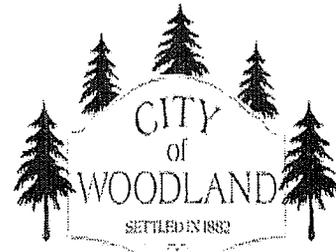


AGENDA

Woodland City Council Meeting

Monday, July 8, 2013
7:00 P.M.



1. CALL TO ORDER

2. ROLL CALL

3. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no special discussion of these items unless a Councilmember or Citizen so requests, in which event will be removed from the Consent Agenda and will be considered separately under New Business.

- A. Minutes June 10, 2013; Regular Council Meeting
- B. Resolution No. 16-2013; 2830 Maplewood Road Variance, Steve and Zuzana Arundel
- C. Authorize Payment No. 1 (final payment) to JBT Blacktopping, for road patching and repairs; Resolution No. 17-2013

4. PUBLIC COMMENTS – Matters from the Floor

Individuals may address the Council about any item not contained on the regular agenda. Limit comments to 5 minutes. The Council may ask questions for clarification purposes but will take no official action on items discussed with the exception of referral to staff or with the agreement of the Council may be scheduled on the current or future agenda.

5. PUBLIC HEARINGS

6. OLD BUSINESS

- A. Continued discussion regarding County Road 101 Improvements and a Sidewalk (Hennepin County Design Division Manager Craig Twinem)
- B. Discussion Regarding Backyard Chickens

7. NEW BUSINESS

- A. 2013 Septic Reviews, Kurt Larsen - Septic Inspector
- B. Preliminary 2014 Budget Discussion
- C. Resolution No.18-2013; Model Resolution Supporting the Viability of the LMCC

8. MAYOR'S REPORT

9. COUNCIL REPORTS

- A. Newberry: Ordinances & Septic Ordinance & Inspections
- B. Rich: Roads, Signs, Trees & Website
- C. Carlson: Finance, Enterprise Funds, Intgov. Relations & MCWD
- D. Massie: Public Safety & Deer Management

10. ACCOUNTS PAYABLE

11. TREASURER'S REPORT

12. ADJOURNMENT

- 15 minutes will be allotted for public comments. If the full 15 minutes is not needed, the City Council will continue with the agenda.

- Next meeting: August 12, 2013

City of Woodland, 20225 Cottagewood Road, Deephaven, MN 55331 – www.cityofwoodlandmn.org

**CITY OF WOODLAND
COUNCIL MEETING
June 10, 2013**

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Doak called the meeting to order at 7:00 P.M.

ROLL CALL

Present: Mayor James Doak; Council Members Sliv Carlson, Chris Rich, Tom Newberry and John Massie

Staff: Zoning Administrator Gus Karpas and City Clerk Shelley Souers

Guests: Steve and Zuzana Arundel, Charlie Bisanz, Greg Brown, Craig Twinem
David and Kathleen Daniels

CONSENT AGENDA

A. Minutes, May 13, 2013; Regular Council Meeting

Council Member Rich moved to approve the consent agenda. Council Member Massie seconded the motion. Motion carried 5-0.

PUBLIC COMMENTS

None.

PUBLIC HEARING

A. Variance; 2830 Maplewood Road, Steve and Zuzana Arundel, request a variance to alter the grade greater than three feet to permit a walkout /lookout level on the new home.
Mayor Doak opened the public hearing to consider the request for a variance by Steve and Zuzana Arundel, 2830 Maplewood Road. Mayor Doak explained the format of the hearing process.

Mayor Doak asked that the Zoning Administrator, Gus Karpas provide a summary of the events that have transpired to this point and outline the variance request.

Zoning Administrator Karpas summarized the history of the project, noting that the applicants applied for a permit to construct the foundation. Mr. Arundel contacted the City and inquired about making an alteration to the foundation. Zoning Administrator Karpas agreed that a modest alteration in the foundation should not be an issue. Review of the as-built foundation survey indicated that the foundation had been materially altered and relocated on the property. In relocating the foundation, the grade was altered and exceeded the allowable grade alteration. Karpas stated that the Arundels were required to submit a new permit and plan for review by the building inspector. The foundation complied with all required setbacks, but necessitated the alteration of the grade greater than three feet in violation of section 900.17(4)(a) of the city code. The Arundels were instructed that they would need to comply with the ordinance or apply for a

variance. Mr. Arundel met with the City Engineer Robert Bean and was told how to bring the grade back in to compliance. Mr. Arundel continued with the building project with the understanding that they would restore the grade to meet the ordinance. The Arundels have since decided to seek a variance for the grade alteration as an alternative to restoring the grade.

Zoning Administrator Karpas summarized the request for a variance to exceed the maximum permitted grade alteration of three feet. The total grade alteration is six feet, requiring a variance of three feet. The placement of the foundation was reviewed by the City Engineer and staff and was in compliance. The location of the foundation complies with all zoning restrictions except an area along the backside of the foundation where the grade was altered greater than three feet. Karpas stated that he has reviewed the variance criteria and recommends denial of the requested variance based on the following findings of fact.

- (a) Is the variance in harmony with the purpose and intent of the ordinance?

The proposal, though it maintains the residential character of the City, does not respect the intent of the city, through its ordinances, to have new homes conform to the existing topography of properties and the belief that new structures should be constructed within the confines of the existing topography whenever feasible. Unnecessary alteration of topography negatively impacts the health, safety and public welfare of the City. The proposed variance request is twice the allowed grade alteration permitted under the ordinance and is not necessary since the city engineer and applicant previously identified a feasible alternative to the significant grade alteration,

- (b) Is the variance consistent with the comprehensive plan?

The request is consistent with the Comprehensive Plan in that it maintains the residential single family use of the community, but it proposes a variance that is two times the grade alteration allowed by the ordinance.

- (c) Does the proposal put property to use in a reasonable manner?

Given the topography of the site and the desire to avoid damage or destruction of an existing tree, some grade alteration could be viewed as reasonable, but a six foot deviation is excessive, even if covered to some extent by deck and landscaping. Further, the tree's existence was obviously previously known to the applicant, the original plan was unilaterally deviated from by the applicant rather than by timely filing an application for a variance, the stop work order was lifted only upon reaching a feasible alternative between the city engineer and the applicant that avoids the need for a variance, and the alternative is still feasible,

- (d) Are there unique circumstances to the property not created by the landowner?

The plight of the homeowner was created by the homeowner. The applicant submitted a building permit for his initial foundation which was in compliance with the city ordinance. A subsequent survey indicated the foundation had been relocated on the lot.

Had the homeowner submitted the plan for the alternate location for his foundation prior to construction, he would have been informed of the grading issue and permitted to bring his foundation into compliance with the ordinance or given the opportunity to apply for a variance. Once built, the applicant was informed that he would either have to bring the property into compliance with the ordinance or apply for a variance prior to continuing construction on the site. The applicant developed a plan in conjunction with the City Engineer to remedy the violation and commenced construction of the structure. The applicant recently changed his mind and is now seeking a variance.

The argument that requiring compliance with the ordinance interferes with the proposed landscaping does not meet the practical difficulty standard since landscaping can be altered and in theory has already been altered since the shape and location of the original foundation has been changed.

(e) Will the variance, if granted, alter the essential character of the locality?

The proposed location of the grade alteration is reasonable in terms of its visibility to adjacent properties, but the degree of alteration is unnatural and inconsistent with the provisions of the city code.

Mr. Arundel stated that the grade has been temporarily altered along an area approximately 3x10 feet on the back side of the foundation. He is seeking a variance to leave the grade as it presently exists.

Mr. Arundel summarized their construction process that has brought them to this point. The property was purchased in 2012. A foundation permit was applied for in the winter to get ahead of the road restrictions. When the foundation permit was obtained, Mr. Arundel stated that he told the City the house plans were close to completion, but not fully finalized. The survey crew informed him that the planned location of the house would jeopardize a large oak tree. Mr. Arundel stated that he made several changes to the plan by moving the foundation approximately 6-8 feet west, lowering the height of the house 20 inches, and extending the garage one foot. Mr. Arundel stated that he made the judgment that the changes were insignificant and did not present the changes to the City Planner. When the house plans were submitted for a permit, Zoning Administrator Karpas stated that due to the changes, new plans and a survey would be required. The as-built foundation survey was submitted. The City Engineer reviewed the plans and noted that the grade had been lowered by six feet, three feet lower than allowed by ordinance. Zoning Administrator Karpas informed Mr. Arundel that he would need to correct the grade or seek a variance. Mr. Arundel stated that they chose to seek a variance to allow the grade to remain at the current level, three feet below the allowable level.

Mr. Arundel stated that the proposal maintains the character of City and would have no impact on the welfare of the City and no impact on the surrounding property. The grade alteration is located under a planned deck and screened by landscape.

Council Member Rich asked how the matter would be remedied if the variance is denied.

Mr. Arundel stated that he would build a retaining wall, approximately 3 x 8 feet, and back fill the area with dirt to the house.

Zoning Coordinator Karpas stated that the City Engineer confirmed that the solution would be construction of a retaining wall and back fill with dirt.

Council Member Carlson asked if the relocation of the foundation required the septic system to be relocated.

Mr. Arundel said the location of the septic system did not change.

Council reviewed the criteria for variance approval.

Mayor Doak noted that there is case law that pertains to an after-the-fact variance, referred to as Stadsvold factors that supplement the practical difficulty standard. The Stadsvold factors are: (1) how substantial the variation is in relation to the requirement; (2) the effect the variance would have on government services; (3) whether the variance will effect a substantial change in the character of the neighborhood or will be a substantial detriment to neighboring properties; (4) whether the practical difficulty can be alleviated by a feasible method other than the variance; (5) how the practical difficulty occurred, including whether the landowner created the need for the variance; and (6) whether, in light of all of the above factors, allowing the variance will serve the interests of justice.

Mayor Doak noted that the Stadsvold factors add other elements that amplify but do not change the criteria for a decision on the variance. He noted that the magnitude of the deviation from the ordinance requirement must be considered.

Mayor Doak noted that multiple factors were considered when the grade alteration ordinance was adopted. One concern with extensive grade alterations was that the City's environmental heritage would be obscured by buildings. The rolling topography was seen as a positive characteristic of the City and Council agreed that homes should be designed to fit the lots.

Council Member Rich stated that the variance appeared to be in harmony with the area. Council Member Rich stated that the chronology of the application is an issue, but considered on its own merits the variance seems reasonable and minimal in its impact on the community. Rich noted that installing a retaining wall in the corner of the back of the house does not seem to accomplish much. The topography drops sharply into Lake Marion and creating a small yard area for kids and a gradual slope will allow percolation of water in to the wetland. The plan is in harmony with the purpose and intent of the ordinance.

Council Member Carlson expressed concerned that contractors must understand the process and guidelines. Carlson agreed that there is little benefit to installing a retaining wall under the deck to replace the grade.

Mayor Doak noted that the City requires as-built surveys throughout the building process to protect residents and the City. The process worked in this situation.

Council continued with a review of the variance in light of the ordinance criteria.

- a) The variance is in harmony with the purpose and intent of the ordinance.
- b) The variance is consistent with the comprehensive plan.
- c) The proposal puts the property to use in a reasonable manner
- d) There are unique circumstances to the property not created by the owner
- e) The variance, if granted will not alter the character of the community.

Council Member Massie stated that he has no issue with the variance request, but stressed that changes made to building plans must be conveyed to the City to avoid after-the-fact variance requests.

Mayor Doak agreed that the idea of a small retaining wall under a deck to comply with the grading ordinance seems punitive in nature and is of little practical benefit to the community.

Council Member Newberry stated that the City has authority to grant a variance if all criteria have been met. Newberry did not believe the difficulty was caused by the applicant. There being no further comments, Mayor Doak closed the hearing.

Mayor Doak stated that Council generally supportive of the variance. Mayor Doak asked that the Council consider motion #1 to allow staff to work with the City Attorney on the language of the findings for a resolution that would be presented in July.

Council Member Carlson moved to extend the time period for review of the variance application by Steve Arundel for a variance allowing a three foot grade alteration at 2830 Maplewood Road as permitted by M.S. Statute 15.99 and to direct staff to so notify the applicant, and further to prepare findings of fact for approval consistent with that action for consideration by the City Council at its next meeting. Council Member Newberry seconded the motion.

Mayor Doak moved to amend the motion to include the findings to incorporate the discussion of the City Council. Council agreed. Motion carried 5-0.

Mayor Doak cautioned that the approach taken by the Arundels to adjust the building plans is not the way the City operates.

NEW BUSINESS

A. LMCIT Municipal Liability Insurance Renewal.

Council reviewed the municipal insurance coverage and renewal quote for liability insurance effective through May 2014.

Mayor Doak noted that the indemnity language in the Joint Power Agreement with Deephaven has been corrected and that Deephaven will assume liability for police services.

Council Member Massie moved and Council Member Carlson seconded the motion to approve the LMCIT municipal liability insurance coverage. Motion carried 5-0.

B. Street repair and patching

Council Member Rich and City Engineer Dave Martini identified multiple areas along the City streets that require patching. The repairs were divided into primary and secondary locations. Council reviewed four quotes and agreed that due to the upcoming improvements planned for County Road 101 that the areas identified along Breezy Point Road (E & D) be eliminated from the list of locations designated repairs.

Council Member Carlson moved to approve the asphalt repairs with JBT Black Topping and that the City Engineer request JBT to rebid the cost removing two locations, E and D and further that the repairs not to exceed a maximum cost of \$33,000. Council Member Massie seconded the motion. Motion carried 5-0.

C. Contract for service with Deephaven

Council reviewed the 2014 contract for police, clerical, building inspection, public works and zoning services with the City of Deephaven, finding the contract proposal reasonable.

Council Member Massie moved to adopt Resolution No. 16-2013; approving the 2014 contract for services with the City of Deephaven. Council Member Rich seconded the motion. Motion carried 5-0.

D. Stormwater – MS4 permit updates

Council reviewed a letter from the City Engineer regarding the MS4 Permit. The City Engineer will develop a list of items that must be included in the new permit application submittal and the updates required for the City's Storm Water Pollution Prevention Plan (SWPPP). The principal change is associated with the runoff volume reduction requirements. MS4 communities will be expected to develop, implement and enforce controls for no net increase in stormwater discharge volume on an annual average basis. This is anticipated to be met by ensuring that new developments include an infiltration component in their Best Management Practices.

OLD BUSINESS

A. County Road 101 sidewalk discussion

Mayor Doak introduced Hennepin County Design Division Manager, Craig Twinem and URS Engineer, Greg Brown to speak about the County Road 101 improvements and sidewalk updates. Mayor Doak noted that the City's road maintenance budget is small. The City will need to set aside a significant amount of the budget to connect Breezy Point Road with the planned roundabout at County Road 101.

Greg Brown distributed a layout map of County Road 101 and a cross-sectional plan, depicting the sidewalk, street and multi-use trail. The County provided an updated cost estimate for the improvements, including the sidewalk. Curb and gutter is proposed along the route. The improvements will also include catch basins to slow drainage and filter the stormwater runoff.

Mr. Charlie Bisanz, 17759 Maple Hill Road, reported that the current drainage situation includes a 31 inch drain that allows untreated storm water into Shavers Lake. The County has discussed

installing a hydro dynamic separator to treat the water run off into Shavers Lake. The City of Minnetonka would be responsible for all maintenance of the treatment separator.

Council Member Carlson asked if redirecting water into the wetlands could cause damage to road beds.

Mr. Twinem stated that the storm water would be directed underground into catch basins which should lessen the impact to the streets.

Mr. Twinem stated that the County is negotiating with the State to secure eligibility for turn-back funds for certain costs, including storm sewers in an effort to further lower the costs. The County estimates \$20,000 for Woodland's total participation, including the sidewalk, to be conservatively high. The improvements along Woodland include approximately 1,000 lineal feet of sidewalk, six feet wide, adjacent to the curb. The County's cost share for a new sidewalk is typically 20%. The County is proposing to increase their participation above their cost policy to 50%, due to the connectivity the sidewalk provides to the multi-use trail.

Mayor Doak summarized past Council discussion on the County Road 101 improvements. The City received comments from residents in support of and opposed to the sidewalk. Abutting residents are concerned with maintenance and further reduction of their property while those supporting the sidewalk point to the public safety benefits.

Council Member Massie asked who will maintain the multi-use trail.

Mr. Twinem stated that the County will not maintain the sidewalk or the trail. The City of Minnetonka will maintain the sidewalk and trail within their jurisdiction and presumably, Woodland will maintain the sidewalk.

Mayor Doak stated that a positive aspect of the sidewalk is that it would integrate Maple Hill Road and Blaine Avenue with the rest of Woodland.

Mr. Twinem stated that the proposed sidewalk will be within the County Road 101 right-of-way. If grading is needed along private property, easements will be sought by the County. MNDOT will restore all driveway aprons and curb cuts.

Council Member Carlson stated that she is not convinced that the sidewalk will increase pedestrian traffic.

Mr. Twinem stated that the speed in the traffic circle will be 20 MPH, which creates safer location for crossing to the multi-use trail.

Council Member Carlson asked if the County considered a pedestrian traffic signal at the Maple Hill Road intersection.

Mr. Twinem stated that the location of the Maple Hill Road intersection would not warrant a traffic signal to stop traffic.

Council Member Newberry asked if the City would consider clearing snow from the sidewalk to remove the burden from the adjacent owners. Newberry also felt that the City should commit to making necessary repairs to the sidewalk, if installed.

Mayor Doak stated that the County has provided a reasonable cost estimate and the City is more comfortable with the anticipated improvement and sidewalk costs. Mayor Doak reported The Council will continue discussion with the residents abutting County Rd 101 at the July Council meeting.

Mr. Bisanz, a resident of Maple Hill Road, stated that crossing County Road 101 with pets or children is currently very dangerous. Mr. Bisanz stated that in order to walk down County Road 101 today, pedestrians must walk across the edge of private property to be safe and avoid traffic.

In answer to Council Member Newberry's question, Mr. Brown stated that County Road 101 must be designed for truck traffic. Semi trailers will be permitted to travel along the roadway.

Council Member Rich asked why the sidewalk would not continue into Wayzata.

Mr. Brown stated that access and density issues were a factor.

