from the property line.

(d) Any coop or run shall be set back at least twenty-five (25) feet from the following features:

a. A delineated wetland edge;

b. The top of a bank of a pond, filtration basin.

(e) Chicken coops shall have a maximum footprint area of ten (10) square feet per chicken.

(f) Chicken runs shall have a maximum footprint area of twenty (20) square feet per chicken and a minimum footprint area of ten (10) square feet per chicken.

(g) The coop shall be elevated a minimum of twelve (12) inches above ground and no part of the coop may not exceed a height of ten (10) feet as measured from the ground.

(h) No coop or run shall be located in any form of easement or right-of-way.

(i) The coop and run shall be completely enclosed and rodent proof.

(j) The coop shall provide adequate ventilation and protection from the elements and be winterized.

(k) The coop shall be screened view by neighbors upon their request.

(l) The coop shall not be visible from Lake Minnetonka.

(m) the coop and run, whether portable or stationary shall not be placed in the front yard or minimum side yard setbacks.

Subd. 6. Private Restrictions and Covenants on Property. Notwithstanding the issuance of a license by the City, private restrictions or covenants on the use of property shall remain enforceable. Private restrictions include but are not limited to deed restrictions, neighborhood association by-laws, and covenant declarations. A permit issued to a person whose premises are subject to private restrictions and/or covenants that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restrictions is the sole responsibility of the private parties involved.

## SECTION 410 TRASH, GRAVEL, JUNK CARS AND ABANDONED OR UNSAFE STRUCTURES

410.01 Trash. No person may cause or permit any garbage, tin cans, paper, ashes, junk, or other trash or refuse to be dumped, thrown, scattered or deposited upon any street, highway or other public land, or upon any private land or premises within the City.

410.02 Gravel. Unless authorized to do so by the Council, no person may cause or permit any loose gravel, aggregate, crushed rock, or sand to be deposited upon any street or highway within the City in an amount that causes damage to the surface of the street or highway, or creates a hazard or inconvenience to the public. Deposits from a driveway or property by reason of flow of surface waters or by vehicular traffic will be considered to have been permitted by the owner of the driveway or property.

410.03 Junk Vehicles.

Subd.1. Definitions. "Junk vehicle" means a vehicle which is (a) not in operable condition, or (b) partially dismantled, or (c) used as a source of repair or replacement parts for other vehicles, or (d) kept for scrapping, dismantling, salvage or sale of parts. A

## SECTION 415 NUISANCES

### 415.01 Definitions

Subd. 1. Public Nuisance Defined. Whoever by an act or failure to perform a legal duty intentionally does any one or more of the following is guilty of maintaining a public nuisance, which is a misdemeanor:

- (a) Maintains or permits a condition which unreasonably annoys, injures or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public.
- (b) Interferes with, obstructs or renders dangerous for passage, any public highway or right-of-way, or waters used by the public.
- (c) Commits any other act or omission declared by law or this Code to be a public nuisance and for which no sentence is specifically provided.

Subd. 2. Construction activity shall include, but not be limited to:

- (a) Clearing, dredging, excavating, and grading of land.
- (b) The use or movement of manual tools, or any kind of electric, diesel or gas powered equipment and construction materials or supplies commonly employed in building, excavation, or roadway construction.
- (c) The delivery, organization, or distribution of building materials or equipment associated with building, and
- (d) The congregating of workers outdoors at or near the construction site, except where workers remain in their vehicles.

Subd.3. Commercial property maintenance activity shall include, but not be limited to:

- (a) The use of manual, power and maintenance equipment, lawn mowers, chain saws, leaf blowers, tractors, commercial vehicles, excavation equipment, generators, and compressors.
- (b) Deliveries of landscaping supplies and equipment, and
- (c) The gathering together of workers on site.

415.02 Public Nuisances Affecting Health. The following are declared to be nuisances affecting health:

- (a) Exposed accumulation of decayed or unwholesome food, vegetable matter, meat, fish, excrement, manure, refuse, debris, or other offensive substance.
- (b) Diseased animals running at large.
- (c) Carcasses of animals not buried or destroyed within 24 hours after death.
- (d) Pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste or other substances.
- (e) Dense smoke, noxious fumes, gas and soot, or cinders, in unreasonable quantities.

415.03 Public Nuisances Affecting Morals and Decency. The following are declared to be nuisances affecting public morals and decency:

- (a) Drinking of alcoholic beverages on public streets, parking lots or parks.
- (b) Public exposure by a person of his or her unclothed genital organs, or public exposure by a woman of her unclothed breasts.

415.04 Public Nuisances Affecting Peace and Safety. The following are declared to be nuisances affecting public peace and safety and shall be enforced by the police department and, or the zoning coordinator:

- (a) Construction activity, as defined in Section 415.01, Subd. 2, and commercial property maintenance activity as defined in Section 415.01, Subd. 3, at any time other than the hours of 7:00 a.m. to 6:00 p.m. on weekdays and 9:00 a.m. to 6:00 p.m. on Saturdays and no such activity is permitted on Sundays or on the following public holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. Noise from equipment used during the removal of snow and generators and equipment used during power outages or other emergencies shall be exempt from the restrictions under this subsection.
- (b) Use of any public or private street or easement for fishing.
- (c) All wires and limbs of trees which are so close to the surface of a sidewalk or street as to constitute a danger to pedestrians or vehicles.
- (d) All unnecessary noises and annoying vibrations.
- (e) Obstructions and excavations affecting the ordinary use by the public of streets, alleys, sidewalks, or public grounds except under such conditions as are permitted by this Code or other applicable law.
- (f) Radio aerials or television antennae erected or maintained in a dangerous manner.

- (g) Any use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather, obstructing traffic and the free use of the street or sidewalk.
- (h) All hanging signs, awnings and other similar structures over streets and sidewalks, or so situated so as to endanger public safety, or not constructed and maintained as required by this Code.
- (i) Any barbed wire fence.
- (j) All dangerous, unguarded machinery in any public place, or so situated or operated on private property as to attract the public.
- (k) Wastewater cast upon or permitted to flow upon streets or other public property.
- (l) Accumulations in the open of discarded or disused machinery, household furniture and appliances, automobile bodies or other material, in a manner conducive to the harboring of rats, mice, snakes or vermin, or the rank growth of vegetation among the items so accumulated, or in a manner creating fire, health or safety hazards from such accumulation or which endangers the health, safety or welfare of the public or adversely affecting the peaceful enjoyment of neighboring properties.
- (m) The leaving of any unused ice box, refrigerator or other box or appliance, with a door on it which will effectively exclude air when shut, in any public place or on any private property.
- (n) Any well, hole or similar excavation which is left uncovered, or in such other condition as to constitute a hazard. Any construction in or adjacent to any street or sidewalk must be secured by a metal or wooden fence at least 4 ½ feet in height with posts no more than 6 feet apart, and must be illuminated with red or yellow lights from sunset to sunrise.
- (o) Obstruction to the free flow of water in a natural waterway or a public street drain, gutter or ditch with trash or other materials.
- (p) The placing or throwing on any street, sidewalk or other public property of any glass, tacks, nails, bottles or other substance which may injure any person or animal or damage any pneumatic tire when passing over such substance.
- (q) The depositing of garbage or refuse on a public right-of-way or on adjacent private property.
- (r) Any gathering of people from which noise emanates of a sufficient volume so as to disturb the peace, quiet or repose of persons residing in any residential area. No person may visit or remain in or about a residential dwelling wherein such a party or gathering is taking place, except persons who reside at that dwelling or have gone there for the sole purpose of abating the disturbance.

(s) The parking, storing or keeping on any public or private property of any automobile or truck which is not currently licensed under the laws of the State or other state or federal law, excluding, however, vehicles kept within a fully enclosed garage or other building, and excluding impounded vehicles held by the City.

(t) All other conditions or things which are likely to cause injury to the person or property of anyone.

(u) Use or possession of fireworks by any person.

(v) Aiding, abetting, facilitating or causing the escape of a person by force or fraud from the custody of a police officer.

(w) Removal, damage or other interference with any barricade erected to protect any excavation, grading, paving, construction or other work.

(x) The first 30 feet back from the public right-of-way upon any property which exists noxious weeds as defined in Minnesota Statutes, Section 18.77, Subd. 8 or poisonous vegetation such as poison ivy, or weeds, grass, brush or other plants which are a fire hazard or otherwise detrimental to the health or appearance of the neighborhood.

(y) The length of grasses commonly used in lawn areas including blue grass, fescue or rye grass blends of similar grasses shall not exceed eighteen (18) inches in length, excluding grasses on steep slopes or adjoining ponds, wetlands and lakes.

415.05 Abatement. Whenever the officer charged with enforcement determines that a public nuisance is being maintained or exists on premises in the City, the officer may issue a citation for the violation and/or may give written notice to the owner or occupant of the premises of that fact and order that the nuisance be terminated and abated. The notice may be served in person or by mail. If the premises are not occupied and the owner is unknown, the notice may be served by posting it on the premises. If such order is given, it will specify the steps to be taken to abate the nuisance and the time, within which the nuisance is to be abated. If the notice is not complied with within the time specified, the enforcing officer will report that fact to the Council. The Council may then, after notice to the owner or occupant and an opportunity to be heard, provide for abatement of the nuisance by the City. The notice will be served in the same manner as notice by the enforcing officer is served and will be given at least 10 days before the date stated in the notice when the Council will consider the matter. If notice is given by posting, at least 30 days must elapse between the day of posting and the hearing. The giving of such notice and the abatement of the nuisance by the owner will have no effect on the City's ability to prosecute the owner or occupant of the property for violation of this ordinance.

