



# WAYZATA FIRE DEPARTMENT

600 RICE STREET  
WAYZATA, MN 55391  
(952) 404-5337  
FAX (952) 404-5336  
[fire@wayzata.org](mailto:fire@wayzata.org)

## ***2012 Fire Department Annual Report***

***For The  
City of Wayzata***

***Kevin J. Klapprich  
Fire Chief***



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# Wayzata Fire Department

### **Mission Statement**

The Wayzata Fire Department Provides a safe, effective, and swift response to fire suppression and emergency medical situations, coordinates rescue operations in the event of a disaster, and improves emergency preparedness in the community we serve while protecting and preserving life and property with compassion.

### **Vision Statement**

Integrity, trust, honesty, and service . . . these are the principles that guide our decisions. We treat each other with dignity and respect. Our focus is on the safety and well being of our members and those we serve. We are dedicated to improving our skills through training and education setting the standards of excellence. We work as a team to accomplish tasks we cannot achieve individually. We are accountable to each other and those we serve. We value and strive to improve relationships with our neighboring communities. We are recognized for our commitment to those that depend on us and are role models in the community. We are proud to be firefighters.

### **Value Statement**

Since 1912, the members of the Wayzata Fire Department have taken pride in the community we serve. We have shown our commitment to public service by honing our skills and abilities, while treating all with ethical, honest, and professional dignity.



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To: Wayzata City Council  
From: Kevin Klapprich, Wayzata Fire Chief  
Re: Year-End Report (2012)

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It's an honor and privilege to serve the best community in the state of Minnesota. More importantly, our City Council, City Manager, and City Staff are an incredible team to work for and with in service to the citizens of Wayzata!

2012 was a very busy year for the Fire Department. We have a great team in place and are always bringing new members into the fold as long-time members move on! Below are some of the "highlights" . . .

- we celebrated 100 years of service to the City!
- total calls in 2012 was 290. (compared to 288 in 2011)
- Mark Hughes retired after 20 years of service . . . SPECIAL THANKS TO MARK AND SUE!!
- we welcomed four NEW firefighters: Scott Anderson, Josh Brunken, Tom Busyn, Mike Wilson
- two new pieces of equipment arrived . . . 1) Engine 12 (pumper truck) & 2) Duty Officer Vehicle
- two of our members reached 30 years of service: Reb Bowman & Kurt Klapprich . . . BRAVO!
- busiest month (s): June and August . . . each had 37 calls
- slowest month: January with 16 calls

As we look ahead into 2013, we are committed to delivering the best service possible in the arena of public safety. Our partner, the Wayzata Police Department, works very close with us, and we share a common goal of making Wayzata a safe place to live, work & play! In addition, training will continue to be a high priority for all of our members!

Wayzata is truly a special place to serve and we thank you for ALL your support!

Sincerely,

Kevin Klapprich, Fire Chief  
CITY OF WAYZATA



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Name	Years of Service	Position
Paul Klapprich	48	Firefighter
Bill Meyer	38	Fire Marshal
Kevin Klapprich	34	Chief of Department
Brian Botham	32	Firefighter
Justy Anderson	32	Captain
Kurt Klapprich	30	Assistant Chief
Reb Bowman	30	Firefighter
Dan Day	26	Assistant Chief
Rich Holm	26	Firefighter
Bill Malikowski	22	Firefighter
Mark Hughes	20	Lieutenant
Troy Hoefker	18	Lieutenant
Joseph Rasmus	14	Firefighter
Walter Haselhuhn	14	Chaplain
Scott Woodworth	13	Firefighter
David Anderson	10	Firefighter
John Berns	9	Firefighter
Brandyn Springsted	9	Lieutenant

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Mike Swierzewski	9	Firefighter
Reid Willemsen	Resigned	Firefighter
Mike Coen	7	Firefighter
Denise Kozojed	6	Firefighter
Alex Plechash	6	Firefighter
Anders Seeland	5	Firefighter
James Botham	Resigned	Firefighter
Corey Day	4	Firefighter
Joseph Carlson	2	Firefighter
David Kuck	2	Firefighter
Mark Schaefer	2	Firefighter
Josh Brunken	6 Months	Firefighter
Mike Wilson	6 Months	Firefighter
Scott Anderson	3 Months	Firefighter
Tom Busyn	3 Months	Firefighter



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## 2012 Annual Report

### Past Fire Chief's

1922/1927	Reed Keesling
1928/1929	Warren Lamb
1930	W.T. Berry
1931	Reed Keesling
1932/1933	W.T. Berry
1934	Cris Swaggert
1935	Earl Day
1936/1937	Tom Perry
1938/1942	Rodell Swaggert
1943/1944	Tom Perry
1945	Fred Moritz Sr.
1946/1955	W.T. Berry
1956/1976	Cliff Fadden
1977	Larrie Fadden
1978/1984	Bruce Day
1985/2005	Paul Klapprich
2006/	Kevin Klapprich



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## 2012 Annual Report

### Comparison of Fire Calls

1980	162
1981	136
1982	119
1983	112
1984	92
1985	94
1986	108
1987	92
1988	154
1989	153
1990	138
1991	175
1992	163
1993	156
1994	180
1995	206
1996	239
1997	261
1998	299
1999	260
2000	254
2001	250
2002	278
2003	262
2004	232
2005	286
2006	275
2007	330
2008	265
2009	251
2010	272
2011	288
2012	290



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## 2012 Annual Report

### Incidents Per Month

January	16	5.52%
February	20	6.90%
March	25	8.62%
April	19	6.55%
May	24	8.28%
June	37	12.76%
July	25	8.62%
August	37	12.76%
September	22	7.59%
October	20	6.90%
November	22	7.59%
December	23	7.93%
Total		290



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## 2012 Annual Report

### Incidents Per Day of Week

Sunday	39	13.45%
Monday	47	16.21%
Tuesday	44	15.17%
Wednesday	44	15.17%
Thursday	40	13.79%
Friday	48	16.55%
Saturday	28	9.66%
Total		290



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## 2012 Annual Report

### Incidents Per City

Wayzata	199	68.62%
Orono	32	11.03%
Woodland	16	5.52%
Plymouth	24	8.28%
Minnetonka	1	0.34%
Deephaven	11	3.79%
Long Lake	5	1.72%
Excelsior	1	0.34%
Other	1	0.34%
Total		290



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## 2012 Annual Report

### Where Our Time Is Spent

Types of Calls	Number of Calls	
<b>Fires</b>		
Building Fires	25	
Cooking Fires	2	
Chimney Fires	3	
Trash/Rubbish Contained	1	
Passenger Vehicle Fires	3	
Natural Vegetation	8	
Brush Fires	1	
Dumpster Fire	1	
Total	44	15.17%
<b>Hazardous Conditions</b>		
Overpressure Rupture	5	
Hazardous Conditions	2	
Gasoline Spill	2	
Natural Gas Leak	6	
Power Line Down	2	
Arcing/Shorted Electrical	8	
Total	25	8.62%
<b>Service Call</b>		
Medical Assist	39	
Motor Vehicle Accident with Injuries	2	
Service Call, Other	1	
Smoke or Odor Removal	9	
Assist Police	22	
Search for Person on Land	1	
Search for Person in Water	1	
Removal of Victim from Stalled Elevator	1	
Total	76	26.21%

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## Where Our Time is Spent Continued

### Good Intent

Good Intent, Other	9	
Dispatched & Canceled Enroute	83	
Steam, Other Gas Mistaken for Smoke	3	
Severe Weather Stand By	2	
Total	97	33.45%

### Alarms

System Malfunction	25	
Smoke Detector Activation, No Fire	18	
Co Detector Activation	5	
Total	48	16.55%

Total Calls 290



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### Fire Situation

111	Building Fires	25	600	Good Intent Call, Other	9
113	Cooking Fires	2	611	Dispatched & Canceled	83
114	Chimney Fires	3	650	Steam, Gas Mistaken for Smoke	3
118	Trash or Rubbish Contained	1			
131	Passenger Vehicle Fires	3			
140	Natural Vegetation	8			
142	Brush Fires	1			
154	Dumpster Fires	1			
221	Overpressure Rupture	5	730	System Malfunction	25
311	Medical Assist	39	743	Smoke Detector Activation	18
322	Vehicle Accident with Injuries	2	746	Co Detector Activation	5
341	Search for Person on Land	1			
342	Search for Person in Water	1			
353	Remove Victim from Elevator	1	815	Severe Weather	2
400	Hazardous Condition	2			
411	Gasoline Spill	2			
412	Gas Leak, Natural or LPG	6			
444	Power Line Down	2			
445	Arcing/Shorted Electrical	8			
500	Service Call, Other	1			
531	Smoke or Odor Removal	9			
551	Assist Police	22			
				Total Calls	290



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### Equipment

Boat 12	2012 14' Zodiac Rescue Boat
Engine 12	1981 International S1900, 1000 G.P.M Pumper
Tanker 11	1985 International S1900, 1800 Gallons of Water
Utility 11	1989 Ford 350 Quick Response, 150 G.P.M.
Boat 11	2008 25" Angler
Utility 12	1996 Chevrolet ¾ Ton Pick-Up
Engine 11	1996 Freightliner FL80, 1250 G.P.M. Pumper
Tower 11	1997 American LaFrance LTI 100' Ladder/Tower
Rescue 11	2003 Freightliner M2, Heavy Rescue



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### January 2012 Fire Calls

Date	Address	Situation Found
1 January 1	2910 Urbandale Lane N., Plymouth	Building Fire
2 January 3	190 Wayzata Blvd. East, Wayzata	Medical Assist
3 January 4	2500 Spirit Knob Road, Woodland	Medical Assist
4 January 11	115 Wayzata Blvd. West, Wayzata	Dispatched & Canceled
5 January 12	17840 Breezy Point Road, Woodland	Dispatched & Canceled
6 January 14	149 Barry Avenue North, Wayzata	Smoke Detector Activation
7 January 17	627 Ferndale Road North, Orono	Smoke Detector Activation
8 January 17	549 Harrington Road, Wayzata	Gas Leak
9 January 18	115 Wayzata Blvd. West, Wayzata	Dispatched & Canceled
10 January 18	319 Park Street East, Wayzata	Arcing/Shorted Electrical
11 January 19	949 Wayzata Blvd. East, Wayzata	Dispatched & Canceled
12 January 19	730 Widsten Circle, Wayzata	Good Intent
13 January 20	635 Gardner Street, Wayzata	Dispatched & Canceled
14 January 23	240 Central Avenue North, Wayzata	Assist Police
15 January 27	110 Grand Avenue South, Wayzata	Overpressure Rupture
16 January 29	875 Wayzata Blvd. West, Orono	Good Intent
Total Calls for January 2012		16 5.52%



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### February 2012 Fire Calls

Date	Address	Situation Found
17 February 6	2435 Countryside Drive, Orono	Dispatched & Canceled
18 February 8	353 Park Street East, Wayzata	Smoke Odor
19 February 8	Wayzata Blvd. & Bushaway Road, Wayzata	Dispatched & Canceled
20 February 9	1151 Wayzata Blvd. East, Wayzata	System Malfunction
21 February 10	200 Lake Street West, Wayzata	Dispatched & Canceled
22 February 10	Highway 12 W. & Ferndale Road, Wayzata	Steam Mistaken for Smoke
23 February 13	3900 Plymouth Boulevard, Plymouth	Building Fire
24 February 13	930 Rice Street East, Wayzata	Medical Assist
25 February 14	3900 Walden Road, Deephaven	Chimney Fire
26 February 17	645 Wayzata Blvd. East, Wayzata	Smoke Detector Activation
27 February 20	Bushaway Road & Lasalle Street, Wayzata	Vehicle Fire
28 February 22	1131 Wayzata Blvd. East, Wayzata	Smoke Detector Activation
29 February 22	1078 East Circle Drive, Wayzata	Carbon Monoxide Detector
30 February 23	190 Wayzata Blvd. East, Wayzata	System Malfunction
31 February 24	18525 29 <sup>th</sup> Avenue North, Plymouth	Building Fire
32 February 26	503 Ferndale Road North, Orono	System Malfunction
33 February 27	930 Rice Street East, Wayzata	Dispatched & Canceled
34 February 29	3009 Walnut Grove Lane, Plymouth	Dispatched & Canceled
35 February 29	115 Wayzata Blvd. West, Wayzata	Good Intent
36 February 29	985 Edgewood Hills Road, Orono	Dispatched & Canceled