Maplewood Circle Culvert repair and replacement

The City Engineer is working with the Minnehaha Creek Watershed District to complete the permit requirements to begin replacement of the culvert.

MAYORS REPORT

Mayor Doak reported that the City will consider an ordinance regulating backyard chickens and has enlisted the help of residents to draft language for Council review.

Wayzata Mayor Ken Wilcox has written area mayors to solicit participation in a Lake Minnetonka Regional Scenic Byway initiative. The purpose of the regional scenic byway system is to tie together all the historic, scenic and cultural amenities of the Lake Minnetonka communities to create a marketing and branding opportunity for the area. Mayor Doak stated that he will speak with Mayor Wilcox.

The Maplewood's Association is considering installing cameras on the entrance pillars in to Maplewood. Mayor Doak stated that the City will contact the City Attorney regarding the regulatory implication of security cameras along a public roadway.

COUNCIL REPORTS

A. Ordinances & Septic Ordinance & Inspections

No report

B. Roads, Signs, Trees, & Website

No report

C. Finance, Enterprise Funds, Intgov. Relations & MCWD

Council Member Carlson reported that ground water is still a main issue at the capital. The Cattail Bill passed with the support of Senator Bonoff and Representative Benson, allowing residents to remove shoreline cattails with a permit from the DNR. Governor Dayton signed the Organic Solid Waste Bill. Cities can also now limit the number of refuse haulers permitted to operate in their City.

D. Public Safety & Deer Management

No report.

ACCOUNTS PAYABLE

Council Member Carlson moved to approve the accounts payable as presented. Council Member Newberry seconded the motion. Motion carried 5-0.

TREASURER'S REPORT

Council Member Massie moved to approve the accounts payable as presented. Council Member Rich seconded the motion. Motion carried 5-0.

ADJOURNMENT

Council adjourned by consent at 9:40 P.M.

ATTEST:

Shelley J. Souers, City Clerk

James S. Doak, Mayor

WOODLAND RESOLUTION NO. 16 - 2013

IN RE: **The application of Steve Arundel for a Variance for real property located at 2830 Maplewood Road, Woodland, Minnesota (PID No. 17-117-22 34 0019). Lot 2, Block 1 Gale Woods 2nd Addition**

WHEREAS, the applicant has made application to the City for a variance to alter the grade greater than three feet based on the elevation of the lot as it existed on June 14, 2010; and

WHEREAS, notice of public hearing was published; notice given to neighboring property owners; and a public hearing held before the City Council to consider the application; and

WHEREAS, public comment was taken at the public hearing before the City Council on June 10, 2013; and

WHEREAS, the City Council has received the staff report, and considered the application and comments of the applicant and the public.

NOW, THEREFORE, the City Council of the City of Woodland, Minnesota does hereby make the following:

FINDINGS OF FACT

1. That the real property located at 2830 Maplewood Road, Woodland, Minnesota (PID No. 17-117-22 34 0019) is a single lot of record located within the R-1 Single Family District. This property is used for single family residential purposes.
2. The applicant submitted an application to construct a new single family home foundation last fall, prior to the submittal of the complete plans for the new structure. This was done in order to dig and set the foundation prior to the ground freezing. The foundation plan was reviewed by the Zoning Administrator and City Engineer and found to be in compliance with the city ordinances as they relate to setbacks and grading. Once the foundation was completed, the applicant submitted the required as-built foundation survey. The as-built survey indicated that not only had the shape of the foundation changed, but also its location had also moved. The reshaped/relocated foundation was not reviewed by city staff prior to its placement.
3. The new location of the foundation still complied with the required setbacks, but necessitated the alteration of grade greater than three feet in violation of Section 900.17(4)(a) of the city code. The City Engineer discussed the situation with the property owner and has approved a solution that would bring the property into compliance with the ordinance without the need for a variance.

4. The property owner would like the Council to consider granting a variance instead of requiring compliance with the ordinance because the alteration would be placed under a proposed deck and screened by landscaping, would have little impact on the topography, and would be unnoticeable. He feels his intentions were good in that the foundation was moved to save a mature tree.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Woodland, Minnesota:

FINDINGS BASED ON THE REVIEW AND APPROVAL PROCESS IN SECTION 900.14 OF THE ORDINANCE:

Councilmember Carlson moved the Council approve the variance request to exceed the maximum permitted grade alteration by three feet as measure from the grade of the lot based on the elevation on June 14, 2010 for the existing foundation as presented for 2830 Maplewood Road based on the following Findings; (a) The property owner's proposal is in harmony with the purpose and intent of the ordinance, Section 900.01, in that it maintains the residential character of the City, preserves the property values of the City and will not negatively impact the health, safety and public welfare of the City; (b) the variance is consistent with the comprehensive plan in that it maintains the residential single family use of the property; (c) the proposal puts the property to use in a reasonable manner since and alteration proposes very minimal visual impact on the subject property and those adjacent to it by the placement of landscaping material to screen the alteration; (d) there are unique circumstances to the property not created by the landowner in that the plight of the homeowner is created by the nature of the lot which slopes steeply towards Lake Marion, but does not meet the definition of bluff nor a steep slope prone to erosion, so it is developable under our ordinances with the Engineer's oversight; and (e) the variance does not alter the essential character of the locality in that the proposed location of the home complies with the required setbacks and the grade alteration is in area with a minimal impact on adjacent properties. The motion also directs staff to draft a Resolution include those findings for the Council's review and adoption at their July 8th meeting. Councilmember Newberry seconded the motion. Motion carried 5-0.

ADOPTED THIS 8th DAY OF JULY, 2013 BY THE CITY COUNCIL OF WOODLAND, MINNESOTA.

James S. Doak, Mayor

ATTEST:

Shelley J. Souers, City Clerk

CITY OF WOODLAND

RESOLUTION NO. 17-2013

**REQUEST FOR FINAL PAYMENT (PAYMENT NO. 1) OF THE 2013 ASPHALT
REPAIRS FOR WOODLAND CITY STREETS**

WHEREAS, the City of Woodland entered into an agreement with JBT Blacktopping as contractor for the 2013 asphalt repairs and patching project of Woodland streets and, the agreement was approved by the City Council June 10, 2013; and

WHEREAS, the City Engineer has certified his acceptance of the work and approval of the request for Payment No. 1, (Final payment).

NOW, THEREFORE, BE IT RESOLVED THAT the request for payment No. 1 in the amount of \$30,742.30 to JBT Blacktopping for the 2013 asphalt patching project is hereby approved and the City Clerk is hereby authorized and directed to pay JBT Blacktopping according to the request for payment for work completed.

Adopted this 8th day of July, 2013 by the City Council of the City of Woodland

ATTEST:

James S. Doak, Mayor

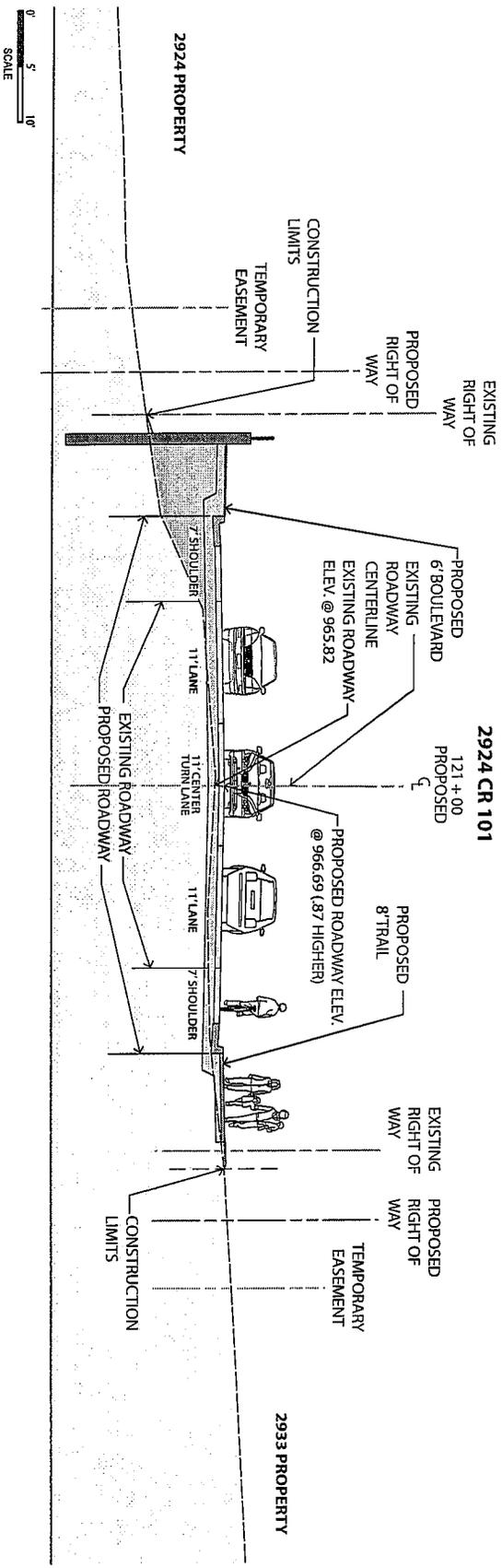
Shelley Souers, City Clerk

**CSAH 101 Reconstruction Project (County Project No. 9931)
City of Woodland Estimated Cost Participation**

Item	With Concrete Sidewalk	Without Concrete Sidewalk
a. Sidewalk cost (5,270 sf@\$4.00/sf) (1) (2)	\$ 21,080	\$ -
County participation for sidewalk @ 50% (3)	\$ (10,540)	\$ -
City participation for sidewalk	\$ 10,540	\$ -
Sidewalk Engineering (18% of City participation)	\$ 1,897	-
Total Sidewalk Costs	\$ 12,437	\$ -
b. Other construction costs (4)	\$ 20,000	\$ 20,000
c. Total construction participation	\$ 32,437	\$ 20,000
d. Other Construction Engineering (18% of City participation)	\$ 3,600	\$ 3,600
Total Woodland cost participation	\$ 36,037	\$ 23,600

Notes:

- (1) Cost of sidewalk is for concrete only.
- (2) Area based on sidewalk beginning at north edge of 3112 driveway and terminating 50 ft. north of Blaine Avenue (City limits) at south edge of 2918 driveway.
- (3) County participation increased above cost participation policy due to the connectivity the sidewalk provides to the multi-use trail.
- (4) The County is still negotiating with State Aid as to the eligibility of turn-back funds for certain items, including storm sewer. The \$20,000 estimate for Woodland participation is conservatively high.



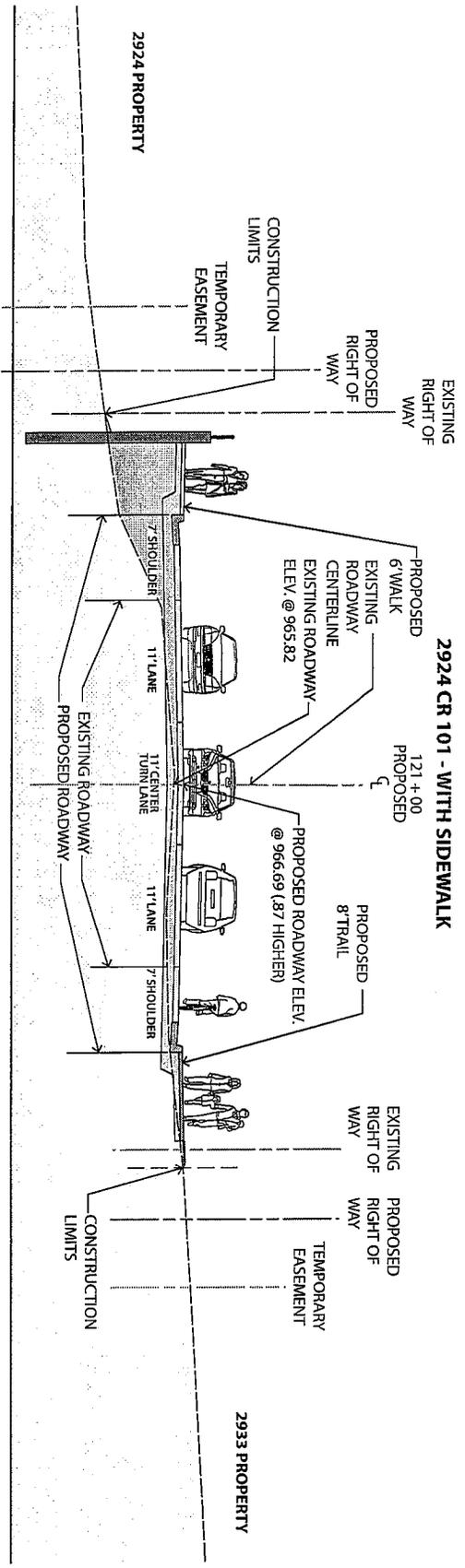
LEGEND

	ROADWAY		EXISTING		LANDSCAPING/TURF
	RETAINING WALL		FILL		BASE
	8' TRAIL		CURB		6' WALK

PRELIMINARY DRAFT
 SUBJECT TO CHANGE
 6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
 2924 CR 101
 CROSS SECTION





LEGEND

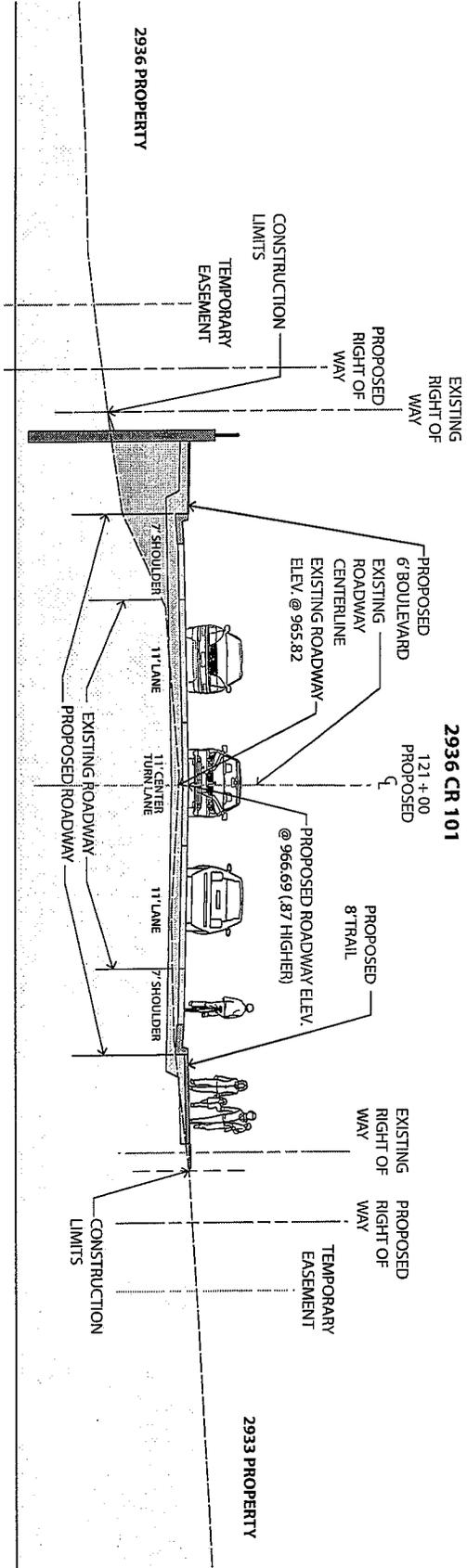
	ROADWAY		EXISTING		LANDSCAPING/TURF
	REMAINING WALL		FILL		BASE
	TRAIL		CURB		WALK