415.06 Recovery of Cost.

Subd.1. Personal liability. The owner of premises on which a nuisance has been abated by the City is personally liable for the cost to the City of the abatement, including administrative costs. As soon as the work has been completed and the cost determined, the Clerk or other official designated by the Council will prepare a bill for the cost and

mail it to the owner. The bill will be immediately due and payable at the office of the Clerk.

Subd.2. Assessment. If the nuisance is a public health or safety hazard on private property, the accumulation of snow and ice on public sidewalks or paths, the growth of weeds on private property or outside the traveled portion of streets, or unsound or insect-infected trees, the Clerk will, on or before September 1 next following abatement of the nuisance, list the total unpaid charges along with all other such charges as well as other charges for current services to be assessed under Minnesota Statutes, Section 429.101 against each separate lot or parcel to which the charges are attributable. The Council may then assess the charges against such property under that statute and other pertinent statutes for certification to the County Auditor and collection along with current taxes the following year or in annual installments, not exceeding ten, as the Council may determine in each case.

#### SECTION 420 TRESPASS

420.01 Definitions. For the purpose of this Section, the following words have the meanings given them in this Subsection:

Subd.1. Picnic or Picnicking. Eating a lunch or other meal consisting of food or bottled liquids prepared or obtained elsewhere than at the place of the picnic by one or more persons either in the open air or in a parked vehicle.

Subd.2. Private Premises. Private premises includes privately owned waters.

420.02 Trespass Prohibited. Any person who enters upon any private premises or dock of which he is not the owner, lessee or licensee, within the City, without permission of the owner, lessee, or licensee of the premises for the purpose of picnicking, hunting or fishing; or any person who enters upon the premises or dock of another and who fishes thereon, therefrom or adjacent thereto, or who picnics on or hunts thereon, is guilty of an unlawful trespass.

420.03 Picnicking in Right-of-Way. It is unlawful for any person to picnic on any public road or highway right-of-way within the City.

#### SECTION 425 WEAPONS

425.01 Definition. The term "weapon" includes: (a) all firearms, including rifles, shotguns and pistols; (b) all bows and arrows, when arrows are pointed tipped; (c) B-B guns, pellet guns and other instruments used to expel pellets of any kind at high velocity, whether by spring, compressed air or gas, or other means; (d) sling shots.

425.02 Possession.

Subd.1. Carrying Weapons. No person may have any weapon in his possession in any public place in the City unless it is contained in a case and is unloaded in both the barrel and the magazine.

Subd.2. Motor Vehicles. No person may have any weapon in a motor vehicle unless it is unloaded in both the barrel and the magazine and is contained in a case or carried in the trunk of the vehicle.

Subd.3. Exceptions. This Section does not apply to peace officers, military personnel while on duty, or persons holding a valid permit issued under the authority of Minnesota Statutes, Sections 624.711 through 624.717.

425.03 Aiming Forbidden. No person may aim a weapon, whether loaded or not, at or toward any person, nor discharge a weapon where there is any person to be endangered, even though no injury actually results.

425.04 Firearm Permits.

Subd.1. Permit Required. It is unlawful for any person to fire off, discharge or explode any weapon within the City limits without having in his possession a current and effective permit to do so issued by the Council.

Subd.2. Issuance. The Council may issue a firearm permit to any person it deems suitable for a period not to exceed one year and upon such terms and conditions as are determined by the Council. A permit will not be issued contrary to rules, regulation or statutes of the State or its administrative agencies or departments.

Subd.3. Revocation. The Council may summarily revoke a firearm permit at any time.

Subd.4. Exception. This Section does not prevent the carrying of a handgun within the City under a permit subject to the restrictions imposed by law.

425.05 Minors Not to Use Firearms. No person under the age of 18 years may have a weapon in his or her possession or control, except while accompanied by or under the immediate supervision of a parent, guardian or other adult.

425.06: Controlled Harvest of Deer or Other Animals or Birds By The City. The city of Woodland may, without violating the provisions of Section 425 of this chapter, authorize a controlled harvest of deer population, or any other animals or birds, and in so doing permit the discharge of such firearms, bow and arrows or use of traps as deemed appropriate during such harvest. Prior to any such controlled harvest by authorization of City, the Council shall request the Chief of Police, or his designated representative, a report on the population within the City of the type of animal or bird to be harvested.

A report recommending the removal of deer shall discuss the number of deer/auto accidents within the City, reports of loss of ornamental trees or shrubs, deer sightings or such other information as deemed necessary or an actual survey of the deer population.

In the event the City shall permit such controlled harvesting the same shall be conducted in the area of the city and pursuant to and only in accordance with the rules, regulations and in the manner promulgated by the City.

## SECTION 455 NOISE CONTROL

### 455.01 GENERAL NOISE STANDARDS

Subd. 1. Incorporation by Reference. The MPCA Noise Rule, Chapter 7010.010 through 7010.008, and all amendments thereof and supplements thereto are hereby referred to, adopted, incorporated by reference, and made a part of this Section 455. A current copy shall be available for public inspection through the City Clerk's Office.

Subd. 2. Definitions. Except as provided in this Section, words or phrases used in this Section 455 and defined in the rules of the Minnesota Pollution Control "Agency Noise Section, Chapter 7010, shall have the meanings given in those rules.

(a) A-Weighted. A specific weighting of the sound pressure level for the purpose of determining the human response to sound. The specific weighting and characteristics and tolerances are those given in American National Standards Institute § 1.4-1983, Section 5.1.

(b) Cut-Out or By-Pass. Mechanism which varies the exhaust system gas flow so as to discharge the exhaust gas and acoustic energy to the atmosphere without passing through the entire length of the system including all exhaust system sound attenuation components.

(c) dB(A). A unit of sound level expressed in decibels (dB) and A-weighted.

(d) Exhaust System. Combination of components which provides an enclosed flow of exhaust gas from engine parts to the atmosphere.

(e) L10. The sound level, expressed in dB(A) which is exceeded 10% of the time for a one-hour period, as measured by test procedures approved by the Director of the MPCA.

(f) L50. The sound level, expressed in dB(A) which is exceeded 50% of the time for a one-hour period, as measured by test procedures approved by the Director of the MPCA.

(g) MPCA. Minnesota Pollution Control Agency

(h) Noise Control Officer. The Noise Control Officer shall be the person appointed as such by the Woodland City Council.

Subd. 3. Maximum Noise Levels by Receiving Land Use Districts. No person shall operate or cause to be operated any source of noise in such a manner as to create a noise level outdoors, ~~as measured from the property line,~~ exceeding the dB(A) limits set forth in the following Table:

DAY (7 A.M.-10 P.M.)

NIGHT (10 P.M. - 7 A.M.)

<u>Sound Level</u>	<u>Maximum</u>	<u>Sound Level</u>	<u>Maximum</u>
L10	65 dB(A)	L10	55 dB(A)
L50	60 dB(A)	L50	50 dB(A)

455.02 Exemptions. The levels prescribed in the Table in Section 455.01 above do not apply to noise originating on public streets and alleys, but such noise shall be subject to other ordinances

455.03 Noises Prohibited.

Subd. 1. General Prohibition. No person shall make or cause to be made any distinctly and loudly audible noise that unreasonably annoys, disturbs, injures, or endangers the comfort, repose, health, peace, safety, or welfare of any person or precludes their enjoyment of property or affects their property's value. This general prohibition is not limited by the specific restrictions of the following paragraphs.

Subd. 2. Home, Audible and Signaling Devices, Etc. No person shall sound any signaling device on any vehicle (i) except as a warning of danger, or (ii) in violation of Minn. Stat. § 169.68.

Subd. 3. Engine Exhaust. No person shall discharge the exhaust or permit the discharge of the exhaust of any steam engine, stationary internal combustion engine, motor boat, motor vehicle, motorcycle, all terrain vehicle, snowmobile or any recreational device except through a muffler or other device that effectively prevents loud or explosive noises therefrom and complies with all applicable state laws, regulations and this Section 455.

No exhaust system on any engine shall be modified, altered, or repaired in any manner, including the use of a muffler cut-out or by-pass, that shall amplify or otherwise increase noise above that emitted by the device as originally equipped.

Subd. 4. Radios, Phonographs, Televisions, Paging Systems, Etc. No person shall use or operate or permit the use or operation of any radio receiving set, musical instrument, phonograph, television, paging system, machine or other device for production or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet, and comfort of any person nearby. Operation of any such device between the hours of 10 P.M. and 7 A.M. in such a manner as to be plainly audible at the property line of the structure or building in which it is located, or at a distance of 50 feet if the source is located outside a structure or building, shall be prima facie evidence of violations of this subdivision.

Subd. 5. Social Gatherings. No person shall participate in any party or other gathering of people giving rise to noise which disturbs the peace, quiet or repose of the occupants of adjoining or other property. When a police officer determines that a gathering is creating such noise disturbance. the officer shall order all persons present, other than the owner or tenant of the premises where the disturbance is occurring, to disperse immediately. No person shall refuse to leave after being ordered by a police officer to do so. Every owner or tenant of such premises who has knowledge of the disturbance shall cooperate with

police officers and shall make every reasonable effort to see that the disturbance is abated.

A violation of this subdivision shall be deemed to be the act of the owner of the residential dwelling unit wherein it occurs as well as the persons on the premises who violate the subdivision except that the owner of the dwelling unit occupied by other shall be liable only for those violations occurring after a written notice of the violation of this subdivision shall have been received.

Subd. 6. Loudspeakers, Amplifiers for Advertising, Etc. No person shall operate or permit the use or operation of any loudspeaker, sound amplifier, or other device for the production or reproduction of sound on a street or other public place for the purpose of commercial advertising or attracting the attention of the public for any purpose whatsoever.

Subd. 7. Human Noise. No person shall engage in yelling, shouting, screaming, whistling, or singing at any time or place so as to annoy or disturb the quiet, comfort or repose of any person in any dwelling, in or on any residential property.

