

**WOODLAND
CITY COUNCIL MINUTES
Monday, March 12, 2012
7:00PM**

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Doak called the meeting to order at 7:00 P.M.

ROLL CALL

Present: Mayor Jim Doak; Council Members, Mike Jilek, and Chris Rich

Absent: Council Members John Massie and Sliv Carlson

Staff: City Clerk Shelley Souers.

Guests: Mr. Andy Berg, Mr. Ken Adolf, Mr. Tom Newberry, Mr. Steve Schroll,
Mr. & Mrs. Jim and Laurie Brown, Dr. Peter Vogt

CONSENT AGENDA

A. Minutes February 13, 2012; Regular Council Meeting

B. Resolution No. 04-2012; A Resolution Reestablishing the Precinct and Polling Place

C. Approve Street Sweeping Agreement for 2012

D. Approve Resolution No. 05-2012; Summary of Ordinance No. 03-17 for publication.

Council Member Rich moved to approve the consent agenda as submitted. Council Member Jilek seconded the motion. Motion carried 3-0.

PUBLIC COMMENTS

No public comments.

PUBLIC HEARING

A. Public Hearing to receive comments on the Surface Water Pollution Prevention Program (SWPPP)

Mayor Doak opened the annual hearing on the Surface Water Pollution Prevention Program to hear public comments on Woodland's practices regarding stormwater management and suggestions for improvements to collection and disposal. Mayor Doak noted that Woodland's Comprehensive Plan includes a detailed plan regulating stormwater. Stormwater management is supervised by the Minnehaha Creek Watershed District. The annual public hearing allows residents to suggest improvements in the plan.

There being no public comments the hearing was closed. Council took no action.

NEW BUSINESS

A. Andy Berg; Abdo, Eick & Meyers - 2011 Annual Financial Report

Mr. Andy Berg presented a summary of the financial statements for the year ended 2011. The League of Minnesota Cities compliance and internal control standards are used in completion of the audit. Mr. Berg reported the year-end unreserved cash balance was 75% of the 2012 budget expenditures. The General Fund cash balance does not include the reserve cash from the Street Improvement Fund.

Mayor Doak noted that the audit report recommends that cities maintain a cash reserve of 50% of the budgeted expenditures. This seems low in view of Woodland's \$330,000 budget. Even unanticipated ordinary expenses can have a significantly impact Woodland's cash flow. Mayor Doak recommended that it is appropriate to maintain a cash reserve greater than 50%. Mayor Doak requested that next year's audit report reflect language regarding a cash reserve balance that is appropriate for Woodland's small size and revenue resources.

Mr. Berg reported that the activity in both the Water Fund and Sewer Fund has shown a consistent pattern of operating losses over the past years. Council will continue to monitor these fund expenditures and cash balances.

Council accepted the 2011 Financial Report and thanked Mr. Berg for his work and report on the fiscal condition of the City.

B. Stone Arch Road Restoration project

Ken Adolf, Engineer with Bolton Menk, presented a summary of restoration options for Stone Arch Road. Mr. Adolf stated that a preliminary analysis was completed last fall, which included a topographical survey and soil borings, to evaluate the significant issues and drainage of the road and adjacent property. The road width is 11 to 12 feet with no shoulder and the elevation runs between 929.5 and 931.5. The ordinary high water elevation of Lake Minnetonka is at 929.4 and the 100 year flood elevation is 931.5. Therefore the majority of the road is at the flood elevation, this limiting the drainage options.

Mr. Adolf outlined two preliminary options; **1)** raise the road bed about .5 feet to an elevation of 932.0, install a shallow drainage swale along a portion of the north side of the road. Divert water runoff via the culvert under the driveway of 2750 to the pond at 2800 Stone Arch Road. The existing culvert would need to be lowered to create a positive drainage. The estimated project costs would be \$88,111. An optional improvement to provide a more positive solution to the poor surface drainage and high ground water would require construction of a drain-tile and a pump station. The pump station would have the capacity of 300 gallons per minute and would discharge into the pond. The pump would require maintenance and removal each winter. The total estimate project costs for the pump station and drain tile would be \$49,055.

2) mill the existing asphalt, grade and compact the reclaimed bituminous, raise the manhole castings, add aggregate crushed rock along the shoulders and resurface the road with new bituminous. Mr. Adolf reported that the drainage issues would

not be alleviated. The street surface would be improved. The total estimate project costs for the new overlay is \$39,421.

Mr. Adolf stated that the larger proposal (1) is about the best solution that could be achieved toward drainage improvement considering the elevation of the road and lake.

Mayor Doak noted that the drain-tile and landscape completed by the Schrolls on their property (2700 Stone Arch Road) had significantly improved the drainage along the road.

Mayor Doak noted that the Council must balance the needs of the residents, access to all property, the overall use of the street and budget limitations. Stone Arch Road is not a through street and does not support a high volume of traffic.

Dr. Peter Vogt, 2800 Stone Arch Road, noted that the manhole covers are 3-4 inches below the road surface. Dr. Vogt also noted that the water runoff from McKenzie Road already drains into his pond and causes it to fill quickly. An additional change of stormwater from elsewhere on Stone Arch Road could present significant flooding problems for his property.