PRELIMINARY DRAFT
SUBJECT TO CHANGE
6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
2924 CR 101
CROSS SECTION



1/1



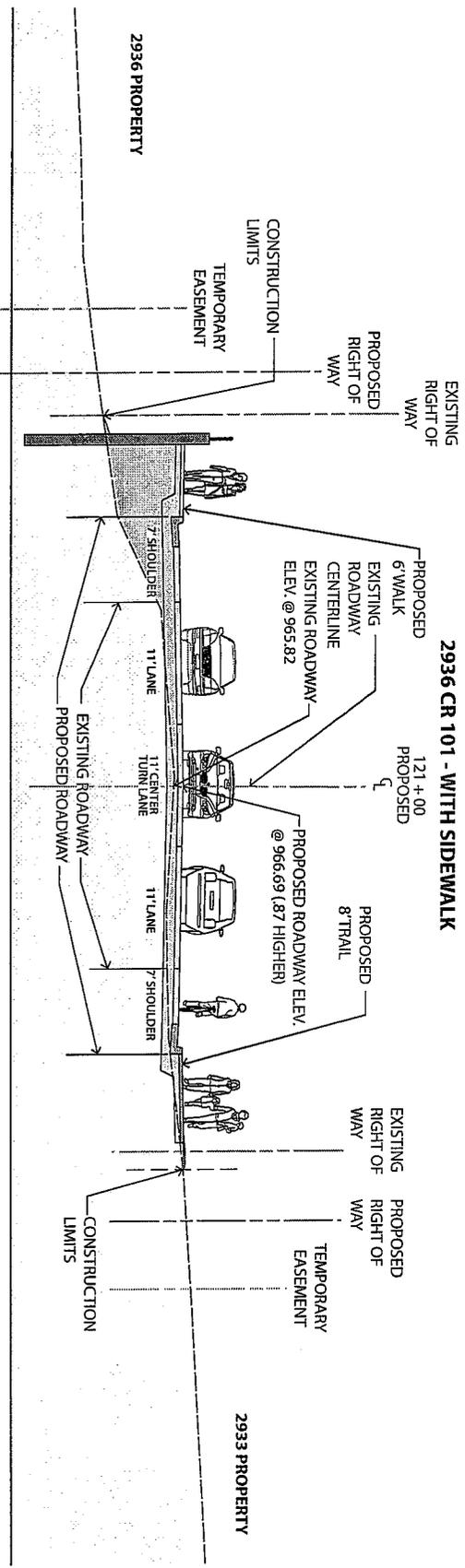
LEGEND

	ROADWAY		EXISTING		LANDSCAPING/TURF
	REMAINING WALL		FILL		BASE
	STRIBAL		CURB		6' WALK

PRELIMINARY DRAFT
SUBJECT TO CHANGE
6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
2936 CR 101
CROSS SECTION





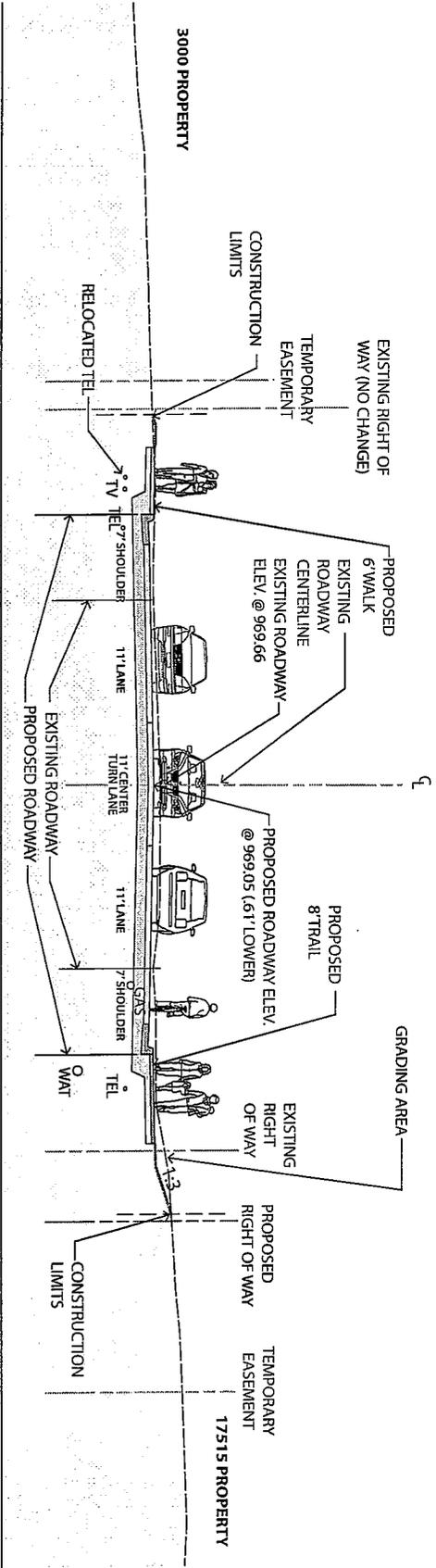
LEGEND

	ROADWAY		EXISTING
	REMAINING WALL		FILL
	8' TRAIL		CURB
	LANDSCAPING/TURF		BASE
	6' WALK		6' WALK

PRELIMINARY DRAFT
SUBJECT TO CHANGE
6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
2936 CR 101
CROSS SECTION





3000 CR 101 - WITH SIDEWALK
 119 + 50.00
 PROPOSED

LEGEND

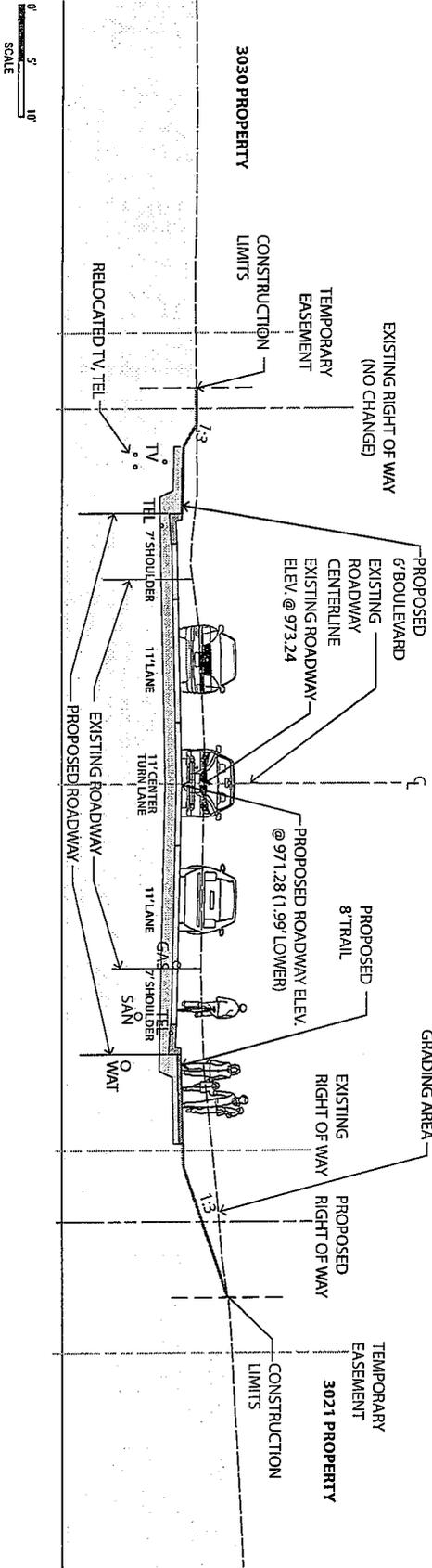
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[Symbol]	REMAINING WALL	[Symbol]	FILL	[Symbol]	BASE
[Symbol]	8' TRAIL	[Symbol]	CURB	[Symbol]	6' WALK

PRELIMINARY DRAFT
 SUBJECT TO CHANGE
 6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
 3000 CR 101
 CROSS SECTION



1 1



3030 CR 101
 116+50.00
 PROPOSED

LEGEND

	ROADWAY		EXISTING		LANDSCAPING/TURF
	REMAINING WALL		FILL		BASE
	8' TRAIL		CURB		6' WALK

PRELIMINARY DRAFT
 SUBJECT TO CHANGE
 6/27/2013

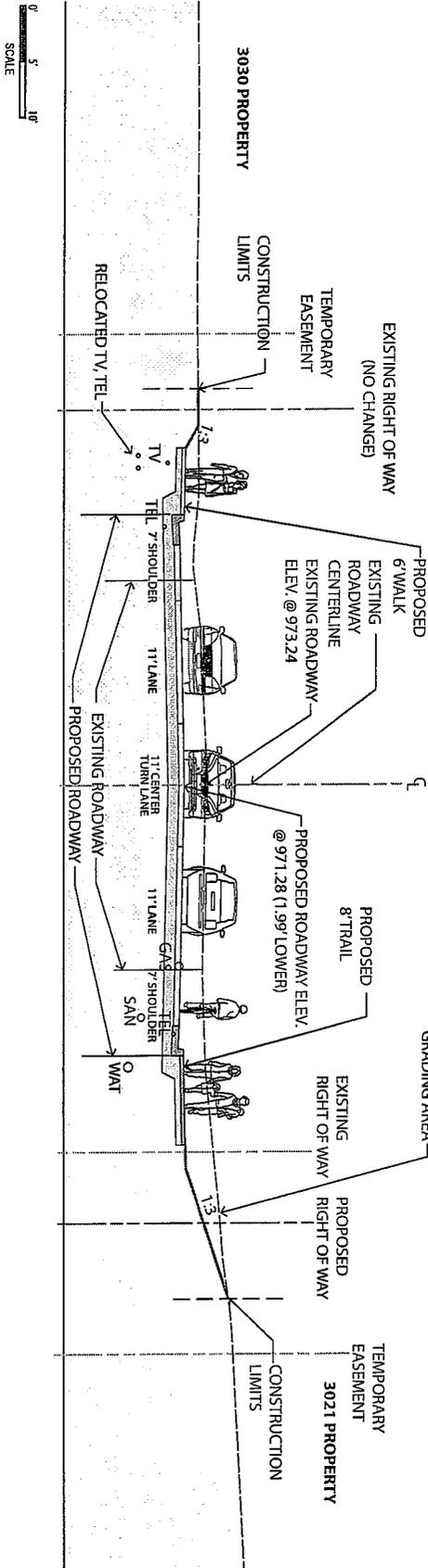
CSAH 101 RECONSTRUCTION PROJECT
 3030 CR 101
 CROSS SECTION



1 1

3030 CR 101 - WITH SIDEWALK

116+50.00
PROPOSED



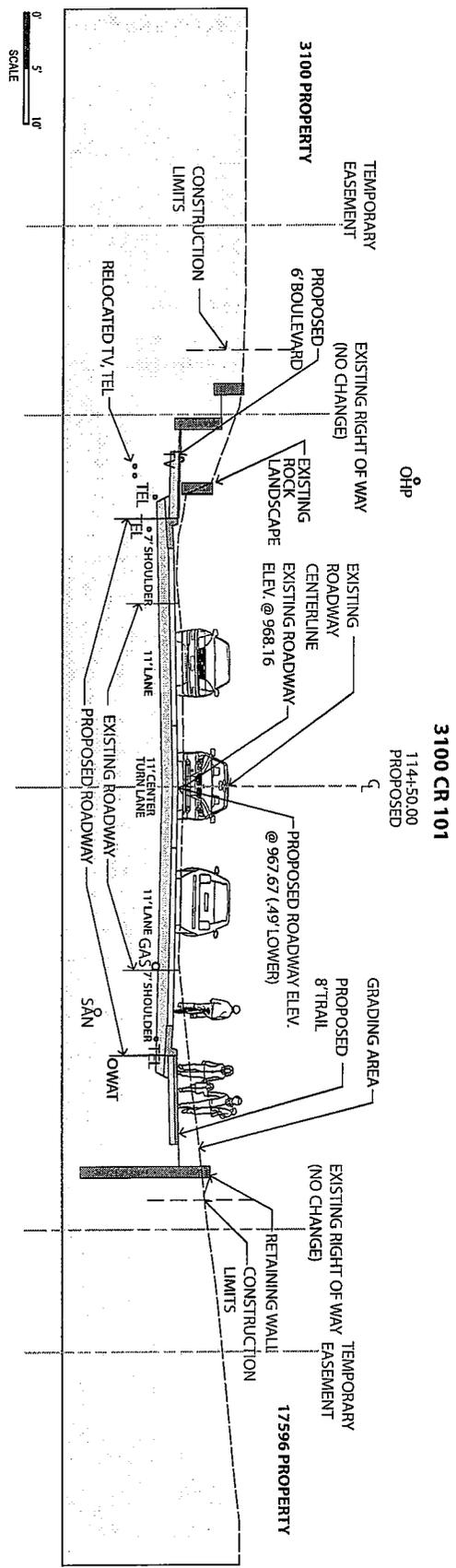
LEGEND

	ROADWAY		EXISTING		LANDSCAPING/TURF
	RETAINING WALL		FILL		BASE
	8' TRAIL		CURB		6' WALK

PRELIMINARY DRAFT
SUBJECT TO CHANGE
6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
3030 CR 101
CROSS SECTION

1 1



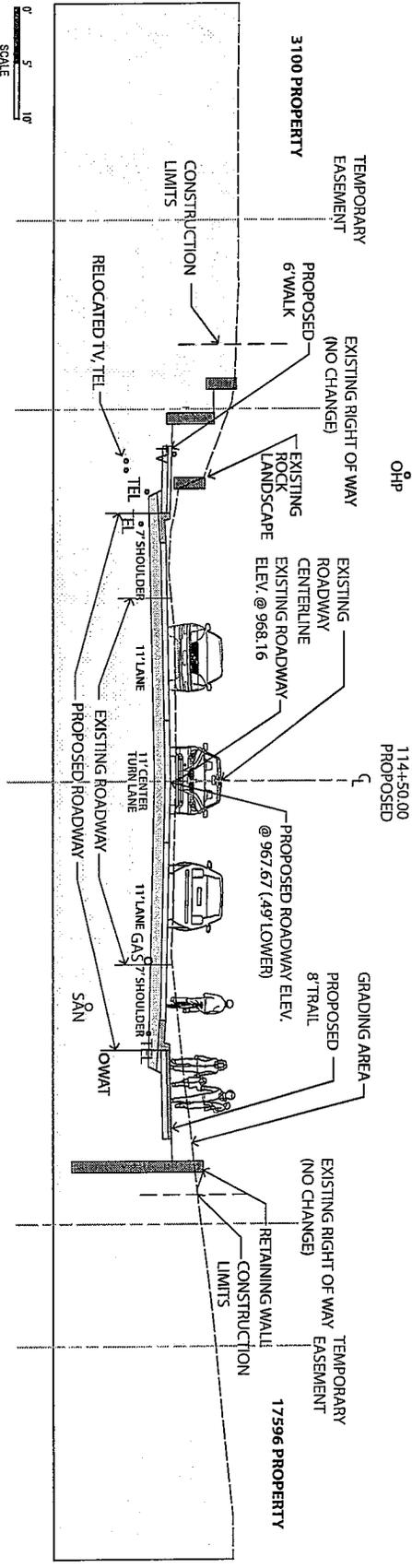
LEGEND

	ROWWAY		EXISTING		LANDSCAPING/TURF
	RETAINING WALL		FILL		BASE
	8" TRAIL		CURB		6" WALK

PRELIMINARY DRAFT
 SUBJECT TO CHANGE
 6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
 3100 CR 101
 CROSS SECTION





LEGEND

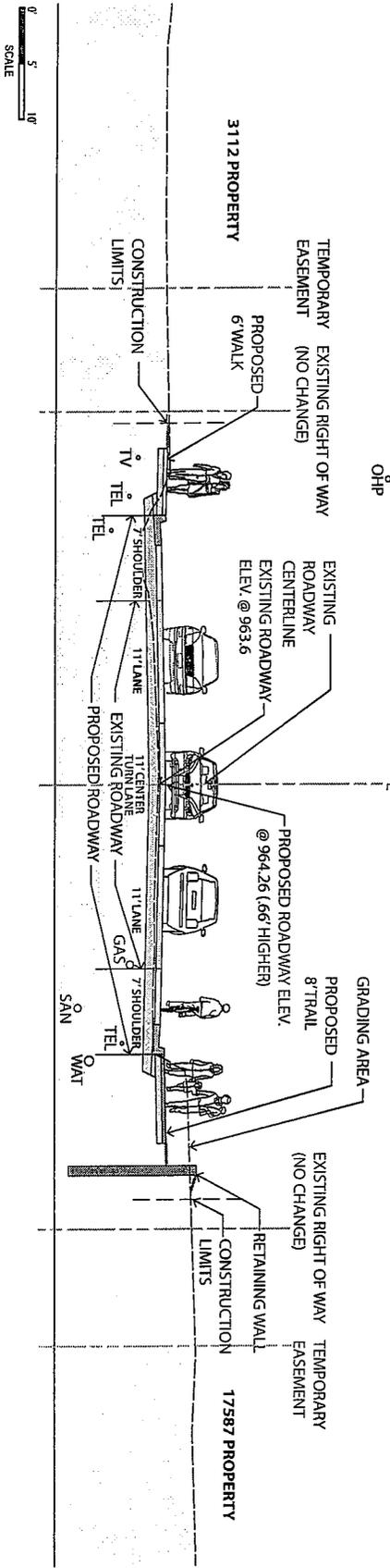
[Pattern]	ROADWAY	[Pattern]	EXISTING	[Pattern]	LANDSCAPING/TURF
[Pattern]	RETAINING WALL	[Pattern]	FILL	[Pattern]	BASE
[Pattern]	TRAIL	[Pattern]	CURB	[Pattern]	6' WALK

PRELIMINARY DRAFT
SUBJECT TO CHANGE
6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
3100 CR 101
CROSS SECTION



1 1



3112 CR 101 - WITH SIDEWALK

113+50.00
PROPOSED



LEGEND

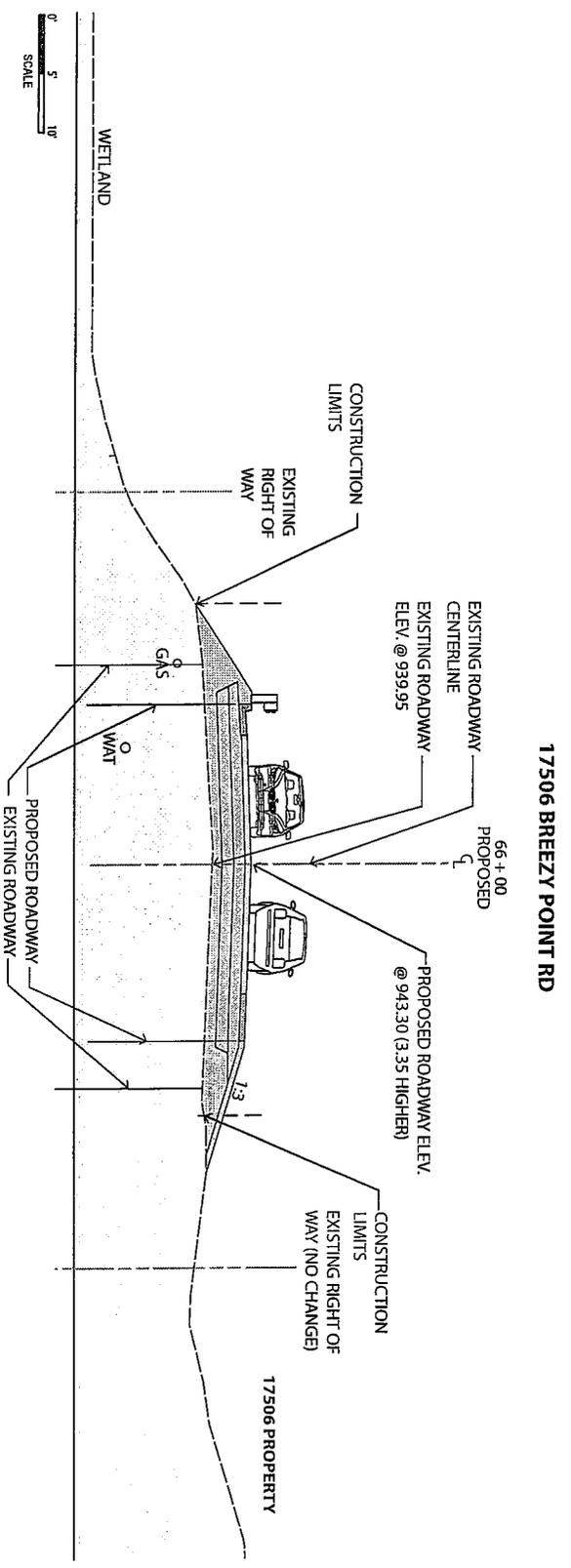
	ROADWAY		EXISTING		LANDSCAPING/TURF
	RETAINING WALL		FILL		BASE
	8' TRAIL		CURB		6' WALK

PRELIMINARY DRAFT
SUBJECT TO CHANGE
6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
3112 CR 101
CROSS SECTION



1	1
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LEGEND

	ROADWAY		EXISTING		LANDSCAPING/TURN
	REMAINING WALL		FILL		BASE
	GRAVEL		CURB		WALKWAY

PRELIMINARY DRAFT
SUBJECT TO CHANGE
6/27/2013

CSAH 101 RECONSTRUCTION PROJECT
17506 BREEZY POINT RD
CROSS SECTION

1 1

**CITY OF WOODLAND
RESOLUTION NO. 18-2013**

**RESOLUTION IN SUPPORT OF LONG-TERM VIABILITY OF
THE LAKE MINNETONKA COMMUNICATIONS COMMISSION**

WHEREAS, the Lake Minnetonka Communications Commission (LMCC) provides the following valued services to the member cities within its Joint Powers Association (JPA):

1. Expertise in the production of public cable TV programming.
2. Enforcing the terms of the negotiated contract with Mediacom.
3. Dealing with resident complaints about Mediacom.