Subd. 8. Animal Noises. It shall be unlawful for any owner to fail to exercise proper care and control over his or her animals to prevent them from engaging in excessive noise such as to bark excessively, continuously or untimely. Failure on the part of the owner or custodian to prevent his or her animals from engaging in excessive noise shall subject the owner or custodian to the penalty hereinafter provided.

The phrase "to bark excessively, continuously, or untimely" includes, but is not limited to, the creation of any noise by any dog which can be heard by any person, including a law enforcement officer or animal control officer, from a location outside of the building or premises where the dog is being kept and which noise occurs repeatedly over at least a five minute period of time with one minute or less lapse of time between each animal noise during the five minute period.

#### 455.04 Hourly Restriction For Certain Operations

Subd. 1. Domestic Power Equipment. No person shall operate a garden or lawn tractor, power lawn mower, power hedge clipper, chain saw, mulcher, garden tiller, edger, power device for bug eradication, drill, or other similar domestic power maintenance equipment except between the hours of 7 A.M. and 8 P.M. on any week day or between the hours of 9 A.M. and 6 P.M. on weekends. Snow removal equipment is exempt from this provision.

Subd. 2. Construction Activities. No person shall engage in or permit construction activities involving the use of any electric, diesel, or gas powered machine or other power equipment except between the hours of 7 A.M. and 6 P.M. week days or between the hours of 9 A.M. and 6 P.M. any weekends.

455.05 Exception For Emergency Work. Noise created exclusively in the performance of emergency work preserve the public health, safety or welfare, or in the performance of

emergency work necessary to restore public service or eliminate a public hazard shall be exempt from the provisions of this Section for a period not to exceed 48 hours after the work is commenced. Persons responsible for such work shall inform the Noise Control Officer of the need to initiate such work or, if the work is commenced during non-business hours of the City, at the beginning of business hours of the first day thereafter. Any person responsible for such emergency work shall take all reasonable actions to minimize the amount of noise and the duration thereof.

455.06 Portable and stationary power generators.

Subd. 1. Noise from public and private portable and stationary power generators and equipment used during power outages or other emergencies shall be exempt from the restrictions under this subsection.

455.06-07 Powers And Duties of Noise Control Officer.

Subd. 1. Administration Officer. The noise control program established by this Section 455 shall be administered by the Police, Noise Control Officer, Building Inspector, Zoning Coordinator and City Clerk.

Subd. 2. Noise Impact Statements. The Noise Control Officer may require any person applying to the City for a change in zoning classification, permit, license for any structure, operation, process, installation, or alteration or project that may be considered a potential noise source to submit a noise impact statement on a form prescribed by the officer. Each such statement shall be reviewed to ascertain whether the granting of such change would result in the violation of any provision of this Section. Reviews of noise impact statements shall be made by the Zoning Coordinator, and Planning Commission (if appropriate), and recommendations shall be made to the City Council.

Subd. 3. Other Powers and Duties. The Noise Control Officer shall exercise such other powers and perform such other duties as are reasonable and necessary to enforce the provisions of this chapter.

455.07-08 Enforcement and Penalties.

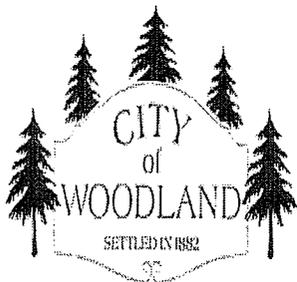
Subd. 1. When the Noise Control Officer, after appropriate testing has been done, determines that a noise exceeds the maximum sound level permitted under this Section or otherwise constitutes a nuisance, the Noise Control Officer shall give written notice of the violation of the owner or occupant of the premises where the noise originates, and order such persons to correct or remove each specified violations within such reasonable time as is prescribed in the notice.

In all other cases, the Noise Control Officer or a City law enforcement officer may demand immediate termination of the excessive noise. Failure to adhere to such demand shall subject the violator to appropriate criminal enforcement of such violation.

Subd. 2. Penalties. Any person violating this Section shall be guilty of a misdemeanor and in addition shall be subject to injunctive enforcement which the City may pursue through a court of competent jurisdiction or state administrative agency as may be appropriate. Each day that a violation continues shall constitute a separate violation.

60

**WOODLAND CITY COUNCIL**



MEETING DATE: September 9, 2013  
FROM: Shelley Souers, City Clerk  
SUBJECT: Review Draft Language regarding fences; Section 900.12, Subd. 4

**AGENDA ITEM**

Preliminary Draft review of language dictating fences in the Zoning Code  
This item is for review only and will be scheduled for a public hearing and first reading at the October Council meeting.

**OVERVIEW**

The City Council has directed staff to begin some general housekeeping and clarification of certain ordinance language in Chapter 9 (zoning code). Staff is working on draft language to clarify certain definitions and regulation relating to hardcover limitations.

**RECOMMENDED COUNCIL ACTION**

- Review fence language and direct staff to make additions or modifications in preparation for the first reading of zoning amendments dictating fences at a public hearing scheduled for the October Council meeting.

- (d) stairways, lifts, and landings may be either constructed above the ground on posts or pilings, or placed into the ground, provided they are designed and built in a manner that ensures control of soil erosion;
- (e) stairways, lifts, and landings must be located, whenever practical, in the most visually inconspicuous portions of lots, as viewed from the surface of the public water assuming summer, leaf-on conditions, whenever practical.

Subd. 3. Guesthouses. The following requirements shall be applicable to guesthouses:

- (a) a guesthouse is not permitted on any lot less than 2 acres in size;
- (b) a guesthouse must not cover more than 700 square feet of land surface and must not exceed 20 feet in height;
- (c) a guesthouse must be designed or located to reduce its visibility from public waters by use of vegetation, topography, increased setbacks or color (assuming summer leaf-on conditions).

Subd. 4. Fences. All fences in the City shall meet the following requirements:

- (a) No fence may exceed 6 feet in height, other than a chain link or wire mesh fence for a tennis court or paddle tennis court not exceeding 10 feet in height. Any other chain link or wire mesh fence shall not exceed 3-1/2 feet in height.
  - (1) Fence height is measured from the bottom of the fence panel to the top of the fence panel.
  - (2) When measuring the height of a fence, separation from grade shall not exceed three inches to the bottom of a fence panel. If the separation from grade exceeds three inches to the bottom of the fence panel, the maximum permitted height will be reduced by the amount that the separation from grade exceeds three inches.
  - (3) The height of a fence post shall not exceed six inches above the top of a fence panel.
- (b) No fence shall be placed within the required setback for structures from any lakeshore. No fence may be erected within 5 feet of a lot line until a survey of the lot line and stakes placed by the surveyor showing the proposed fence have been approved by the Zoning Administrator. All fences shall be set back from the property line a distance equal to at least two-thirds of the height, unless the owner of the adjoining property agrees in writing to a lesser setback. Any agreement from the adjacent property owner referred to in this paragraph must be submitted to the City Zoning Administrator prior to fence construction.
- (c) No fence shall be placed or extend into a public right-of-way.

- (d) The front or decorative side of any fence which has a front and rear side must face the abutting property.
- (d)(e) No fence or hedge in any yard of a corner lot within 20 feet of the corner at the street intersection may be more than 3 feet above the level of the center of the roadway nearest it if the fence or hedge obstructs the view of traffic on the roadway.
- (e)(f) All fences must be maintained by the owner in a condition of good repair and appearance.
- (f)(g) Existing non-conforming fences may be maintained, but may not be enlarged, extended, reconstructed or structurally altered. If 25 % or more of an existing non-conforming fence is damaged, the fence must be removed or reconstructed in compliance with this Subdivision 4.
- (h) There shall be no storage of any type between a fence and the property line abutting the fence. Any such storage in place at the time of the adoption of this ordinance must be removed so as to be in compliance with the ordinance.

#### 900.13 Structure Elevation and Height Requirements.

Subd. 1. Structure Height Limits. No portion of a structure may exceed 35 feet in height, as measured in accordance with Section 900.02, Subd. 20. No portion of an accessory structure may exceed 14 feet in height, as measured in accordance with Section 900.04, Subd. 2(b)(6). Structure height limits do not apply to chimneys or flues.

Subd. 2. Minimum Lowest Floor Elevation. Structures must be placed in accordance with any floodplain regulations applicable to the site. Where those controls do not exist, the lowest floor of a structure must be placed at or flood proofed to a level at least 3 feet above the highest known water level, or 3 feet above the ordinary high water level, whichever is higher.

#### 900.14 Variances.

Subd. 1. Scope. This section applies to all exceptions to the requirements of this Code, except where the paragraph stating the requirement calls for a different permitting process, e.g., Conditional Use Permit. Any persons may request variances from the literal provisions of the zoning ordinance where their strict enforcement would cause practical difficulties because of circumstances unique to the individual property under consideration.

Subd. 2. Ordinance provisions to Which Variances May Be Granted. The City Council may consider variances from the strict application of the provisions in this Chapter and impose reasonable conditions and safeguards in the variance granted.