Total Calls for February 2012

20 6.90%



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### March 2012 Fire Calls

Date	Address	Situation Found
37 March 2	294 Grove Lane, Wayzata	Good Intent
38 March 2	149 Barry Avenue North, Wayzata	System Malfunction
39 March 2	101 Peavey Lane, Wayzata	Building Fire
40 March 4	240 Central Avenue North, Wayzata	Hazardous Conditions
41 March 6	370 Ferndale Road West, Wayzata	Gas Leak
42 March 6	Ferndale Road & Grove Lane, Wayzata	Dispatched & Canceled
43 March 10	2850 West Road, Woodland	Good Intent
44 March 10	17600 14 <sup>th</sup> Avenue North, Plymouth	Smoke Odor
45 March 11	930 Rice Street East, Wayzata	Assist Police
46 March 13	805 CSAH 101 North, Plymouth	Dispatched & Canceled
47 March 14	537 Maple Square, Wayzata	Medical Assist
48 March 15	163 Wayzata Blvd. West, Wayzata	Medical Assist
49 March 15	Central Avenue & Highway 12, Wayzata	Assist Ploice
50 March 15	200 Woodhill Road, Wayzata	Trash Fire
51 March 17	186 Westwood Lane, Wayzata	System Malfunction
52 March 17	186 Westwood Lane, Wayzata	System Malfunction
53 March 18	190 Wayzata Blvd. East, Wayzata	Medical Assist
54 March 18	17900 Maplehill Road, Woodland	Arcing/Shorted Electrical
55 March 19	16820 12 <sup>th</sup> Avenue North, Plymouth	Building Fire
56 March 21	423 Waycliffe Road, Wayzata	Smoke Odor
57 March 27	522 Harrington Road, Wayzata	System Malfunction
58 March 30	930 Rice Street East, Wayzata	Medical Assist
59 March 30	116 Edgewood Court, Wayzata	Dispatched & Canceled
60 March 30	600 Rice Street East, Wayzata	Service Call
61 March 31	522 Shadyway Road, Wayzata	Smoke Odor

Total Calls for March 2012

25 8.62%



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### April 2012 Fire Calls

Date	Address	Situation Found
62 April 1	19305 Cedarhurst, Deephaven	Chimney Fire
63 April 2	645 Wayzata Blvd. East, Wayzata	Medical Assist
64 April 4	469 Ferndale Woods Road, Wayzata	Dispatched & Canceled
65 April 4	Bushaway Road & CSAH 101, Wayzata	Grass Fire
66 April 6	559 Harrington Road, Wayzata	Grass Fire
67 April 6	559 Harrington Road, Wayzata	System Malfunction
68 April 7	18890 Park Avenue, Deephaven	Chimney Fire
69 April 8	18275 Breezy Point Road, Woodland	Dispatched & Canceled
70 April 8	2855 Gale Road, Woodland	Dispatched & Canceled
71 April 10	423 Waycliffe Road, Wayzata	Dispatched & Canceled
72 April 10	325 Ferndale Road, Wayzata	Assist Police
73 April 12	18325 Minnetonks Blvd., Deephaven	Dispatched & Canceled
74 April 17	820 Wayzata Blvd. East, Wayzata	Steam Mistaken for Smoke
75 April 22	930 Rice Street East, Wayzata	Medical Assist
76 April 22	18275 Breezy Point Road, Woodland	Dispatched & Canceled
77 April 23	60 Myrtlewood Road, Orono	Grass Fire
78 April 28	205 Barry Avenue South, Wayzata	Medical Assist
79 April 30	645 Wayzata Blvd. East, Wayzata	Dispatched & Canceled
80 April 30	600 Rice Street East, Wayzata	Medical Assist
Total Calls for April 2012		19 6.55%



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### May 2012 Fire Calls

Date	Address	Situation Found
81 May 1	17920 Shavers Lane, Woodland	Dispatched & Canceled
82 May 2	339 Barry Avenue South, Wayzata	System Malfunction
83 May 4	339 Barry Avenue South, Wayzata	System Malfunction
84 May 4	380 Ruann Road, Orono	Search for Person on Land
85 May 6	2435 Comstock Lane, Plymouth	Building Fire
86 May 9	163 Wayzata Blvd. West, Wayzata	Dispatched & Canceled
87 May 9	510 Farhill Road, Wayzata	Gas Leak
88 May 11	875 Wayzata Blvd. West, Orono	Assist Police
89 May 14	1310 Wayzata Blvd. East, Wayzata	Grass Fire
90 May 14	205 Northgate Road, Orono	Dispatched & Canceled
91 May 14	1221 Wayzata Blvd. East, Wayzata	Smoke Detector Activation
92 May 15	949 Wayzata Blvd. East, Wayzata	Dispatched & Canceled
93 May 16	1545 Minnie Avenue, Orono	Building Fire
94 May 16	Bushaway Road & Eastman Lane Wayzata	Good Intent
95 May 21	CSAH 101 & Eastman Lane, Wayzata	Grass Fire
96 May 21	985 Edgewood Hills Road, Orono	System Malfunction
97 May 23	18323 Minnetonka Blvd., Deephaven	Building Fire
98 May 25	1618 Holdridge Terrace, Wayzata	Power Line Down
99 May 25	230 Central Avenue North, Wayzata	Smoke Detector Activation
100 May 27	1615 Crosby Road, Wayzata	System Malfunction
101 May 27	600 Rice Street East, Wayzata	Severe Weather
102 May 27	2185 Grand Avenue, Long Lake	Building Fire
103 May 28	2565 Cedar Ridge Road, Woodland	Dispatched & Canceled
104 May 29	836 Lake Street East, Wayzata	Arcing/Shorted Electrical
Total Calls for May 2012		24 8.28%



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### June 2012 Fire Calls

Date	Address	Situation Found
105 June 2	164 Gleason Lake Road, Wayzata	Carbon Monoxide Detector
106 June 2	Lake Minnetonka, Wayzata	Dispatched & Canceled
107 June 2	747 Mill Street, Wayzata	Assist Police
108 June 3	163 Wayzata Blvd. West, Wayzata	System Malfunction
109 June 5	Bushaway Road & Wayzata Blvd. , Wayzata	Dispatched & Canceled
110 June 5	109 Bushaway Road South, Wayzata	Smoke Detector Activation
111 June 9	Lake Minnetonka/Browns Bay, Orono	Dispatched & Canceled
112 June 10	300 Sixth Avenue North, Orono	Medical Assist
113 June 10	Highway 12 & Central Avenue N., Wayzata	Assist Police
114 June 10	17500 29 <sup>th</sup> Avenue North, Plymouth	Dispatched & Canceled
115 June 11	3005 Maplewood Road, Woodland	Medical Assist
116 June 12	149 Barry Avenue North, Wayzata	System Malfunction
117 June 14	3825 Harbor Lane, Plymouth	Dispatched & Canceled
118 June 14	1085 Tamarack Drive, Orono	Smoke Odor
119 June 14	101 Hunters Glen, Wayzata	Dispatched & Canceled
120 June 16	3380 Shoreline Drive, Orono	Building Fire
121 June 17	600 Rice Street East, Wayzata	Severe Weather
122 June 17	20236 Cottagewood Road, Deephaven	Dispatched & Canceled
123 June 18	235 Hollander Road, Orono	Gas Leak
124 June 19	Sixth Avenue & Highway 12, Orono	Motor Vehicle Accident
125 June 20	150 Wayzata Blvd. East, Wayzata	Dispatched & Canceled
126 June 21	649 Ferndale Road West, Wayzata	Smoke Detector Activation
127 June 21	310 Peavey Road, Wayzata	Dispatched & Canceled
128 June 21	14920 28 <sup>th</sup> Avenue North, Plymouth	Building Fire
129 June 22	16100 Wayzata Blvd. East, Wayzata	Dispatched & Canceled
130 June 22	301 Peavey Lane, Wayzata	System Malfunction
131 June 22	1620 Holdridge Circle, Wayzata	Dispatched & Canceled
132 June 24	930 Rice Street East, Wayzata	Medical Assist
133 June 24	Lake Minnetonka/Big Island, Orono	Dispatched & Canceled
134 June 26	200 Woodhill Road, Wayzata	Dispatched & Canceled

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135	June 26	Lake Minnetonka/Big Island, Orono	Search for Person
136	June 26	328 Waycliffe Road, Wayzata	Medical Assist
137	June 27	Highway 12 & Central Avenue N., Wayzata	Grass Fire
138	June 28	725 Wayzata Blvd. East, Wayzata	System Malfunction
139	June 28	420 Highcroft Road, Wayzata	Arcing/Shorted Electrical
140	June 28	701 Lake Street East, Wayzata	Arcing/Shorted Electrical
141	June 28	1100 Eastman Lane, Wayzata	Steam Mistaken for Smoke

Total Calls for June 2012

37 12.76%



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### July 2012 Fire Calls

Date	Address	Situation Found
142 July 2	505 Broadway Avenue North, Wayzata	Medical Assist
143 July 3	2825 Maplewood Circle, Woodland	Medical Assist
144 July 3	2175 Shevlin Drive, Orono	Dispatched & Canceled
145 July 4	385 Highcroft Lane, Wayzata	Smoke Detector Activation
146 July 4	385 Highcroft Lane, Wayzata	Dispatched & Canceled
147 July 6	393 Waycliffe Road, Wayzata	Medical Assist
148 July 7	450 Virginia Avenue, Long Lake	Dispatched & Canceled
149 July 7	215 Barry Avenue South, Wayzata	Medical Assist
150 July 7	1100 Millston Road, Orono	Dispatched & Canceled
151 July 9	1100 Eastman Lane, Wayzata	Gas Spill
152 July 12	1325 Wayzata Blvd. East, Wayzata	Assist Police
153 July 12	2925 Gale Road, Woodland	Cooking Fire
154 July 15	930 Rice Street East, Wayzata	Assist Police
155 July 17	930 Rice Street East, Wayzata	Assist Police
156 July 21	1078 East Circle Drive, Wayzata	Medical Assist
157 July 22	Highway 12 & Central Avenue N., Wayzata	Medical Assist
158 July 23	630 Wayzata Blvd. East, Wayzata	Dispatched & Canceled
159 July 23	420 Highcroft Road, Wayzata	Smoke Detector Activation
160 July 24	160 Goldenview Drive, Orono	Dispatched & Canceled
161 July 25	810 Lake Street East, Wayzata	Building Fire
162 July 25	625 Rosswood Lane, Wayzata	Arcing/Shorted Electrical
163 July 26	1907 Wayzata Blvd. East, Wayzata	Carbon Monoxide Detector
164 July 26	120 Ridgeview Drive, Wayzata	Smoke Detector Activation
165 July 27	659 Rosswood Lane, Wayzata	Medical Assist
166 July 30	930 Rice Street East, Wayzata	Assist Police

Total Calls for July 2012

25 8.62%



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### August 2012 Fire Calls

Date	Address	Situation Found
167 August 2	1450 Wayzata Blvd. East, Wayzata	Over Pressure Rupture
168 August 3	3422 Livingston Avenue, Orono	Building Fire
169 August 3	215 Barry Avenue South, Wayzata	Medical Assist
170 August 4	600 Hillside Drive, Wayzata	System MAlfunction
171 August 5	930 Rice Street East, Wayzata	Assist Police
172 August 6	Lake St. & Minnetonka Ave., Wayzata	Over Pressure Rupture
173 August 6	665 Ferndale Road North, Orono	Gas Leak
174 August 7	700 Lake Street East, Wayzata	Smoke Detector Activation
175 August 7	110 Circle A Drive, Wayzata	Medical Assist
176 August 8	120 Ridgeview Drive, Wayzata	Dispatched & Canceled
177 August 9	270 Ridgeview Drive, Wayzata	Medical Assist
178 August 10	415 Indian Mound Street, Wayzata	Good Intent
179 August 10	Arlington Circle & Shady Lane, Wayzata	Dispatched & Canceled
180 August 10	220 Grove Lane East, Wayzata	Medical Assist
181 August 11	520 Gardner Street, Wayzata	Assist Police
182 August 11	300 Pondridge Circle, Wayzata	Dispatched & Canceled
183 August 12	2715 Maplewood Circle, Woodland	System Malfunction
184 August 13	605 Locust Hills Drive, Wayzata	Dispatched & Canceled
185 August 14	560 Indian Mound Street, Wayzata	Assist Police
186 August 14	340 Willow Drive, Orono	Brush Fire
187 August 15	1421 Wayzata Blvd. East, Wayzata	Dispatched & Canceled
188 August 16	930 Rice Street, Wayzata	Assist Police
189 August 19	431 Peavey Lane, Wayzata	Dispatched & Canceled
190 August 20	431 Peavey Lane, Wayzata	Dispatched & Canceled
191 August 20	150 Central Avenue South, Wayzata	Medical Assist

# WAYZATA FIRE DEPARTMENT

600 RICE STREET  
WAYZATA, MN 55391  
(952) 404-5337  
FAX (952) 404-5336  
fire@wayzata.org

192	August 21	15600 Holdridge Road East, Wayzata	Dispatched & Canceled
193	August 22	1045 Lake Street East, Wayzata	Medical Assist
194	August 22	1151 Wayzata Blvd. East, Wayzata	Assist Police
195	August 22	1325 Wayzata Blvd. East, Wayzata	Assist Police
196	August 23	615 Waycliffe Road, Wayzata	Dispatched & Canceled
197	August 24	810 Lake Street East, Wayzata	System Malfunction
198	August 25	2135 Carriage Lane, Orono	Building Fire
199	August 27	1000 Superior Blvd., Wayzata	System Malfunction
200	August 30	220 Grove Lane East, Wayzata	Medical Assist
201	August 30	503 Harrington Road, Wayzata	Dispatched & Canceled
202	August 30	18323 Minnetonka Blvd., Deephaven	Dispatched & Canceled
203	August 31	315 Minnetonka Avenue, Wayzata	Electrical Wiring Problem