WHEREAS, the above is better accomplished by keeping a majority of the current LMCC cities in the LMCC JPA.

NOW THEREFORE, BE IT RESOLVED that city council of the city of Woodland, Minnesota supports that the following changes be made to the LMCC JPA with approval of all LMCC member city councils:

1. Change rules for appointing each city's 2 board representatives to reflect state statute (no limitations on qualifications for the 2nd city representative).
2. Change voting rules so that 1 representative may cast the votes of an absent representative from the same city.
If no representative is present at the meeting, the city has no votes.
3. Clarify rules so that a city may leave the JPA by giving 2-plus year's notice prior to December 31. For example, if a city gives notice on September 30, 2014, the city will stay a member of the JPA through December 31, 2016.
4. Disband executive committee and have board meetings 4 times per year.
5. Change rules so the JPA may be changed in the future with approval of 4/5ths of the LMCC member city councils.

MAY IT BE FURTHER RESOLVED that city council of the city of Woodland, Minnesota directs the city clerk to email a copy of this resolution the LMCC executive director for distribution to the LMCC board, and to the other LMCC JPA city administrators and mayors for consideration by their respective councils with the recommendation that this or a similar resolution be approved by July 12, 2013, so the LMCC executive board can take action at their July 16, 2013 meeting, and direct the LMCC attorney to draft JPA changes for consideration at the LMMC full board meeting on August 20, 2013.

ADOPTED by the Council of the City of Woodland, Minnesota this 8th day of July, 2013.

James S. Doak, Mayor

Attest: _____
Shelley Souers, City Clerk

**City of Woodland
Resolution No. 08-2013**

**RESOLUTION IN SUPPORT OF EXCLUSIVE REPRESENTATION BY THE LAKE
MINNETONKA COMMUNICATIONS COMMISSION IN
CABLE TV FRANCHISE NEGOTIATIONS**

WHEREAS, the Lake Minnetonka Communications Commission provides the following valued services to the member cities within its Joint powers Association (JPA):

1. Expertise in franchise negotiations
2. Expertise in the production of public cable TV programming.
3. Enforcing the terms of the negotiated contract with Mediacom.
4. Dealing with resident complaints about Mediacom.

WHEREAS, the City Council of the City of Woodland, Minnesota finds the following to be true:

1. Some LMCC member cities have been approached by Mediacom to negotiate separate cable TV franchise agreements.
2. The LMCC franchise renewal committee has asked for clarification as to what cities it is representing in their franchise negotiations.
3. The LMCC attorney and franchise committee may have better negotiating power if the majority of the cities stay in the JPA.
4. Some "underserved" member cities would like assurance that build-out of the cable TV system is an LMCC priority in franchise renewal negotiations.
5. Some member cities have expressed interest in reorganizing the oversight structure of the LMCC and clarification regarding the procedure for withdrawal.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Woodland, Minnesota:

1. Authorizes exclusive representation by Lake Minnetonka Communications Commission in 2013 cable TV franchise negotiations as long as a similar resolution is approved by 50% of the LMCC member cities.
2. Supports that a priority in the franchise negotiations is to build out the underserved cities.
3. Requests that the LMCC board investigate and make recommendations to the member cities regarding other potential amendments to the Joint and Cooperative Agreement including clarification of the procedure for withdrawal from the LMCC by member cities.

Shelley Souers

From: Debra Kind [dkind100@gmail.com]
Sent: Monday, July 01, 2013 11:56 AM
Cc: Sally Koenecke
Subject: LMCC Model Resolution
Attachments: 2013 05-14 Victoria Letter.pdf; ATT00028.htm; 2013 06-18 Model Resolution Supporting Viability of LMCC.doc; ATT00031.htm

LMCC Mayors & Administrators --

As you know, the city of Medina has given notice of withdrawal from the Lake Minnetonka Communications Commission (LMCC). Orono, Victoria, and Minnetrista (and other cities?) also are considering withdrawing from the LMCC. The city of Victoria sent the attached letter with a list of their priorities to the LMCC. In response to the letter, the city administrators and the LMCC reps from Victoria, Minnetrista, and Greenwood met to see if there is a middle ground that will keep a core group of cities in the LMCC. Based on the discussion, the attached resolution was drafted for the LMCC member cities to consider. Victoria approved the resolution at their 6/24 council meeting. The Greenwood council will take action on the resolution at our 7/3 meeting. Minnetrista will take action on the resolution at their July meeting. We are hoping that other city councils will do likewise.

To be clear, this resolution was NOT created by or endorsed by the LMCC executive board. The intent of the resolution is NOT to dismantle the LMCC. We sincerely are trying to come up with a solution that keeps as many cities as possible in the LMCC. I know it is hard to accept, but the city of Victoria (and likely other cities as well) will leave the LMCC unless the key initiatives included in the resolution are accomplished.

Please review the resolution and call or e me if you have any questions. Thanks!

Deb

DEBRA J. KIND

Mayor, City of Greenwood
20225 Cottagewood Road
Deephaven, MN 55331
www.greenwoodmn.com
Main: 952.474.6633
Direct: 612.718.6753

CITY OF _____
RESOLUTION NO. _____

**RESOLUTION IN SUPPORT OF LONG-TERM VIABILITY OF
THE LAKE MINNETONKA COMMUNICATIONS COMMISSION**

WHEREAS, the Lake Minnetonka Communications Commission (LMCC) provides the following valued services to the member cities within its Joint Powers Association (JPA):

1. Expertise in franchise negotiations.
2. Expertise in the production of public cable TV programming.
3. Enforcing the terms of the negotiated contract with Mediacom.
4. Dealing with resident complaints about Mediacom.

WHEREAS, the above is better accomplished by keeping a majority of the current LMCC cities in the LMCC JPA.

NOW THEREFORE, BE IT RESOLVED that city council of the city of _____, Minnesota supports that the following items be established with a majority vote of the current weighted votes by those present at a meeting of the full LMCC board:

1. Top priority: Full build-out of Orono by 12-31-14, and full build-out of all other cities by 12-31-16.
2. Designate 25% of franchise fees to stay with the LMCC to cover administration, franchise management, and franchise audits.
3. Designate 75% of franchise fees be sent to the cities to be used for technology updates or whatever each individual city deems appropriate. Cities can elect on a city-by-city basis to have reduced franchise fees for their residents / businesses.
4. 100% of PEG fees stay with the LMCC with a priority for the money to be spent on council meeting programming. Any additional PEG fees may be used for general programming if funds are available.
5. Cities pay \$250 per meeting first from PEG fees collected from each city's subscribers, then the balance from the franchise fees collected from that city's subscribers. For example, Greenwood has 1 meeting per month, which equals a \$3,000 annual meeting cost. Greenwood's PEG fees are estimated to be \$2,146, so Greenwood would pay the \$854 difference from the 75% of franchise revenues that they would otherwise receive.
6. Pay a member city to provide LMCC administrative services (to be determined via a bid process of interested cities).

MAY IT BE FURTHER RESOLVED that city council of the city of _____, Minnesota supports that the following changes be made to the LMCC JPA with approval of all LMCC member city councils:

1. Change rules for appointing each city's 2 board representatives to reflect state statute (no limitations on qualifications for the 2nd city representative).
2. Change voting rules so that 1 representative may cast the votes of an absent representative from the same city. If no representative is present at the meeting, the city has no votes.
3. Clarify rules so that a city may leave the JPA by giving 2-plus year's notice prior to December 31. For example, if a city gives notice on September 30, 2014, the city will stay a member of the JPA through December 31, 2016.
4. Disband executive committee and have board meetings 4 times per year.
5. Change rules so the JPA may be changed in the future with approval of 4/5ths of the LMCC member city councils.

MAY IT BE FURTHER RESOLVED that city council of the city of _____, Minnesota directs the city clerk to email a copy of this resolution the LMCC executive director for distribution to the LMCC board, and to the other LMCC JPA city administrators and mayors for consideration by their respective councils with the recommendation that this or a similar resolution be approved by July 12, 2013, so the LMCC executive board can take action at their July 16, 2013 meeting, and direct the LMCC attorney to draft JPA changes for consideration at the LMCC full board meeting on August 20, 2013.

ADOPTED by the city council of the city of _____, Minnesota this ____ day of _____, 2013.

____ AYES ____ NAYS

CITY OF _____

By: _____
XXX, Mayor

Attest: _____
XXX, City Clerk

May 14, 2013



CITY OF VICTORIA

7951 Rose Street • Box 36
Victoria, MN 55386

952/443-4210 • Fax: 952/443-2110

www.ci.victoria.mn.us

Sally Koenecke
Executive Director
Lake Minnetonka Communications Commission
4071 Sunset Drive
Spring Park, MN 55384

Re: LMCC Joint Powers Agreement

Dear Ms. Koenecke:

At the May 13 meeting, the City Council approved a list of priority items they would like the LMCC to address in the upcoming review of the existing Joint Powers Agreement. This are detailed in the enclosed staff report and summarized as follows:

1. Member Withdrawal
2. PEG/Franchise Fees
3. Board Structure
4. Voting Rights

Please present this letter and staff report to the committee at their meeting on May 15. I am available to answer any questions you or the committee has about the report or the Council's action.

Thank you in advance for your consideration of the Council's priority list.

Regards,

Don Uram, City Manager

AGENDA STATEMENT NO. 13-66
BUSINESS OF THE CITY COUNCIL
City of Victoria, Minnesota

SUBJECT: LMCC Joint Powers Agreement

FOR COUNCIL AGENDA DATED: May 13, 2013

EXHIBITS: LMCC Joint Powers Agreement

DEPARTMENT: Administration

SUMMARY:

At the City of Victoria's request, the LMCC established a committee to review and recommend changes to the existing Joint Powers Agreement (JPA) originally drafted in the early 80's. The JPA and associated By-Laws govern the 17 member cities of the LMCC. The first committee meeting is scheduled for May 15. It will be important for the Council to establish their priorities and to provide them to the committee for consideration. There are four main areas that should be addressed in a new JPA. These are:

1. Member Withdrawal - the current JPA has no provision to allow a member to withdraw other than for cause. A more reasonable position would be to allow a member to withdraw annually provided that notice is given prior to the approval of the LMCC's budget (September 30).
2. PEG/Franchise Fees - the LMCC currently retains all PEG and franchise fees collected from the member cities (\$624,000). These contributions fund an LMCC budget of almost \$700,000. Contributions from the 17 member cities range from a low of about \$6,600 to \$94,000. Victoria contributes about \$78,000 while 9 cities contribute less than \$25,000. I recommend that a maximum contribution level (e.g. \$25,000) be established to fund a base level of service (managing the franchise agreement, taping CC meetings, etc.) with all remaining funds remitted back to the contributing city. The LMCC budget would need to be adjusting accordingly. Other services could be purchased individually by any City who would like those services.
3. Board Structure - the current JPA allows each City to appoint two directors to the commission or 34 members. This seems burdensome and the commission may benefit by having less members. A City Council should also have the right to designate a City Administrator as a voting director if they so choose which the current JPA and By-Laws seemingly don't allow.
4. Voting - each director currently has one vote per 1,000 dwelling units in their respective communities. Since not all households have cable, a more equitable voting measure may be in relation to the amount of money each city collects in PEG and franchise fees versus the budget.

STAFF RECOMMENDATION:

Direct staff to prepare and submit a letter to the LMCC outlining Victoria's JPA priorities.

LMCC Votes & Estimated Per-City Revenue

	Dwelling Units	LMCC Board Weighted Votes	Cable Subscribers	Subscribers ÷ Dwelling Units	Monthly Franchise Fee Per Subscriber	Estimated Annual Franchise Revenues	Monthly PEG Fee Per Subscriber	Estimated Annual PEG Revenues	Total Fees
Deephaven	1,337	2	722	54.00%	\$4.42	\$38,266	\$1.20	\$10,397	\$48,663
Excelsior	1,125	2	753	66.93%	\$4.42	\$39,909	\$1.20	\$10,843	\$50,752
Greenwood	290	1	149	51.38%	\$4.42	\$7,897	\$1.20	\$2,146	\$10,043
Independence	1,246	2	194	15.57%	\$4.42	\$10,282	\$1.20	\$2,794	\$13,076
Long Lake	734	1	321	43.73%	\$4.42	\$17,013	\$1.20	\$4,622	\$21,635
Loretto	270	1	128	47.41%	\$4.42	\$6,784	\$1.20	\$1,843	\$8,627
Maple Plain	726	1	330	45.45%	\$4.42	\$17,490	\$1.20	\$4,752	\$22,242
Medina	1,711	2	584	34.13%	\$4.42	\$30,952	\$1.20	\$8,410	\$39,362
Minnetonka Beach	203	1	115	56.65%	\$4.42	\$6,095	\$1.20	\$1,656	\$7,751
Minnetrsta	2,203	3	750	34.04%	\$4.42	\$39,750	\$1.20	\$10,800	\$50,550
Orono	2,828	3	1,319	46.64%	\$4.42	\$69,907	\$1.20	\$18,994	\$88,900
Shorewood	2,660	3	1,403	52.74%	\$4.42	\$74,359	\$1.20	\$20,203	\$94,562
Spring Park	909	1	357	39.27%	\$4.42	\$18,921	\$1.20	\$5,141	\$24,062
St. Bonifacious	865	1	452	52.25%	\$4.42	\$23,956	\$1.20	\$6,509	\$30,465
Tonka Bay	587	1	332	56.56%	\$4.42	\$17,596	\$1.20	\$4,781	\$22,377
Victoria	2,484	3	1,166	46.94%	\$4.42	\$61,798	\$1.20	\$16,790	\$78,588
Woodland	169	1	98	57.99%	\$4.42	\$5,194	\$1.20	\$1,411	\$6,605
TOTAL	20,347	28	9,173			\$486,168		\$132,091	\$627,432
Mound:									
What they collect	3987		2,097	52.60%	\$4.42	\$74,359	\$1.20	\$30,197	\$104,556
Mound: What they pay to the LMCC					\$0.67	\$16,860	\$1.20	\$30,197	\$47,057
						\$57,499		\$0	

Grey indicates "underserved" cities.

Households based on most current Met Council Data (2011).

Votes are rounded up, based on past policy.

Cable subscribers numbers are from Mediacom 11/1/2012 data.

FRANCHISE FEES

\$4.42 per month Franchise Fee is 5% of the cable bill (5% is the maximum allowed by FCC regulations).

The use of franchise revenues by the LMCC and cities is not restricted.

PEG FEES

Public Educational Government (PEG) fees are negotiated in the franchise agreement.

2013 PEG fees are \$1.20 per subscriber per month.

PEG fees must be used for programming / equipment.

Amount of revenue kept by Mound (85% of franchise fees)

Mound pays all of their PEG fees to the LMCC (same as other LMCC cities)

**LAKE MINNETONKA CONSERVATION DISTRICT
REQUEST FOR REVIEW AND COMMENTS**

MINNESOTA DNR GENERAL PERMIT APPLICATION NUMBER: 97-6098

DATE OF REQUEST: June 25, 2013

RESPONSES DUE BY: July 9, 2013

**(Note: Comments on this application are due 10 days from receipt of this notice. Return to:
L.M.C.D., 23505 Smithtown Rd., Suite 120, Shorewood, MN 55331)**

FROM: Judd Harper **PHONE:** (952) 745-0789
Administrative Technician **E-MAIL:** jharper@lmcd.org

TO:

DNR Area Hydrologist: Mr. Jack Gleason, MN DNR, 1200 Warner Road
St. Paul, MN 55106-6793

DNR Area Fisheries Manager: Mr. Daryl Ellison, MN DNR, 7050 East Hwy 101,
Shakopee, MN 55379

Municipality: Ms. Shelly Souers, City of Woodland,
20225 Cottagewood Road, Deephaven, MN 55331

PROPOSAL INFORMATION

Name of Applicant: John Sullivan **Bay:** Wayzata (Woolsey Pond)

Address of Project: 2765 Maplewood Circle East, Woodland, MN 55391

Project Description: The applicant has submitted a permanent (non-multiple dock) license application for a dock on Woolsey Pond. The applicant's site has approximately 280 feet of shoreline. The proposed permanent dock complies with LMCD Code for authorized dock use area requirements.

COMMENTS ON PROPOSAL

Comments on Project by Reviewer (attach separate sheet if needed): _____

Recommendation of Reviewer: _____

Name of Reviewer: _____ **Title:** _____ **Date:** _____



PERMANENT NON-MULTIPLE DOCK LICENSE APPLICATION

Lake Minnetonka Conservation District
23505 Smithtown Road, Suite 120
Shorewood, MN 55331
Phone (952) 745-0789

LMCD Receipt # 2013-142

In accordance with Sec.2.06 of the LMCD Code, the following application for a permanent dock license shall be completed in all respects and submitted to the District office. No person may locate, construct, install or maintain a new permanent dock on the lake without first securing a license providing that no such license shall be required of docks requiring a license under sec 2.03 of the LMCD Code. A new license is required whenever the size, type, location, or configuration of the dock is changed. No new license is required for repair or replacement of a previously permitted dock where such repair or replacement does not alter the size, type, location, or configuration of the dock.