**CITY OF WOODLAND TREASURERS REPORT**

**AUGUST 2013**

				<b>TOTAL</b>
<b>FUND</b>	<b>ASSETS</b>	<b>LIABILITIES</b>	<b>FUND BALANCE</b>	
101 GENERAL	\$ 179,834.20	\$ 9,310.81	\$ 170,523.39	
401 STREET IMPROVEMENT	\$ 51,414.17	\$ -	\$ 51,414.17	
601 WATER	\$ 181,260.50	\$ 79,129.05	\$ 102,131.45	
602 SEWER	\$ 632,465.89	\$ 218,547.65	\$ 413,918.24	
	<b>\$ 1,044,974.76</b>	<b>\$ 306,987.51</b>	<b>\$ 737,987.25</b>	
EXCESS FUNDS		\$ 737,987.25		
<b>BALANCE</b>		<b>\$ 1,044,974.76</b>		
	<b>CHECKING ACCOUNT</b>	<b>FUND ACCOUNT</b>		
BEGINNING BALANCE	\$ 8,756.11	\$ 371,395.82		
TOTAL DEPOSITS	\$ 15,114.54	\$ -		
COURT FINES	\$ 400.00	\$ -		
INTEREST	\$ -	\$ -		
ACH UTILITY PMTS RECEIVED	\$ 3,741.33	\$ -		
HNPNTY SETTLEMENT	\$ -	\$ -		
HNPNTY ROAD AID	\$ -	\$ -		
TRNFR - FUND TO CKG	\$ 41,362.66	\$ (41,362.66)		
TRNFR -CKG TO FUND	\$ (11,027.35)	\$ 11,027.35		
		\$ -		
TOTAL CHECKS	\$ (47,846.71)	\$ -		
ACH UTILITY BILL SVC FEE	\$ -	\$ -		
DREAMHOST WEB FEE	\$ (10.95)	\$ -		
VANCO ACH SVC FEE	\$ (2.75)	\$ -		
ENDING BALANCE	<b>\$ 10,486.88</b>	<b>\$ 341,060.51</b>		
<b>GENERAL FUND CASH</b>	<b>\$ 179,834.20</b>			
<b>STREET IMPROVEMENT</b>	<b>\$ 51,414.17</b>			
<b>WATER FUND CASH</b>	<b>\$ 266.04</b>			
<b>SEWER FUND CASH</b>	<b>\$ 120,082.98</b>			

CITY OF WOODLAND  
 TREASURER'S REPORT  
 FUND CASH BALANCES  
 8/31/2013

Fund	7/31/2013	Monthly	Monthly	Monthly	8/31/2013
	Cash Balance	Revenues	Expenses	* Liabilities	Cash Balance
<b>General Fund</b>	\$ 201,752.00	\$ 3,148.00	\$ 27,566.00	\$ 2,500.00	\$ 179,834.00
<b>Street Improvement</b>	\$ 51,979.00	\$ -	\$ 565.00	\$ -	\$ 51,414.00
<b>Water</b>	\$ (6,233.00)	\$ 6,770.00	\$ 271.00	\$ -	\$ 266.00
<b>* Water Loan - Principal</b>			\$ -		
<b>Sewer</b>	\$ 132,705.00	\$ 6,837.00	\$ 19,459.00	\$ -	\$ 120,083.00
<b>* Sewer Loan - Principal</b>	\$ -			\$ -	
<b>Total</b>	<b>\$ 380,203.00</b>	<b>\$ 16,755.00</b>	<b>\$ 47,861.00</b>	<b>\$ 2,500.00</b>	<b>\$ 351,597.00</b>

CITY OF WOODLAND

BALANCE SHEET

AUGUST 31, 2013

GENERAL FUND

ASSETS

101-10100	GENERAL FUND CASH	( 161,276.31 )	
101-10200	PETTY CASH	50.00	
101-10401	GENERAL-MBIA(0001)	.00	
101-10402	GENERAL FUND	341,060.51	
101-10410	CD-NORWEST (MAT 3/15/01)	.00	
101-10450	INTEREST RECEIVABLE	.00	
101-10500	TAXES RECEIVABLE-CURRENT	.00	
101-10700	TAXES RECEIVABLE-DELIQUEN	.00	
101-11500	ACCOUNTS RECEIVABLE	.00	
101-12200	SPECIAL ASSESSEMENT-DELIQ	.00	
101-12300	SPECIAL ASSESSMENTS-DEFER	.00	
101-12301	SPECIAL ASSESS-LONG TERM	.00	
101-13202	DFOGU COURT FINES	.00	
101-13203	DUE FROM OTHER GOVERNMENT	.00	
101-15500	PREPAID ITEMS	.00	
	TOTAL ASSETS		<u>179,834.20</u>

LIABILITIES AND EQUITY

LIABILITIES

101-20100	ACCOUNTS PAYABLE	.00	
101-20111	ACCOUNTS PAYABLE ALLOCATION	( 721.11 )	
101-20801	DUE TO OTHER GOVERNMENTS	.35	
101-20802	DTOG-FIRE CALLS	.00	
101-20805	DTOG-STATE SURCHARGE	( .35 )	
101-21701	FEDERAL WITHHOLDING	.00	
101-21702	STATE WITHHOLDING	.00	
101-21703	FICA WITHHOLDING	( 16.80 )	
101-21704	MEDICARE WITHHOLDING	48.72	
101-21730	FICA W/H EMPLOYER	.00	
101-21731	MEDICARE W/H EMPLOYER	.00	
101-22200	DEFERRED REVENUE	10,000.00	
101-23900	OTHER LONG-TERM LIABILI	.00	
	TOTAL LIABILITIES		9,310.81

FUND EQUITY

101-25300	GENERAL FUND BALANCE	262,789.74	
101-25301	BUDGET	.00	
101-25310	DESIGNATED FUND BALANCE- REVENUE OVER EXPENDITURES - YTD	( 92,266.35 )	
	TOTAL FUND EQUITY		<u>170,523.39</u>
	TOTAL LIABILITIES AND EQUITY		<u>179,834.20</u>

CITY OF WOODLAND  
 COMBINED CASH INVESTMENT  
 AUGUST 31, 2013

COMBINED CASH ACCOUNTS

001-10100	GENERAL CASH	10,486.88
		10,486.88
001-10111	CASH ALLOCATED TO OTHER FUNDS	( 10,486.88 )
		( 10,486.88 )
	TOTAL UNALLOCATED CASH	.00
		.00

CASH ALLOCATION RECONCILIATION

2	ALLOCATION TO PAYABLES ALLOCATIONS FUND	.00
101	ALLOCATION TO GENERAL FUND	( 161,276.31 )
301	ALLOCATION TO DEBT SERVICE FUND	.00
401	ALLOCATION TO STREET IMPROVEMENT FUND	51,414.17
406	ALLOCATION TO CONST PROJ WATER/SWR FUND	.00
407	ALLOCATION TO CONST PROJECT SEWER FUND	.00
502	ALLOCATION TO SPECIAL ASSESSMENT FUND	.00
601	ALLOCATION TO WATER FUND	266.04
602	ALLOCATION TO SEWER FUND	120,082.98
		120,082.98
	TOTAL ALLOCATIONS TO OTHER FUNDS	10,486.88
	ALLOCATION FROM COMBINED CASH FUND - 001-10111	( 10,486.88 )
		( 10,486.88 )
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
		.00

CITY OF WOODLAND  
 PAYABLES CLEARING FUND ALLOCATIONS  
 AUGUST 31, 2013

<u>ACCOUNTS PAYABLE</u>		
002-20112	ACCOUNTS PAYABLE	.00
	TOTAL ACCOUNTS PAYABLE	.00
002-20111	ACCOUNTS PAYABLE ALLOCATION	.00
	TOTAL UNALLOCATED ACCOUNTS PAYABLE	.00

<u>ACCOUNTS PAYABLE ALLOCATION RECONCILIATION</u>		
2	ALLOCATION TO PAYABLES ALLOCATIONS FUND	.00
101	ALLOCATION TO GENERAL FUND	( 721.11 )
301	ALLOCATION TO DEBT SERVICE FUND	.00
401	ALLOCATION TO STREET IMPROVEMENT FUND	.00
406	ALLOCATION TO CONST PROJ WATER/SWR FUND	.00
407	ALLOCATION TO CONST PROJECT SEWER FUND	.00
502	ALLOCATION TO SPECIAL ASSESSMENT FUND	.00
601	ALLOCATION TO WATER FUND	284.01
602	ALLOCATION TO SEWER FUND	437.10
	TOTAL ALLOCATIONS TO OTHER FUNDS	.00
	ALLOCATION FROM PAYABLE CLEARING FUND - 002-20111	.00
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2013**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC WORKS EXPENSES</u>					
101-43100-229 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
101-43100-309 PROFESSIONAL SVCS (SEAL COAT)	.00	.00	.00	.00	.00
101-43100-381 S&R-UTILITY SERVICES-ELEC	.00	.00	.00	.00	.00
101-43100-409 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
<b>TOTAL PUBLIC WORKS EXPENSES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<u>PUBLIC WORKS CONTRACT SVCS</u>					
101-43900-219 OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
101-43900-226 SIGNS	50.34	143.60	1,200.00	1,056.40	11.97
101-43900-309 PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
101-43900-310 SWEEPING/ROADS/MISC	2,875.58	7,694.94	7,500.00	( 194.94 )	102.60
101-43900-311 STORM SEWER/MISC CLEANUP	.00	14,897.88	200.00	( 14,697.88 )	7,448.94
101-43900-312 SNOW PLOWING CONTRACTURAL	.00	34,161.50	37,000.00	2,838.50	92.33
101-43900-313 TREES/MOWING CONTRACTURAL	1,930.95	3,854.63	8,000.00	4,145.37	48.18
101-43900-319 PROF SERVICES - SEPTIC SYSTEMS	4,042.90	4,042.90	4,800.00	757.10	84.23
101-43900-320 DISASTER CLEAN-UP	.00	.00	.00	.00	.00
101-43900-439 PW-CONTINGENCY	.00	.00	.00	.00	.00
<b>TOTAL PUBLIC WORKS CONTRACT SVCS</b>	<b>8,899.77</b>	<b>64,795.45</b>	<b>58,700.00</b>	<b>( 6,095.45 )</b>	<b>110.38</b>
<u>PARKS CONTRACT SERVICES</u>					
101-49000-309 MISC.-PROFESSIONAL SRVCS	.00	.00	750.00	750.00	.00
101-49000-310 RECYCLING CONTRACT	794.88	5,576.08	9,700.00	4,123.92	57.49
101-49000-319 PROF SERVICE-METRO WEST	.00	.00	.00	.00	.00
101-49000-369 INSURANCE	96.00	2,910.00	3,000.00	90.00	97.00
101-49000-433 DUES & SUBSCRIPTIONS	.00	4,855.50	7,800.00	2,944.50	62.25
101-49000-438 DEER CONTROL	.00	.00	.00	.00	.00
101-49000-439 CONTINGENCY	.00	.00	150.00	150.00	.00
101-49000-440 BLDG ESCROW REFUND	2,500.00	2,500.00	.00	( 2,500.00 )	.00
<b>TOTAL PARKS CONTRACT SERVICES</b>	<b>3,390.88</b>	<b>15,897.66</b>	<b>21,250.00</b>	<b>( 5,352.32 )</b>	<b>74.81</b>
<u>TRANSFERS</u>					
101-49300-720 TRANSFERS OUT					.00
<b>TOTAL TRANSFERS</b>					<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>27,560.65</b>	<b>80,693.11</b>	<b>79,950.00</b>	<b>( 743.11 )</b>	<b>100.93</b>