Mayor Doak stated that the manholes remain constant, and the road bed moves as the water table moves, causing the road to rise above the manhole covers when the ground is saturated.

Mr. Steve Schroll, 2700 Stone Arch Road, noted that there is no elegant solution to move the water. All residents must share the burden of the water drainage and agreed that road improvements should be subject to the best practical cost.

Mr. Adolf stated that the life span of a typical road is 20 years with routine maintenance and seal coating. Frost heaves will cause the road to rise and saturated subsoils shorten the life of the street. Stone Arch Road will require ongoing maintenance.

Council Member Jilek noted that the road also experienced a great deal of truck traffic during recent construction projects that are now completed.

Mayor Doak noted that the City postponed improvements to Stone Arch Road until the construction projects were completed.

Staff will check with Minnetonka and Deephaven regarding their planned road improvement projects to learn if there are any options to consolidate bidding or reduce mobilization costs.

Mayor Doak reported that the City made a significant investment to restoring the arch. In the coming months John Dhamer Jr. will be planting a perennial garden below the arch as a community project to earn his Eagle Scout Badge. Mayor Doak encouraged the residents to help support his project.

Dr. Vogt stated that he would extend his underground sprinkler system over to the area below the arch to provide water for the plantings.

Council agreed that given the multiple problems associated with storm water disposal and high cost, option (1) was not practical. The City Engineer was directed to prepare final plans and seek bids for the improvements to Stone Arch Road as delineated in basic restoration option (2).

C. Resolution No. 06-2012; Approve Monetary Limits on Tort Liability Insurance

Council Member Jilek moved to approve Resolution No. 06-2012; approving the monetary limits on tort liability. Council Member Rich seconded the motion. Motion carried 3-0.

OLD BUSINESS

None.

MAYOR'S REPORT

Mayor Doak reported that the Lake Minnetonka Conservation District (LMCD) is considering a low water declaration and is preparing for numerous temporary dock extension requests this year, given the current lake level.

The LMCD will be discussing the viability of using weevils as a means of managing Eurasian Watermilfoil (EWM) on Lake Minnetonka.

The Sheriffs Department has asked the LMCD to donate towards a remote observation vehicle. The observation vehicle is a submersible that could be used to pull persons and objects from the lake, removing risk to divers. The request is under consideration.

Tom Newberry, 2750 Stone Arch Road, asked if a large geographical area could share a device.

Mayor Doak noted that practical consideration such as sharing costly equipment figured prominently in the LMCD discussions.

Mayor Doak reported that a mandatory training program was enacted by the MN DNR's to prevent the spread of aquatic invasive species (AIS). The program applies to all hired providers that install or remove water-related equipment (boats, docks, boat lifts, or other structures) from Minnesota bodies of water. The LMCD and the MCWD endorse the new law, which will assist in containing existing AIS, such as zebra mussels and reduce the probability of the introduction of new AIS in Lake Minnetonka and other water bodies within the watershed.

The Save the Lake Organization is encouraging boaters to fuel their watercraft on the lake and support the local vendors. The program offers fuel price discounts in return for a contribution to Save the Lake

Mayor Doak reported that the Minnesota Pollution Control Agency (MPCA) is charged with enforcing the federal Clean Water Act (CWA) which requires states to identify water bodies that do not meet water quality standards and develop implementation plans to improve water quality. The MPCA has begun work on a new total maximum daily load (TMDL) study to address lakes and bays in the western portion of the watershed district that are identified as being impaired with nutrients. Woodland is not involved however; cities bordering the impaired waters must create a plan to deal with the pollutants entering the lake. The MCWD will serve as a partner and assist the municipalities with technical support and assist with plans and implementation to improve stormwater runoff. The MCWD will serve as the liaison between the MPCA and local communities.

The Police Department reported a leaking fire hydrant along West Road. Staff is working with the Engineer to make repairs as needed.

Sewer jet cleaning was completed and no incidents were reported.

COUNCIL REPORTS

Ordinances, Website & LMCD

Council Member Jilek reported that the LMCC has begun franchise renewal with Mediacom. There are no viable options for alternative providers around Lake Minnetonka at this time. The renewal agreement will be for 15 years.

Roads, Signs & Trees

Council Member Rich reported that Aarons Tree Service removed several damaged branches from the recent storm and will be cleaning up overgrown trees along the road right-of-ways.

Finance, Enterprise Funds, Intgov. Relations & MCWD

No report.

Public Safety & Deer Management

No report.

ACCOUNTS PAYABLE

Council Member Jilek moved approval of the Accounts Payable as submitted. Council Member Council Member Rich seconded the motion. Motion carried 3-0.

TREASURER'S REPORT

Council Member Rich moved approval of the Treasurer's Report as submitted. Council Member Jilek seconded the motion. Motion carried 3-0.

ADJOURNMENT

Council adjourned by consent at 8:38PM

ATTEST:

Shelley J. Souers, City Clerk

James S. Doak, Mayor