Because this form is to be copied, please use black ink or type.

The person completing this form is the [] authorized agent or [] property owner (select one).

Applicant: John Sullivan

Address: 2765 Maplewood circle east

City, State, Zip: Woodland Mn 55391

Phone: 612-381-7104 Fax:

Email Address: johnsullivan65@gmail.com

Property Owner (if different from applicant):

Address

City, State, Zip:

Phone: Fax:

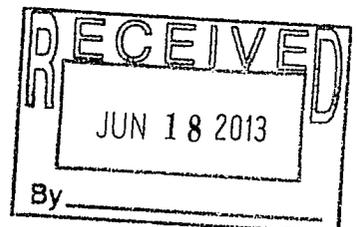
Documents listed below are required; and must accompany this application:

- [x] Locator Map [x] Scaled drawing of docks on abutting properties
[x] County Plat Map [x] Proposed facility site plan
[x] Certified Land Survey, Legal Description [x] Existing facility site plan

Absence of significant requested data could result in a processing delay.

1. Type of facility [x] Private [] Multiple dwelling
[] Commercial [] Other (explain)

2. Intended use of dock facility Private Mooring



Permanent Non-Multiple Dock License Application

3. Abutting property owners at the lakeshore:

North or West Upjohn 2705 Maplewood Cir East

South or East Micheal Tattersfield 2825 Maplewood Cir E.

Other affected parties _____

4. Site lake frontage: 82' feet; distance of dock into the lake: 82' feet.
280'

5. All setbacks for the dock use area have been observed yes no.

6. All required permits, licenses and approvals have been obtained from the city in which the permanent dock is located, and from the DNR: yes no
Explain: _____

7. Application Fee..... \$150.00

After-the-fact application fee.....\$150.00

Total Fee enclosed.....\$ 150.00 *JH*

I certify that the information provided herein and the attachments hereto are true and correct; I understand that any license issued may be revoked by the District for violation of the LMCD Code. I agree to reimburse the District for any legal, surveying, engineering, inspection, maintenance or other expenses incurred by the District in excess of the amount of the application fee. I consent to permitting officers and agents of the District to enter the premises at all reasonable times to investigate and to determine whether or not the Code of the District is being complied with.

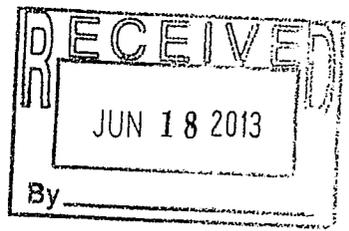
I agree to submit a certified as-built survey upon completion of the docks.

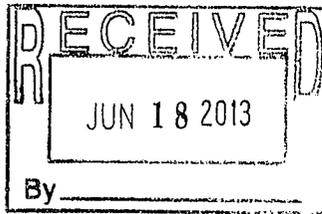
[Signature]
Authorized Signature
Owner
Title

06/06/2013
Date

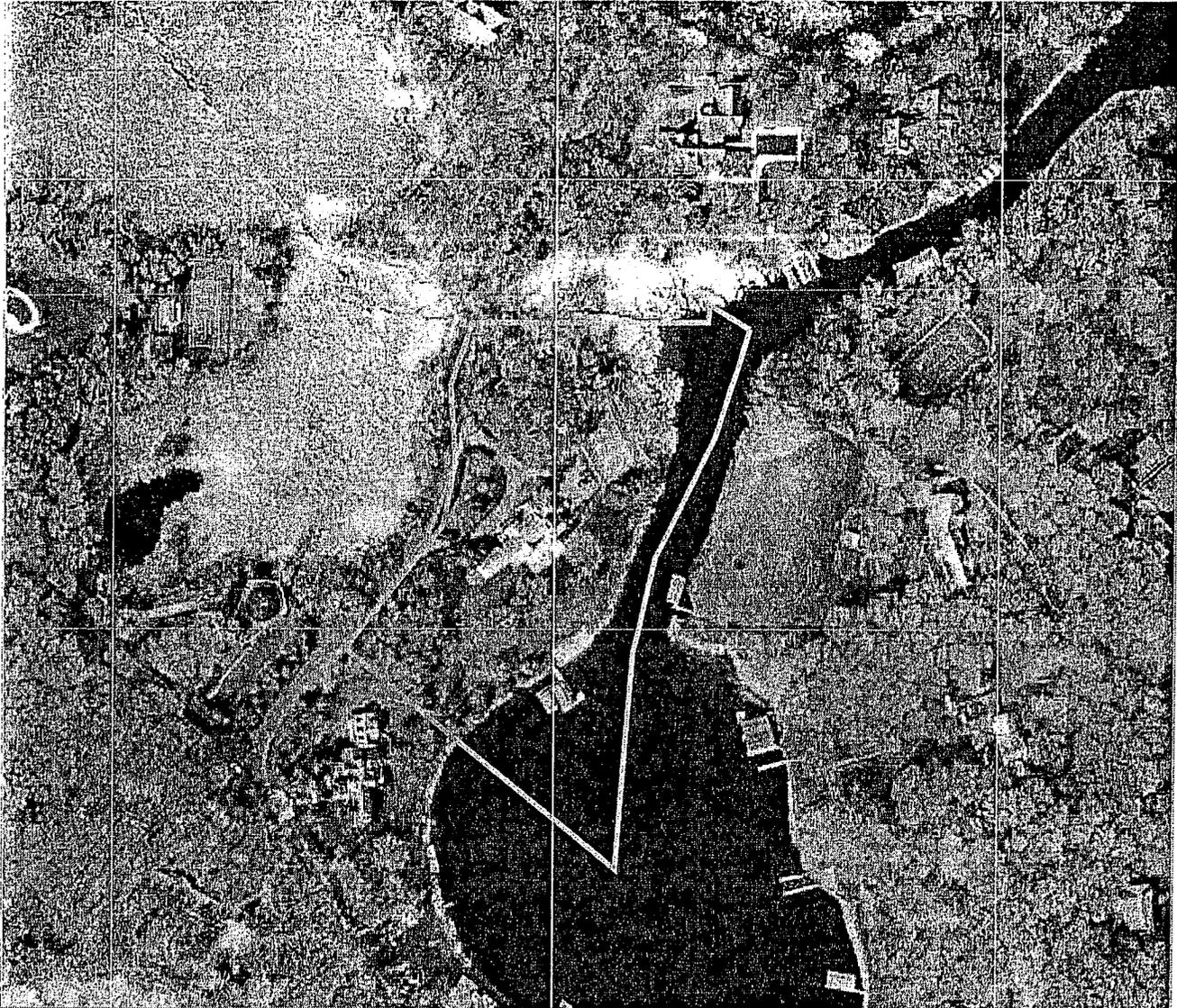
Relationship to Owner

Return this application, attachments and fee to:
Lake Minnetonka Conservation District
23505 Smithtown Road, Suite 120
Shorewood, MN 55331
Fax: (952) 745-9085



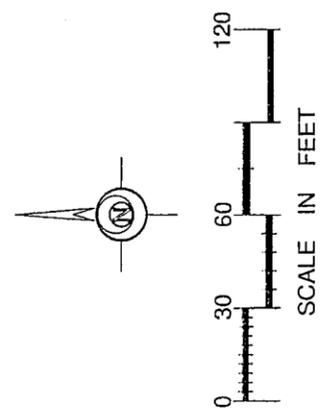
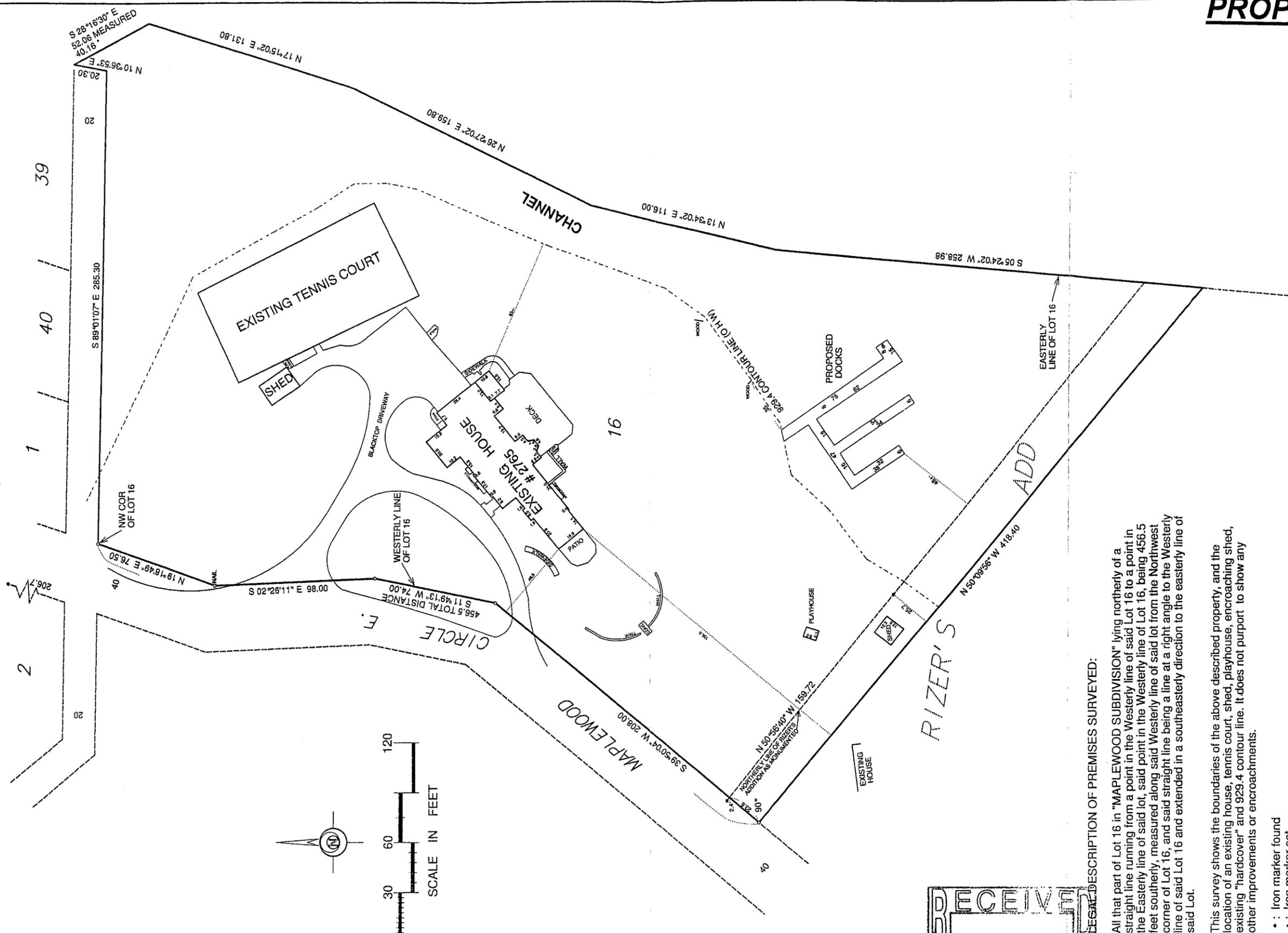


Property Map



Parcel ID: 07-117-22-34-0012	A-T-B: Abstract	Map Scale: 1" ≈ 200 ft.	
Owner Name: John Sullivan	Market Total: \$1,976,000	Print Date: 6/12/2013	
Parcel Address: 2765 Maplewood Cir E Woodland, MN 55391	Tax Total: \$27,450.30 (Payable: 2013)	<p>This map is a compilation of data from various sources and is furnished "AS IS" with no representation or warranty expressed or implied, including fitness of any particular purpose, merchantability, or the accuracy and completeness of the information shown.</p> <p>COPYRIGHT © HENNEPIN COUNTY 2013</p> <p> Think Green!</p>	
Property Type: Residential Lake Shore	Sale Price: \$1,902,770		
Homestead: Homestead	Sale Date: 02/2012		
Parcel Area: 3.85 acres 167,682 sq ft	Sale Code: Warranty Deed		

**CERTIFICATE OF SURVEY FOR
JOHN SULLIVAN
IN LOT 16, MAPLEWOOD SUBDIVISION
HENNEPIN COUNTY, MINNESOTA**



RECEIVED
JUN 18 2013
By _____

LEGAL DESCRIPTION OF PREMISES SURVEYED:

All that part of Lot 16 in "MAPLEWOOD SUBDIVISION" lying northerly of a straight line running from a point in the Westerly line of said Lot 16 to a point in the Easterly line of said lot, said point in the Westerly line of Lot 16, being 456.5 feet southerly, measured along said Westerly line of said lot from the Northwest corner of Lot 16, and said straight line being a line at a right angle to the Westerly line of said Lot 16 and extended in a southeasterly direction to the easterly line of said Lot.

This survey shows the boundaries of the above described property, and the location of an existing house, tennis court, shed, playhouse, encroaching shed, existing "hardcover" and 929.4 contour line. It does not purport to show any other improvements or encroachments.

- Iron marker found
 - Iron marker set
- Bearings shown are based upon an assumed datum

PROPOSED

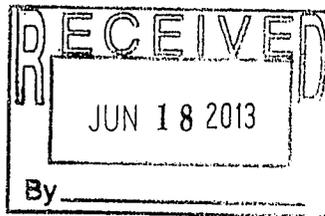
REVISIONS	DESIGNED	DATE	BY	REMARKS	DATE	BY
		6-12-13		PROPOSED DOCKS ADDED	6-12-13	

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Surveyor under the laws of the State of Minnesota.

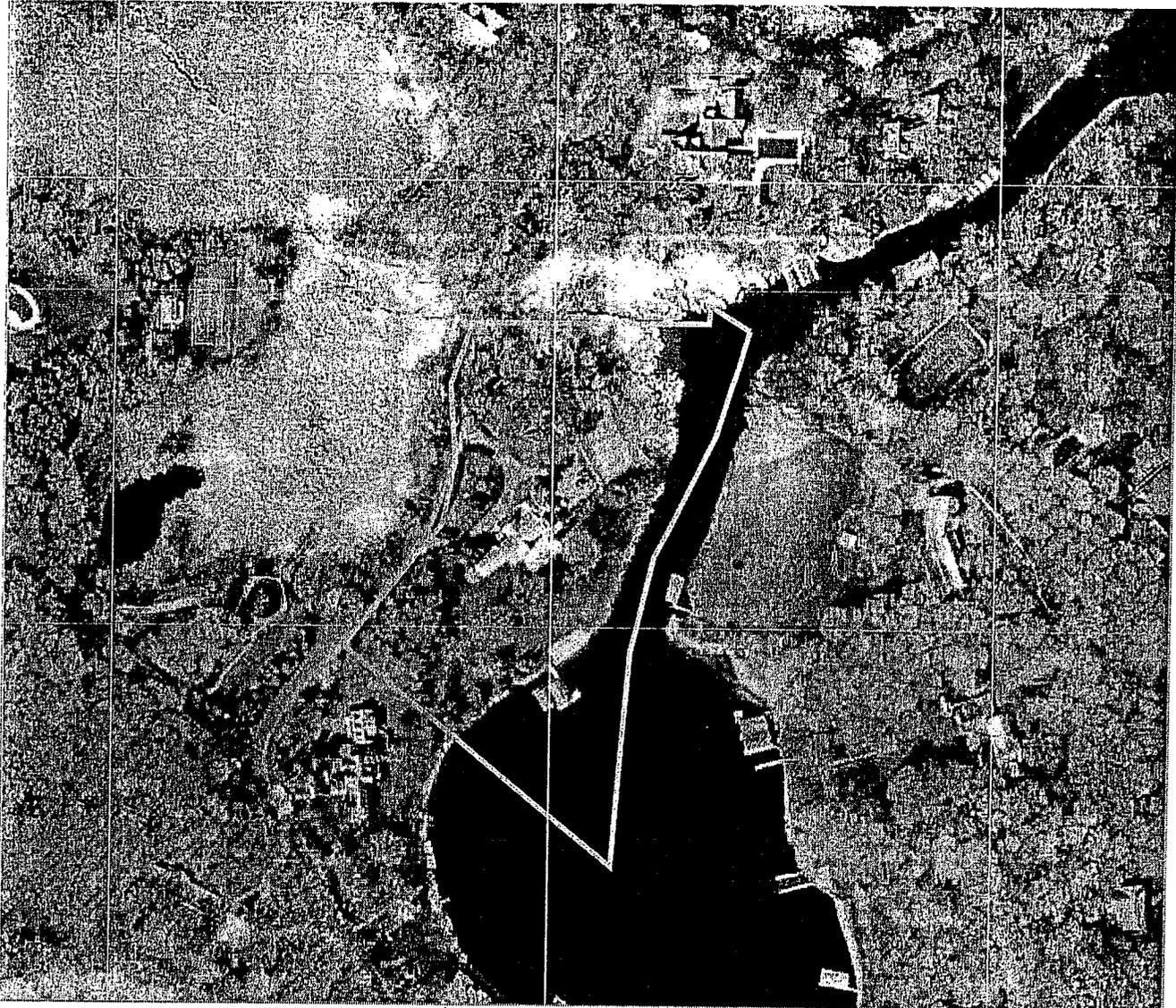
Michael J. Gronberg
DATE 6-12-13 MINN. LICENSE NUMBER 72757

DATE	SCALE	JOB NO.	SHEET #
6-18-12	1"=50'	15-233	6

GRONBERG & ASSOCIATES, INC.
CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS
445 N. WILLOW DRIVE LONG LAKE, MN 55356
PHONE: 952-473-4141 FAX: 952-473-4435



Property Map



Parcel ID: 07-117-22-34-0012	A-T-B: Abstract	Map Scale: 1" ≈ 200 ft.	
Owner Name: John Sullivan	Market Total: \$1,976,000	Print Date: 6/12/2013	
Parcel Address: 2765 Maplewood Cir E Woodland, MN 55391	Tax Total: \$27,450.30 (Payable: 2013)		<p>This map is a compilation of data from various sources and is furnished "AS IS" with no representation or warranty expressed or implied, including fitness of any particular purpose, merchantability, or the accuracy and completeness of the information shown.</p> <p>COPYRIGHT © HENNEPIN COUNTY 2013</p> <p> Think Green!</p>
Property Type: Residential Lake Shore	Sale Price: \$1,902,770		
Homestead: Homestead	Sale Date: 02/2012		
Parcel Area: 3.85 acres 167,682 sq ft	Sale Code: Warranty Deed		



Robinsons Bay Neighborhood Informational Meeting
7:00 P.M. Sunday, July 14, 2013
 Deephaven City Hall, 20225 Cottagewood Road

Zequanox® Trial on Zebra Mussels

The Minnehaha Creek Watershed District is committed to a leadership role in protecting, improving and managing the surface waters and affiliated groundwater resources within the District, including their relationships to the ecosystems of which they are an integral part. We achieve our mission through regulation, capital projects, education, cooperative endeavors, and other programs based on sound science, innovative thinking, an informed and engaged constituency, and the cost effective use of public funds.