101-49000-440  
 needs to come  
 out of here  
 \$2,500 -

CITY OF WOODLAND  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
NET REVENUES OVER EXPENDITURES	( 24,417.62 )	( 92,266.35 )	.00	( 201,716.73 )	.00

**CITY OF WOODLAND**  
**REVENUES/EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2013**

**GENERAL FUND**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<b><u>REVENUE</u></b>					
TAXES	.00	159,192.52	320,228.00	161,035.48	49.7
LICENSES & PERMITS	360.50	19,642.40	9,025.00 (	10,617.40 )	217.6
INTERGOVERNMENTAL AID	.00	.00	1,500.00	1,500.00	.0
PUBLIC CHARGES FOR SERVICE	1,300.00	5,806.97	1,700.00 (	4,106.97 )	341.6
FINES & FORFEITURES	400.00	2,194.33	2,500.00	305.67	87.8
MISCELLANEOUS REVENUE	1,087.96	1,825.24	700.00 (	1,125.24 )	260.8
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
<b>TOTAL FUND REVENUE</b>	<b>3,148.46</b>	<b>188,661.46</b>	<b>335,653.00</b>	<b>146,991.54</b>	<b>56.2</b>
<b><u>EXPENDITURES</u></b>					
COUNCIL	.00	216.71	560.00	343.29	38.7
ELECTIONS	.00	.00	400.00	400.00	.0
CONTRACTED SERVICES	4,470.60	37,667.11	53,367.00	15,699.89	70.6
ASSESSOR	752.50	6,013.00	9,019.00	3,006.00	66.7
LEGAL SERVICES	616.00	5,644.82	8,500.00	2,855.18	66.4
AUDITING	.00	11,000.00	11,000.00	.00	100.0
PUBLIC SAFETY EXPENSES	8,689.83	69,518.64	104,278.00	34,759.36	66.7
FIRE PROTECTION	.00	20,429.00	20,429.00	.00	100.0
ENGINEERING	746.50	6,801.50	5,000.00 (	1,801.50 )	136.0
PUBLIC WORKS EXPENSE	.00	.00	.00	.00	.0
PUBLIC WORKS CONTRACT SERVICES	8,899.77	64,795.45	58,700.00 (	6,095.45 )	110.4
PARKS CONTRACT SERVICES	890.88	13,341.58	21,400.00	8,058.42	62.3
TRANSFERS OUT	.00	43,000.00	43,000.00	.00	100.0
<b>TOTAL FUND EXPENDITURES</b>	<b>25,066.08</b>	<b>278,427.81</b>	<b>335,653.00</b>	<b>57,225.19</b>	<b>83.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 21,917.62 )</b>	<b>( 89,766.35 )</b>	<b>.00</b>	<b>89,766.35</b>	<b>.0</b>

CITY OF WOODLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2013

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>					
401-33610 STATE/COUNTY AID	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
401-36102 INTEREST INCOME	.00	.00	30.00	( 30.00 )	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	30.00	( 30.00 )	.00
<u>OTHER FINANCING SOURCES</u>					
401-39200 INTERFUND TRANSFER	.00	43,000.00	43,000.00	.00	100.00
TOTAL OTHER FINANCING SOURCES	.00	43,000.00	43,000.00	.00	100.00
TOTAL FUND REVENUE	.00	43,000.00	43,030.00	( 30.00 )	99.93

CITY OF WOODLAND  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2013

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STREET IMPROVE FUND EXPENSES</u>					
401-43100-303 PROF SERVICES/ENGINEERING	564.50	2,061.50	8,000.00	5,938.50	25.77
401-43100-351 BID NOTICES/LEGAL/MISC	.00	.00	.00	.00	.00
401-43100-409 STREET IMPROVEMENT	.00	30,742.30	20,000.00	( 10,742.30 )	153.71
TOTAL STREET IMPROVE FUND EXPENSES	<u>564.50</u>	<u>32,803.80</u>	<u>28,000.00</u>	<u>( 4,803.80 )</u>	<u>117.16</u>
TOTAL FUND EXPENDITURES	<u>564.50</u>	<u>32,803.80</u>	<u>28,000.00</u>	<u>( 4,803.80 )</u>	<u>117.16</u>
NET REVENUES OVER EXPENDITURES	<u>( 564.50 )</u>	<u>10,196.20</u>	<u>15,030.00</u>	<u>4,773.80</u>	<u>67.84</u>

CITY OF WOODLAND  
 REVENUES/EXPENDITURES COMPARED TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2013

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL AID	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	30.00	30.00	.0
OTHER FINANCING SOURCES	.00	43,000.00	43,000.00	.00	100.0
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>43,000.00</b>	<b>43,030.00</b>	<b>30.00</b>	<b>99.9</b>
<u>EXPENDITURES</u>					
STREET IMPROVEMENT FUND EXPENSES	564.50	32,803.80	28,000.00	( 4,803.80 )	117.2
<b>TOTAL FUND EXPENDITURES</b>	<b>564.50</b>	<b>32,803.80</b>	<b>28,000.00</b>	<b>( 4,803.80 )</b>	<b>117.2</b>
 NET REVENUE OVER EXPENDITURES	 ( 564.50 )	 10,196.20	 15,030.00	 4,833.80	 67.8

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2013**

**WATER FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
601-31801 WATER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES &amp; PERMITS</u>					
601-32260 WATER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
601-36101 SP ASSMTS - 97 IMPROVE PROJECT	1,800.00	8,547.82	12,020.00	( 3,472.18 )	71.11
601-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
601-36103 SA - DELINQUENT UTILITIES	.00	617.10	.00	617.10	.00
601-36200 SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00
601-36220 OTHER INCOME	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	1,800.00	9,164.92	12,020.00	( 2,855.08 )	76.25
<u>WATER USAGE REVENUE</u>					
601-37101 WATER USE CHARGES	1,531.10	5,876.02	7,104.00	( 1,227.98 )	82.71
601-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
601-37103 0	.00	.00	.00	.00	.00
601-37150 HOOKUP FEES	.00	.00	.00	.00	.00
601-37170 WATER MAINTENANCE FEE	2,547.00	9,509.81	14,165.00	( 4,655.19 )	67.14
601-37171 WATER ADMIN FEE	.00	.00	.00	.00	.00
601-37172 WATER USER FEE	892.04	3,342.85	4,961.00	( 1,618.15 )	67.38
TOTAL WATER USAGE REVENUE	4,970.14	18,728.68	26,230.00	( 7,501.32 )	71.40
<u>OTHER FINANCING SOURCES</u>					
601-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	6,770.14	27,893.60	38,250.00	( 10,356.40 )	72.92

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2013**

		WATER FUND				
		PERIOD	BUDGET		% OF	
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>TRANSFERS</u>						
601-49300-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
TOTAL TRANSFERS		.00	.00	.00	.00	.00
<u>WATER FUND EXPENSES</u>						
601-49400-106	SALARY	.00	.00	.00	.00	.00
601-49400-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-209	WATER-OFFICE SUPPLIES	.00	.00	.00	.00	.00
601-49400-214	FORMS/PRINTING	.00	.00	.00	.00	.00
601-49400-219	OPERATIONAL SUPPLIES-OTHE	.00	8.54	500.00	491.46	1.71
601-49400-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
601-49400-303	ENGINEERING FEES	.00	42.09	2,500.00	2,457.91	1.68
601-49400-304	LEGAL FEES	.00	.00	.00	.00	.00
601-49400-309	PROFESSIONAL SERVICES-O	.00	.00	.00	.00	.00
601-49400-318	1/3 OF 2011 SHORTFALL	.00	.00	.00	.00	.00
601-49400-319	EQUIPMENT MNTCE-FIRE HYDRANTS	260.00	1,371.00	4,000.00	2,629.00	34.28
601-49400-320	MNTCE & REPAIRS - CURB STOPS	.00	.00	1,000.00	1,000.00	.00
601-49400-321	EQUIP MNTCE/REPAIR-GATE VALVES	.00	.00	2,400.00	2,400.00	.00
601-49400-322	COMMUNICATIONS-POSTAGE	11.04	32.88	62.00	29.12	53.03
601-49400-323	1/3 OF 2011 REV SHORTFALL-3 YR	.00	.00	2,700.00	2,700.00	.00
601-49400-324	2012 EXCESS MNTCE EXPENSE	.00	.00	1,000.00	1,000.00	.00
601-49400-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
601-49400-382	UTILITY SVC-WATER	.00	4,132.92	7,104.00	2,971.08	58.18
601-49400-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
601-49400-433	MISC.-DUES & SUBSCRIPTI	.00	.00	.00	.00	.00
601-49400-439	CONTINGENCY	.00	.00	.00	.00	.00
601-49400-590	CAPITAL OUTLAY-OTHER	.00	.00	.00	.00	.00
601-49400-602	IMPROVE BOND-PRINCIPAL	.00	12,500.00	12,500.00	.00	100.00
601-49400-611	INTEREST EXPENSE	.00	.00	.00	.00	.00
601-49400-612	IMPROVEMENT BOND-INTEREST	.00	3,867.19	3,867.00	(.19)	100.00
TOTAL WATER FUND EXPENSES		271.04	21,954.62	37,633.00	15,678.38	58.34
<u>DEPRECIATION</u>						
601-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL DEPRECIATION		.00	.00	.00	.00	.00
TOTAL FUND EXPENDITURES		271.04	21,954.62	37,633.00	15,678.38	58.34