Total Calls for August 2012

37 12.76%



# WAYZATA FIRE DEPARTMENT

600 RICE STREET  
WAYZATA, MN 55391  
(952) 404-5337  
FAX (952) 404-5336  
fire@wayzata.org

## 2012 Annual Report

### September 2012 Fire Calls

Date	Address	Situation Found
204 September 2	Highway 12 & Wayzata Blvd., Wayzata	Assist Police
205 September 3	230 Central Avenue North, Wayzata	Assist Police
206 September 3	CSAH 101 & Wayzata Blvd., Wayzata	Assist Police
207 September 4	649 Ferndale Road, Wayzata	Dispatched & Canceled
208 September 4	6890 Hidden Lane, Rockford	Building Fire
209 September 7	1100 Wayzata Blvd. East, Wayzata	Dumpster Fire
210 September 10	401 Ridgeview Drive, Wayzata	Smoke Detector Activation
211 September 12	930 Rice Street East, Wayzata	Assist Police
212 September 14	4345 Peony Lane, Plymouth	Dispatched & Canceled
213 September 14	163 Wayzata Blvd. West, Wayzata	Smoke Detector Activation
214 September 14	2670 Woolsey Lane, Woodland	Dispatched & Canceled
215 September 15	Highway 12 & Wayzata Blvd., Wayzata	Motor Vehicle Accident/Inj.
216 September 20	930 Rice Street East, Wayzata	Medical Assist
217 September 20	60 Myrtlewood Road, Orono	Smoke Detector Activation
218 September 20	1000 Brown Road, Orono	Dispatched & Canceled
219 September 21	522 Harrington Road, Wayzata	System Malfunction
220 September 24	125 Lake Street West, Wayzata	Smoke Detector Activation
221 September 27	200 Wayzata Blvd. West, Wayzata	Medical Assist
222 September 28	19600 Cedarhurst, Deephaven	Dispatched & Canceled
223 September 28	275 Hollander Road, Orono	Smoke Odor
224 September 29	930 Rice Street East, Wayzata	Assist Police
225 September 30	930 Rice Street East, Wayzata	Assist Police

Total Calls for September 2012

22 7.59%



# WAYZATA FIRE DEPARTMENT

600 RICE STREET  
WAYZATA, MN 55391  
(952) 404-5337  
FAX (952) 404-5336  
fire@wayzata.org

## 2012 Annual Report

### October 2012 Fire Calls

Date	Address	Situation Found
226 October 2	1907 Wayzata Blvd. East, Wayzata	Carbon Monoxide
227 October 5	16917 CSAH 6, Plymouth	Dispatched & Canceled
228 October 5	406 Milbert Road, Minnetonka	Building Fire
229 October 7	215 Gleason Lake Road, Wayzata	Smoke Detector Activation
230 October 8	16255 Holdridge Road West, Wayzata	Over Pressure Rupture
231 October 8	2435 Industrial Blvd., Long Lake	Building Fire
232 October 8	445 Lake Street East, Wayzata	Grass Fire
233 October 8	CSAH 15 & Highway 12, Wayzata	Grass Fire
234 October 10	14420 Carlson Parkway, Plymouth	Building Fire
235 October 14	16235 Holdridge Road West, Wayzata	System Malfunction
236 October 14	Highway 12 & CSAH 15 West, Wayzata	Good Intent
237 October 14	1132 Hollybrook Drive, Wayzata	System Malfunction
238 October 16	16235 Holdridge Road West, Wayzata	Over Pressure Rupture
239 October 17	CSAH 15 & Highway 12, Wayzata	Dispatched & Canceled
240 October 22	484 Highcroft Road, Wayzata	Dispatched & Canceled
241 October 24	10525 45 <sup>th</sup> Avenue North, Plymouth	Dispatched & Canceled
242 October 25	17950 Breezy Point Road, Woodland	Dispatched & Canceled
243 October 27	380 Margaret Circle, Wayzata	Dispatched & Canceled
244 October 28	19135 Rutledge Avenue, Deephaven	Building Fire
245 October 31	15500 37th Avenue North, Plymouth	Smoke Odor
Total Calls for October 2012		20 6.90%



# WAYZATA FIRE DEPARTMENT

600 RICE STREET  
WAYZATA, MN 55391  
(952) 404-5337  
FAX (952) 404-5336  
fire@wayzata.org

## 2012 Annual Report

### November 2012 Fire Calls

Date	Address	Situation Found
246 November 5	24590 Smithtown Road, Shorewood	Building Fire
247 November 5	215 Barry Avenue South, Wayzata	Dispatched & Canceled
248 November 6	200 Woodhill Road, Wayzata	Medical Assist
249 November 6	215 Gleason Lake Road, Wayzata	Dispatched & Canceled
250 November 7	163 Wayzata Blvd. West	Medical Assist
251 November 10	150 Wayzata Blvd. East, Wayzata	Medical Assist
252 November 10	639 Bushaway Road, Wayzata	Power Line Down
253 November 11	144 Peavey Lane, Wayzata	Dispatched & Canceled
254 November 16	17900 Shavers Lake Drive, Deephaven	Building Fire
255 November 17	659 Rosswood Lane, Wayzata	Medical Assist
256 November 19	2065 Webber Hills Road, Orono	Building Fire
257 November 21	447 Peavey Lane, Wayzata	Dispatched & Canceled
258 November 22	522 Harrington Road, Wayzata	System Malfunction
259 November 23	420 Highcroft Road, Wayzata	Dispatched & Canceled
260 November 25	810 Lake Street East, Wayzata	Arcing/Shorted Electrical
261 November 26	120 Circle A Drive, Wayzata	Passenger Vehicle Fire
262 November 26	240 Central Avenue North, Wayzata	Removal of Victim/Elevator
263 November 27	645 Wayzata Blvd. East, Wayzata	Smoke Detector Activation
264 November 27	1175 Weston Lane, Plymouth	Building Fire
265 November 28	341 Ramsey Road, Wayzata	Smoke Odor
266 November 29	1909 Wayzata Blvd. East, Wayzata	Gas Spill
267 November 30	237 Manitoba Avenue South, Wayzata	Gas Leak

Total Calls for November 2012

22 7.59%



# WAYZATA FIRE DEPARTMENT

600 RICE STREET  
WAYZATA, MN 55391  
(952) 404-5337  
FAX (952) 404-5336  
fire@wayzata.org

## 2012 Annual Report

### December 2012 Fire Calls

Date	Address	Situation Found
268 December 3	385 Lake Street West, Wayzata	Dispatched & Canceled
269 December 3	15300 37 <sup>th</sup> Avenue North, Plymouth	Dispatched & Canceled
270 December 7	Highway 12 West & CSAH 101 N., Wayzata	Dispatched & Canceled
271 December 7	3850 Plymouth Boulevard, Plymouth	Dispatched & Canceled
272 December 8	315 Woodhill Road, Orono	Cooking Fire
273 December 11	250 Central Avenue North, Wayzata	Medical Assist
274 December 12	270 Ridgeview Drive East, Wayzata	Medical Assist
275 December 14	90 Myrtlewood Road, Orono	Carbon Monoxide Detector
276 December 16	2871 Gale Road, Woodland	Dispatch & Canceled
277 December 18	19605 19 <sup>th</sup> Avenus North, Plymouth	Dispatched & Canceled
278 December 18	521 Shadyway Road, Wayzata	Dispatched & Canceled
279 December 21	301 Peavey Lane, Wayzata	Smoke Odor
280 December 24	12395 42 <sup>nd</sup> Avenue North, Plymouth	Building Fire
281 December 25	635 Gardner Street East, Wayzata	Medical Assist
282 December 25	425 Ferndale Woods Road, Wayzata	Dispatched & Canceled
283 December 25	19090 Minnetonka Boulevard, Deephaven	Dispatched & Canceled
284 December 26	3945 Lancaster Lane, Plymouth	Dispatched & Canceled
285 December 26	3945 Lancaster Lane, Plymouth	Building Fire
286 December 26	755 Lake Street East, Wayzata	Hazardous Conditions
287 December 27	155 Gleason Lake Road, Wayzata	Good Intent
288 December 27	180 Ferndale Road South, Wayzata	Dispatched & Canceled
289 December 27	180 Ferndale Road South, Wayzata	System Malfunction
290 December 28	1515 Birch Bend Lane, Wayzata	Vehicle Fire

Total Calls for December 2012

23 7.93%

**REQUEST FOR ACTION**

**WOODLAND CITY COUNCIL**



MEETING DATE: March 11, 2013  
FROM: Shelley Souers, City Clerk  
SUBJECT: Resolution No. 09-2013; Approving Monetary Limits on Tort Liability

**OVERVIEW**

Minnesota Statutes 466.04 have established tort liability limits for municipalities that limit the amount an individual claimant can recover to no more than \$500,000 per claimant at and the total amount that all claimants would be able to recover for a single occurrence in which the statutory limits apply are limited to \$1,500,000.

Because Cities have the right to waive the liability limits, the City should adopt a resolution stipulating whether the City will waive or not waive monetary limits on tort liability. In the past Woodland had selected the option to not waive the monetary limits

**COUNCIL ACTION:** Motion to adopt Resolution No. 09-2013; making a selection not to waive the statutory tort limits for liability purposes established by Minnesota Statute 466.04.

History on waiving monetary limits on tort liability:

- 2005 - Do Not Waive
- 2006 - Do Not Waive
- 2007 - Do Not Waive
- 2008 - Do Not Waive
- 2009 - Do Not Waive
- 2010 - Do Not Waive
- 2011 - Do Not Waive
- 2012 - Do Not Waive

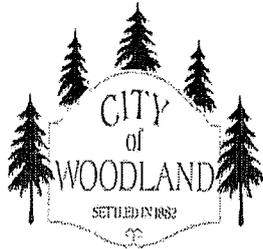
History of Annual Insurance Costs:

- 2005 - \$3,100
- 2006 - \$2,894
- 2007 - \$3,078
- 2008 - \$3,132
- 2009 - \$2,805
- 2010 - \$2,739
- 2011 - \$3,090
- 2012 - \$2,950

Most Cities do not waive the limits, so not waiving sets the limit, per claimant at \$500,000 and \$1,500,000 for all claimants per occurrence.

## REQUEST FOR ACTION

### WOODLAND CITY COUNCIL



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**COUNCIL ACTION:** Motion to adopt Resolution No. 09-2013; making a selection not to waive the statutory tort limits for liability purposes established by Minnesota Statute 466.04.

History on waiving monetary limits on tort liability:

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2010 - Do Not Waive  
2011 - Do Not Waive  
2012 - Do Not Waive

History of Annual Insurance Costs:

2005 - \$3,100  
2006 - \$2,894  
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2011 - \$3,090  
2012 - \$2,950

Most Cities do not waive the limits, so not waiving sets the limit, per claimant at \$500,000 and \$1,500,000 for all claimants per occurrence.

**CITY OF WOODLAND**  
**RESOLUTION NO. 09-2013**

**A RESOLUTION OF THE CITY WOODLAND, REGARDING MAKING A  
SELECTION NOT TO WAIVE THE STATUTORY LIMITS FOR LIABILITY  
INSURANCE PURPOSES.**

WHEREAS, Minnesota Statutes 466.04 has established tort liability limits for municipalities; and

WHEREAS, the League of Minnesota Cities Insurance Trust has asked the City to make an election with regard to waiving or not waiving its tort liability; and

WHEREAS, the choices available are as follows: to not waive the statutory municipal liability tort limit; or to waive the tort monetary limit to the limit of the liability insurance coverage obtained from the LMCIT;

NOW THEREFORE BE IT RESOLVED, that the City Council does hereby elect not to waive the statutory tort liability limit established by Minnesota Statutes 466.04.

Adopted by the City Council of the City of Woodland, Minnesota on this 11 day of March, 2013.

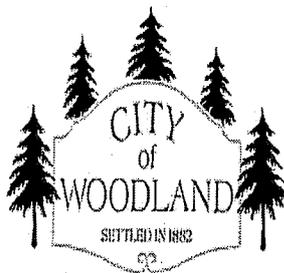
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James S. Doak, Mayor

ATTEST:

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Shelley Souers, City Clerk

**WOODLAND CITY COUNCIL**

MEETING DATE: March 11, 2013  
FROM: Shelley Souers, City Clerk  
SUBJECT: 2013 Water and Sewer Service Repairs and Maintenance

**BACKGROUND:**

A sewer and water utility system was installed in 1997 to a small section of the City. The users of the system pay for all utility repairs and services related to the system maintenance through a charge on their quarterly utility statements.