The United States Geological Service (USGS) has received an appropriation from the Minnesota Environmental and Natural Resources Trust Fund (ENRTF) to conduct an “open water” trial of Zequanox®. It is an EPA registered product (a “molluscicide”) composed of dead native soil bacteria that has been demonstrated to be selectively toxic to zebra and quagga mussels. Open water testing will provide information to determine if Zequanox® can be an effective product to add to the toolkit for controlling zebra mussels.

USGS staff from LaCrosse, Wisconsin, who are involved with the study will be in Minnesota the weekend of July 13-14. They will be available to discuss the study on Sunday, July 14, 2013, at 7:00 p.m. at Deephaven City Hall, 20225 Cottagewood Road. The USGS has prepared information (see back of page) about the study, and we hope that it will answer many of your questions, especially if your schedule is already filled with other activities and you won’t be able to attend that evening.

Preparation for the trial began during the week of June 3, when zebra mussel samplers were placed in stockpile locations in Robinsons Bay for use in the trial. The application of Zequanox® in several small temporary enclosures in Robinsons Bay is anticipated to take place during mid-September 2013.



LAKE MINNETONKA CONSERVATION DISTRICT

23505 SMITHTOWN ROAD, SUITE 120 • SHOREWOOD, MINNESOTA 55331 • TELEPHONE 952/745-0789 • FAX 952/745-9085
Gregory S. Nybeck, EXECUTIVE DIRECTOR

July 2, 2013

LMCD NEWS- FOR IMMEDIATE RELEASE

Contact: Greg Nybeck, Executive Director
(952) 745-0789 or gnybeck@lmcd.org

RE: Lake Minnetonka Speed Limits and “Minimum Wake” Requirements

The Lake Minnetonka Conservation District (LMCD), by state enabling legislation, is charged with governing the surface waters of Lake Minnetonka. Although the Lake elevations were not high enough for the LMCD to declare “High Water,” the LMCD is urging all Lake users to comply with the standard speed limits and “minimum wake” requirements. These requirements are set by law to protect the public, existing water structures, and shoreline erosion. This is of particular importance due to elevated Lake levels and the increased boating traffic during this holiday weekend.

The LMCD’s standard regulations pertaining to watercraft speed are outlined below:

- 40 miles per hour during the daytime;
- 20 miles per hour during the nighttime;
- 5 miles per hour (minimum wake) - “minimum wake” is defined as the wave moving out from a watercraft and trailing behind it in a widening “v” is of insufficient size to affect other watercraft or be detrimental to the shoreline:
 - In quiet water areas (QWA) - restrictions apply to areas, channels, bays, and shoreline delineated by markers, buoys, or other aids to navigation placed by Hennepin County;
 - Within 150’ of the shoreline;
 - Within 150’ of an authorized bathing area or swimmer, an authorized scuba diver’s warning flag, an anchored raft or watercraft, or a dock or pier except that from which a watercraft with a person in tow is being operated.

Laws and rules of the State of Minnesota and ordinances of the LMCD are enforced by the Hennepin County Sheriff’s Office Water Patrol. For further information, contact the LMCD office (herein). To report a non-emergency incident, please contact a Hennepin County Dispatch Office at (763) 525-6210; utilizing 911 for emergency incidents only.



2013 PERMIT ACTIVITY

CITY OF WOODLAND

Report Period: Year to Date

Month Permit Issued	Type of Permit	Permit Number	Job Address	Value of Job	Permit Fee	Type of Job
January	Building	213001	17737 Maple Hill Road	\$1,000.00	\$186.25	Demo
March	Building	213002	2830 Maplewood Road	\$500,000.00	\$5,350.69	New Single Family Home
April	Building	213003	2845 Woolsey Lane	\$25,000.00	\$650.50	New Garage/Shed
May	Building	213004	2630 Marshland Road	\$30,000.00	\$728.89	Outdoor Patio
May	Building	213005	2800 Maplewood Circle West	\$4,900.00	\$116.25	Wood Fireplace
May	Building	213006	17737 Maple Hill Road	\$1,100,000.00	\$9,794.19	New Single Family Home

Yearly Building						
Permit Total						
6				\$1,660,900.00	\$16,826.77	

January	Electrical	213001	2830 Inner Road	\$500.00	\$40.00	Entry Addition
January	Electrical	213002	2820 East Road	\$300.00	\$40.00	Saver Switch
January	Electrical	213003	17737 Maple Hill Road	\$500.00	\$40.00	Temp Service
January	Electrical	213004	2800 Maplewood Circle West	\$65,000.00	\$1,203.75	New Home Wiring
January	Electrical	213005	2825 Maplewood Circle East	\$3,500.00	\$91.25	Addition
January	Electrical	213006	17900 Shaver's Lane	\$5,000.00	\$128.75	New Garage
February	Electrical	213007	2871 Gale Road	\$100.00	\$40.00	Gas Fireplace
April	Electrical	213008	2800 Woolsey Lane	\$300.00	\$44.50	Wire Furnace
May	Electrical	213009	2845 Woolsey Lane	\$1,500.00	\$41.25	Detached Garage
May	Electrical	213010	2825 Maplewood Circle East	\$1,200.00	\$40.00	Wire Boathouse

Yearly Electrical						
Permit Total						
10				\$77,900.00	\$1,709.50	

January	Heating	213001	2550 Spirit Knob Road	\$19,850.00	\$248.13	Furnace Replacement
January	Heating	213002	2825 Maplewood Circl East	\$7,059.00	\$148.68	Heat and Gas Piping
February	Heating	213003	2800 Maplewood Circle West	\$35,000.00	\$707.50	New Single Family Home
February	Heating	213004	2871 Gale Road	\$600.00	\$40.00	Gas Fireplace
April	Heating	213005	2800 Woolsey Lane	\$19,170.00	\$239.63	New Furnace/AC

Yearly Heating						
Permit Total						
5				\$81,679.00	\$1,383.94	

February	Plumbing	213001	2800 Maplewood Circle West	\$1,000.00	\$102.00	12 Fixtures
February	Plumbing	213002	2820 East Road	\$848.50	\$15.00	Water Heater
May	Plumbing	213003	3120 Robinsons Bay Road	\$1,100.00	\$15.00	Water Heater

Yearly Plumbing						
Permit Total						
3				\$2,948.50	\$132.00	

Year to Date		24		\$1,823,427.50	\$20,052.21	
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Number of Permits Issued in January - 9
 Number of Permits Issued in February - 5
 Number of Permits Issued in March - 1
 Number of Permits Issued in April - 3



LAKE MINNETONKA CONSERVATION DISTRICT

23505 SMITHTOWN ROAD, SUITE 120 • SHOREWOOD, MINNESOTA 55331 • TELEPHONE 952/745-0789 • FAX 952/745-9085
Gregory S. Nybeck, EXECUTIVE DIRECTOR

June 26, 2013

TO: LMCD Mayors
LMCD City Administrators
LMCD Board Members

FROM: Greg Nybeck, Executive Director

SUBJECT: Adopted 2014 LMCD Budget

A handwritten signature in black ink, appearing to read 'G. Nybeck', is written over the 'FROM' line of the memo.

Enclosed is a copy of the 2014 Lake Minnetonka Conservation District (LMCD) Budget, which was recently adopted and certified by the LMCD Board of Directors. Minnesota State Statute 103B.635, Subd. 1 requires the LMCD Board, on or before July 1 of each year, to prepare and submit a detailed budget of the LMCD's needs for the next calendar year to the governing body of each municipality in the LMCD (with a statement of the proportion of the budget to be provided by each municipality).

Per enabling legislation, the maximum levy the LMCD could forward to its member cities in 2014 is \$439,013. We are pleased to forward an approved 2014 LMCD Budget that is well below the maximum levy at \$340,615. This is a 3.0% increase when compared to the \$330,603 in the levy for the adopted 2013 LMCD Budget. The LMCD has recognized the economic challenges that the member cities have faced in recent years and this has been taken into consideration since 2009.

As part of the 2014 LMCD Budget process, the Board of Directors considered a second option to provide partial public funding for whole bay or large scale herbicide treatments on suitable management areas. The attached letter, dated 4-26-13, provides further details of the second option. The LMCD Board took a vote on this option on June 12, 2013, which failed by a vote of six to seven.

If your city has any comments about the adopted 2014 LMCD Budget, please let me know. On behalf of the LMCD Board of Directors, I would like to thank all 14 LMCD member cities for your continued participation and support of LMCD related activities. Please feel free to contact me if you have questions. My e-mail address is gnybeck@lmcd.org.



LAKE MINNETONKA CONSERVATION DISTRICT

23505 SMITHTOWN ROAD, SUITE 120 • SHOREWOOD, MINNESOTA 55331 • TELEPHONE 952/745-0789 • FAX 952/745-9085
Gregory S. Nybeck, EXECUTIVE DIRECTOR

April 26, 2013

TO: LMCD City Administrators
 LMCD Board Members

FROM: Greg Nybeck, Executive Director

SUBJECT: Draft 2014 LMCD Budget

Enclosed are two options of the draft 2014 Lake Minnetonka Conservation District (LMCD) Budget. A meeting has been scheduled at the LMCD office on Thursday, June 6th, at 11 a.m. to review and receive your input on them.

In March of 2013, the LMCD adopted a Comprehensive Eurasian Watermilfoil (EWM) and Curly-Leaf Pondweed (CLP) Plan for Lake Minnetonka. This plan has identified mechanical harvesting and large scale/whole bay herbicide treatments as tools to manage EWM and CLP in public areas. Recommendations were identified relating to public funding for mechanical harvesting, including equipment depreciation, and large scale/whole bay herbicide treatments. However, the consensus of the LMCD Board of Directors was to address this through the 2014 LMCD Budget process.

Highlights of these two options include the following:

Draft 2014 LMCD Budget	
Option #1	Option #2
Similar to the activities and projects in the adopted 2013 LMCD Budget	This option proposes funding for some of the recommendations in the adopted plan
Levy to the LMCD member cities would increase 3.0% (\$330,604 in 2013 compared to \$340,615 in 2014)	Levy to the LMCD member cities would increase 16.6% (\$330,604 in 2013 compared to \$385,615 in 2014)
Total expenditures would increase 1.3% (\$581,309 in 2013 compared to \$588,805 in 2014)	Total expenditures would increase 9.0% (\$581,309 in 2013 compared to \$633,805 in 2014)
A \$25,000 transfer is proposed from the Administration Reserve Fund to the Equipment Replacement Fund	Primary Differences from Option 1 1. Funding for unspecified AIS prevention and management projects would be reduced to \$20,000 (targeted for watercraft inspections) 2. \$55,000 is proposed for whole bay or large scale herbicide treatments (in suitable management areas) 3. Net increase of \$45,000 from Option 1
Compensation adjustments are proposed at 2% under "Contingency"- see enclosed Compensation and Salary Survey	
\$30,000 for unspecified aquatic invasive species (AIS) prevention and management programs (historically used for watercraft inspections)	

LMCD City Administrators

LMCD Board Members

April 26, 2013

Page 2

During the month of May, I would like to offer attending a city council meeting to discuss the draft 2014 LMCD Budget, as well as to answer any questions that the city council might have on the LMCD activities and projects. If you are unable to attend the June 6th meeting and would like to comment on it, please feel free to call me or forward your comments to the LMCD office by Wednesday, June 5th. My e-mail address is gnybeck@lmcd.org.



LAKE MINNETONKA CONSERVATION DISTRICT 2014 BUDGET AND LEVY (ADOPTED)

City	2010 U.S. Census Population Data	2012 Taxable Market Value	2012 Net Tax Capacity	% of Total Net Tax Capacity (Note 1)	Share of Admin. Levy in 2014	Share of AIS Levy in 2014	Share of Total Levy in 2014	Share of Total Levy in 2013	Increase in Total Levy from 2013	% of Increase from 2013
DEEPPHAVEN	3,642	922,807,292	10,327,976	4.8%	\$16,442	\$6,325	\$22,767	\$21,692	\$1,075	5.0%
EXCELSIOR	2,188	315,145,221	3,949,333	1.8%	\$6,287	\$2,419	\$8,706	\$8,173	\$533	6.5%
GREENWOOD	688	274,144,600	3,120,892	1.4%	\$4,968	\$1,911	\$6,880	\$6,450	\$430	6.7%
MINNETONKA	49,734	7,256,381,123	91,746,541	42.6%	\$49,198	\$18,925	\$68,123	\$66,121	\$2,002	3.0%
MTKA BEACH	539	251,180,550	2,911,789	1.4%	\$4,636	\$1,783	\$6,419	\$6,399	\$20	0.3%
MINNETRISTA	6,384	1,197,793,354	12,732,540	5.9%	\$20,270	\$7,797	\$28,067	\$27,595	\$472	1.7%
MOUND	9,052	924,089,329	9,822,668	4.6%	\$15,638	\$6,015	\$21,653	\$21,878	-\$225	-1.0%
ORONO	7,437	2,364,623,516	26,790,406	12.4%	\$42,650	\$16,406	\$59,056	\$58,407	\$649	1.1%
SHOREWOOD	7,307	1,367,209,584	15,025,751	7.0%	\$23,921	\$9,202	\$33,122	\$31,671	\$1,451	4.6%
SPRING PARK	1,669	208,910,996	2,505,237	1.2%	\$3,988	\$1,534	\$5,522	\$5,195	\$327	6.3%
TONKA BAY	1,475	490,783,274	5,565,705	2.6%	\$8,861	\$3,408	\$12,269	\$12,077	\$192	1.6%
VICTORIA	7,345	954,264,600	9,983,858	4.6%	\$15,894	\$6,114	\$22,008	\$20,526	\$1,482	7.2%
WAYZATA	3,688	1,353,914,070	17,839,841	8.3%	\$28,401	\$10,925	\$39,326	\$37,945	\$1,381	3.6%
WOODLAND	437	259,774,364	3,038,376	1.4%	\$4,837	\$1,861	\$6,698	\$6,474	\$224	3.5%
	101,585	18,141,021,873	215,360,913	100.0%	\$245,990	\$94,625	\$340,615	\$330,603	\$10,012	3.0%

Maximum Levy Per MN statute 103B.635 (Total Taxable Market Value * .00242%): \$439.013

(Note 1) Per MN statute 103B.631, no city may pay more than 20% of the total levy. The City of Minnetonka would pay a constant 20% of any amounts to be levied.

Remaining cities factor for determining levy amounts is computed as: (City Net Tax Capacity / (Total Net Tax Capacity - Minnetonka Net Tax Capacity)) * 80%

Total Net Tax Capacity 215,360,913
 less Minnetonka Net Tax Capacity (91,746,541)
 Net Tax Capacity for remaining 13 cities 123,614,372

2014 BUDGET DETAIL (Adopted)

REVENUES

1. Administration

	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual Projected	2014 Budget	Footnote # See Appendix A
a) LMCD Communities Levy	250,231	231,875	231,875	238,654	238,654	245,990	
b) Use from Administration Reserve	0	20,000	0	19,655	19,655	19,565	1
c) Court Fines	71,783	54,000	105,036	55,000	55,000	55,000	
d) Licenses	116,859	115,000	110,128	115,000	115,000	115,000	
e) Other Public Agencies	0	0	0	0	0	0	
f) Interest	1,012	1,500	1,941	1,000	1,000	1,250	
g) Other Income	2,939	2,000	3,795	2,000	2,000	2,000	
SUB-TOTAL ADMINISTRATION	442,824	424,375	452,775	431,309	431,309	438,805	

2. Aquatic Invasive Species

a) LMCD Communities Levy	80,419	90,333	90,331	91,950	91,950	94,625	
b) Other Public Agencies	54,238	32,800	50,750	32,800	59,307	30,000	2
c) Use from AIS Reserve	0	0	0	0	0	0	
d) Interest	207	500	379	250	250	375	
SUB-TOTAL AQUATIC INVASIVE SPECIES	134,864	123,633	141,460	125,000	151,507	125,000	

3. Equipment Replacement

a) Transfers from Administration and AIS Reserves		25,000	45,856	25,000	25,000	25,000	
b) Receipt from LMCIIT		0	32,500	0	0	0	
c) Use from Equipment Replacement Reserve		0	96,036	0	0	0	
SUB-TOTAL EQUIPMENT REPLACEMENT		25,000	174,392	25,000	25,000	25,000	

TOTAL REVENUES

Total Levy	330,650	322,208	322,206	330,604	330,604	340,615	
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DISBURSEMENTS

ADMINISTRATION

1. Personnel Services:

a) Salaries- excludes EWM Project Management time	184,767	192,537	195,445	196,401	200,524	200,524	3
b) FICA & Medicare	14,118	14,729	14,945	15,025	15,340	15,340	4
c) Employer Benefit Contributions	28,730	29,855	29,811	32,015	30,609	33,279	5
SUB-TOTAL PERSONNEL SERVICES	227,615	237,121	240,201	243,441	246,473	249,143	

2. Contractual Services:

a) Office Lease & Storage	43,005	44,054	44,032	45,112	46,297	47,409	6
b) Professional Services	18,862	3,500	3,202	2,700	2,500	2,500	7
SUB-TOTAL CONTRACTUAL SERVICES	61,867	47,554	47,234	47,812	48,797	49,909	