CITY OF WOODLAND  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2013

	WATER FUND				% OF BUDGET
	PERIOD		BUDGET	VARIANCE	
	ACTUAL	YTD ACTUAL	AMOUNT		
NET REVENUES OVER EXPENDITURES	6,499.10	5,938.98	617.00	( 26,034.78 )	962.56

CITY OF WOODLAND  
 REVENUES/EXPENDITURES COMPARED TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2013

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	1,800.00	9,164.92	12,020.00	2,855.08	76.3
WATER USAGE REVENUE	4,970.14	18,728.68	26,230.00	7,501.32	71.4
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
<b>TOTAL FUND REVENUE</b>	<b>6,770.14</b>	<b>27,893.60</b>	<b>38,250.00</b>	<b>10,356.40</b>	<b>72.9</b>
<u>EXPENDITURES</u>					
TRANSFERS OUT	.00	.00	.00	.00	.0
WATER FUND EXPENSES	271.04	21,954.62	37,633.00	15,678.38	58.3
DEPRECIATION	.00	.00	.00	.00	.0
<b>TOTAL FUND EXPENDITURES</b>	<b>271.04</b>	<b>21,954.62</b>	<b>37,633.00</b>	<b>15,678.38</b>	<b>58.3</b>
 <b>NET REVENUE OVER EXPENDITURES</b>	 <b>6,499.10</b>	 <b>5,938.98</b>	 <b>617.00 (</b>	 <b>5,321.98 )</b>	 <b>962.6</b>

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2013**

**SEWER FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
602-31801 SEWER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES &amp; PERMITS</u>					
602-32260 SEWER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SEWER USAGE REVENUE</u>					
602-34401 SEWER USE CHARGES	2,628.54	9,430.35	12,182.00	( 2,751.65 )	77.41
602-34402 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-34408 0	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	2,628.54	9,430.35	12,182.00	( 2,751.65 )	77.41
<u>SPECIAL ASSESSMENTS</u>					
602-36100 SP ASSMTS - 97 IMPROVE PROJECT	600.00	2,849.27	4,007.00	( 1,157.73 )	71.11
602-36101 SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
602-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
602-36103 SA - DELINQUENT UTILITIES	.00	853.12	.00	853.12	.00
602-36210 INTEREST EARNINGS	.00	.00	30.00	( 30.00 )	.00
TOTAL SPECIAL ASSESSMENTS	600.00	3,702.39	4,037.00	( 334.61 )	91.71
<u>SEWER USAGE REVENUE</u>					
602-37101 SEWER USE CHARGES	.00	.00	.00	.00	.00
602-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-37150 HOOKUP FEES	.00	.00	.00	.00	.00
602-37170 SEWER MAINTENANCE FEE	1,417.33	5,275.56	7,883.00	( 2,607.44 )	66.92
602-37171 SEWER ADMIN FEE	.00	.00	.00	.00	.00
602-37172 SEWER USER FEE	2,191.40	8,162.40	12,188.00	( 4,025.60 )	66.97
602-37270 SAC-CITY PORTION	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	3,608.73	13,437.96	20,071.00	( 6,633.04 )	66.95

CITY OF WOODLAND  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2013

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>OTHER FINANCING SOURCES</u>					
602-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
 TOTAL FUND REVENUE	 6,837.27	 26,570.70	 36,290.00	 ( 9,719.30 )	 73.22

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2013**

		SEWER FUND				
		PERIOD	BUDGET		%	
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	OF BUDGET
<u>SEWER FUND EXPENSES</u>						
602-43200-106	SALARY	.00	.00	.00	.00	.00
602-43200-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-214	OPERATIONAL SUPP-FORMS/PR	45.00	45.00	50.00	5.00	90.00
602-43200-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
602-43200-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
602-43200-303	ENGINEERING FEES	.00	.00	1,500.00	1,500.00	.00
602-43200-309	PROFESSIONAL SVCS	2.75	14.25	.00	( 14.25 )	.00
602-43200-310	SEWER-CONTRACTURAL	.00	.00	.00	.00	.00
602-43200-319	EQUIPMENT MAINTENANCE-OTH	.00	.00	3,200.00	3,200.00	.00
602-43200-322	COMMUNICATIONS-POSTAGE	11.04	32.88	62.00	29.12	53.03
602-43200-351	LEGAL NOTICES	.00	.00	.00	.00	.00
602-43200-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
602-43200-385	UTILITY SVC-SEWER	.00	7,204.88	12,182.00	4,977.12	59.14
602-43200-400	REPAIR & MNTNCE-INFILTRATION	.00	.00	3,000.00	3,000.00	.00
602-43200-404	R&M-MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00
602-43200-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
602-43200-420	SEWER-DEPRECIATION	.00	.00	.00	.00	.00
602-43200-439	SEWER-CONTINGENCY	.00	.00	.00	.00	.00
602-43200-530	CAPITAL OUTLAY-OTHER THAN	.00	.00	.00	.00	.00
602-43200-602	IMPROVE BOND-PRINCIPAL	16,868.29	33,521.75	33,502.00	( 19.75 )	100.06
602-43200-611	ACCRUED INTEREST EXPENSE	.00	.00	.00	.00	.00
602-43200-612	IMPROVE BOND-INTEREST	2,531.71	5,278.25	5,298.00	19.75	99.63
602-43200-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
602-43200-770	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
<b>TOTAL SEWER FUND EXPENSES</b>		<b>19,458.79</b>	<b>46,097.01</b>	<b>58,794.00</b>	<b>12,696.99</b>	<b>78.40</b>
<u>DEPRECIATION</u>						
602-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
<b>TOTAL DEPRECIATION</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>19,458.79</b>	<b>46,097.01</b>	<b>58,794.00</b>	<b>12,696.99</b>	<b>78.40</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>( 12,621.52 )</b>	<b>( 19,526.31 )</b>	<b>( 22,504.00 )</b>	<b>( 22,416.29 )</b>	<b>( 86.77 )</b>

CITY OF WOODLAND  
 REVENUES/EXPENDITURES COMPARED TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2013

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SEWER USAGE REVENUE	2,628.54	9,430.35	12,182.00	2,751.65	77.4
SPECIAL ASSESSMENTS	600.00	3,702.39	4,037.00	334.61	91.7
SEWER USAGE REVENUE	3,608.73	13,437.96	20,071.00	6,633.04	67.0
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	<u>6,837.27</u>	<u>26,570.70</u>	<u>36,290.00</u>	<u>9,719.30</u>	<u>73.2</u>
<u>EXPENDITURES</u>					
SEWER FUND EXPENSES	19,458.79	46,097.01	58,794.00	12,696.99	78.4
DEPRECIATION	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	<u>19,458.79</u>	<u>46,097.01</u>	<u>58,794.00</u>	<u>12,696.99</u>	<u>78.4</u>
NET REVENUE OVER EXPENDITURES	<u>( 12,621.52 )</u>	<u>( 19,526.31 )</u>	<u>( 22,504.00 )</u>	<u>( 2,977.69 )</u>	<u>( 86.8 )</u>

CITY OF WOODLAND  
BALANCE SHEET  
AUGUST 31, 2013

STREET IMPROVEMENT FUND

ASSETS

401-10100	STREET IMPROVEMENT CASH	51,414.17	
	TOTAL ASSETS		<u>51,414.17</u>

LIABILITIES AND EQUITY

LIABILITIES

401-20100	ACCOUNTS PAYABLE	.00	
401-20111	ACCOUNTS PAYABLE ALLOCATION	.00	
	TOTAL LIABILITIES		.00

FUND EQUITY

401-25300	STREET IMPROVEMENT FUND BAL	41,217.97	
	REVENUE OVER EXPENDITURES - YTD	10,196.20	
	TOTAL FUND EQUITY		<u>51,414.17</u>
	TOTAL LIABILITIES AND EQUITY		<u>51,414.17</u>

CITY OF WOODLAND

BALANCE SHEET  
AUGUST 31, 2013

WATER FUND

ASSETS

601-10100	WATER CASH	266.04	
601-10450	INTEREST RECEIVABLE	.00	
601-11500	ACCOUNTS RECEIVABLE	6,871.00	
601-12200	SPECIAL ASSESSMENT-DELINQ	2,634.00	
601-12301	SPECIAL ASSESS REC-HOOKUP	.00	
601-12302	SPECIAL ASSESS REC-CURR	9,000.00	
601-12303	SPECIAL ASSESS REC-DEF	40,950.00	
601-13203	DUE FROM OTHER GOVERNMENT	.00	
601-15500	PREPAID ITEMS	.00	
601-16200	PLANT & EQUIPMENT	194,539.46	
601-16210	ACCUM. DEPRECIATION	( 73,000.00 )	
	TOTAL ASSETS		<u>181,260.50</u>