In the past the City has contacted the City Engineer regarding any routine and emergency maintenance issues that arose. The Engineer contacted a repair service contractor on an as-needed basis. The City has used the several service contractors in the past including Widmer and Schneider Excavating and occasionally the Deephaven public works staff has assisted with minor issues. Infratech has conducted the annual hydrant flushing.

Staff spoke with the City Engineer and believe it would be beneficial to have a consistent service contractor to call upon, especially in the event of an emergency during or after business hours. The designated contractor's contact information would also be given to the Police Department in the event of an after hours or weekend maintenance issues that requires the police to call for service. i.e. hydrant leaking water or a break in a water line.

The Engineer has recommended that we work with Schneider Excavating and Grading Inc. for routine and emergency work related to the utility system. Schneider Excavating has worked with the City on past maintenance issues over the past year. They are familiar with the system and have worked closely with the City Engineer.

The City Engineer has asked Schneider Excavating & Grading Inc., to provide the City with a bid for utility repairs and service work with the understanding that they would also respond to service calls 24 hours a day, seven days a week as directed.

Schneider Excavating & Grading Inc. has provided the City with a bid for utility repairs and service as delineated in their quote

**ACTION:** Motion to adopt the Resolution No.10-2013; Approving the quote for services with Schneider Excavating and Grading, Inc., for routine and emergency maintenance work as directed by City Staff or the City Engineer.

If the City elects to designate Schneider Excavating and Grading Inc. for the 2013 calendar year, the staff will confirm that their current liability insurance and workers compensation documentation is provided with the signed quote for services.

**CITY OF WOODLAND**  
**RESOLUTION NO. 10-2013**

**A RESOLUTION AUTHORIZING ENTERING INTO AN AGREEMENT FOR WATER  
AND SEWER UTILITY REPAIRS AND SERVICE FOR 2013**

**WHEREAS**, the City of Woodland contracts with a private company for water and sewer utility repairs and service; and,

**WHEREAS**, the City of Woodland desires to establish an agreement for water and sewer utility repairs and services with Schneider Excavating and Grading, Inc. and said services will be conducted according to the 2013 quote for services with Schneider Excavating and Grading, Inc., and as delineated in the quote: Utility Repairs/Service; regular work per hour and emergency work per hour with service available 24 hours, seven days a week.

**NOW, THEREFORE, BE IT RESOLVED** that the Woodland City Council authorizes entering into the Agreement for water and sewer utility repairs and service with Schneider Excavating and Grading, Inc., for 2013.

**ADOPTED** this 11 day of March, 2013 by the City Council of the City of Woodland, Minnesota.

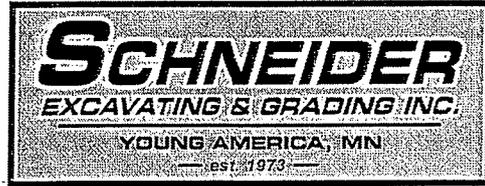
\_\_\_\_\_  
James S. Doak, Mayor

**ATTEST:**

\_\_\_\_\_  
Shelley Souers, City Clerk

City Of Woodland  
20225 Cottagewood Road  
Woodland, MN. 55331

## QUOTE



Contact

Ross Schneider  
952-292-3788  
Brian Wachholz  
952-292-4374

<b>PROJECT: UTILITY REPAIRS/SERVICE</b>	<b>Unit</b>	<b>Qty.</b>	<b>Unit Price</b>
<b><u>REGULAR WORK PER HOUR</u></b>			
314C Backhoe			\$145.00/hr.
330C Backhoe			\$160.00/hr.
T300 Skid Loader			\$115.00/hr.
950H Loader			\$115.00/hr.
Tri Axle Dumptruck			\$80.00/hr.
Labor			\$65.00/hr.
Foreman and truck w/ trailer & tools			\$105.00/hr.
Mobilization In/Out per machine			\$250.00
<b><u>EMERGENCY WORK PER HOUR</u></b>			
314C Backhoe			\$170.00/hr.
330C Backhoe			\$185.00/hr.
T300 Skid Loader			\$140.00/hr.
950H Loader			\$175.00/hr.
Tri Axle Dumptruck			
Labor			\$90.00/hr.
Foreman and truck w/ trailer & tools			\$130.00/hr.
Mobilization In/Out per machine			\$350.00

NOTE: All prices include fuel and operator

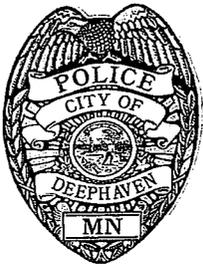
Our services are available 24 hrs., 7 days a week

\_\_\_\_\_  
Ross Schneider, Owner

\_\_\_\_\_  
James S. Doak, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Deephaven Police Department

20225 Cottagewood Road  
Deephaven, MN 55331

CORY JOHNSON  
Chief of Police

(952)474-7555 Office  
(952)474-4564 Fax  
Cpj5400@hotmail.com

February 10, 2012

### PUBLIC SAFETY NOTICE

#### **-COYOTE AWARENESS AND INFORMATION-**

Like other suburbs, Deephaven and Woodland have experienced Coyote sightings and related activity over the past few years. With the wooded surroundings of the area and the many city parks in Deephaven, opportunistic Coyotes have found locations to thrive. Subsequently, it is conceivable Coyotes can be found throughout Deephaven and Woodland.

Coyotes are scavengers and opportunistic hunters that will range wherever necessary to find food. They will eat many types of animals that may include domestic pets of various sizes. Therefore, dog and cat owners should be aware that a Coyote may prey on a family pet.

Although Coyotes are a threat to domestic pets, they are not a threat to Humans. In fact, according to the Minnesota Department of Natural Resources, there has never been a documented Coyote attack on a Human in Minnesota. Given these facts, the Deephaven Police Department is encouraging citizens to take these simple precautions to ensure the safety of their pets.

- **Do not leave pet food or garbage outside.**
- **Do not intentionally feed Coyotes.**
- **Do not leave dogs or cats outside unattended for long periods.**
- **Pets should be leashed and attended when walking.**
- **If confronted by a Coyote, persons should shout or make loud noises to scare the Coyote away.**

Per City Ordinance, No citizen can discharge a firearm or Trap these animals. Instead persons should notify our office and we will assess the situation and give recommendations. Presently we are suggesting residents hire a Private Contractor to trap the animal. Prior approval by the Police Department is required before hiring a Trapper.

Everyone should be aware of the potential harm Coyotes could inflict on pets and take the above precautions. At this time, the City is addressing the situation by providing public awareness and public education. If you have any questions, please contact the Deephaven Police Department at (952)-474-7555.

Chief Cory Johnson

66

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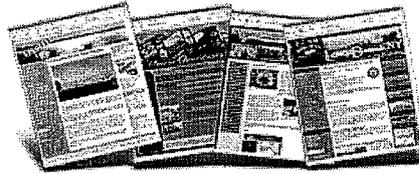
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### GOVOFFICE IS YOUR WEBSITE SOLUTION!

Your ballpark price estimate to get started with GovOffice includes:

- License of the GovOffice Content Management System for building and editing your Website. Includes online training for staff.
- Choice of a stock design template from the GovOffice Design Center or upgrade to a Budget customized design.
- Start-Up Package. Includes a "move-in-ready, starter site" for expedited launch of your new Website, domain name service, and 5 shortcut URLs.
- Annual Service Package. Includes Web hosting, toll-free technical support and more.



**First Year Estimate: \$1,225 - \$1,825**

Approximate Service Package for 2<sup>nd</sup> year: \$400



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"Standard" = Feature included in the required costs  
 "Optional" = Additional cost required to add this feature

Features	Standard	Optional
<b>Professional Design</b>		
Access to over 20 stock design templates; customization of the design is limited to adding your organization's name, slogan, and a footer	✓	
Customized graphic Web design for a "look and feel" that is exclusive to your organization; go to <a href="http://www.govoffice.com/design">www.govoffice.com/design</a> for options, pricing, and live examples		✓
<b>Web Hosting and Support</b>		
Up to 1 GB (1,000 MB) of stored uploads, our regular maintenance of Web servers, and your access to the toll-free Technical Support Desk	✓	
Extended Storage Plan to triple the amount (3 GB) of stored uploads on your Web site		✓
Nightly backups of Web site data at our local Tier One hosting facility	✓	
Online training of the GovOffice technology and selected upgrades for staff	✓	
Quick Tips within the administrative Web site and access to the GovOffice Help Site	✓	
Subscription to monthly e-newsletter for any number of staff and free Web Site Tune-Up Kit containing over 75 suggestions to ensure an effective online presence	✓	
<b>Administrative Web Site Access, Editing, and Management</b>		
Unlimited number of administrative users (staff members) on the GovOffice system	✓	
Ability to limit access and administrative permissions to each user on the system	✓	
Preview feature that shows how an unsaved edit would appear if it was saved and activated on the live Web site	✓	
Live Site feature that allows users to switch between the live and administrative Web sites within one browser window	✓	
Data storage tracker to help manage your load of Web content	✓	
Audit log that shows editing activity of all administrative users	✓	
Generate monthly reports that monitor traffic to and within your Web site	✓	
<b>Basic and Advanced Features</b>		
Flexibility to name and order all navigation menu buttons	✓	
Import, type, format, spell-check text (and more)	✓	

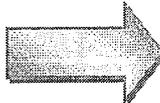
Features (continued)	Standard	Optional
Create unlimited number of links to internal pages and external Web sites	✓	
Upload, resize, position, and caption photos	✓	
Online forms for questions, comments, and requests to be contacted by staff	✓	
Post audio and video files	✓	
Upload and name documents, such as Agendas & Minutes and your newsletters	✓	
Schedule of events, including recurring events, within a true calendar display	✓	
Online opinion polls with controlled responses and option to display the results	✓	
Image gallery to create a Community Photo Album; includes slideshow capability	✓	
Ability to add, turn on & off, and easily remove sidebars from all pages	✓	
Directory, including contact information and photos, of Elected Officials and staff	✓	
Post news stories with a pre-set release date for automatic display on the live Web site	✓	
Display job listings with post & deadline dates and post the employment application	✓	
List Frequently Asked Questions by department or the entire organization	✓	
Highlight "related links" to associated Web sites without posting long URLs	✓	
Directory of local attractions and links to an online map	✓	
Site Map for added ease by site visitors in locating a desired section of the Web site	✓	
"Last Edit" stamp that shows the date on which any Web page was last updated	✓	
"Printer-Friendly" option and some flexibility in the placement of the icon	✓	
Search engine that also searches keywords within uploaded documents	✓	
<b>Advanced:</b> Option for advanced users to switch to HTML mode for editing (for example, to embed community videos from your YouTube Channel or Google Maps of your community)	✓	
<b>Advanced:</b> Shortcut URLs (for example, <a href="http://www.govoffice.com/shortcuts">www.govoffice.com/shortcuts</a> ) for quicker and direct access to select sections the Web site—bypassing the home page		✓
<b>Advanced:</b> SuperForms module for more robust online forms, such as service requests		✓
<b>Advanced:</b> Intranet capability for "staff only" areas of the Web site; accessed only by username and password	✓	
<b>Advanced:</b> Bulk e-mail tool that allows visitors to opt-in and opt-out of receiving e-mail notifications from your government office	✓	
<b>Advanced:</b> RSS feeds "in" from other news-related Web sites	✓	



## Objectives of a Community Website

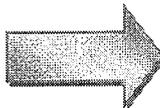
## How GovOffice Will Help You

To improve citizen outreach, while increasing efficiency within your government office.



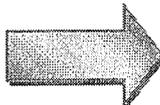
By effectively using your Website to deliver the information your citizens want, you will see a drop in repetitive phone inquiries and walk-ins, making office staff more available for other tasks.

To effectively promote your community to attract new citizens, businesses, and visitors.



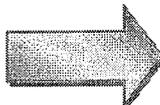
A customized Web design will showcase what makes your community unique and a great place to live, work, and play. Also, create a photo slideshow of recent events and to promote economic development opportunities.

To provide your citizens with new ways to engage with government in a technology-driven world.



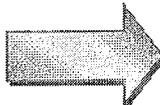
The optional SuperForms upgrade provides a vehicle for taking online service requests (such as reporting a pothole) and more!

To keep citizens informed of public meetings, news, community organizations, and events.



No technical skills are needed to post public documents, such as Agendas and Minutes, update events and meetings calendars, add news stories, RSS feeds, links to other Websites of interest, and more!

To communicate notices of an urgent nature, information on emergency preparedness and evacuation plans.



GovOffice allows immediate site access in order to post urgent notices...by your staff! In contrast, it may take several hours or days for your contracted Webmaster to complete the job.