2014 BUDGET DETAIL (Adopted)

	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual Projected	2014 Budget	Footnote # See Appendix A
3. Office & Administration:							
a) Office, General Supplies	3,165	5,000	4,071	4,500	4,500	4,500	
b) Telephone	2,062	2,500	2,069	2,500	2,200	2,160	
c) Postage	4,863	5,000	3,800	5,000	5,000	5,000	
d) Printing, Publications, Advertising	8,453	11,000	9,927	10,000	10,000	10,500	8
e) Maintenance, Office Equipment	1,021	1,200	837	1,200	1,200	1,100	
f) Subscriptions, Memberships	1,488	1,000	1,550	1,000	1,625	1,700	
g) Insurance, Bonds	7,156	6,500	6,031	7,000	7,000	7,000	9
h) Public Information, Legal Notices	1,781	1,500	139	1,500	500	1,000	
i) Meeting Expenses	3,473	3,500	4,399	4,000	4,500	4,500	
j) Mileage	1,504	2,000	1,796	2,000	2,000	2,000	
k) Employee Training	0	400	0	400	400	400	
SUB-TOTAL OFFICE & ADMINISTRATION	34,966	39,600	34,619	39,100	38,925	39,860	
4. Capital Outlay:							
a) Furniture & Equipment	743	1,500	948	1,500	1,250	1,000	
b) Computer Software & Hardware	483	2,000	1,553	2,000	1,750	2,000	10
SUB-TOTAL CAPITAL OUTLAY	1,226	3,500	2,501	3,500	3,000	3,000	
5. Legal:							
a) Legal Services	30,771	37,000	21,576	35,000	34,000	32,000	11
b) Prosecution Services	25,585	47,000	39,875	45,000	45,000	45,000	12
c) Hennepin County Room & Board	1,104	750	732	1,000	1,000	1,000	
SUB-TOTAL LEGAL	57,460	84,750	62,183	81,000	80,000	78,000	
6. Contract Services/Studies:							
a) Audit	6,651	6,850	6,850	7,056	7,056	7,268	
b) Information Technology	0	0	0	0	500	500	
SUB-TOTAL CONTRACT SERVICES/STUDIES	6,651	6,850	6,850	7,056	7,556	7,768	
7. Code Enforcement Program							
8. Administration Reserve Fund	0	0	0	0	0	0	
9. Equipment Replacement Fund							
10. Contingency	5,247	5,000	4,693	9,400	2,500	7,125	13
TOTAL ADMINISTRATION	395,032	449,375	423,281	456,309	455,751	463,805	

2014 BUDGET DETAIL (Adopted)

	2011 Actual	2012 Budget	2012 Actual	2013 Budget	2013 Actual Projected	2014 Budget	Footnote # See Appendix A
AQUATIC INVASIVE SPECIES (AIS)							
1. Eurasian Watermilfoil (EWM) Harvesting Program	79,761	93,633	84,863	95,000	95,000	95,000	14
2. Equipment Replacement Fund	0	0	0	0	0	0	
3. AIS Reserve Fund	0	0	0	0	0	0	
4. Herbicide Treatment Program	0	0	0	0	0	0	
5. AIS Prevention & Management Programs	34,247	30,000	38,905	30,000	43,115	30,000	15
EQUIPMENT REPLACEMENT FUND							
1. Purchase of New Mechanical Harvester		0	174,392	0	0	0	
TOTAL AQUATIC INVASIVE SPECIES	<u>114,008</u>	<u>123,633</u>	<u>298,160</u>	<u>125,000</u>	<u>138,115</u>	<u>125,000</u>	
TOTAL DISBURSEMENTS	<u>509,040</u>	<u>573,008</u>	<u>721,441</u>	<u>581,309</u>	<u>593,866</u>	<u>588,805</u>	

**Lake Minnetonka Conservation District (LMCD)
Adopted 2014 LMCD Budget
Appendix A**

Use from Administration Reserve Fund (Footnote #1) A \$19,565 reserve fund transfer has been budgeted for 2014. Further analysis of this reserve fund balance is detailed on page 2.

Other Public Agencies (Footnote #2) It is anticipated that the MN DNR will fund the LMCD with a grant of \$30,000 for the 2014 EWM Harvesting Program.

	2014 estimated actual
Salaries (Footnote #3)	
Executive Director	\$79,618.52 (*)
Administrative Technician (also serves as EWM Project Manager)	\$55,702.40 (*)
Less 1 pay period for EWM Project Manager	-\$2,320.93
Administrative Assistant/Code Enforcement	\$48,464.00 (*)
Administrative Clerk (part-time)	\$17,060.16
Seasonal Code Enforcement (part-time)	\$2,000.00
	\$200,524.15 (**)

(*) Salaries will be grossed up to pay for long-term disability insurance for full-time LMCD employees
 (***) Salary adjustments (including F.I.C.A., medicare, & P.E.R.A.) are included in Contingency (line-item 10)

F.I.C.A. & Medicare (Footnote #4)	
Total Salaries- including EWM Project Management (7.65%)	\$15,517.65
Less 1 pay period for EWM Project Manager	\$177.55
	\$15,340.10

Employer Benefit Contributions (Footnote #5)	
P.E.R.A. (7.50%)	\$15,063.38
NCPERS Life Insurance	\$576.00
Medical & Dental Insurance	\$17,639.75
	\$33,279.13

	Monthly Rate	Months	
Office Lease & Storage (Footnote #6)	\$3,922.85	8	\$31,382.80
	\$4,006.61	4	\$16,026.44
			\$47,409.24

Professional Services (Footnote #7)	
Contracted Payroll & Taxes	\$2,000.00
Contracted Bookkeeping Consulting	\$500.00
	\$2,500.00

Printing, Publications, & Advertising (Footnote #8) \$10,500 has been budgeted for two LMCD Newsletters, the re-printing of the Summer and Winter Rules brochures, and other LMCD literature.

Insurance, Bonds (Footnote #9)

\$7,000 has been budgeted with the League of Minnesota Cities for insurance for the LMCD.

Computer Software & Hardware (Footnote #10)

\$2,000 has been budgeted for information technology, hardware, and software updates.

Legal Services (Footnote #11)

\$32,000 has been budgeted for legal services, which will be partially off-set by charging expenses back to applicants.

Prosecution Services (Footnote #12)

\$45,000 has been budgeted for prosecution services. These expenses will be offset by projected \$55,000 of court fines.

Equipment Replacement Fund (Footnote #13)

\$25,000 has been budgeted for replacement of depreciated EWM Harvesting Equipment.

EWM Harvesting Program (Footnote #14)

A 10-week mechanical harvesting program is planned from mid June through mid August to manage EWM on Lake Minnetonka. Harvesting priorities will be based on impediments to public navigation to the open water due to EWM growth (in particular matted areas). All areas that dictate the need for harvesting will be done at least once, with high growth areas being harvested twice (time permitting). More details of the proposed project (including a more detailed budget) will be provided in the spring of 2014.

AIS Prevention & Management Programs (Footnote #15)

\$30,000 has been budgeted for unspecified AIS management and prevention programs. Potential programs include: 1) watercraft inspections, 2) herbicide treatments, and 3) biological (weevil) research. Similar to past years, the LMCD will seek partnerships for the implementation of these projects, in particular funding partners.

RESERVE FUND ANALYSIS:

2013

12/31/12 Balance	\$301,204		
Reserve Fund Contribution	\$0		
Transfer from Reserve Fund	(\$19,565)		
Transfer to Equip. Repl. Fund	(\$25,000)		
Projected 12/31/13 Balance	<u>\$256,639</u>		

		AIS	
		\$64,433	
		\$0	
		\$0	
		\$0	
		<u>\$64,433</u>	

			Equipment Replacement Fund
			\$17,184
			\$0
			\$0
			\$25,000
			<u>\$42,184</u>

2014

Projected 12/31/13 Balance	\$256,639		
Reserve Fund Contribution	\$0		
Transfer from Reserve Fund	(\$19,565)		
Transfer to Equip. Repl. Fund	(\$25,000)		
Projected 12/31/14 Balance	<u>\$212,074</u>		

		AIS	
		\$64,433	
		\$0	
		\$0	
		\$0	
		<u>\$64,433</u>	

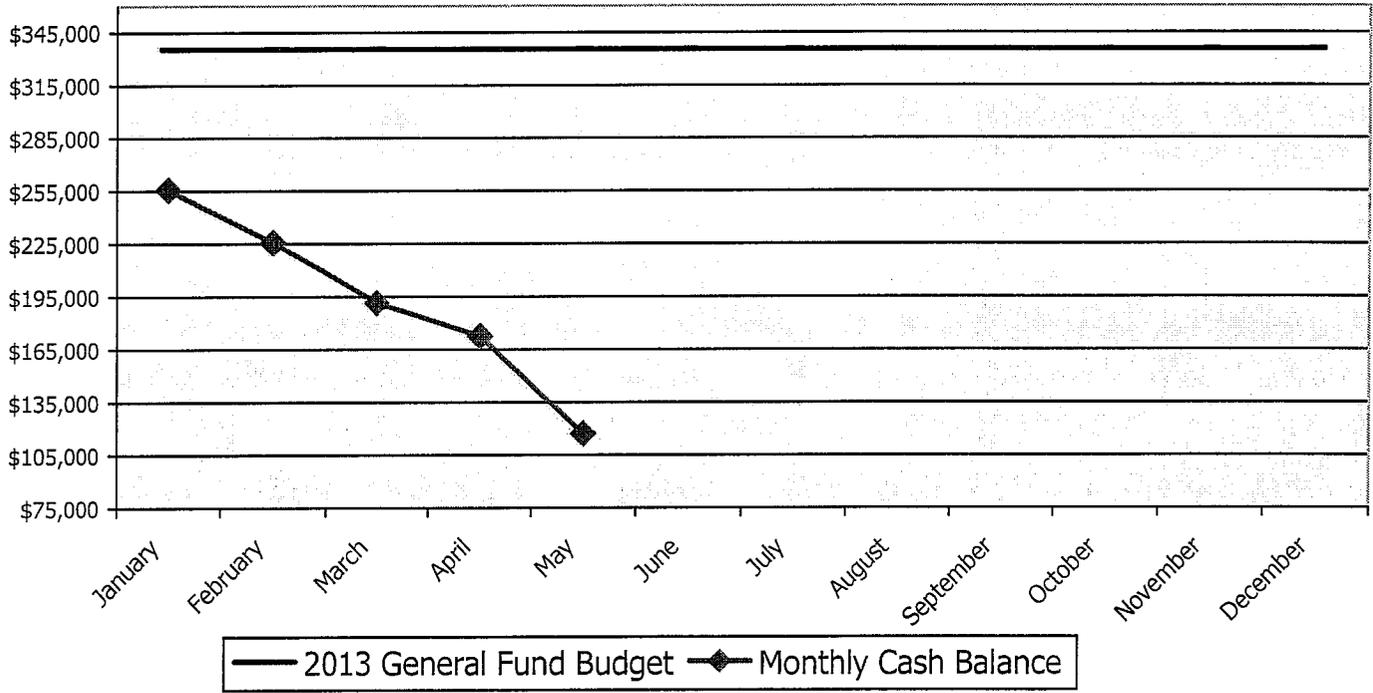
			Equipment Replacement Fund
			\$42,184
			\$0
			\$0
			\$25,000
			<u>\$67,184</u>

Projected % of 2013 Annual Budget

46.5%

51.5%

City of Woodland General Fund Cash Balance vs. Budget



2013 Month	2013 Cash Balance	2013 General Fund Budget	% of Budget
January	\$255,587	\$335,653	76.15
February	\$225,837	\$335,653	67.28
March	\$191,524	\$335,653	57.06
April	\$172,671	\$335,653	51.44
May	\$144,234	\$335,653	42.97
June	\$117,273	\$335,653	34.94
July		\$335,653	
August		\$335,653	
September		\$335,653	
October		\$335,653	
November		\$335,653	
December		\$335,653	

* County Tax Settlements are received bi-annually in July & December

CITY OF WOODLAND
TREASURER'S REPORT
FUND CASH BALANCES
6/30/2013

Fund	5/31/2013	Monthly	Monthly	Monthly	6/30/2013
	Cash Balance	Revenues	Expenses	* Liabilities	Cash Balance
General Fund	\$ 144,233.00	\$ 2,118.00	\$ 31,577.00	\$ 2,500.00	\$ 117,274.00
Street Improvement	\$ 41,218.00	\$ -	\$ 1,497.00	\$ -	\$ 39,721.00
Water	\$ (10,082.00)	\$ 228.00	\$ 1,162.00	\$ -	\$ (11,016.00)
* Water Loan - Principal			\$ -		
Sewer	\$ 131,381.00	\$ 184.00	\$ 3.00	\$ -	\$ 131,562.00
* Sewer Loan - Principal	\$ -			\$ -	
Total	\$ 306,750.00	\$ 2,530.00	\$ 34,239.00	\$ 2,500.00	\$ 277,541.00

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
101-31010	.00	7,912.14	320,228.00	(312,315.86)	2.47
101-31020	.00	.00	.00	.00	.00
101-31040	.00	.00	.00	.00	.00
101-31800	.00	.00	.00	.00	.00
101-31910	.00	.00	.00	.00	.00
TOTAL TAXES	.00	7,912.14	320,228.00	(312,315.86)	2.47
<u>LICENSES & PERMITS</u>					
101-32160	.00	550.00	500.00	50.00	110.00
101-32210	.00	9,137.74	8,000.00	1,137.74	114.22
101-32240	500.00	575.00	75.00	500.00	766.67
101-32250	90.00	125.00	300.00	(175.00)	41.67
101-32260	.00	1,525.00	150.00	1,375.00	1,016.67
TOTAL LICENSES & PERMITS	590.00	11,912.74	9,025.00	2,887.74	132.00
<u>INTERGOVERNMENTAL AID</u>					
101-33402	.00	.00	.00	.00	.00
101-33423	.00	.00	.00	.00	.00
101-33610	.00	.00	.00	.00	.00
101-33620	.00	.00	.00	.00	.00
101-33630	.00	.00	1,500.00	(1,500.00)	.00
TOTAL INTERGOVERNMENTAL AID	.00	.00	1,500.00	(1,500.00)	.00
<u>PUBLIC CHARGES FOR SERVICE</u>					
101-34103	600.00	3,231.97	500.00	2,731.97	646.39
101-34107	.00	.00	.00	.00	.00
101-34207	250.00	1,250.00	1,200.00	50.00	104.17
101-34960	.00	.00	.00	.00	.00
TOTAL PUBLIC CHARGES FOR SERVICE	850.00	4,481.97	1,700.00	2,781.97	263.65
<u>FINES & FORFEITURES</u>					
101-35101	175.19	1,519.22	2,500.00	(980.78)	60.77
TOTAL FINES & FORFEITURES	175.19	1,519.22	2,500.00	(980.78)	60.77

CITY OF WOODLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
101-36100 SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
101-36102 INTEREST	26.31	205.24	200.00	5.24	102.62
101-36210 STONE ARCH DONATION	.00	.00	.00	.00	.00
101-36220 OTHER INCOME	476.18	476.18	500.00	(23.82)	95.24
TOTAL MISCELLANEOUS REVENUE	502.49	681.42	700.00	(18.58)	97.35
<u>OTHER FINANCING SOURCES</u>					
101-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	2,117.68	26,507.49	335,653.00	(309,145.51)	7.90

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>COUNCIL</u>					
101-41100-103	.00	.00	240.00	240.00	.00
101-41100-122	.00	.00	15.00	15.00	.00
101-41100-123	.00	31.92	5.00 (26.92)	638.40
101-41100-309	.00	.00	.00	.00	.00
101-41100-371	41.00	136.00	200.00	64.00	68.00
101-41100-433	.00	.00	.00	.00	.00
101-41100-439	.00	48.79	100.00	51.21	48.79
TOTAL COUNCIL	41.00	216.71	560.00	343.29	38.70
<u>ELECTIONS</u>					
101-41200-103	.00	.00	.00	.00	.00
101-41200-122	.00	.00	.00	.00	.00
101-41200-123	.00	.00	.00	.00	.00
101-41200-214	.00	.00	50.00	50.00	.00
101-41200-219	.00	.00	.00	.00	.00
101-41200-249	.00	.00	.00	.00	.00
101-41200-309	.00	.00	.00	.00	.00
101-41200-319	.00	.00	325.00	325.00	.00
101-41200-322	.00	.00	25.00	25.00	.00
101-41200-372	.00	.00	.00	.00	.00
101-41200-419	.00	.00	.00	.00	.00
101-41200-439	.00	.00	.00	.00	.00
TOTAL ELECTIONS	.00	.00	400.00	400.00	.00
<u>CONTRACTED SERVICES</u>					
101-41400-103	.00	.00	.00	.00	.00
101-41400-122	.00	.00	.00	.00	.00
101-41400-123	.00	.00	.00	.00	.00
101-41400-201	.00	29.79	.00 (29.79)	.00
101-41400-202	.00	.00	.00	.00	.00
101-41400-214	.00	246.88	650.00	403.12	37.98
101-41400-219	.00	97.26	450.00	352.74	21.61
101-41400-308	301.28	818.14	1,800.00	981.86	45.45
101-41400-309	1,885.95	1,915.52	150.00 (1,765.52)	1,277.01
101-41400-310	4,021.42	24,128.52	48,257.00	24,128.48	50.00
101-41400-322	.00	78.20	500.00	421.80	15.64
101-41400-351	337.75	1,132.39	1,500.00	367.61	75.49
101-41400-371	.00	.00	60.00	60.00	.00
101-41400-439	.00	.01	.00 (.01)	.00
101-41400-530	.00	.00	.00	.00	.00
TOTAL CONTRACTED SERVICES	6,546.40	28,446.71	53,367.00	24,920.29	53.30