LIABILITIES AND EQUITY

LIABILITIES

601-20100	ACCOUNTS PAYABLE	2,087.04	
601-20111	ACCOUNTS PAYABLE ALLOCATIONS	284.01	
601-20600	CONTRACTS PAYABLE	.00	
601-20610	CONTRACTS PAY-RETAINAGE	.00	
601-20801	DUE TO OTHER GOVERNMENTS	.00	
601-21500	ACCRUED INTEREST PAYABLE	1,758.00	
601-21701	FEDERAL WITHHOLDING	.00	
601-21702	STATE WITHHOLDING	.00	
601-21703	FICA WITHHOLDING	.00	
601-21704	MEDICARE WITHHOLDING	.00	
601-21730	FICA W/H-EMPLOYER	.00	
601-21731	MEDICARE W/H-EMPLOYER	.00	
601-22500	BONDS PAYABLE	62,500.00	
601-22510	CURRENT PORTION-BONDS PAYABLE	12,500.00	
601-24101	CONTRIBUTED CAPITAL	.00	
	TOTAL LIABILITIES		79,129.05

FUND EQUITY

601-25300	WATER FUND BALANCE	96,192.47	
601-25301	BUDGETARY FUND BALANCE	.00	
	REVENUE OVER EXPENDITURES - YTD	5,938.98	
	TOTAL FUND EQUITY		<u>102,131.45</u>
	TOTAL LIABILITIES AND EQUITY		<u>181,260.50</u>

CITY OF WOODLAND

BALANCE SHEET

AUGUST 31, 2013

SEWER FUND

ASSETS

602-10100	SEWER CASH	120,082.98	
602-10401	CASH-MM	.00	
602-10450	INTEREST RECEIVABLE	.00	
602-11500	ACCOUNTS RECEIVABLE	8,302.00	
602-12200	SPECIAL ASSESSMENTS-DELIQ	2,065.00	
602-12300	SPECIAL ASSESSMENTS-CURR	.00	
602-12301	SPECIAL ASSESS REC-HOOKUP	.00	
602-12302	SPECIAL ASSESS REC-CURR	3,000.00	
602-12303	SPECIAL ASSESS REC-DEF	13,650.00	
602-13203	DUE FROM OTHER GOVERNMENT	.00	
602-15500	PREPAID ITEMS	.00	
602-16200	PLANT & EQUIPMENT	697,665.91	
602-16210	ACCUMULATED DEPRECIATION	( 212,300.00 )	
	TOTAL ASSETS		<u>632,465.89</u>

LIABILITIES AND EQUITY

LIABILITIES

602-20100	ACCOUNTS PAYABLE	3,211.91	
602-20111	ACCOUNTS PAYABLE ALLOCATION	437.10	
602-20200	ACCOUNTS PAYABLE	.00	
602-20600	CONTRACTS PAYABLE	.00	
602-20610	CONTRACTS PAY-RETAINAGE	.00	
602-20801	DUE TO OTHER GOV'T-SEWER	.00	
602-20804	SEWER TAX	.00	
602-21500	ACCRUED INTEREST	1,989.00	
602-21701	FEDERAL WITHHOLDING	.00	
602-21702	STATE WITHHOLDING	.00	
602-21703	FICA WITHHOLDING	.00	
602-21704	MEDICARE WITHHOLDING	.00	
602-21730	FICA W/H-EMPLOYER	.00	
602-21731	MEDICARE W/H-EMPLOYER	.00	
602-22201	DEFERRED REVENUE-SPECIAL	.00	
602-22500	BONDS PAYABLE	179,407.64	
602-22510	CURRENT PORTION-BONDS PAYABLE	33,502.00	
602-23900	SPECIAL ASSESS.-LONG TERM	.00	
602-24101	CONTRIBUTED CAPITAL-SEWER	.00	
602-24102	CONTRIBUTED CAPITAL	.00	
	TOTAL LIABILITIES		218,547.65

FUND EQUITY

602-25300	SEWER FUND BALANCE	433,444.55	
602-25301	BUDGETARY FUND BALANCE	.00	
602-27210	RETAINED EARNINGS	.00	
	REVENUE OVER EXPENDITURES - YTD	( 19,526.31 )	
	TOTAL FUND EQUITY		<u>413,918.24</u>
	TOTAL LIABILITIES AND EQUITY		<u>632,465.89</u>

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2013**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
101-31010	.00	156,180.21	320,228.00	( 164,047.79 )	48.77
101-31020	.00	3,012.31	.00	3,012.31	.00
101-31040	.00	.00	.00	.00	.00
101-31800	.00	.00	.00	.00	.00
101-31910	.00	.00	.00	.00	.00
<b>TOTAL TAXES</b>	<b>.00</b>	<b>159,192.52</b>	<b>320,228.00</b>	<b>( 161,035.48 )</b>	<b>49.71</b>
<u>LICENSES &amp; PERMITS</u>					
101-32160	.00	550.00	500.00	50.00	110.00
101-32210	.00	16,436.90	8,000.00	8,436.90	205.46
101-32240	.00	575.00	75.00	500.00	766.67
101-32250	40.00	235.00	300.00	( 65.00 )	78.33
101-32260	320.50	1,845.50	150.00	1,695.50	1,230.33
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>360.50</b>	<b>19,642.40</b>	<b>9,025.00</b>	<b>10,617.40</b>	<b>217.64</b>
<u>INTERGOVERNMENTAL AID</u>					
101-33402	.00	.00	.00	.00	.00
101-33423	.00	.00	.00	.00	.00
101-33610	.00	.00	.00	.00	.00
101-33620	.00	.00	.00	.00	.00
101-33630	.00	.00	1,500.00	( 1,500.00 )	.00
<b>TOTAL INTERGOVERNMENTAL AID</b>	<b>.00</b>	<b>.00</b>	<b>1,500.00</b>	<b>( 1,500.00 )</b>	<b>.00</b>
<u>PUBLIC CHARGES FOR SERVICE</u>					
101-34103	1,050.00	4,306.97	500.00	3,806.97	861.39
101-34107	.00	.00	.00	.00	.00
101-34207	250.00	1,500.00	1,200.00	300.00	125.00
101-34960	.00	.00	.00	.00	.00
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>	<b>1,300.00</b>	<b>5,806.97</b>	<b>1,700.00</b>	<b>4,106.97</b>	<b>341.59</b>
<u>FINES &amp; FORFEITURES</u>					
101-35101	400.00	2,194.33	2,500.00	( 305.67 )	87.77
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>400.00</b>	<b>2,194.33</b>	<b>2,500.00</b>	<b>( 305.67 )</b>	<b>87.77</b>

CITY OF WOODLAND  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2013

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>MISCELLANEOUS REVENUE</u>						
101-36100	SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
101-36102	INTEREST	.00	261.10	200.00	61.10	130.55
101-36210	STONE ARCH DONATION	.00	.00	.00	.00	.00
101-36220	OTHER INCOME	1,087.96	1,564.14	500.00	1,064.14	312.83
TOTAL MISCELLANEOUS REVENUE		1,087.96	1,825.24	700.00	1,125.24	260.75
<u>OTHER FINANCING SOURCES</u>						
101-39200	INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES		.00	.00	.00	.00	.00
TOTAL FUND REVENUE		3,148.46	188,661.46	335,653.00	( 146,991.54 )	56.21