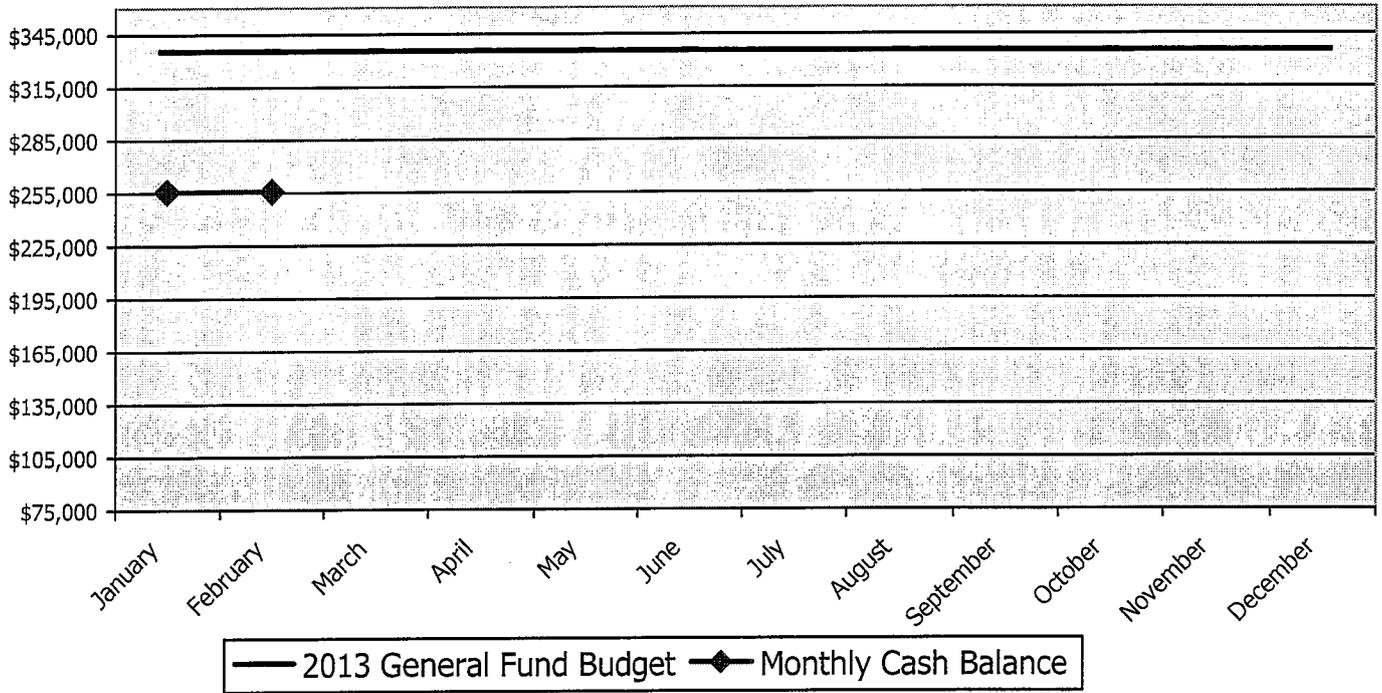
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# Proposed Enhancements to Chapter 9. Zoning

Paragraph	Proposed Change	Rationale
900.01 Subd 1 Purpose	Delete ALL of the present language and substitute: "This Chapter is adopted as the principal means of attaining the goals and standards set forth in Woodland's Comprehensive Plan, including preservation of open space, scenic views, natural topography and habitat, wetlands, lakes, indigenous vegetation and trees, and rehabilitation of existing housing units on their present location."	Linking the Ordinance to the Comprehensive Plan strengthens enforceability.
Various	Add definition for <b>CONDITIONAL USE</b> . "A use that would not be appropriate generally but may be allowed with appropriate restrictions, upon a finding that certain conditions as detailed in the zoning ordinance exist, the use conforms to the Comprehensive Plan, and the use is compatible with the existing neighborhood. The city may impose additional conditions in specific instances to protect the health, safety and welfare." Wherever "Special Use" appears, substitute "Conditional Use."	The Municipal Land Use Planning Act does not recognize nor prescribe Special Use Permits.
900.10 Subd 1 Lot Coverage	Determine what should count toward various Impervious Coverage limits and what those % limits should be, then reword the Ordinance accordingly.	Technical Correction
All permits	Clarify that to grant a permit, the Council must make a supporting finding-of-fact for ALL of the specified "Matters (to be) Considered," via a "finding-of-fact" process for each such matter. The "Matters to be Considered" for each permit need to be reworded as questions, like the present Variances language.	Clarify whether granting a permit requires <u>most</u> or <u>all</u> or some of the Matters to be Considered.
900.24 Construction Site Management	Dave Martini reports that by using before-&-after photos of the pavement and shoulders, there are engineering methodologies available to calculate the repair cost and/or reduction-of-useful-life cost. A charge should be imposed on the project for such calculated repair cost and reduction-of-useful-cost. However, in those rare situations where 2 or more construction projects are using a common roadway, no charge should be imposed, because there is no fair allocation methodology.	Road maintenance cost equity

### City of Woodland General Fund Cash Balance vs. Budget



2013 Month	2013 Cash Balance	2013 General Fund Budget	% of Budget
January	\$255,587	\$335,653	76.15
February	\$255,837	\$335,653	76.22
March		\$335,653	
April		\$335,653	
May		\$335,653	
June		\$335,653	
July		\$335,653	
August		\$335,653	
September		\$335,653	
October		\$335,653	
November		\$335,653	
December		\$335,653	

\* County Tax Settlements are received bi-annually in July & December



**CITY OF WOODLAND  
TREASURER'S REPORT  
FUND CASH BALANCES  
2/28/2013**

<b>Fund</b>	<b>1/31/2013</b>	<b>Monthly</b>	<b>Monthly</b>	<b>Monthly</b>	<b>2/28/2013</b>
	<b>Cash Balance</b>	<b>Revenues</b>	<b>Expenses</b>	<b>* Liabilities</b>	<b>Cash Balance</b>
<b>General Fund</b>	\$ 255,421.00	\$ 1,428.00	\$ 31,012.00	\$ -	\$ 225,837.00
<b>Street Improvement</b>	\$ 41,218.00	\$ -	\$ -	\$ -	\$ 41,218.00
<b>Water</b> <b>* Water Loan - Principal</b>	\$ (20,282.00)	\$ 5,641.00	\$ 11.00 \$ -	\$ -	\$ (14,652.00)
<b>Sewer</b> <b>* Sewer Loan - Principal</b>	\$ 139,610.00	\$ 6,788.00	\$ 19,411.00	\$ - \$ -	\$ 126,987.00
<b>Total</b>	<b>\$ 415,967.00</b>	<b>\$ 13,857.00</b>	<b>\$ 50,434.00</b>	<b>\$ -</b>	<b>\$ 379,390.00</b>

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
101-31010	.00	7,912.14	320,228.00	( 312,315.86 )	2.47
101-31020	.00	.00	.00	.00	.00
101-31040	.00	.00	.00	.00	.00
101-31800	.00	.00	.00	.00	.00
101-31910	.00	.00	.00	.00	.00
<b>TOTAL TAXES</b>	<b>.00</b>	<b>7,912.14</b>	<b>320,228.00</b>	<b>( 312,315.86 )</b>	<b>2.47</b>
<u>LICENSES &amp; PERMITS</u>					
101-32160	150.00	450.00	500.00	( 50.00 )	90.00
101-32210	.00	9,137.74	8,000.00	1,137.74	114.22
101-32240	25.00	50.00	75.00	( 25.00 )	66.67
101-32250	10.00	15.00	300.00	( 285.00 )	5.00
101-32260	.00	.00	150.00	( 150.00 )	.00
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>185.00</b>	<b>9,652.74</b>	<b>9,025.00</b>	<b>627.74</b>	<b>106.96</b>
<u>INTERGOVERNMENTAL AID</u>					
101-33402	.00	.00	.00	.00	.00
101-33423	.00	.00	.00	.00	.00
101-33610	.00	.00	.00	.00	.00
101-33620	.00	.00	.00	.00	.00
101-33630	.00	.00	1,500.00	( 1,500.00 )	.00
<b>TOTAL INTERGOVERNMENTAL AID</b>	<b>.00</b>	<b>.00</b>	<b>1,500.00</b>	<b>( 1,500.00 )</b>	<b>.00</b>
<u>PUBLIC CHARGES FOR SERVICE</u>					
101-34103	.00	1,256.97	500.00	756.97	251.39
101-34107	.00	.00	.00	.00	.00
101-34207	500.00	500.00	1,200.00	( 700.00 )	41.67
101-34960	.00	.00	.00	.00	.00
<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>	<b>500.00</b>	<b>1,756.97</b>	<b>1,700.00</b>	<b>56.97</b>	<b>103.35</b>
<u>FINES &amp; FORFEITURES</u>					
101-35101	706.40	770.83	2,500.00	( 1,729.17 )	30.83
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>706.40</b>	<b>770.83</b>	<b>2,500.00</b>	<b>( 1,729.17 )</b>	<b>30.83</b>

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
101-36100 SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
101-36102 INTEREST	36.55	73.02	200.00	( 126.98 )	36.51
101-36210 STONE ARCH DONATION	.00	.00	.00	.00	.00
101-36220 OTHER INCOME	.00	.00	500.00	( 500.00 )	.00
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>36.55</b>	<b>73.02</b>	<b>700.00</b>	<b>( 626.98 )</b>	<b>10.43</b>
<u>OTHER FINANCING SOURCES</u>					
101-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL FUND REVENUE</b>	<b>1,427.95</b>	<b>20,165.70</b>	<b>335,653.00</b>	<b>( 315,487.30 )</b>	<b>6.01</b>

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>COUNCIL</u>					
101-41100-103 COUNCIL SALARIES	.00	.00	240.00	240.00	.00
101-41100-122 FICA CONTRIBUTIONS	.00	.00	15.00	15.00	.00
101-41100-123 MEDICARE CONTRIBUTIONS	31.92	31.92	5.00	( 26.92 )	638.40
101-41100-309 MISC PROFESSIONAL SERVICE	.00	.00	.00	.00	.00
101-41100-371 TRAINING/CONFERENCES	.00	.00	200.00	200.00	.00
101-41100-433 DUES/SUBSCRIPTION	.00	.00	.00	.00	.00
101-41100-439 COUNCIL/CONTINGENCY/MISC	.00	.00	100.00	100.00	.00
<b>TOTAL COUNCIL</b>	<b>31.92</b>	<b>31.92</b>	<b>560.00</b>	<b>528.08</b>	<b>5.70</b>
<u>ELECTIONS</u>					
101-41200-103 ELECTION SALARIES	.00	.00	.00	.00	.00
101-41200-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41200-214 FORMS/PRINTING/PUBLICATIONS	.00	.00	50.00	50.00	.00
101-41200-219 OPERATING SUPPLIES	.00	.00	.00	.00	.00
101-41200-249 MINOR EQUIPMENT/OTHER	.00	.00	.00	.00	.00
101-41200-309 OTHER PROFESSIONAL SVCS	.00	.00	.00	.00	.00
101-41200-319 EQUIPMENT MAINTENANCE	.00	.00	325.00	325.00	.00
101-41200-322 POSTAGE	.00	.00	25.00	25.00	.00
101-41200-372 MEALS	.00	.00	.00	.00	.00
101-41200-419 POLLING PLACE RENTAL	.00	.00	.00	.00	.00
101-41200-439 ELECTION/CONTINGENCY	.00	.00	.00	.00	.00
<b>TOTAL ELECTIONS</b>	<b>.00</b>	<b>.00</b>	<b>400.00</b>	<b>400.00</b>	<b>.00</b>
<u>CONTRACTED SERVICES</u>					
101-41400-103 TREASURER'S SALARY	.00	.00	.00	.00	.00
101-41400-122 FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-123 MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
101-41400-201 SUPPLIES	29.79	29.79	.00	( 29.79 )	.00
101-41400-202 DUPLICATING	.00	.00	.00	.00	.00
101-41400-214 FORMS/PRINTING/NEWSLETTER	.00	15.32	650.00	634.68	2.36
101-41400-219 OPERATIONAL SUPPLIES-OTHER	97.26	97.26	450.00	352.74	21.61
101-41400-308 ZONING COORDINATOR SERVICES	.00	105.83	1,800.00	1,694.17	5.88
101-41400-309 PROFESSIONAL SVCS - OTHER	.00	.00	150.00	150.00	.00
101-41400-310 CLERICAL SERVICES	4,021.42	8,042.84	48,257.00	40,214.16	16.67
101-41400-322 POSTAGE	.00	.00	500.00	500.00	.00
101-41400-351 PUBLISHING/LEGAL NOTICES	162.38	162.38	1,500.00	1,337.62	10.83
101-41400-371 TRAINING/MISC	.00	.00	60.00	60.00	.00
101-41400-439 CLERK-CONTINGENCY	.00	.00	.00	.00	.00
101-41400-530 CAP OUTLAY-IMP OTHER THAN	.00	.00	.00	.00	.00
<b>TOTAL CONTRACTED SERVICES</b>	<b>4,310.85</b>	<b>8,453.42</b>	<b>53,367.00</b>	<b>44,913.58</b>	<b>15.84</b>