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ASSESSOR CONTRACT</u>					
101-41500-309 ASSESSOR CONTRACT	751.50	4,509.00	9,019.00	4,510.00	49.99
TOTAL ASSESSOR CONTRACT	751.50	4,509.00	9,019.00	4,510.00	49.99
<u>LEGAL SERVICES</u>					
101-41600-304 LEGAL SERVICES/GENERAL	.00	3,590.00	6,000.00	2,410.00	59.83
101-41600-305 LEGAL SVCS/PROSECUTION	.00	377.46	2,500.00	2,122.54	15.10
TOTAL LEGAL SERVICES	.00	3,967.46	8,500.00	4,532.54	46.68
<u>AUDIT SERVICES</u>					
101-41700-301 AUDITING	.00	11,000.00	11,000.00	.00	100.00
TOTAL AUDIT SERVICES	.00	11,000.00	11,000.00	.00	100.00
<u>PUBLIC SAFETY EXPENSES</u>					
101-42100-302 JAIL/WORKHOUSE FEES	.00	.00	.00	.00	.00
101-42100-310 LAW ENFORCEMENT CONTRACT	8,689.83	52,138.98	104,278.00	52,139.02	50.00
TOTAL PUBLIC SAFETY EXPENSES	8,689.83	52,138.98	104,278.00	52,139.02	50.00
<u>FIRE PROTECTION</u>					
101-42200-309 FIRE PROTECTION	10,214.50	20,429.00	20,429.00	.00	100.00
101-42200-319 PROF SVC - FIRE MARSHALL INSP	.00	.00	.00	.00	.00
TOTAL FIRE PROTECTION	10,214.50	20,429.00	20,429.00	.00	100.00
<u>ENGINEERING FEES</u>					
101-42600-303 ENGINEERING FEES	30.00	6,055.00	5,000.00	(1,055.00)	121.10
TOTAL ENGINEERING FEES	30.00	6,055.00	5,000.00	(1,055.00)	121.10

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC WORKS EXPENSES</u>					
101-43100-229 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
101-43100-309 PROFESSIONAL SVCS (SEAL COAT)	.00	.00	.00	.00	.00
101-43100-381 S&R-UTILITY SERVICES-ELEC	.00	.00	.00	.00	.00
101-43100-409 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS EXPENSES	.00	.00	.00	.00	.00
<u>PUBLIC WORKS CONTRACT SVCS</u>					
101-43900-219 OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
101-43900-226 SIGNS	.00	53.26	1,200.00	1,146.74	4.44
101-43900-309 PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
101-43900-310 SWEEPING/ROADS/MISC	1,960.90	2,364.36	7,500.00	5,135.64	31.52
101-43900-311 STORM SEWER/MISC CLEANUP	917.88	917.88	200.00	(717.88)	458.94
101-43900-312 SNOW PLOWING CONTRACTURAL	.00	34,161.50	37,000.00	2,838.50	92.33
101-43900-313 TREES/MOWING CONTRACTURAL	.00	482.74	8,000.00	7,517.26	6.03
101-43900-319 PROF SERVICES - SEPTIC SYSTEMS	.00	.00	4,800.00	4,800.00	.00
101-43900-320 DISASTER CLEAN-UP	.00	.00	.00	.00	.00
101-43900-439 PW-CONTINGENCY	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS CONTRACT SVCS	2,878.78	37,979.74	58,700.00	20,720.26	64.70
<u>PARKS CONTRACT SERVICES</u>					
101-49000-309 MISC.-PROFESSIONAL SRVCS	.00	.00	750.00	750.00	.00
101-49000-310 RECYCLING CONTRACT	806.80	3,986.32	9,700.00	5,713.68	41.10
101-49000-319 PROF SERVICE-METRO WEST	.00	.00	.00	.00	.00
101-49000-369 INSURANCE	.00	250.00	3,000.00	2,750.00	8.33
101-49000-433 DUES & SUBSCRIPTIONS	1,618.50	4,855.50	7,800.00	2,944.50	62.25
101-49000-438 DEER CONTROL	.00	.00	.00	.00	.00
101-49000-439 CONTINGENCY	.00	.00	150.00	150.00	.00
TOTAL PARKS CONTRACT SERVICES	2,425.30	9,091.82	21,400.00	12,308.18	42.49
<u>TRANSFERS</u>					
101-49300-720 TRANSFERS OUT	.00	.00	43,000.00	43,000.00	.00
TOTAL TRANSFERS	.00	.00	43,000.00	43,000.00	.00
<u>TOTAL FUND EXPENDITURES</u>					
	31,577.31	173,834.42	335,653.00	161,818.58	51.79

CITY OF WOODLAND
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
NET REVENUES OVER EXPENDITURES	(29,459.63)	(147,326.93)	.00	(470,964.09)	.00

CITY OF WOODLAND
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	.00	7,912.14	320,228.00	312,315.86	2.5
LICENSES & PERMITS	590.00	11,912.74	9,025.00 (2,887.74)	132.0
INTERGOVERNMENTAL AID	.00	.00	1,500.00	1,500.00	.0
PUBLIC CHARGES FOR SERVICE	850.00	4,481.97	1,700.00 (2,781.97)	263.7
FINES & FORFEITURES	175.19	1,519.22	2,500.00	980.78	60.8
MISCELLANEOUS REVENUE	502.49	681.42	700.00	18.58	97.4
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	<u>2,117.68</u>	<u>26,507.49</u>	<u>335,653.00</u>	<u>309,145.51</u>	<u>7.9</u>
<u>EXPENDITURES</u>					
COUNCIL	41.00	216.71	560.00	343.29	38.7
ELECTIONS	.00	.00	400.00	400.00	.0
CONTRACTED SERVICES	6,546.40	28,446.71	53,367.00	24,920.29	53.3
ASSESSOR	751.50	4,509.00	9,019.00	4,510.00	50.0
LEGAL SERVICES	.00	3,967.46	8,500.00	4,532.54	46.7
AUDITING	.00	11,000.00	11,000.00	.00	100.0
PUBLIC SAFETY EXPENSES	8,689.83	52,138.98	104,278.00	52,139.02	50.0
FIRE PROTECTION	10,214.50	20,429.00	20,429.00	.00	100.0
ENGINEERING	30.00	6,055.00	5,000.00 (1,055.00)	121.1
PUBLIC WORKS EXPENSE	.00	.00	.00	.00	.0
PUBLIC WORKS CONTRACT SERVICES	2,878.78	37,979.74	58,700.00	20,720.26	64.7
PARKS CONTRACT SERVICES	2,425.30	9,091.82	21,400.00	12,308.18	42.5
TRANSFERS OUT	.00	.00	43,000.00	43,000.00	.0
TOTAL FUND EXPENDITURES	<u>31,577.31</u>	<u>173,834.42</u>	<u>335,653.00</u>	<u>161,818.58</u>	<u>51.8</u>
NET REVENUE OVER EXPENDITURES	<u>(29,459.63)</u>	<u>(147,326.93)</u>	<u>.00</u>	<u>147,326.93</u>	<u>.0</u>

CITY OF WOODLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2013

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>					
401-33610 STATE/COUNTY AID	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
401-36102 INTEREST INCOME	.00	.00	30.00	(30.00)	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	30.00	(30.00)	.00
<u>OTHER FINANCING SOURCES</u>					
401-39200 INTERFUND TRANSFER	.00	.00	43,000.00	(43,000.00)	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	43,000.00	(43,000.00)	.00
TOTAL FUND REVENUE	.00	.00	43,030.00	(43,030.00)	.00

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STREET IMPROVE FUND EXPENSES</u>					
401-43100-303 PROF SERVICES/ENGINEERING	1,497.00	1,497.00	8,000.00	6,503.00	18.71
401-43100-351 BID NOTICES/LEGAL/MISC	.00	.00	.00	.00	.00
401-43100-409 STREET IMPROVEMENT	.00	.00	20,000.00	20,000.00	.00
TOTAL STREET IMPROVE FUND EXPENSES	<u>1,497.00</u>	<u>1,497.00</u>	<u>28,000.00</u>	<u>26,503.00</u>	<u>5.35</u>
TOTAL FUND EXPENDITURES	<u>1,497.00</u>	<u>1,497.00</u>	<u>28,000.00</u>	<u>26,503.00</u>	<u>5.35</u>
NET REVENUES OVER EXPENDITURES	<u>(1,497.00)</u>	<u>(1,497.00)</u>	<u>15,030.00</u>	<u>(69,533.00)</u>	<u>(9.96)</u>

CITY OF WOODLAND
 REVENUES/EXPENDITURES COMPARED TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2013

STREET IMPROVEMENT FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
INTERGOVERNMENTAL AID	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	30.00	30.00	.0
OTHER FINANCING SOURCES	.00	.00	43,000.00	43,000.00	.0
TOTAL FUND REVENUE	.00	.00	43,030.00	43,030.00	.0
<u>EXPENDITURES</u>					
STREET IMPROVEMENT FUND EXPENSES	1,497.00	1,497.00	28,000.00	26,503.00	5.4
TOTAL FUND EXPENDITURES	1,497.00	1,497.00	28,000.00	26,503.00	5.4
NET REVENUE OVER EXPENDITURES	(1,497.00)	(1,497.00)	15,030.00	16,527.00	(10.0)

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
601-31801 WATER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES & PERMITS</u>					
601-32260 WATER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
601-36101 SP ASSMTS - 97 IMPROVE PROJECT	.00	.00	12,020.00	(12,020.00)	.00
601-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
601-36103 SA - DELINQUENT UTILITIES	.00	.00	.00	.00	.00
601-36200 SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00
601-36220 OTHER INCOME	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	12,020.00	(12,020.00)	.00
<u>WATER USAGE REVENUE</u>					
601-37101 WATER USE CHARGES	43.49	3,917.32	7,104.00	(3,186.68)	55.14
601-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
601-37103 0	.00	.00	.00	.00	.00
601-37150 HOOKUP FEES	.00	.00	.00	.00	.00
601-37170 WATER MAINTENANCE FEE	131.49	6,345.11	14,165.00	(7,819.89)	44.79
601-37171 WATER ADMIN FEE	.00	.00	.00	.00	.00
601-37172 WATER USER FEE	52.78	2,234.47	4,961.00	(2,726.53)	45.04
TOTAL WATER USAGE REVENUE	227.76	12,496.90	26,230.00	(13,733.10)	47.64
<u>OTHER FINANCING SOURCES</u>					
601-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	227.76	12,496.90	38,250.00	(25,753.10)	32.67

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

		WATER FUND				
		PERIOD		BUDGET	% OF	
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>TRANSFERS</u>						
601-49300-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
TOTAL TRANSFERS		.00	.00	.00	.00	.00
<u>WATER FUND EXPENSES</u>						
601-49400-106	SALARY	.00	.00	.00	.00	.00
601-49400-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-209	WATER-OFFICE SUPPLIES	.00	.00	.00	.00	.00
601-49400-214	FORMS/PRINTING	.00	.00	.00	.00	.00
601-49400-219	OPERATIONAL SUPPLIES-OTHE	8.54	8.54	500.00	491.46	1.71
601-49400-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
601-49400-303	ENGINEERING FEES	42.09	42.09	2,500.00	2,457.91	1.68
601-49400-304	LEGAL FEES	.00	.00	.00	.00	.00
601-49400-309	PROFESSIONAL SERVICES-O	.00	.00	.00	.00	.00
601-49400-318	1/3 OF 2011 SHORTFALL	.00	.00	.00	.00	.00
601-49400-319	EQUIPMENT MNTCE-FIRE HYDRANTS	1,111.00	1,111.00	4,000.00	2,889.00	27.78
601-49400-320	MNTCE & REPAIRS - CURB STOPS	.00	.00	1,000.00	1,000.00	.00
601-49400-321	EQUIP MNTCE/REPAIR-GATE VALVES	.00	.00	2,400.00	2,400.00	.00
601-49400-322	COMMUNICATIONS-POSTAGE	.00	21.84	62.00	40.16	35.23
601-49400-323	1/3 OF 2011 REV SHORTFALL-3 YR	.00	.00	2,700.00	2,700.00	.00
601-49400-324	2012 EXCESS MNTCE EXPENSE	.00	.00	1,000.00	1,000.00	.00
601-49400-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
601-49400-382	UTILITY SVC-WATER	.00	2,046.78	7,104.00	5,057.22	28.81
601-49400-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
601-49400-433	MISC.-DUES & SUBSCRIPTI	.00	.00	.00	.00	.00
601-49400-439	CONTINGENCY	.00	.00	.00	.00	.00
601-49400-590	CAPITAL OUTLAY-OTHER	.00	.00	.00	.00	.00
601-49400-602	IMPROVE BOND-PRINCIPAL	.00	12,500.00	12,500.00	.00	100.00
601-49400-611	INTEREST EXPENSE	.00	.00	.00	.00	.00
601-49400-612	IMPROVEMENT BOND-INTEREST	.00	2,109.38	3,867.00	1,757.62	54.55
TOTAL WATER FUND EXPENSES		1,161.63	17,839.63	37,633.00	19,793.37	47.40
<u>DEPRECIATION</u>						
601-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL DEPRECIATION		.00	.00	.00	.00	.00
TOTAL FUND EXPENDITURES		1,161.63	17,839.63	37,633.00	19,793.37	47.40

CITY OF WOODLAND
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2013

WATER FUND				
PERIOD		BUDGET		% OF
ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
NET REVENUES OVER EXPENDITURES	(933.87)	(5,342.73)	617.00	(45,546.47)
	<u>(933.87)</u>	<u>(5,342.73)</u>	<u>617.00</u>	<u>(45,546.47)</u>

CITY OF WOODLAND
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	12,020.00	12,020.00	.0
WATER USAGE REVENUE	227.76	12,496.90	26,230.00	13,733.10	47.6
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	227.76	12,496.90	38,250.00	25,753.10	32.7
<u>EXPENDITURES</u>					
TRANSFERS OUT	.00	.00	.00	.00	.0
WATER FUND EXPENSES	1,161.63	17,839.63	37,633.00	19,793.37	47.4
DEPRECIATION	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	1,161.63	17,839.63	37,633.00	19,793.37	47.4
 NET REVENUE OVER EXPENDITURES	 (933.87)	 (5,342.73)	 617.00	 5,959.73	 (865.9)

CITY OF WOODLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
602-31801 SEWER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES & PERMITS</u>					
602-32260 SEWER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SEWER USAGE REVENUE</u>					
602-34401 SEWER USE CHARGES	77.07	6,034.58	12,182.00	(6,147.42)	49.54
602-34402 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-34408 0	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	77.07	6,034.58	12,182.00	(6,147.42)	49.54
<u>SPECIAL ASSESSMENTS</u>					
602-36100 SP ASSMTS - 97 IMPROVE PROJECT	.00	.00	4,007.00	(4,007.00)	.00
602-36101 SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
602-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
602-36103 SA - DELINQUENT UTILITIES	.00	.00	.00	.00	.00
602-36210 INTEREST EARNINGS	.00	.00	30.00	(30.00)	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	4,037.00	(4,037.00)	.00
<u>SEWER USAGE REVENUE</u>					
602-37101 SEWER USE CHARGES	.00	.00	.00	.00	.00
602-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-37150 HOOKUP FEES	.00	.00	.00	.00	.00
602-37170 SEWER MAINTENANCE FEE	41.93	3,514.50	7,883.00	(4,368.50)	44.58
602-37171 SEWER ADMIN FEE	.00	.00	.00	.00	.00
602-37172 SEWER USER FEE	64.83	5,439.54	12,188.00	(6,748.46)	44.63
602-37270 SAC-CITY PORTION	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	106.76	8,954.04	20,071.00	(11,116.96)	44.61

CITY OF WOODLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2013

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>OTHER FINANCING SOURCES</u>					
602-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
 TOTAL FUND REVENUE	 183.83	 14,988.62	 36,290.00	 (21,301.38)	 41.30

CITY OF WOODLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

		SEWER FUND				
		PERIOD	BUDGET		% OF	
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>SEWER FUND EXPENSES</u>						
602-43200-106	SALARY	.00	.00	.00	.00	.00
602-43200-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-214	OPERATIONAL SUPP-FORMS/PR	.00	.00	50.00	50.00	.00
602-43200-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
602-43200-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
602-43200-303	ENGINEERING FEES	.00	.00	1,500.00	1,500.00	.00
602-43200-309	PROFESSIONAL SVCS	3.00	11.50	.00	(11.50)	.00
602-43200-310	SEWER-CONTRACTURAL	.00	.00	.00	.00	.00
602-43200-319	EQUIPMENT MAINTENANCE-OTH	.00	.00	3,200.00	3,200.00	.00
602-43200-322	COMMUNICATIONS-POSTAGE	.00	21.84	62.00	40.16	35.23
602-43200-351	LEGAL NOTICES	.00	.00	.00	.00	.00
602-43200-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
602-43200-385	UTILITY SVC-SEWER	.00	3,602.44	12,182.00	8,579.56	29.57
602-43200-400	REPAIR & MNTNCE-INFILTRATION	.00	.00	3,000.00	3,000.00	.00
602-43200-404	R&M-MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00
602-43200-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
602-43200-420	SEWER-DEPRECIATION	.00	.00	.00	.00	.00
602-43200-439	SEWER-CONTINGENCY	.00	.00	.00	.00	.00
602-43200-530	CAPITAL OUTLAY-OTHER THAN	.00	.00	.00	.00	.00
602-43200-602	IMPROVE BOND-PRINCIPAL	.00	16,653.46	33,502.00	16,848.54	49.71
602-43200-611	ACCRUED INTEREST EXPENSE	.00	.00	.00	.00	.00
602-43200-612	IMPROVE BOND-INTEREST	.00	2,746.54	5,298.00	2,551.46	51.84
602-43200-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
602-43200-770	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL SEWER FUND EXPENSES		3.00	23,035.78	58,794.00	35,758.22	39.18
<u>DEPRECIATION</u>						
602-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
TOTAL DEPRECIATION		.00	.00	.00	.00	.00
<u>TOTAL FUND EXPENDITURES</u>						
		3.00	23,035.78	58,794.00	35,758.22	39.18
NET REVENUES OVER EXPENDITURES		180.83	(8,047.16)	(22,504.00)	(57,059.80)	(35.76)

CITY OF WOODLAND
REVENUES/EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2013

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SEWER USAGE REVENUE	77.07	6,034.58	12,182.00	6,147.42	49.5
SPECIAL ASSESSMENTS	.00	.00	4,037.00	4,037.00	.0
SEWER USAGE REVENUE	106.76	8,954.04	20,071.00	11,116.96	44.6
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	183.83	14,988.62	36,290.00	21,301.38	41.3
<u>EXPENDITURES</u>					
SEWER FUND EXPENSES	3.00	20,289.24	53,496.00	33,206.76	37.9
DEPRECIATION	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	3.00	20,289.24	53,496.00	33,206.76	37.9
NET REVENUE OVER EXPENDITURES	180.83	(5,300.62)	(17,206.00)	(11,905.38)	(30.8)