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2013**

**GENERAL FUND**

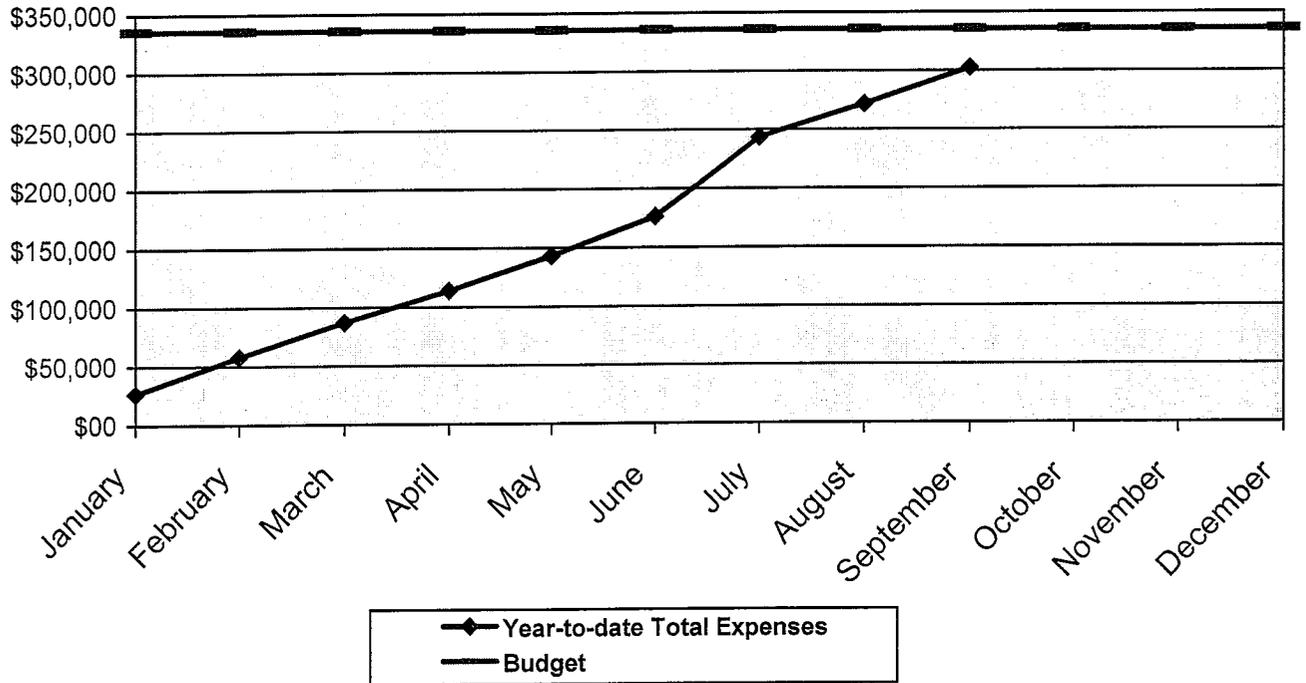
	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>COUNCIL</u>					
101-41100-103 COUNCIL SALARIES	.00	.00	240.00	240.00	.00
101-41100-122 FICA CONTRIBUTIONS	.00	.00	15.00	15.00	.00
101-41100-123 MEDICARE CONTRIBUTIONS	.00	31.92	5.00 (	26.92 )	638.40
101-41100-309 MISC PROFESSIONAL SERVICE	.00	.00	.00	.00	.00
101-41100-371 TRAINING/CONFERENCES	.00	136.00	200.00	64.00	68.00
101-41100-433 DUES/SUBSCRIPTION	.00	.00	.00	.00	.00
101-41100-439 COUNCIL/CONTINGENCY/MISC	.00	48.79	100.00	51.21	48.79
<b>TOTAL COUNCIL</b>	<b>.00</b>	<b>216.71</b>	<b>560.00</b>	<b>343.29</b>	<b>38.70</b>
<u>ELECTIONS</u>					
101-41200-103 ELECTION SALARIES	.00	.00	.00	.00	.00
101-41200-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-214 FORMS/PRINTING/PUBLICATIONS	.00	.00	50.00	50.00	.00
101-41200-219 OPERATING SUPPLIES	.00	.00	.00	.00	.00
101-41200-249 MINOR EQUIPMENT/OTHER	.00	.00	.00	.00	.00
101-41200-309 OTHER PROFESSIONAL SVCS	.00	.00	.00	.00	.00
101-41200-319 EQUIPMENT MAINTENANCE	.00	.00	325.00	325.00	.00
101-41200-322 POSTAGE	.00	.00	25.00	25.00	.00
101-41200-372 MEALS	.00	.00	.00	.00	.00
101-41200-419 POLLING PLACE RENTAL	.00	.00	.00	.00	.00
101-41200-439 ELECTION/CONTINGENCY	.00	.00	.00	.00	.00
<b>TOTAL ELECTIONS</b>	<b>.00</b>	<b>.00</b>	<b>400.00</b>	<b>400.00</b>	<b>.00</b>
<u>CONTRACTED SERVICES</u>					
101-41400-103 TREASURER'S SALARY	.00	.00	.00	.00	.00
101-41400-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-201 SUPPLIES	.00	.00	.00	.00	.00
101-41400-202 DUPLICATING	.00	.00	.00	.00	.00
101-41400-214 FORMS/PRINTING/NEWSLETTER	185.83	432.71	650.00	217.29	66.57
101-41400-219 OPERATIONAL SUPPLIES-OTHER	26.30	153.35	450.00	296.65	34.08
101-41400-308 ZONING COORDINATOR SERVICES	95.92	1,631.50	1,800.00	168.50	90.64
101-41400-309 PROFESSIONAL SVCS - OTHER	10.95	1,937.42	150.00 (	1,787.42 )	1,291.61
101-41400-310 CLERICAL SERVICES	4,021.42	32,171.36	48,257.00	16,085.64	66.67
101-41400-322 POSTAGE	130.18	208.38	500.00	291.62	41.68
101-41400-351 PUBLISHING/LEGAL NOTICES	.00	1,132.39	1,500.00	367.61	75.49
101-41400-371 TRAINING/MISC	.00	.00	60.00	60.00	.00
101-41400-439 CLERK-CONTINGENCY	.00	.00	.00	.00	.00
101-41400-530 CAP OUTLAY-IMP OTHER THAN	.00	.00	.00	.00	.00
<b>TOTAL CONTRACTED SERVICES</b>	<b>4,470.60</b>	<b>37,667.11</b>	<b>53,367.00</b>	<b>15,699.89</b>	<b>70.58</b>

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2013**

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ASSESSOR CONTRACT</u>					
101-41500-309 ASSESSOR CONTRACT	752.50	6,013.00	9,019.00	3,006.00	66.67
TOTAL ASSESSOR CONTRACT	752.50	6,013.00	9,019.00	3,006.00	66.67
<u>LEGAL SERVICES</u>					
101-41600-304 LEGAL SERVICES/GENERAL	616.00	4,798.00	6,000.00	1,202.00	79.97
101-41600-305 LEGAL SVCS/PROSECUTION	.00	846.82	2,500.00	1,653.18	33.87
TOTAL LEGAL SERVICES	616.00	5,644.82	8,500.00	2,855.18	66.41
<u>AUDIT SERVICES</u>					
101-41700-301 AUDITING	.00	11,000.00	11,000.00	.00	100.00
TOTAL AUDIT SERVICES	.00	11,000.00	11,000.00	.00	100.00
<u>PUBLIC SAFETY EXPENSES</u>					
101-42100-302 JAIL/WORKHOUSE FEES	.00	.00	.00	.00	.00
101-42100-310 LAW ENFORCEMENT CONTRACT	8,689.83	69,518.64	104,278.00	34,759.36	66.67
TOTAL PUBLIC SAFETY EXPENSES	8,689.83	69,518.64	104,278.00	34,759.36	66.67
<u>FIRE PROTECTION</u>					
101-42200-309 FIRE PROTECTION	.00	20,429.00	20,429.00	.00	100.00
101-42200-319 PROF SVC - FIRE MARSHALL INSP	.00	.00	.00	.00	.00
TOTAL FIRE PROTECTION	.00	20,429.00	20,429.00	.00	100.00
<u>ENGINEERING FEES</u>					
101-42600-303 ENGINEERING FEES	746.50	6,801.50	5,000.00	( 1,801.50 )	136.03
TOTAL ENGINEERING FEES	746.50	6,801.50	5,000.00	( 1,801.50 )	136.03

**2013 Woodland General Fund Year-To-Date Accounts Payable Expenses  
(Accumulative)**



**General Fund Year-to-Date Expenses**

Month	General Fund Monthly Expenses	General Fund Annual Budget	% of Annual Budget	Year-to-date Expenses	% of Annual Budget
January	\$26,642	\$335,653	7.94%	\$26,642	7.94%
February	\$31,034	\$335,653	9.25%	\$57,676	17.18%
March	\$29,376	\$335,653	8.75%	\$87,053	25.94%
April	\$26,663	\$335,653	7.94%	\$113,716	33.88%
May	\$29,377	\$335,653	8.75%	\$143,093	42.63%
June	\$33,117	\$335,653	9.87%	\$176,211	52.50%
July	\$67,259	\$335,653	20.04%	\$243,469	72.54%
August	\$28,380	\$335,653	8.46%	\$271,849	80.99%
September	\$30,428	\$335,653	9.07%	\$302,277	90.06%
October		\$335,653			
November		\$335,653			
December		\$335,653			

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
9	CITY OF DEEPHAVEN	SEPT 2013	Clerical Contract Police Contract	09/01/2013	4,021.42 8,689.83	4,021.42 8,689.83	09/09/2013 09/09/2013
Total 9					12,711.25	12,711.25	
26	LEAGUE OF MN CITIES	2013-2014 SEPT 2013	2013-2014 DUES MN MAYOR MEMBERSHIP DUES	09/01/2013 09/01/2013	538.00 30.00	538.00 30.00	09/09/2013 09/09/2013
Total 26					568.00	568.00	
40	DAN DISTEL	090113	Assessor Contract	09/01/2013	766.50	766.50	09/09/2013
Total 40					766.50	766.50	
51	BOLTON & MENK, INC.	0158638 0158639	CULVERT GENERAL ENGINEERING 2013 MISC ENGINEERING	07/31/2013 07/31/2013	3,426.50 195.00 3,766.50	3,426.50 195.00 3,766.50	09/09/2013 09/09/2013 09/09/2013
Total 51					7,388.00	7,388.00	
99	LAKE MTKA CONSERVATION DISTRIC	082713	4TH QTR LEVY PMT	08/27/2013	1,618.50	1,618.50	09/09/2013
Total 99					1,618.50	1,618.50	
100	METRO WEST INSPECTION SERVICES	090913	SEPTIC SYSTEM PERMIT 3 permits	09/09/2013	251.32 288.45	251.32 288.45	09/09/2013 *
Total 100							
136	SUN NEWSPAPERS	1177049 1177694	LEGAL NOTICES LEGAL NOTICES	08/22/2013 08/29/2013	90.93 45.47	90.93 45.47	09/09/2013 09/09/2013
Total 136					136.40	136.40	
200	WASTE MANAGEMENT OF WI-MN	090913	Recycling Service	09/09/2013	794.88	794.88	09/09/2013
Total 200					794.88	794.88	
225	PUBLIC FACILITIES AUTHORITY	090913	25% SEWER PRE-PAYMENT	09/09/2013	600.00	600.00	09/09/2013
Total 225					600.00	600.00	
566	CATHERINE DENN	090913	REFUND - DUPLICATE UB PMT REFUND - DUPLICATE UB PMT	09/09/2013	38.49 75.35 26.39 54.60 3.88 41.93 64.83	38.49 75.35 26.39 54.60 3.88 41.93 64.83	09/09/2013 09/09/2013 09/09/2013 09/09/2013 09/09/2013 09/09/2013 09/09/2013
Total 566					305.47	305.47	
611	ALLSTAR CONSTRUCTION	080713	ROADS/ENGINEER	08/07/2013	2,500.00	2,500.00	09/09/2013
Total 611					2,500.00	2,500.00	
613	LES JONES ROOFING INC	090913	ROAD ENGINEERING	09/09/2013	2,500.00	2,500.00	09/09/2013

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
Total 613					2,500.00	2,500.00	

Total Paid: 0. \*

Total Unpaid:

Grand Total: 30,140.32 +

Metro West 288.45 +

002.....

Dated: 30,428.77 \*

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

City Recorder: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

✓  
 SS  
 9/9/13

CK 6215 \* added after computer printout