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

**GENERAL FUND**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>ASSESSOR CONTRACT</u>					
101-41500-309 ASSESSOR CONTRACT	751.50	1,503.00	9,019.00	7,516.00	16.66
TOTAL ASSESSOR CONTRACT	751.50	1,503.00	9,019.00	7,516.00	16.66
<u>LEGAL SERVICES</u>					
101-41600-304 LEGAL SERVICES/GENERAL	210.00	210.00	6,000.00	5,790.00	3.50
101-41600-305 LEGAL SVCS/PROSECUTION	.00	.00	2,500.00	2,500.00	.00
TOTAL LEGAL SERVICES	210.00	210.00	8,500.00	8,290.00	2.47
<u>AUDIT SERVICES</u>					
101-41700-301 AUDITING	.00	.00	11,000.00	11,000.00	.00
TOTAL AUDIT SERVICES	.00	.00	11,000.00	11,000.00	.00
<u>PUBLIC SAFETY EXPENSES</u>					
101-42100-302 JAIL/WORKHOUSE FEES	.00	.00	.00	.00	.00
101-42100-310 LAW ENFORCEMENT CONTRACT	8,689.83	17,379.66	104,278.00	86,898.34	16.67
TOTAL PUBLIC SAFETY EXPENSES	8,689.83	17,379.66	104,278.00	86,898.34	16.67
<u>FIRE PROTECTION</u>					
101-42200-309 FIRE PROTECTION	.00	10,214.50	20,429.00	10,214.50	50.00
101-42200-319 PROF SVC - FIRE MARSHALL INSP	.00	.00	.00	.00	.00
TOTAL FIRE PROTECTION	.00	10,214.50	20,429.00	10,214.50	50.00
<u>ENGINEERING FEES</u>					
101-42600-303 ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.00
TOTAL ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.00

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC WORKS EXPENSES</u>					
101-43100-229 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
101-43100-309 PROFESSIONAL SVCS (SEAL COAT)	.00	.00	.00	.00	.00
101-43100-381 S&R-UTILITY SERVICES-ELEC	.00	.00	.00	.00	.00
101-43100-409 ROAD MAINTENANCE FUND	.00	.00	.00	.00	.00
<b>TOTAL PUBLIC WORKS EXPENSES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<u>PUBLIC WORKS CONTRACT SVCS</u>					
101-43900-219 OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
101-43900-226 SIGNS	.00	.00	1,200.00	1,200.00	.00
101-43900-309 PROFESSIONAL SERVICES	.00	.00	.00	.00	.00
101-43900-310 SWEEPING/ROADS/MISC	.00	.00	7,500.00	7,500.00	.00
101-43900-311 STORM SEWER/MISC CLEANUP	.00	.00	200.00	200.00	.00
101-43900-312 SNOW PLOWING CONTRACTURAL	16,223.50	16,223.50	37,000.00	20,776.50	43.85
101-43900-313 TREES/MOWING CONTRACTURAL	.00	.00	8,000.00	8,000.00	.00
101-43900-319 PROF SERVICES - SEPTIC SYSTEMS	.00	.00	4,800.00	4,800.00	.00
101-43900-320 DISASTER CLEAN-UP	.00	.00	.00	.00	.00
101-43900-439 PW-CONTINGENCY	.00	.00	.00	.00	.00
<b>TOTAL PUBLIC WORKS CONTRACT SVCS</b>	<b>16,223.50</b>	<b>16,223.50</b>	<b>58,700.00</b>	<b>42,476.50</b>	<b>27.64</b>
<u>PARKS CONTRACT SERVICES</u>					
101-49000-309 MISC.-PROFESSIONAL SRVCS	.00	.00	750.00	750.00	.00
101-49000-310 RECYCLING CONTRACT	794.88	794.88	9,700.00	8,905.12	8.19
101-49000-319 PROF SERVICE-METRO WEST	.00	.00	.00	.00	.00
101-49000-369 INSURANCE	.00	.00	3,000.00	3,000.00	.00
101-49000-433 DUES & SUBSCRIPTIONS	.00	1,618.50	7,800.00	6,181.50	20.75
101-49000-438 DEER CONTROL	.00	.00	.00	.00	.00
101-49000-439 CONTINGENCY	.00	.00	150.00	150.00	.00
<b>TOTAL PARKS CONTRACT SERVICES</b>	<b>794.88</b>	<b>2,413.38</b>	<b>21,400.00</b>	<b>18,986.62</b>	<b>11.28</b>
<u>TRANSFERS</u>					
101-49300-720 TRANSFERS OUT	.00	.00	43,000.00	43,000.00	.00
<b>TOTAL TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>43,000.00</b>	<b>43,000.00</b>	<b>.00</b>
<u>TOTAL FUND EXPENDITURES</u>					
	<b>31,012.48</b>	<b>56,429.38</b>	<b>335,653.00</b>	<b>279,223.62</b>	<b>16.81</b>

CITY OF WOODLAND  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
NET REVENUES OVER EXPENDITURES	( 29,584.53 )	( 36,263.68 )	.00	( 594,710.92 )	.00

**CITY OF WOODLAND**  
**REVENUES/EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

**GENERAL FUND**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<b>REVENUE</b>					
TAXES	.00	7,912.14	320,228.00	312,315.86	2.5
LICENSES & PERMITS	185.00	9,652.74	9,025.00	( 627.74 )	107.0
INTERGOVERNMENTAL AID	.00	.00	1,500.00	1,500.00	.0
PUBLIC CHARGES FOR SERVICE	500.00	1,756.97	1,700.00	( 56.97 )	103.4
FINES & FORFEITURES	706.40	770.83	2,500.00	1,729.17	30.8
MISCELLANEOUS REVENUE	36.55	73.02	700.00	626.98	10.4
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
<b>TOTAL FUND REVENUE</b>	<b>1,427.95</b>	<b>20,165.70</b>	<b>335,653.00</b>	<b>315,487.30</b>	<b>6.0</b>
<b>EXPENDITURES</b>					
COUNCIL	31.92	31.92	560.00	528.08	5.7
ELECTIONS	.00	.00	400.00	400.00	.0
CONTRACTED SERVICES	4,310.85	8,453.42	53,367.00	44,913.58	15.8
ASSESSOR	751.50	1,503.00	9,019.00	7,516.00	16.7
LEGAL SERVICES	210.00	210.00	8,500.00	8,290.00	2.5
AUDITING	.00	.00	11,000.00	11,000.00	.0
PUBLIC SAFETY EXPENSES	8,689.83	17,379.66	104,278.00	86,898.34	16.7
FIRE PROTECTION	.00	10,214.50	20,429.00	10,214.50	50.0
ENGINEERING	.00	.00	5,000.00	5,000.00	.0
PUBLIC WORKS EXPENSE	.00	.00	.00	.00	.0
PUBLIC WORKS CONTRACT SERVICES	16,223.50	16,223.50	58,700.00	42,476.50	27.6
PARKS CONTRACT SERVICES	794.88	2,413.38	21,400.00	18,986.62	11.3
TRANSFERS OUT	.00	.00	43,000.00	43,000.00	.0
<b>TOTAL FUND EXPENDITURES</b>	<b>31,012.48</b>	<b>56,429.38</b>	<b>335,653.00</b>	<b>279,223.62</b>	<b>16.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 29,584.53 )</b>	<b>( 36,263.68 )</b>	<b>.00</b>	<b>36,263.68</b>	<b>.0</b>

CITY OF WOODLAND  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL AID</u>					
401-33610 STATE/COUNTY AID	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL AID	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
401-36102 INTEREST INCOME	.00	.00	30.00	( 30.00 )	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	30.00	( 30.00 )	.00
<u>OTHER FINANCING SOURCES</u>					
401-39200 INTERFUND TRANSFER	.00	.00	43,000.00	( 43,000.00 )	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	43,000.00	( 43,000.00 )	.00
TOTAL FUND REVENUE	.00	.00	43,030.00	( 43,030.00 )	.00

CITY OF WOODLAND  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

STREET IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STREET IMPROVE FUND EXPENSES</u>					
401-43100-303 PROF SERVICES/ENGINEERING	.00	.00	8,000.00	8,000.00	.00
401-43100-351 BID NOTICES/LEGAL/MISC	.00	.00	.00	.00	.00
401-43100-409 STREET IMPROVEMENT	.00	.00	20,000.00	20,000.00	.00
<b>TOTAL STREET IMPROVE FUND EXPENSES</b>	<b>.00</b>	<b>.00</b>	<b>28,000.00</b>	<b>28,000.00</b>	<b>.00</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>28,000.00</b>	<b>28,000.00</b>	<b>.00</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>15,030.00</b>	<b>( 71,030.00 )</b>	<b>.00</b>

**CITY OF WOODLAND**  
**REVENUES/EXPENDITURES COMPARED TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

**STREET IMPROVEMENT FUND**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<b><u>REVENUE</u></b>					
INTERGOVERNMENTAL AID	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	30.00	30.00	.0
OTHER FINANCING SOURCES	.00	.00	43,000.00	43,000.00	.0
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>43,030.00</b>	<b>43,030.00</b>	<b>.0</b>
<b><u>EXPENDITURES</u></b>					
STREET IMPROVEMENT FUND EXPENSES	.00	.00	28,000.00	28,000.00	.0
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>28,000.00</b>	<b>28,000.00</b>	<b>.0</b>
 <b>NET REVENUE OVER EXPENDITURES</b>	 <b>.00</b>	 <b>.00</b>	 <b>15,030.00</b>	 <b>15,030.00</b>	 <b>.0</b>

**CITY OF WOODLAND**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

**WATER FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
601-31801 WATER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES &amp; PERMITS</u>					
601-32260 WATER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SPECIAL ASSESSMENTS</u>					
601-36101 SP ASSMTS - 97 IMPROVE PROJECT	.00	.00	.00	.00	.00
601-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
601-36103 SA - DELINQUENT UTILITIES	.00	.00	.00	.00	.00
601-36200 SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
601-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00
601-36220 OTHER INCOME	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
<u>WATER USAGE REVENUE</u>					
601-37101 WATER USE CHARGES	1,707.21	1,707.21	.00	1,707.21	.00
601-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
601-37103 0	.00	.00	.00	.00	.00
601-37150 HOOKUP FEES	.00	.00	.00	.00	.00
601-37170 WATER MAINTENANCE FEE	2,908.83	2,908.83	.00	2,908.83	.00
601-37171 WATER ADMIN FEE	.00	.00	.00	.00	.00
601-37172 WATER USER FEE	1,024.87	1,024.87	.00	1,024.87	.00
TOTAL WATER USAGE REVENUE	5,640.91	5,640.91	.00	5,640.91	.00
<u>OTHER FINANCING SOURCES</u>					
601-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
TOTAL FUND REVENUE	5,640.91	5,640.91	.00	5,640.91	.00

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

		WATER FUND				
		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>TRANSFERS</u>						
601-49300-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
	TOTAL TRANSFERS	.00	.00	.00	.00	.00
<u>WATER FUND EXPENSES</u>						
601-49400-106	SALARY	.00	.00	.00	.00	.00
601-49400-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
601-49400-209	WATER-OFFICE SUPPLIES	.00	.00	.00	.00	.00
601-49400-214	FORMS/PRINTING	.00	.00	.00	.00	.00
601-49400-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
601-49400-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
601-49400-303	ENGINEERING FEES	.00	.00	.00	.00	.00
601-49400-304	LEGAL FEES	.00	.00	.00	.00	.00
601-49400-309	PROFESSIONAL SERVICES-O	.00	.00	.00	.00	.00
601-49400-318	1/3 OF 2011 SHORTFALL	.00	.00	.00	.00	.00
601-49400-319	EQUIPMENT MNTCE-FIRE HYDRANTS	.00	.00	.00	.00	.00
601-49400-320	MNTCE & REPAIRS - CURB STOPS	.00	.00	.00	.00	.00
601-49400-321	EQUIP MNTCE/REPAIR-GATE VALVES	.00	.00	.00	.00	.00
601-49400-322	COMMUNICATIONS-POSTAGE	10.80	10.80	.00 (	10.80)	.00
601-49400-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
601-49400-382	UTILITY SVC-WATER	.00	.00	.00	.00	.00
601-49400-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
601-49400-433	MISC.-DUES & SUBSCRIPTI	.00	.00	.00	.00	.00
601-49400-439	CONTINGENCY	.00	.00	.00	.00	.00
601-49400-590	CAPITAL OUTLAY-OTHER	.00	.00	.00	.00	.00
601-49400-602	IMPROVE BOND-PRINCIPAL	.00	12,500.00	.00 (	12,500.00)	.00
601-49400-611	INTEREST EXPENSE	.00	.00	.00	.00	.00
601-49400-612	IMPROVEMENT BOND-INTEREST	.00	2,109.38	.00 (	2,109.38)	.00
	TOTAL WATER FUND EXPENSES	10.80	14,620.18	.00 (	14,620.18)	.00
<u>DEPRECIATION</u>						
601-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
	TOTAL DEPRECIATION	.00	.00	.00	.00	.00
	TOTAL FUND EXPENDITURES	10.80	14,620.18	.00 (	14,620.18)	.00
	NET REVENUES OVER EXPENDITURES	5,630.11	( 8,979.27)	.00	20,261.09	.00

CITY OF WOODLAND  
 REVENUES/EXPENDITURES COMPARED TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SPECIAL ASSESSMENTS	.00	.00	.00	.00	.0
WATER USAGE REVENUE	5,640.91	5,640.91	.00 (	5,640.91 )	.0
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
<b>TOTAL FUND REVENUE</b>	<b>5,640.91</b>	<b>5,640.91</b>	<b>.00 (</b>	<b>5,640.91 )</b>	<b>.0</b>
<u>EXPENDITURES</u>					
TRANSFERS OUT	.00	.00	.00	.00	.0
WATER FUND EXPENSES	10.80	14,620.18	.00 (	14,620.18 )	.0
DEPRECIATION	.00	.00	.00	.00	.0
<b>TOTAL FUND EXPENDITURES</b>	<b>10.80</b>	<b>14,620.18</b>	<b>.00 (</b>	<b>14,620.18 )</b>	<b>.0</b>
 <b>NET REVENUE OVER EXPENDITURES</b>	 <b>5,630.11 (</b>	 <b>8,979.27 )</b>	 <b>.00</b>	 <b>8,979.27</b>	 <b>.0</b>

CITY OF WOODLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
602-31801 SEWER SURCHARGE REV	.00	.00	.00	.00	.00
TOTAL TAXES	.00	.00	.00	.00	.00
<u>LICENSES &amp; PERMITS</u>					
602-32260 SEWER PERMITS	.00	.00	.00	.00	.00
TOTAL LICENSES & PERMITS	.00	.00	.00	.00	.00
<u>SEWER USAGE REVENUE</u>					
602-34401 SEWER USE CHARGES	2,631.59	2,631.59	.00	2,631.59	.00
602-34402 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-34408 0	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	2,631.59	2,631.59	.00	2,631.59	.00
<u>SPECIAL ASSESSMENTS</u>					
602-36100 SP ASSMTS - 97 IMPROVE PROJECT	.00	.00	.00	.00	.00
602-36101 SA - PRINCIPAL PREPAYMENTS	.00	.00	.00	.00	.00
602-36102 SA - INTEREST PREPAYMENTS	.00	.00	.00	.00	.00
602-36103 SA - DELINQUENT UTILITIES	.00	.00	.00	.00	.00
602-36210 INTEREST EARNINGS	.00	.00	.00	.00	.00
TOTAL SPECIAL ASSESSMENTS	.00	.00	.00	.00	.00
<u>SEWER USAGE REVENUE</u>					
602-37101 SEWER USE CHARGES	.00	.00	.00	.00	.00
602-37102 LATE CHARGES & PENALTIES	.00	.00	.00	.00	.00
602-37150 HOOKUP FEES	.00	.00	.00	.00	.00
602-37170 SEWER MAINTENANCE FEE	1,631.46	1,631.46	.00	1,631.46	.00
602-37171 SEWER ADMIN FEE	.00	.00	.00	.00	.00
602-37172 SEWER USER FEE	2,525.28	2,525.28	.00	2,525.28	.00
602-37270 SAC-CITY PORTION	.00	.00	.00	.00	.00
TOTAL SEWER USAGE REVENUE	4,156.74	4,156.74	.00	4,156.74	.00

CITY OF WOODLAND  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>OTHER FINANCING SOURCES</u>					
602-39200 INTERFUND OPERATING TRANS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	.00	.00	.00	.00	.00
 TOTAL FUND REVENUE	 6,788.33	 6,788.33	 .00	 6,788.33	 .00

**CITY OF WOODLAND**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013**

		SEWER FUND				
		PERIOD		BUDGET	% OF	
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>SEWER FUND EXPENSES</u>						
602-43200-106	SALARY	.00	.00	.00	.00	.00
602-43200-122	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-123	MEDICARE CONTRIBUTIONS	.00	.00	.00	.00	.00
602-43200-214	OPERATIONAL SUPP-FORMS/PR	.00	.00	.00	.00	.00
602-43200-219	OPERATIONAL SUPPLIES-OTHE	.00	.00	.00	.00	.00
602-43200-229	R&M SUPPLIES-OTHER	.00	.00	.00	.00	.00
602-43200-303	ENGINEERING FEES	.00	.00	.00	.00	.00
602-43200-309	PROFESSIONAL SVCS	.00	.00	.00	.00	.00
602-43200-310	SEWER-CONTRACTURAL	.00	.00	.00	.00	.00
602-43200-319	EQUIPMENT MAINTENANCE-OTH	.00	.00	.00	.00	.00
602-43200-322	COMMUNICATIONS-POSTAGE	10.80	10.80	.00 (	10.80)	.00
602-43200-351	LEGAL NOTICES	.00	.00	.00	.00	.00
602-43200-381	UTILITY SERVICES-ELECTRIC	.00	.00	.00	.00	.00
602-43200-385	UTILITY SVC-SEWER	.00	.00	.00	.00	.00
602-43200-400	REPAIR & MNTNCE-INFILTRATION	.00	.00	.00	.00	.00
602-43200-404	R&M-MACHINERY & EQUIPMENT	.00	.00	.00	.00	.00
602-43200-409	R&M CONTRACTURAL-OTHER	.00	.00	.00	.00	.00
602-43200-420	SEWER-DEPRECIATION	.00	.00	.00	.00	.00
602-43200-439	SEWER-CONTINGENCY	.00	.00	.00	.00	.00
602-43200-530	CAPITAL OUTLAY-OTHER THAN	.00	.00	.00	.00	.00
602-43200-602	IMPROVE BOND-PRINCIPAL	16,653.46	16,653.46	.00 (	16,653.46)	.00
602-43200-611	ACCRUED INTEREST EXPENSE	.00	.00	.00	.00	.00
602-43200-612	IMPROVE BOND-INTEREST	2,746.54	2,746.54	.00 (	2,746.54)	.00
602-43200-720	OPERATING TRANSFERS	.00	.00	.00	.00	.00
602-43200-770	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
<b>TOTAL SEWER FUND EXPENSES</b>		<b>19,410.80</b>	<b>19,410.80</b>	<b>.00 (</b>	<b>19,410.80)</b>	<b>.00</b>
<u>DEPRECIATION</u>						
602-49970-420	DEPRECIATION EXPENSE	.00	.00	.00	.00	.00
<b>TOTAL DEPRECIATION</b>		<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<u>TOTAL FUND EXPENDITURES</u>						
		<b>19,410.80</b>	<b>19,410.80</b>	<b>.00 (</b>	<b>19,410.80)</b>	<b>.00</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>( 12,622.47)</b>	<b>( 12,622.47)</b>	<b>.00</b>	<b>26,199.13</b>	<b>.00</b>

CITY OF WOODLAND  
 REVENUES/EXPENDITURES COMPARED TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
TAXES	.00	.00	.00	.00	.0
LICENSES & PERMITS	.00	.00	.00	.00	.0
SEWER USAGE REVENUE	2,631.59	2,631.59	.00 (	2,631.59 )	.0
SPECIAL ASSESSMENTS	.00	.00	.00	.00	.0
SEWER USAGE REVENUE	4,156.74	4,156.74	.00 (	4,156.74 )	.0
OTHER FINANCING SOURCES	.00	.00	.00	.00	.0
<b>TOTAL FUND REVENUE</b>	<b>6,788.33</b>	<b>6,788.33</b>	<b>.00 (</b>	<b>6,788.33 )</b>	<b>.0</b>
<u>EXPENDITURES</u>					
SEWER FUND EXPENSES	16,664.26	16,664.26	.00 (	16,664.26 )	.0
DEPRECIATION	.00	.00	.00	.00	.0
<b>TOTAL FUND EXPENDITURES</b>	<b>16,664.26</b>	<b>16,664.26</b>	<b>.00 (</b>	<b>16,664.26 )</b>	<b>.0</b>
 <b>NET REVENUE OVER EXPENDITURES</b>	 <b>( 9,875.93 )</b>	 <b>( 9,875.93 )</b>	 <b>.00</b>	 <b>9,875.93</b>	 <b>.0</b>

# ***City of Woodland***

*City Offices: 20225 Cottagewood Road, Deephaven, MN 55331  
952-474-4755 • Fax 952-474-1274  
www.cityofwoodlandmn.org*

February 26, 2013

Greg Nybeck  
Executive Director  
Lake Minnetonka Conservation District  
23505 Smithtown Road  
Suite 120  
Shorewood, MN 55331

Dear Greg,

The Woodland City Council appreciates the opportunity to comment on the proposed options for the regulation of bow-fishing on Lake Minnetonka. The Council has discussed these options at length in its January and February meetings and has reached the same consensus on both occasions. We recognize the ecological value of controlling the population of rough fish in the Lake and understand that bow-fishing may support this effort. On the other hand, we are reluctant to compromise when it comes to public safety and wish to ensure the right of our lakeshore property holders to a the secure and undisrupted use of their homes.

The City of Woodland, by its Ordinance No. 425, does not permit the discharge of a weapon within the City limits. We believe that this prohibition rests on sound public safety considerations and that our City limits extend into Lake Minnetonka and Woolsey Pond and Channel. We recognize that the exact boundary on the water may be ill-defined and that enforcement of our ordinance on the water could prove challenging, given jurisdictional limits and the lack of uniformity in weapons ordinances in Lakeshore communities which hobbles the Water Patrol. Our definition of a weapon includes a bow and arrow of the sort used in bow-fishing. We do not permit the discharge of an arrow into the water from the shoreline, nor do we allow the discharge of an arrow from a boat into the water. That arrow could land on the lake shore or in another boat, if misdirected. The set backs specified in the State Law give us little comfort. Many of our homes are set well back from the lakeshore, thus bow-fishing could probably take place quite near the shore and docks, endangering the safety of our residents.

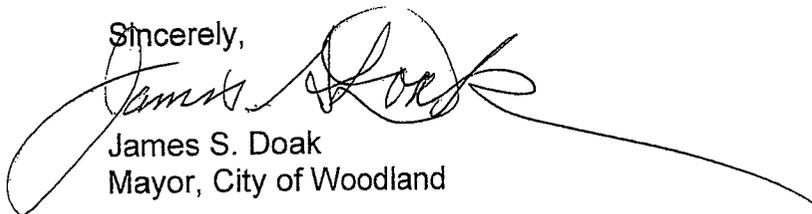
We were surprised to learn that bow-fishing is often conducted at night, using portable generators and high intensity lights. The use of this fishing technique on our City's

shoreline and particularly in Woolsey Channel and Pond would be highly disruptive to the privacy and quiet that our residents expect in the occupancy of their homes. Although the Woodland City Council recognizes that Lake Minnetonka must serve a recreational use for the general public, brilliant lights in the middle of the night and the noise of portable generators impress us as an unwarranted intrusion.

Of the three options proposed we prefer: "Continue to operate as we currently do; per state law and local city ordinances." We welcome inquires as to our weapons ordinance. They may be directed to our City Hall 952-358-9936. Although supporting our position, banning bow-fishing on Lake Minnetonka is a very blunt initiative that disregards the power of lakeshore cities to determine the compatibility of bow-fishing with the preferences of their residents. Lastly, a LMCD ordinance that is more restrictive than the existing State law, but falls short of prohibiting the discharge of a bow and arrow within Woodland city limits, would be unacceptable to us.

Thank you for the opportunity to comment on bow-fishing and for your effort to achieve simplification of a complex issue.

Sincerely,

A handwritten signature in black ink, appearing to read "James S. Doak", with a long horizontal flourish extending to the right.

James S. Doak  
Mayor, City of Woodland

Enclosure: Woodland Ordinance 425

cc: Chief of Police Cory Johnson  
Woodland Council Members

**Lake Minnetonka Conservation District (LMCD)  
Draft Salary and Hourly Rate Survey (2010-2013)**

Public Agency	2010 (% Increase)	2011 (% Increase)	2012 (% Increase)	2013 (% Increase)
Deephaven	0%	2%	1%	2%
Excelsior	0%	2%	1%	2%
Greenwood	Contracts with the City of Deephaven			
LMCD	0%	2%	1.5%	2%
Minnehaha Creek Watershed District	2%	2%	3%	5%
Minnetonka	1.81%	1.56%	1.46%	1.44%
	Increases in 2011 were split in January and July. This is the overall average (non-union). Every employee receives a 1% base & based on a market analysis, some positions receive a market increase.			
Minnetonka Beach	2%	2%	1%	1%
	(Plus 3.5% step increases to those eligible)			
Minnetrista	1%	0%	2%	1%
Mound	0%	1%	1%	In Negotiations
Orono	1%	1%	1%	1%
	(July, 2012)			
Shorewood	2% of non-union salaries budgeted from 2010-2013. Funds were put in a pool and adjustments were based on performance and position in the market range for each employee. The average has been 1.5% the past couple of years (varies by position).			
Spring Park	2%	3%	3%	3.75%
	(These numbers include COLA increases)			
Tonka Bay	0.83%	1%	1%	1%
Victoria	1%	1%	1%	2%
Wayzata	0%	0%	1.5%	2%
Woodland	Contracts with the City of Deephaven			

**Subject:** RE: CSAH 101 30% Review Plans

Greg,

I have reviewed the plans with respect to the areas that affect the City of Woodland. The following are my comments for your consideration:

1. The intersections of McKenzie Point Rd and Blaine Ave. are both on curves. Please check to make sure that the right turning movements for all vehicles (school buses, garbage, delivery vehicles, etc.) can be accommodated.
2. A significant driveway change is proposed for 2818 Blaine Ave. It is the City's assumption that you are working through the design details and concerns related to that change with the property owner.
3. The area on the north side of Breezy Point road (adjacent to McKenzie Point Rd and Stone Arch Rd) is very flat and does not drain well. With that in mind, additional runoff should not be directed to that area unless rate and volume controls are planned.

Please let me know if you have questions.

Thanks.

**David P. Martini, P.E.**

**Bolton & Menk, Inc.**

P: (952) 448-8838 ext. 2458

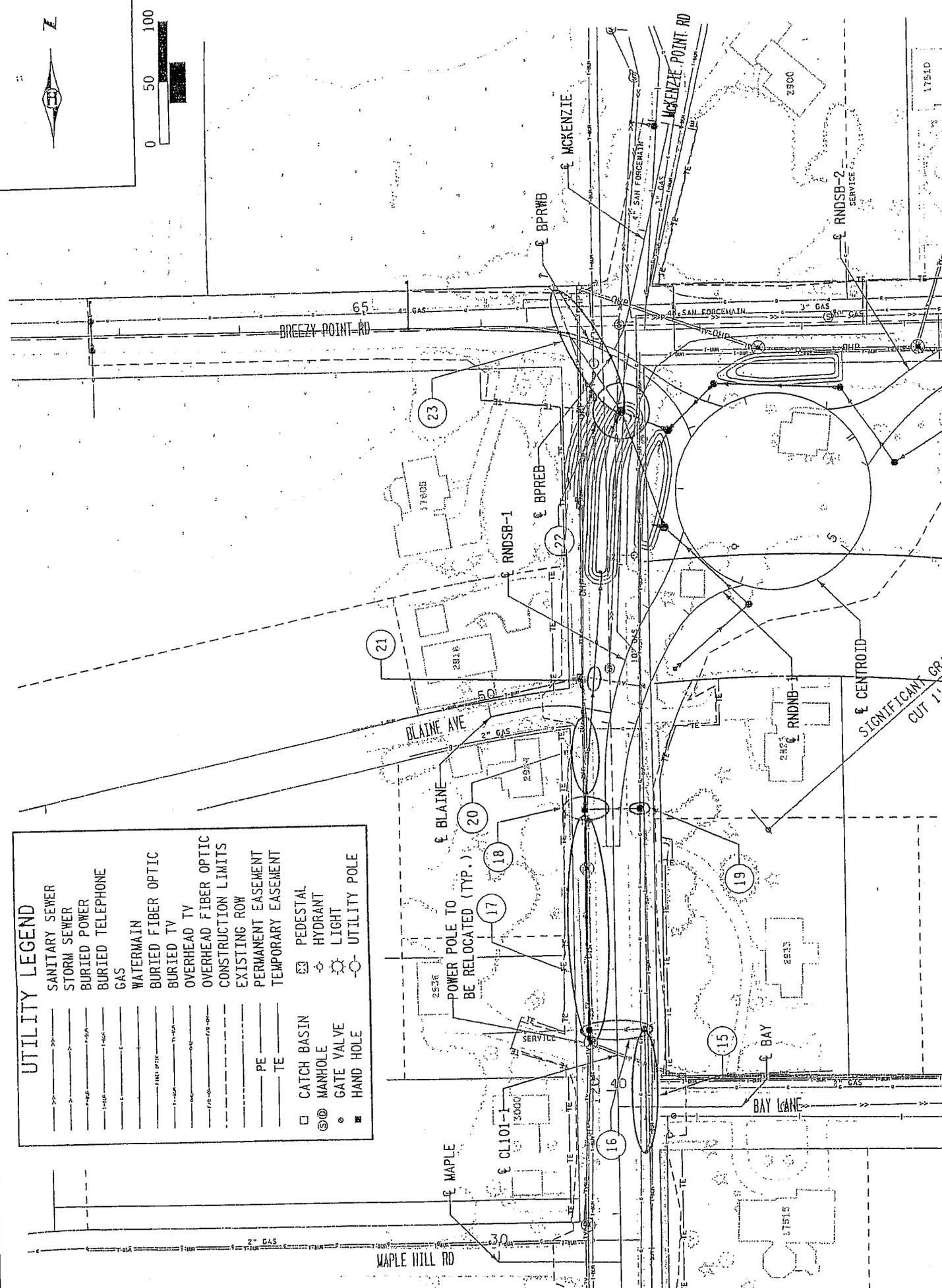
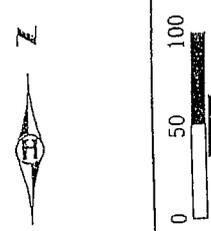
M: (612) 756-4315

email: davidma@bolton-menk.com

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### UTILITY LEGEND

	SANITARY SEWER		PEDESTAL
	STORM SEWER		MANHOLE
	BURIED POWER		GATE VALVE
	BURIED TELEPHONE		HAND HOLE
	GAS		
	WATERMAIN		
	BURIED FIBER OPTIC		
	BURIED TV		
	OVERHEAD TV		
	OVERHEAD FIBER OPTIC		
	CONSTRUCTION LIMITS		
	EXISTING ROW		
	PERMANENT EASEMENT		
	TEMPORARY EASEMENT		
	PE		
	TE		
	CATCH BASIN		
	HYDRANT		
	LIGHT		
	UTILITY POLE		



# **CITY OF WOODLAND**

## **NOTICE OF SPECIAL TRAINING MEETING**

Members of the Woodland City Council will participate in a Board of Equalization and Appeals training session at the City of Plymouth

The Training Session will take place on  
**Thursday, March 21, 2013**  
**5:00 – 8:00 P.M.**

The Training Session will be held in the  
City of Plymouth  
Plymouth City Council Chambers  
3400 Plymouth Blvd  
Plymouth, MN

Woodland Council Members will be present for the purpose of the training.



# CITY OF ORONO

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February 26, 2013

Greg Nybeck, Executive Director  
LMCD  
23505 Smithtown Rd., Suite 120  
Shorewood, MN 55331

Dear Mr. Nybeck,

Thank you for attending our February 11<sup>th</sup> meeting to discuss various topics with the City Council.

After a lengthy discussion, the Orono City Council asked me to summarize their concerns with the proposed levy increase to fund AIS herbicide treatments. It is our understanding the findings in the management plan conclude that there are eight areas that are truly suitable for chemical treatment. The other bays throughout the lake are either too large or have substantial flow-through, not conducive to chemical treatment. The total acreage of these proposed treatment areas is 1,765 or only 12.57% of the total surface area of the Lake. The task force is recommending an additional AIS levy of \$75,000 to fund this program. This is an 81.57% increase over the 2013 AIS levy of \$91,950. Orono's portion of the proposed levy increase would be roughly \$13,500 more than the \$16,244 presently levied for 2013. Over the past few years, the LMCD has consistently levied the cities \$60,000 for the harvesting program with approximately \$30,000 added by the DNR for a total program cost to harvest the entire lake at about \$90,000. The proposed levy increase will be 125% more than the money levied for harvesting. Mechanical harvesting, even with its imperfect solutions, allows flexibility for immediate removal of vegetation hindering navigation, covers more surface area and does not leave a chemical footprint. The City Council is concerned with the proposal of a large amount of levied dollars going towards a small area of coverage, creating a disproportionate use of public funds.

Orono has always been very conscientious of the impacts of runoff into Lake Minnetonka, and has been steadfast in its position of limiting the introduction of nutrients and chemicals into the Lake. The chemical treatment being proposed has not proven to be as effective as originally considered nor does it provide long-term protective measures for the Lake. Additionally, in our opinion, this program would create a continuing expense and expectation that will become unsustainable. The proposed herbicide program is dependent on private contributions and monitoring by an undetermined agency. Having such an open-ended plan will create unknown costs, unrealistic expectations and potential liabilities for the LMCD and the cities that support it. For the above reasons, the City of Orono is not in favor of using taxpayer dollars to fund a plan to chemically treat select bays on Lake Minnetonka.

Sincerely,

  
Jessica Loftus, City Administrator

cc. Doug Babcock, Chair of the LMCD  
Andrew McDermott, Orono Representative  
LMCD mayors (over):



# BOLTON & MENK, INC.

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February 28, 2013

Mr. Steve Christopher  
Minnehaha Creek Watershed District  
18202 Minnetonka Boulevard  
Deephaven, MN 55391

RE: Draft Appropriation and Illicit Discharge Detection and Elimination Rules  
Review Comments

Dear Mr. Christopher,

We have reviewed the draft Appropriation and Illicit Discharge Detection and Elimination Rules on behalf of our client communities within the jurisdiction of Minnehaha Creek Watershed District as listed below:

- Deephaven
- Greenwood
- Mound
- Orono
- St. Bonifacius
- Woodland

These Cities hereby officially request consideration of the following concerns associated with the proposed new rules.

### Appropriations Rule

#### 1. Section 2: Regulation

This section is unclear regarding the process for appropriations that meet all of the conditions for "No Permit Required". If no permit is required, will an individual be required to submit an application proving that all conditions are met? Will the individual be required to submit all information listed in Section 3: Required Exhibits and an annual report in accordance with Section 4: Reporting? This section should be modified to provide more clarification regarding the process for the "No Permit Required" option.



### Illicit Discharge Detection and Elimination Rule

#### 1. Section 2: Regulation

This section states that a permit is required under this rule for the replacement of an existing connection to the District's MS4. If the connection has already been approved by MCWD and the size, location, and flow is not to be altered, why is a permit required for illicit discharge detection and elimination? This section should be modified to exempt the replacement of existing connections if size, location, or flow remains unchanged.

#### 2. Section 3: Criteria

##### (f) Watercourse Protection

This section requires owners of property adjacent to a watercourse to "maintain the watercourse free of trash, debris, and obstacles polluting or contaminating the watercourse or significantly retarding the flow of water". It is unreasonable to require the property owner to maintain the watercourse if pollutants are being dumped into the water upstream of the property where deposits are occurring or if obstacles are created due to natural events (e.g. trees falling during extreme storm events). If obstacles are significant enough to retard flow, private property owners will likely not have the means to remove such obstructions. The removal of obstacles in the watercourse should be the responsibility of the MS4(s) with jurisdiction. This section should be modified to place the onus of pollutant removal on the individual(s) responsible for accumulation of the pollutants and remove the requirement regarding removal of obstacles retarding flow by property owners.

#### 3. Section 4: Exhibits

(e) Stormwater runoff volume and rate analysis for the 2, 10, and 100 year critical events, existing and proposed conditions.

If connection to District's MS4 is part of development requiring a permit under MCWD's Stormwater Management Rule, this information will already be included with the application. However, if the connection is part of a project not requiring stormwater management, the change in peak flow rates and total runoff volumes will likely be negligible. Therefore, the submittal of all of this information for this rule seems unnecessary.

Also, if no ponding is required, storm sewer is typically designed using the rational method (a steady state analysis primarily used to predict peak flows) for the 10 year frequency and appropriate I-D-F (Intensity-Duration-Frequency) curve for the area. This method is not generally used for predicting total runoff due to assumptions needed to turn peak flow rates into volumes. Therefore, this section should be modified to require only the peak flow rates for the existing and proposed 10 year critical event.

#### 4. Section 4: Exhibits

(g) On-site soil boring indicating soil type.

Soil borings are not always necessary on every project, and if they are taken, borings are usually located in areas where structural capacity of the soil must be analyzed (e.g. roadway and building pads). Since most of the connections to the District's MS4 will be at lakes, rivers, and wetlands and away from roadways and buildings, soil borings will typically not be available. Also, taking



Review of Proposed MCWD Rules

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soil borings near waterbodies may only be viable during winter months. Therefore, this seems to be an unreasonable request if no soil borings near the connection are available. This section should be modified to allow soil maps and surveys as appropriate alternates for determining soil types if no borings are available through normal project development.

Thank you for the opportunity to share our concerns and opinions on this matter.

Sincerely,

BOLTON & MENK, INC.

A handwritten signature in cursive script that reads "Robert E. Bean, Jr.".

Robert E. Bean, Jr., P.E.

Water Resources Engineer

Cc: Dave Martini, Bolton & Menk  
Dan Faulkner, Bolton & Menk  
Jake Saulsbury, Bolton & Menk  
Sheila Krohse, Bolton & Menk